

# **Trustees' Annual Report for the year ended March 31<sup>st</sup> 2025**

Charity Name: LEONARD STANLEY VILLAGE HALL

Registration Number: 284371 Date of Registration: 06 May 1982

Governing Document: Conveyance dated 10<sup>th</sup> November 1981

Charity Address: Marsh Road Leonard Stanley Stonehouse Gloucestershire GL10 3NH  
The Village Hall was until 1981 the Village School.

Web Address: [www.lsvillagehall.co.uk](http://www.lsvillagehall.co.uk). Also on Facebook lsvillagehall@gmail.com

The Charity currently comprises 5 Trustees:

- 1 David Pearson (Official Charity Trustee Contact) The Cedars Church Road Leonard Stanley GL10 3NP
- 2 Richard Mark Hubble (LSVH Chairman) 21 Lyndon Morgan Way Leonard Stanley Stonehouse Gloucestershire GL10 3GF
- 3 Jan Bogdiukiewicz 3 Withy Lea The Street Leonard Stanley Stonehouse Gloucestershire GL10 3NS
- 4 Phillip Ian Henry Herbert Old Quoins The Street Leonard Stanley Stonehouse Gloucestershire GL10 3NR
- 5 Nadine Rebecca Phillips Cotswold Cottage Church Road Leonard Stanley Stonehouse Gloucestershire GL10 3NX

**(Note: As of August 2025 David Pearson has resigned, Paul Mukasa has been added as a Trustee and Nadine Phillips has been appointed as the official Charity Contact)**

Paul Mukasa Elmend, 4 Seven Waters Leonard Stanley Stonehouse Gloucestershire GL10 3NY

## **Charitable Purpose**

The primary objective of the Charity is to provide a hall for the use of the inhabitants of Leonard Stanley Parish without distinction of political, religious or other opinions with the object of improving the conditions of life for the said inhabitants. The hall is available to individuals or group hirers on a regular or occasional basis. The Village Hall has its own alcohol licence.

## **Principal funding sources**

Our principal source of funds are income from regular hall hirers who include local community groups and businesses, casual hires for family celebrations and fundraising events organized by the village hall committee.

We also receive a rental income provided by our tenant, Leonard Stanley Social Club, which operates adjacent to the Hall, this income was substantially increased last year. LSSC has become much more successful in recent years as there are now no public houses in the two Stanleys' villages. It was, in fact, established when the Village Hall was created to provide an income to help sustain the Hall.

It was not then considered to be a charitable activity as it supplies alcohol so it is run separately, with its own management team, and lately more professionally. It shares our toilet facilities and occasional use of the kitchen. As it is much busier, with very regular opening hours, it now employs staff and a cleaner who also ensures the toilets are clean for all users.

We still intend to arrange events for younger people, probably in association with Social Club. As one of our major financial supporters we are pleased to hear about their forward plans and we have a generally very good working relationship with them. We are grateful for their regular monthly rent and have established a further income stream from a share of their profits.

## **Trustees**

Two trustees retired in September 2024 and October 2024. The Parish Council is Custodian Trustee of the charity. As a CT it would have care of Trust documents and investments, if any, but it does not have administrative or management powers. It does not hold funds on behalf of the Village Hall and it does not own the property. In the event of the Trust failing the ownership of the hall reverts to the Parish Council which would have to hold a public meeting and get a two thirds majority to allow it to sell the property. The Parish Council makes occasional grants to the Village Hall and sends a representative to meetings. Trustees meet together as and when necessary to oversee the smooth and safe running of the Hall.

Trustees do wish to update the Conveyance, which is the original governing document that transferred the old School to a managing committee of Trustees. It has served reasonably well until now but it is well out of date and very much in need of a thorough overhaul to make it fit for purpose into the future.

The current Trustees are content to remain in their roles but would consider recruiting more in future, if the situation demands.

New Trustees are provided with a copy of conveyance document and Trustees roles and responsibilities document as part of their induction and to ensure they understand their duty of care and obligations.

The Secretary currently files the Charity's Annual Returns online, with financial information supplied by the Treasurer and guidance from the Trustees.

## **Management Committee Meetings**

Committee Meetings are publicised and open to the public. All Hall users are invited to Committee Meetings and form part of the Committee of Management according to the terms of the Conveyance. Minutes are circulated and published on the Village Hall website.

## **Running the Hall**

Day to day running and bookings are dealt with by our Manager who reports issues/problems to Trustees. Cleaners are engaged to clean the main hall, kitchen and toilets. A Caretaker is also appointed to check the Hall regularly to deal with minor issues, reporting to the Manager.

Our Manager and others work hard to secure new and regular hirers to maximise use and income.

## **Roof Fund**

A major objective for the past several years has been fundraising for a new roof and insulation, as the old School roof is well past its prime. This will continue to achieve a target in the region of £60,000+ and regular community events will also aim to incorporate fund-raising into the future.

Fundraising events include Quiz & Bingo Nights, Christmas & Summer indoor events and an occasional concert. A larger outdoor fete took place in July 2024 (and 2025) in conjunction with our regular hirer who ran a Dog Show & brought in stall holders. Joint VH/LS Social Club events are likely to continue as the community building ethos is common to both bodies.

The ROOF REPLACEMENT FUND stands at £32,699 as of 16.05.2025

Our Chairman still intends to secure a substantial grant from local government sources, to get the roof work done but meeting the requirements and impractical deadlines means this has not yet happened. The current financial climate is not helpful either, so local fundraising efforts will continue and other sources are being explored. Recent discussions intend that the roof work should commence on the rear portion of the hall.

### **Investment policy & objectives**

At present we do not hold any 'Invested' funds. Instead, we have chosen to hold our funds on reserve in a charity business bank account. This has the benefit of ensuring we have readily available liquid assets to draw on as required.

### **Going concern**

The trustees feel that the Hall is on a sustainable footing, despite rising energy costs. The public benefit is that the Village Hall is available at very reasonable hire prices. Prices were reviewed and modest increases put in place – and accepted by our hirers.

### **Internal & external factors – principal risks facing the charity**

As Trustees we regard our principal risks as :

- 1 Meeting the expectations of our hall users and the delivery of our aims and objectives.
- 2 Financial risk through insufficient hall hirers, the risk of a major regular hirer ending their regular bookings, failure of the social club and loss of rental income.
- 3 Safeguarding and child protection as the hall is used both by community groups and for children's parties.
- 4 Failure of the roof before replacement/repair work can be undertaken rendering the hall un-hirable.
- 5 Reputational risk and an increasingly litigious society.

As Trustees we aim to identify risks, consider and assess the potential impact and probability of a risk and take preventative action.

### **Reserves policy**

Comprise restricted funds (roof fund) and a contingency fund of two quarters worth of operating costs.

# Profit and Loss

## Leonard Stanley Village Hall Management Committee

For the year ended 31 March 2025

	2025	2024	2023
<b>Turnover</b>			
Donations	2,971.71	1,126.50	11,011.30
Fund Raising	8,460.40	1,759.36	2,417.49
Hall Hire (occasional bookings)	3,997.50	2,423.00	2,267.50
Hall Hire (regular)	12,107.46	11,094.00	9,235.00
Interest income	254.46	152.65	13.38
LS Parish Council Grant	-	-	1,741.00
SDC Grant	-	-	200.00
Social Club	19,200.00	11,500.00	10,100.00
Total Turnover	46,991.53	28,055.51	36,985.67
<b>Gross Profit</b>	46,991.53	28,055.51	36,985.67
<b>Administrative Costs</b>			-
Advertising & Marketing	65.00	65.00	65.00
Audit & Accountancy Fees	50.00	-	-
Charitable Donations	4,226.05	-	-
Cleaning	5,500.56	4,294.35	5,252.78
Contract services/licences	726.03	1,135.20	751.27
General Expenses	371.93	602.84	973.28
Insurance	1,289.95	1,245.20	1,142.55
Postage, Freight & Courier	2.10	-	-
Printing & Stationery	143.00	64.63	11.99
Repairs & Maintenance	5,750.67	4,008.14	3,217.19
Salaries	5,370.00	4,320.00	3,780.00
Subscriptions	1,244.20	1,614.00	464.16
Telephone & Internet	170.76	260.03	341.10
Utilities	9,789.11	9,551.71	5,384.01
Total Administrative Costs	34,699.96	27,161.10	21,383.33
<b>Operating Profit</b>	<b>12,291.57</b>	<b>894.41</b>	<b>15,602.34</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>12,291.57</b>	<b>894.41</b>	<b>15,602.34</b>
<b>Profit after Taxation</b>	<b>12,291.57</b>	<b>894.41</b>	<b>15,602.34</b>

(copied from a print version filed in Minutes by Secretary 29.9.25)

LEONARD STANLEY VILLAGE HALL MANAGEMENT COMMITTEE  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2025

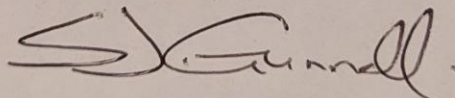
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirement to keep proper accounting records has not been met.
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stewart Gunnell  
20 Borough Close  
Kings Stanley  
Stonehouse  
Glos  
GL10 3LJ

Signed:



Date:

19<sup>th</sup> May 2025.