

# **Trustees' Annual Report      JULY/SEPTEMBER/NOVEMBER 2024**

Charity Name: LEONARD STANLEY VILLAGE HALL

Registration Number: 284371      Date of Registration: 06 May 1982

Governing Document: Conveyance dated 10<sup>th</sup> November 1981

Charity Address: Marsh Road Leonard Stanley Stonehouse Gloucestershire GL10 3NH  
The Village Hall was until 1981 the Village School.

Web Address: [www.lsvillagehall.co.uk](http://www.lsvillagehall.co.uk). Also on Facebook lsvillagehall@gmail.com

The Charity currently comprises 5 Trustees:

- 1      David Pearson (Official Charity Trustee Contact) The Cedars Church Road Leonard Stanley GL10 3NP
- 2      Richard Mark Hubble (LSVH Chairman) 21 Lyndon Morgan Way Leonard Stanley Stonehouse Gloucestershire GL10 3GF
- 3      Jan Bogdiukiewicz 3 Withy Lea The Street Leonard Stanley Stonehouse Gloucestershire GL10 3NS
- 4      Phillip Ian Henry Herbert Old Quoins The Street Leonard Stanley Stonehouse Gloucestershire GL10 3NR
- 5      Nadine Rebecca Phillips Cotswold Cottage Church Road Leonard Stanley Stonehouse Gloucestershire GL10 3NX

John Webb retired as Trustee in September 2024 and Bobbie Ireland retired in October 2024. Three new potential Trustees were identified for discussion at the AGM (rescheduled to September 10<sup>th</sup> 2024). One new trustee was elected, one later reconsidered and withdrew, and one is now serving on the Committee considering whether to offer himself as a Trustee.

The Parish Council is Custodian Trustee of the charity. As a CT it would have care of Trust documents and investments, if any, but it does not have administrative or management powers. It does not hold funds on behalf of the Village Hall and it does not own the property. In the event of the Trust failing the ownership of the hall reverts to the Parish Council which would have to hold a public meeting and get a two thirds majority to allow it to sell the property. The Parish Council makes occasional grants to the Village Hall and sends a representative to meetings.

Trustees meet together approx. 6 times a year to oversee the smooth and safe running of the Hall. Meetings are publicised and open to the public. All Hall users are invited to Committee Meetings and form part of the Committee of Management according to the terms of the Conveyance. Minutes are circulated and published on the Village Hall website.

Trustees now wish to update the Conveyance, the original governing document which transferred the old School to a managing committee of trustees. It has served reasonably well until now but is well out of date and very much in need of a thorough overhaul to make it fit for purpose into the future.

The current Trustees are content to remain in their roles but would consider recruiting more in future, if the situation demands. Trustees must be recruited from within Leonard Stanley Parish.

Day to day running and bookings are dealt with by a Manager who reports issues/problems to Trustees. A Cleaner is appointed to clean the main hall, kitchen and toilets. A Caretaker is also appointed to check the Hall regularly to deal with minor issues, reporting to the Manager.

The Secretary currently files the Charity Annual Returns with financial information supplied by the Treasurer and guidance from the Trustees.

The primary objective of the Charity is to provide a hall for the use of the inhabitants of Leonard Stanley Parish without distinction of political, religious or other opinions with the object of improving the conditions of life for the said inhabitants. The hall is available to individuals or group hirers on a regular or occasional basis. The Village Hall has its own alcohol licence.

The main objective for the past several years has been fundraising for a new roof and insulation, as the old School roof is well past its prime. This will continue to achieve a target in the region of £40,000 – and regular community events will also aim to incorporate fund-raising into the future.

Fundraising events include Quiz & Bingo Nights, Christmas & Summer indoor events and an occasional concert. A larger outdoor fete took place in July 2024 in conjunction with our regular hirer ran a Dog Show & brought in stall holders. A joint VH/LS Social Club Promises/Goods Auction event is also happening in November and further joint events are likely as part of their community building ethos.

The ROOF REPLACEMENT FUND stands at £22,433.36 as of 09.09.24 2024.

Trustees feel that the Hall is on a sustainable footing, despite rising energy costs. Our Manager works hard to secure new and regular hirers to maximise use and income. The public benefit is that the Village Hall is available at very reasonable hire prices. Prices were reviewed and modest increases put in place – and accepted by our hirers.

Rental income provided by our tenant, Leonard Stanley Social Club, which operates adjacent to the Hall, was substantially increased this year. LSSC became much more successful in recent years as there are now no public houses in the two Stanleys' villages. It was, in fact, established when the Village Hall was created to provide an income to help sustain the Hall, although it was not considered to be a charitable activity as it sold alcohol. It is run separately, with its own management team, and lately more professionally, but shares our toilet facilities and occasional use of the kitchen. As it is much busier it now employs staff and a cleaner who also ensures the toilets are clean for all users.

We still intend to arrange events for younger people, probably in association with our Social Club partners. As one of our major financial supporters we are pleased to hear about their forward plans and we have a generally very good working relationship with them. We are grateful for their regular monthly rent and have established a further income stream from a share of their profits.

Our Chairman is now working on securing a substantial grant from local government sources, with the aim of getting the roof work done. However, this is not a given in the current financial climate, so the local fundraising work will continue and other sources explored.

# Profit and Loss - Final year end report

Leonard Stanley Village Hall Management Committee  
For the year ended 31 March 2024

2024

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## Turnover

Donations	1,126.50
Fund Raising	1,759.36
Hall Hire (occasional bookings)	2,423.00
Hall Hire (regular)	11,094.00
Interest Income	152.65
Social Club	11,500.00
<b>Total Turnover</b>	<b>28,055.51</b>

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<b>Gross Profit</b>	<b>28,055.51</b>
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## Administrative Costs

Advertising & Marketing	65.00
Cleaning	4,294.35
Contract services/licences	1,135.20
General Expenses	602.84
Insurance	1,245.20
Printing & Stationery	64.63
Repairs & Maintenance	4,008.14
Salaries	4,320.00
Subscriptions	1,614.00
Telephone & Internet	260.03
Utilities	9,551.71
<b>Total Administrative Costs</b>	<b>27,161.10</b>

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<b>Operating Profit</b>	<b>894.41</b>
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<b>Profit on Ordinary Activities Before Taxation</b>	<b>894.41</b>
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<b>Profit after Taxation</b>	<b>894.41</b>
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**LEONARD STANLEY VILLAGE HALL MANAGEMENT COMMITTEE  
RECEIPTS AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirement to keep proper accounting records has not been met.
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stewart Gunnell  
20 Borough Close  
Kings Stanley  
Stonehouse  
Glos  
GL10 3LJ

Signed:



Date:

8<sup>th</sup> September 2024.

Stewart Gunnell  
20 Borough Close  
Kings Stanley  
Stonehouse  
Glos  
GL10 3LJ

Invoice to:

Leonard Stanley Village Hall Management Committee  
Leonard Stanley  
Stonehouse  
Glos

Date	Description	Amount
8th September 2024	Independent examination of Leonard Stanley Village Hall's Accounts for the year ended 31/03/2024	£50.00

Bank Details;  
Sort Code: 30-98-29  
Account No.: 00713545