

**Annual Report of the Trustees and Accounts  
for the year ended 30 June 2022**

**Objectives and activities for the public benefit**

Brockham Choral Society registered as a Charity in 1982 and is governed by a Constitution which was most recently updated in September 2019. This states the objectives of the Society as being *“primarily the enjoyment of music and also the promotion and development of musical knowledge and competence through the presentation of concerts and in other ways determined from time to time by the Society.”*

Membership is open to all sectors of the community, with no requirement for previous experience or auditions. The Society seeks to involve local area schoolchildren in suitable concerts, for example, we were joined by the Surrey Youth Choir for our performance of J S Bach’s St Matthew Passion in May 2022.

The Trustees of the Society have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission as set out below. The benefits of the Society are enjoyed by both its members and the public who attend the concerts. The concert programme for each year is set within a context of performing a wide range of both familiar and less familiar choral works composed by a variety of composers from different musical periods. The advancement of the arts is thus achieved through the exposure of both choir and audience members to different styles and genres of music.

The Trustees recognise the need to encourage participation of young people either as a member or as a concert attendee. In this way they may be more likely to participate in classical music when older, as participant or attendee. Accordingly, those aged 25 or under who are either in full time education or who are unemployed are granted free membership or discounted tickets, as appropriate.

Typically, three concerts are held each year with professional soloists and orchestral players. Ticket prices are kept affordable with concert deficits being met by a combination of subscription income, fund raising and grants from local and national bodies. In this, our 70<sup>th</sup> anniversary year two special concerts were held, Handel’s Messiah and J S Bach’s St Matthew Passion. Prior to the start of the September term a flyer was distributed around the local area inviting all singers to join Brockham Choral for a truly great experience. The St Matthew Passion had not been sung by the choir for over 50 years and was considered to be a worthy work for our 70<sup>th</sup> anniversary concert.

**Performances**

4<sup>th</sup> December 2021  
St Martin’s Church,  
Dorking

**Handel’s Messiah**

**Soloists**

Soprano

Charlotte Bowden

Mezzo Soprano

Judy Brown

Tenor

Joshua Baxter

Bass

Arthur Bruce

Orchestra

Academy of Ancient Music

Musical Director

Cole Bendall

21<sup>st</sup> May 2022  
St Martin's Church,  
Dorking

## **J S Bach St Matthew Passion**

Soloists from the Reid Consort (also singing 2<sup>nd</sup> Chorus parts for the double Choruses)

Soprano	Sally Carr	Lorna Murray
Alto/Mezzo	Alicia Pettit	Ellen Smith
Tenor	David Walsh (Evangelist)	Joel Heritage
Bass	James Kennedy (Christ)	Michael Longden
Ripieno choir	Surrey Youth Choir	
Orchestra	Covent Garden Sinfonia	
Musical Director	Cole Bendall	

## **Our Professionals**

A freelance conductor and vocal coach, Cole Bendall joined Brockham Choral as Musical Director in January 2020. He works on the music staff of the National Youth Choirs of Great Britain and also works with Woking Choral Society, the Surrey County Youth Choirs and the Holmbury St Mary Choral Society. He is a Visiting Singing Teacher at Cranleigh School, Surrey.

We value and appreciate the support from our excellent accompanist Marion Lea both in rehearsal and on the occasions when she accompanies a concert.

## **Review of the Year**

There were 74 members during the year, compared to 58 in the previous year when covid restrictions had prevented rehearsals other than by Zoom.

Weekly rehearsals for the Messiah commenced at St John's School in September 2021. The rehearsals were undertaken in accordance with government guidelines to reduce risks from covid. The performance of the Messiah was very well received by a capacity audience.

Weekly rehearsals for the St Matthew Passion were undertaken during January to May and were sometimes challenging and singers reduced to 64. By May the choir was fully prepared for the performance which was well received.

On 14 May 2022 members very much enjoyed the Brockham Choral 70<sup>th</sup> anniversary dinner held at Betchworth Golf Club.

## **Finances**

The Accounts for the year ended 30 June 2022 are on pages 4 to 9.

At the September 2021 AGM it was agreed that members' subscriptions would be increased to £150 per annum from the £130 that had been in place since 2017 (except for the £65 in the previous year when choir activities had been limited by covid).

There was an overall deficit on concerts of £10,432. This was close to the £9,985 that had been budgeted for at the beginning of the choir year, given the intention, in the 70<sup>th</sup> anniversary year, had been to hold special concerts to mark the occasion.

Fundraising efforts this year contributed a net £393. A further net £748 was received from the Mole Valley Community Lottery, in which Brockham Choral is one of the registered charities which ticket purchasers can support, with half their ticket cost donated to the charity. As members were encouraged to join the Mole Valley Community Lottery it was decided not to run the 100 Club this year. Net income from the 100 Club in the previous year was £460.

The Society is most grateful for the grants from the Humphrey Richardson Taylor Trust which this year amounted to £3,000. We are grateful for their support. We are also grateful for a grant of

£2,500 from the Gatwick Airport Community Trust which is to be used towards the purchasing of new staging in the next choir financial year.

There was an overall general fund deficit for the year of £2,238. The accumulated funds of the Society of £17,642 will enable us to maintain our activities into next year.

### **Reserves Policy**

The Trustees have considered the needs of the Society and have agreed that the Society needs unrestricted funds equivalent to between 50% and 100% of concert expenditure for a typical year to provide cover the Society for un-insured losses in the event that those concerts cannot take place. The general reserve at the end of the year is sufficient for this need.

### **Administrative Information**

**Charity Number:** 284300

**Office Address:** c/o 37 Fairfield Drive, Dorking. RH4 1JQ

**Bankers:** Lloyds Bank, PO Box 1000 Andover  
Branch EPSOM (308486)

**Insurers:** Making Music, 8 Holyrood Street, London. SE1 2EL

#### **Trustees:**

In October 2015 the Committee agreed the Trustees should be the Chairman, Secretary and Treasurer plus up to 4 other Committee members, as shown below. The Chairman and Committee are elected annually by members present at the Annual General Meeting. One trustee position remained unfilled.

The Chairman, Secretary and Treasurer are regarded as the key management personnel.

Estelle Earnshaw                      Chairman

Ed Criswick                              Secretary

Mick Rance                              Treasurer

Nick Hands-Clarke                  Making Music representative

Phil Slack

Jane Stride

The Trustees have considered whether moving to Charitable Incorporated Organisation (CIO) status would be appropriate. They have agreed this is not currently necessary or appropriate but will review the situation from time to time

.

Approved by the Trustees on 19 July 2022, and signed on their behalf by

E Earnshaw

and

M Rance

**Brockham Choral Society**  
**Statement of Financial Activities**  
**For the financial year ended 30 June 2022**

	<u>Note</u>	TOTAL 2021/2022 £	TOTAL 2020/2021 £
<b>Income</b>			
Concert Income	9	8,744	-
Member Subscriptions	7	10,190	3,835
Friends Subscriptions	7	567	210
Gift Aid on Subs & Donations	8	2,090	726
Grants	10	3,000	-
Donations		558	626
Fundraising income:			
General	11	4,054	88
100 Club		-	1,380
Mole Valley Community Lottery		753	-
Interest received		2	2
<b>Total incoming resources</b>		<b>29,958</b>	<b>6,867</b>
<b>Expenditure</b>			
Concert Expenditure	9	19,176	408
Rehearsal Costs:			
Musical Director		3,890	3,840
Accompanist		2,652	760
Rehearsal Venues		1,900	-
Administration	12	912	1,115
Other Expenditure:			
Fundraising costs:			
General	11	3,661	-
100 Club prizes and costs		-	920
Mole Valley Community Lottery costs		5	-
<b>Total resources used</b>		<b>32,196</b>	<b>7,043</b>
<b>Net income (expenditure)</b>		<b>(2,238)</b>	<b>(176)</b>
<b>Net movement in funds</b>		<b>(2,238)</b>	<b>(176)</b>
<b>Reconciliation of Funds</b>			
Total funds brought forward		19,880	20,056
Total funds carried forward		<b>17,642</b>	<b>19,880</b>

**Brockham Choral Society**  
**Balance Sheet**  
**For the financial year ended 30 June 2022**

	<u>Note</u>	TOTAL 2021/2022	TOTAL 2020/2021
<b>Fixed Assets</b>		<b>£</b>	<b>£</b>
Tangible assets	4	-	-
<b>Current Assets</b>			
Debtors and prepayments	5	260	50
Cheque accounts		7,880	3,009
Deposit accounts		12,268	17,266
<b>Total current assets</b>		<b>20,408</b>	<b>20,325</b>
<b>Liabilities</b>			
Creditors and Accruals	6	(2,766)	(445)
<b>Net current assets</b>		<b>17,642</b>	<b>19,880</b>
<b><u>Total Net Assets</u></b>		<b><u>17,642</u></b>	<b><u>19,880</u></b>
		TOTAL 2021/2022	TOTAL 2020/2021
<b>Charity Funds</b>		<b>£</b>	<b>£</b>
Unrestricted Funds		17,642	19,880
Designated Funds		-	-
<b><u>Total Charity Funds</u></b>		<b><u>17,642</u></b>	<b><u>19,880</u></b>

The notes on pages 6 to 9 form part of the financial statements.  
These accounts were approved by the Trustees on 19 July 2022, and signed on their behalf by

E Earnshaw                      and                      M Rance

## **Brockham Choral Society**

### **Notes to the Financial Statements for the year ended 30 June 2022**

#### **1. General Notes**

The financial statements have been prepared under the historical cost convention in accordance with FRS102 (2019) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

Incoming resources from fundraising activities are generally reported gross in the Statement of Financial Activities (SOFA).

Resources are recognised on an accrual basis based on when they are due. Generally, liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure.

#### **2. Employees**

The Charity does not have any employees. The remuneration of the key management personnel (for 2021/2022 is £nil (2020/2021: £nil). Pension payments are not applicable and £nil has been paid.

#### **3. Trustees and other related parties**

During the year neither the trustees nor any persons connected with them have received any remuneration. Some small items of expenditure incurred on behalf of the Society were reimbursed to Trustees.

There were no other related party transactions with Trustees enjoying the same rights of membership as other members of the Society.

#### **4. Tangible Fixed Assets and Investment Assets**

The Society owns its own purpose-built staging designed mainly for use at St Martin's Church Dorking. The Trustees have agreed that the staging now has insignificant value and is not shown as an asset.

The Society owns a commercial trailer for holding and transporting the staging. This was bought in 2013 with the cost partly funded by a Surrey County Council grant. The staging and trailer are very important for Society performances and therefore there is no likelihood of a future sale. With this in mind the trailer cost was written off in the year of purchase, and the trailer is not shown as an asset.

The Society also owns a small quantity of lighting of insignificant second hand value and is thus not shown as an asset. It has occasionally been hired out to benefit choir funds.

#### **5. Debtors and prepayments**

These are in respect of a £50 deposit paid in advance for an awayday event to be held at Ferring Village Hall on 30<sup>th</sup> July 2022 plus a £210 payment for a PMLL Amateur Choir Licence which enables the choir to print off copies of published music not in the public domain. This licence will be used at the Village Hall event and for other events in the 2022/2023 choir year.

#### **6. Creditors and accruals**

There were no cheques issued and not cleared at the financial year end. Income received already for the 2022/2023 season comprises a Gatwick Community Trust grant of £2,500 to be used towards new Staging, £166 for programme adverts, £80 already paid by members to attend the Ferring Awayday and £20 paid in advance for a Friends membership.

#### **7. Subscriptions**

3 members paid their subscriptions. but for health reasons were given a partial refund and partial transfer to become a Friends member. The total refund/conversion of membership fees resulted in a reduction of subscription income of £243

## 8. Gift Aid

In accordance with revised HMRC Gift Aid guidelines the amount received is based on the members full subscriptions amount and no longer includes an adjustment to reflect the element of tuition provided in rehearsals.

## 9. Summary of Concert Finances for the Season ended 30 June 2022

	Autumn 2021 £	Summer 2022 £	TOTAL 2021/22 £
<b>Income</b>			
Ticket sales	4,747	2,934	<b>7,681</b>
Programme sales	264	164	<b>428</b>
Cushions	10	6	<b>16</b>
Refreshments	-	-	<b>-</b>
Advertising revenue	140	140	<b>280</b>
Music hire	108	231	<b>339</b>
<b>Total income</b>	<b>5,269</b>	<b>3,475</b>	<b>8,744</b>
<b>Expenditure</b>			
Conductor	450	475	<b>925</b>
Musicians	7,500	4,100	<b>11,600</b>
Soloists	1,600	2,550	<b>4,150</b>
Music	173	702	<b>875</b>
Programme printing	275	225	<b>500</b>
Refreshments	-	-	<b>-</b>
Venue hire	400	385	<b>785</b>
Other expenses	186	155	<b>341</b>
<b>Total expenditure</b>	<b>10,584</b>	<b>8,592</b>	<b>19,176</b>
<b>Surplus (Deficit)</b>	<b>(5,315)</b>	<b>(5,117)</b>	<b>(10,432)</b>

There were no concerts in 2020/2021 because of Covid restrictions

## 10. Grants

The Society is most grateful for a further grant this year of £3,000 from the Humphrey Richardson Taylor Charitable Trust. We are also grateful for a grant of £2,500 from the Gatwick Airport Community Trust which is to be used towards the purchasing of new staging in the next choir financial year (see note 6).

## 11. Fundraising

	Income £	Expenditure £
Amazon Smile	20	-
Annual Dinner	2,435	2,219
Books & CDs	40	-
Carol Singing Meal	330	250
Choir Workshops	645	1,260
Easyfundraising	54	-
Quiz Evening	530	40
Venue Hire	-	(108)
Totals	4,054	3,661
Net Income	393	

In addition, the Mole Valley Community Lottery income was £753 and expenditure was £5 giving a net income of £748.

## 12. Administration Expenses

General fund expenses include the Making Music Subscription, Insurance and Performing Rights, storage of the staging trailer, operation of the website, AGM refreshments, stationery and remote controls for the performance lighting.

## 13. Other Disclosures

During the period of office of the charity trustees, they or their close family members made donations totalling £1,533 during 2021/22 (£702 for 2020/21). This includes member and friend subscription income but excludes receipts in respect of ticket sales and hire of music. It also excludes fundraising income. No donations were made with conditions attached which require the charity to alter its existing activities.

No ex-gratia payments have been made (2020/21: nil). No termination or redundancy payments have been made (2020/21: nil).

The Charity has no material commitments which have not been included in the accounts and has given no guarantees to third parties that could be called on at the year end.

The Charity has granted no loans and has made no ex-gratia payments during the year.



## Statement of Financial Affairs – 2020/2021

SORP (FRS102) requires the accounts to show a breakdown by fund for the **prior year totals** in the Statement of Financial Activities (SOFA). For simplicity this is shown below as a note to the accounts.

### Brockham Choral Society Statement of Financial Activities For the financial year ended 30 June 2021

	<u>Note</u>	TOTAL 2020/2021	TOTAL 2019/2020
<b>Income</b>		<b>£</b>	<b>£</b>
Concert Income	9	0	3,008
Member Subscriptions	7	3,835	8,935
Friends Subscriptions	7	210	500
Gift Aid on Subs & Donations	8	726	1,760
Grants	10	-	5,300
Donations		626	1,179
Fundraising income:			
General	11	88	6,284
100 Club		1,380	1,693
Interest received		2	21
<b>Total incoming resources</b>		<b>6,867</b>	<b>28,680</b>
<b>Expenditure</b>			
Concert Expenditure	9	408	8,366
Rehearsal Costs:			
Musical Director		3,840	3,960
Accompanist		760	2,640
Rehearsal Venues		-	1,560
Administration	12	1,115	2,373
Other Expenditure:			
Fundraising costs	11	-	4,622
100 Club prizes and costs		920	1,120
<b>Total resources used</b>		<b>7,043</b>	<b>24,641</b>
<b>Net income (expenditure)</b>		<b>(176)</b>	<b>4,039</b>
<b>Net movement in funds</b>		<b>(176)</b>	<b>4,039</b>
<b>Reconciliation of Funds</b>			
Total funds brought forward		20,056	16,017
Total funds carried forward		<b>19,880</b>	<b>20,056</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

BROCKHAM CHORAL SOCIETY

On accounts for the year  
ended

30 JUNE 2022

Charity no  
(if any)

284300

Set out on pages

1-9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 06 / 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*DA*

Date:

30/07/2022

Name:

DAVID JOHN SIMDEN

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

FCA Membership No 7111538

Address:

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DORKING SURREY

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