

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date 01 04 24 Period end date 31 03 25

Charity name Sutton Old Peoples Welfare Committee

Charity No (if any) 2 8 4 2 3 1

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support elderly persons who are in need by reason of age, ill-health, disability, financial hardship, or other disadvantage; the advancement of their health and well-being; and the promotion of social inclusion
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The objects of the CIO are: The support of elderly persons who are in need by reason of age, ill-health, disability, financial hardship, or other disadvantage, by providing Day care services, companionship, and social activities to reduce isolation and improve well-being; Warm meals to support independent living; Assistance with accessing essential services and support networks. The advancement of health and well-being by Encouraging physical activity, mental stimulation, and social engagement; Providing information and advice on maintaining independence and well-being. The promotion of social inclusion by supporting elderly individuals who are socially excluded due to age, mobility issues, or other circumstances, helping them to participate more fully in society.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The objectives of the charity are met through the provision of day care services at Sutton Lodge including a hot meal, educational, welfare and well-being activities and programmes. In addition, the Charity delivers a Meals on Wheels service to the elderly and vulnerable residents of Sutton, on behalf of the London Borough of Sutton Council. This also includes a Library Service and operates 5 days a week.</p> <p>All our services are delivered primarily by volunteers whose recruitment and retention is key to our success. A full time manager and 5 part time staff ensure the running of the service. Our members benefit from social interaction, healthy meals and learning and entertainment opportunities that they would otherwise not have access to. It contributes to their healthier living, reducing dependence on the social and health services of the Borough.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a fair financial order with a good level of reserves. This year operated with a profit of £29k on a revenue of £160k.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees of SOPWC recognise the importance of maintaining appropriate financial reserves to ensure the stability and sustainability of the charity's operations for six months. Reserves are held to 1) Ensure the continuity of services for older people in Sutton in the event of financial uncertainty or unexpected funding shortfalls; 2) Meet unforeseen costs, such as emergency repairs or an unexpected increase in demand for services; 3) Provide working capital for effective day-to-day operations; 4) Invest in future projects that align with the charity's strategic objectives.
Amount of reserves held	Para 1.22	£72,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Meals on Wheels and Library Service contract with London Borough of Sutton; members fees, grants and fundraising events
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	[Charitable Incorporated Organisation]
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Recruitment is by proposal and vote by the Board of Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Each trustee signs their Trustee Role Profile; Trustees Code of Conduct and Trustee Declaration.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	A Management Board of 8 trustees plus 2 non exec trustees oversee the running of the Charity. The Charity's Manager manages the day to day operations with a staff of 5 part time staff
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sutton Old People's Welfare Committee
Other name the charity uses	Sutton Older People's Welfare Charity
Registered charity number	284231
Charity's principal address	Sutton Lodge, 139 Brighton Road, Sutton, Surrey SM2 5SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Woolfenden	Chair of the Board of Trustees	Appointed 19 May 2025	
2	Tracey Tibos	Vice Chair of the Board of Trustees		
3	Lily Bande	Trustee		
4	Beverley Jane Daines	Trustee	Appointed 19 May 2025	
5	Dr Simon Elliott	Trustee	Appointed 21 January 2025	
6	Marilyn Gordon-Jones	Co-opted Trustee		
7	Dr Brendan Hudson	Trustee	Appointed 17 March 2025	
8	Pam Norton	Co-opted Trustee		
9	Carolyn O'connor	Trustee	Appointed 17 March 2025	
10	Tony Pattison	Trustee	Appointed 17 March 2025	
11	Reena Barai	Trustee	Resigned 19 May 2025	
12	Pauline Bier	Trustee	Deceased	
13	Joan Crowhurst	Trustee	Resigned 19 May 2025	

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

Signature:		
Full Name:	Mark Woolfenden	Tracey Tibos
Position:	Chair of the Board of Trustees	Vice-Chair of the Board of Trustees

Date:

7 NOVEMBER 2025.

Financial Statements

Sutton Old People's Welfare Committee (incorporating Sutton Lodge Day Centre)

Registered number: 284231

For the year ended 31 March 2025

Contents

	Page
Statement of Financial Activities	2
Balance Sheet	3
Notes to the Financial Statements	4-8

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of Financial Activities

(including income and expenditure account)

For the year ended 31 March 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income:					
Income from donors and grants	3	109,702	20,000	129,702	98,321
Income from charitable activities	4	47,993	-	47,993	40,768
Investment income	5	2,520	-	2,520	1,032
Total income		<u>160,215</u>	<u>20,000</u>	<u>180,215</u>	<u>140,121</u>
Expenditure					
Expenditure on charitable activities:					
Operation of charity			6	150,299	147,819
Total expenditure				<u>150,299</u>	<u>147,819</u>
Net movement in funds for the year				29,916	(7,698)
Total funds at beginning of year				<u>114,089</u>	<u>121,787</u>
Total funds at end of year				<u><u>144,005</u></u>	<u><u>114,089</u></u>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 4-8 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

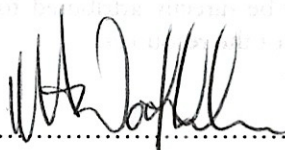
Registered number: 284231

Balance Sheet

As at 31 March 2025

	Note	£	2025 £	2024 £
Fixed assets				
Tangible assets	9		-	-
Total fixed assets			-	-
Current assets				
Debtors	10	4,773	34,231	
Cash at bank and in hand		<u>139,647</u>	<u>79,858</u>	
Total current assets		144,420	114,089	
Creditors: amounts falling due within one year	11	<u>415</u>	-	
Net current assets			<u>144,005</u>	<u>114,089</u>
Total assets less current liabilities			144,005	114,089
Creditors: amounts falling due after more than one year	12	-	-	
Net assets			<u>144,005</u>	<u>114,089</u>
The funds of the charity				
Unrestricted funds			124,005	114,089
Restricted funds – Lottery Grant			<u>20,000</u>	-
Total charity funds			<u>144,005</u>	<u>114,089</u>

The financial statements were approved by the Trustees on 7 November 2025 and signed on their behalf



Mark Woolfenden, Chair of the Board of Trustees



Tracey Tibos, Vice Chair of the Board of Trustees

The notes on pages 4-8 below form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, unless otherwise stated in the relevant notes(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

These financial statements for the year ended 31 March 2025 comply with FRS102 and Charities SORP (FRS 102). Sutton Old People's Welfare Committee meets the definition of a public benefit entity under FRS102.

1.2 Going concern

The financial statements have been prepared on a going concern basis, which assumes that the charity will continue to have sufficient resources available to it to continue as a going concern.

Management prepares, and the Trustees review, regular financial information which summarises financial performance to date and the forecast for future periods. That financial information also includes cash flow projections. The Trustees have considered the future trading forecasts of the charity, together with its levels of forecast capital expenditure and cash reserves. Accordingly, they have concluded that it is appropriate to prepare the financial statements on a going concern basis at present.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds include a Lottery Grant for £20,000 to fund classes and entertainment for members.

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable in respect of specified period relating to the general activities of the charity are recognised in the Statement of Financial Activities in the period to which they relate or cover.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	-	Over 5 years
Equipment	-	Over 3 to 5 years

1.7 Liabilities

Liabilities are recognised when there is a legal or constructive obligation to pay cash or other assets and are carried at the present value of the obligation until the obligation is extinguished.

1.8 Taxation

Sutton Old People's Welfare Committee is a registered charity and is subject to neither corporation tax nor income tax on its charitable activities.

2. Judgements in applying accounting policies and key sources of estimation uncertainty

There are no material judgements or estimates applied in the preparation of these accounts.

3. Income from donors and grants

	Total funds 2025 £	Total funds 2024 £
Grants and subsidies from London Borough of Sutton MOW	58,967	57,415
Other Grants	20,700	21,000
Other Fees	11,051	10,042
Hire of building	8,413	6,869
Donations	30,571	2,995
	<u>129,702</u>	<u>98,321</u>

Included in other grants for 2025 is a Lottery Grant for £20,000 to fund classes and entertainment for members.

4. Income from charitable activities

	Total funds 2025 £	Total funds 2024 £
Meals	47,993	40,768
Total income from charitable activities	<u>47,993</u>	<u>40,768</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

5. Investment income

	2025 £	2024 £
Deposit Account Interest	2,520	1,032
	<u>2,520</u>	<u>1,032</u>

6. Summary by expenditure type

	Staff costs (note 8) £	Direct costs (note 7) £	Total 2025 £	Total 2024 £
Sutton Lodge Day Centre	42,936	44,296	87,232	83,062
Meals on wheels	37,543	18,042	55,585	57,526
Transport	-	7,482	7,482	7,231
	<u>80,479</u>	<u>69,820</u>	<u>150,299</u>	<u>147,819</u>

All support costs relate to the sole charitable activity of the company.

7. Analysis of direct costs

	Total 2025 £	Total 2024 £
Cost of meals	8,336	8,196
Direct overheads of day centre premises	40,621	46,441
Costs relating to Meals on wheels	6,433	7,063
Transport	7,482	7,231
Volunteer expenses	646	548
Benefits to users	4,777	4,747
Equipment maintenance/purchase	628	795
Professional fees	351	-
Bank charges	546	579
	<u>69,820</u>	<u>75,600</u>

Direct costs are allocated to the charitable activities on the basis of headcount or on the estimated service delivered by the support service or other bases if these are more appropriate.

Direct costs are stated after charging depreciation of tangible fixed assets of £NIL (2024 £Nil).

Sutton Old People's Welfare Committee **(Incorporating Sutton Lodge Day Centre)**

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

8. Staff costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	77,384	69,278
National insurance costs	-	-
Other pension costs	3,095	2,941
	<u>80,479</u>	<u>72,219</u>

The average monthly number of employees during the year was as follows:

	2025	2024
	No.	No.
Full time employees	-	-
Part time employees	8	8
Volunteers	<u>123</u>	<u>123</u>

During the year, no Trustees received any remuneration (2024 - £Nil). During the year, no Trustees received any benefits in kind (2024 - £Nil).

Reimbursed expenses in respect of trustee meetings, amounted to £Nil (2024 - £Nil).

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

9. Tangible fixed assets

	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2024	30,000	8,595	38,595
Additions	-	-	-
Disposals	-	-	-
At 31 March 2025	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Depreciation			
At 1 April 2024	30,000	8,595	38,595
Charge for the year	-	-	-
On disposals	-	-	-
At 31 March 2025	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Net book value			
At 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>

10. Debtors

	2025 £	2024 £
Cash owing from hire of premises	693	655
Cash owing from Sutton Council re Meals on Wheels	-	26,165
Cash owing from members	2,208	1,822
Advance payments	1,872	5,589
	<u>4,773</u>	<u>34,231</u>

11. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	415	-
	<u>415</u>	<u>-</u>

12. Creditors: Amounts falling due after more than one year

There are no creditors due after more than one year (2024 - £Nil)

13. Controlling party

There is no ultimate controlling party. The charity is controlled by the Board of Trustees.

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Sutton Old People's Welfare Committee

On accounts for the year ended

31st March 2025

Charity no (if any)

284231

Set out on pages

1-8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

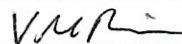
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

7/11/2025

Name:

Victoria Price

Relevant professional qualification(s) or body (if any):

Member of Chartered Institute of Management Accountants

Address:

6 Priest Hill Close

Epsom, Surrey

KT17 3FD

Disclosure

Give here brief details of any items that the examiner wishes to disclose.