

THE SUTTON OLD PEOPLE'S WELFARE COMMITTEE

England & Wales · Charity number 284231

Details

Other names SUTTON LODGE DAY CENTRE

Status Registered

Legal form Other

Registered 1981-02-25

Register [View on the Charity Commission register](#)

Contact

Address 139 Brighton Road
Sutton
Surrey
SM2 5SW

Phone 02086425496

Email suttonlodge@btconnect.com

Website www.suttonlodge.org.uk

Activities

Objects: TO PROMOTE THE WELFARE OF THE AGED IN ANY MANNER WHICH NOW IS OR HEREAFTER MAY BE DEEMED BY LAW TO BE CHARITABLE WITHIN THE BOUNDARIES OF THE LONDON BOROUGH OF SUTTON.

Activities: To combat loneliness and isolation and help older people keep active, We provide a drop-in centre offering hot meals and various activities inc. chair-based exercise, outings and transport for those less able. We welcome all volunteers including those with learning difficulties at our drop-in centre, we also recruit, coordinate volunteers for the Meals on wheels and housebound library service

Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** LONDON BOROUGH OF SUTTON
- Surrey
- Sutton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£180,215	£150,299	-	-
2024-03-31	£140,121	£147,819	-	-
2023-03-31	£106,400	£122,971	-	-
2022-03-31	£120,472	£129,527	-	-
2021-03-31	£88,139	£110,260	-	-

Trustees

Name	Role	Appointed
Mark Woolfenden	Chair	2025-05-19
Carolyn O'connor		2025-03-17
Dr Brendan Hudson		2025-03-17
Dr Simon Elliott		2025-01-21
Lily Psverukai Bande		2019-12-23
MARILYN GORDON-JONES		
PAM NORTON		2011-09-14
TONY PATTISON		2025-03-17
Tracey Karen Tibos		2019-12-03

THE SUTTON OLD PEOPLE'S WELFARE COMMITTEE

England & Wales - Charity number 284231

Accounts

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date 01 04 24

Period end date 31 03 25

Charity name Sutton Old Peoples Welfare Committee

Charity No
(if any)

2 8 4 2 3 1

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support elderly persons who are in need by reason of age, ill-health, disability, financial hardship, or other disadvantage; the advancement of their health and well-being; and the promotion of social inclusion
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The objects of the CIO are: The support of elderly persons who are in need by reason of age, ill-health, disability, financial hardship, or other disadvantage, by providing Day care services, companionship, and social activities to reduce isolation and improve well-being; Warm meals to support independent living; Assistance with accessing essential services and support networks. The advancement of health and well-being by Encouraging physical activity, mental stimulation, and social engagement; Providing information and advice on maintaining independence and well-being. The promotion of social inclusion by supporting elderly individuals who are socially excluded due to age, mobility issues, or other circumstances, helping them to participate more fully in society.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The objectives of the charity are met through the provision of day care services at Sutton Lodge including a hot meal, educational, welfare and well-being activities and programmes. In addition, the Charity delivers a Meals on Wheels service to the elderly and vulnerable residents of Sutton, on behalf of the London Borough of Sutton Council. This also includes a Library Service and operates 5 days a week. All our services are delivered primarily by volunteers whose recruitment and retention is key to our success. A full time manager and 5 part time staff ensure the running of the service. Our members benefit from social interaction, healthy meals and learning and entertainment opportunities that they would otherwise not have access to. It contributes to their healthier living, reducing dependence on the social and health services of the Borough.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a fair financial order with a good level of reserves. This year operated with a profit of £29k on a revenue of £160k.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees of SOPWC recognise the importance of maintaining appropriate financial reserves to ensure the stability and sustainability of the charity's operations for six months. Reserves are held to 1) Ensure the continuity of services for older people in Sutton in the event of financial uncertainty or unexpected funding shortfalls; 2) Meet unforeseen costs, such as emergency repairs or an unexpected increase in demand for services; 3) Provide working capital for effective day-to-day operations; 4) Invest in future projects that align with the charity's strategic objectives.
Amount of reserves held	Para 1.22	£72,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Meals on Wheels and Library Service contract with London Borough of Sutton; members fees, grants and fundraising events
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	[Charitable Incorporated Organisation]
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Recruitment is by proposal and vote by the Board of Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Each trustee signs their Trustee Role Profile; Trustees Code of Conduct and Trustee Declaration.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	A Management Board of 8 trustees plus 2 non exec trustees oversee the running of the Charity. The Charity's Manager manages the day to day operations with a staff of 5 part time staff
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sutton Old People's Welfare Committee
Other name the charity uses	Sutton Older People's Welfare Charity
Registered charity number	284231
Charity's principal address	Sutton Lodge, 139 Brighton Road, Sutton, Surrey SM2 5SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Woolfenden	Chair of the Board of Trustees	Appointed 19 May 2025	
2	Tracey Tibos	Vice Chair of the Board of Trustees		
3	Lily Bande	Trustee		
4	Beverley Jane Daines	Trustee	Appointed 19 May 2025	
5	Dr Simon Elliott	Trustee	Appointed 21 January 2025	
6	Marilyn Gordon-Jones	Co-opted Trustee		
7	Dr Brendan Hudson	Trustee	Appointed 17 March 2025	
8	Pam Norton	Co-opted Trustee		
9	Carolyn O'connor	Trustee	Appointed 17 March 2025	
10	Tony Pattison	Trustee	Appointed 17 March 2025	
11	Reena Barai	Trustee	Resigned 19 May 2025	
12	Pauline Bier	Trustee	Deceased	
13	Joan Crowhurst	Trustee	Resigned 19 May 2025	

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

Signature:		
Full Name:	Mark Woolfenden	Tracey Tibos
Position:	Chair of the Board of Trustees	Vice-Chair of the Board of Trustees

Date: 7 NOVEMBER 2025.

Financial Statements

Sutton Old People's Welfare Committee (incorporating Sutton Lodge Day Centre)

Registered number: 284231

For the year ended 31 March 2025

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Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of Financial Activities

(including income and expenditure account)

For the year ended 31 March 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income:					
Income from donors and grants	3	109,702	20,000	129,702	98,321
Income from charitable activities	4	47,993	-	47,993	40,768
Investment income	5	2,520	-	2,520	1,032
Total income		<u>160,215</u>	<u>20,000</u>	<u>180,215</u>	<u>140,121</u>
Expenditure					
Expenditure on charitable activities:					
Operation of charity			6	150,299	147,819
Total expenditure				<u>150,299</u>	<u>147,819</u>
Net movement in funds for the year				29,916	(7,698)
Total funds at beginning of year				<u>114,089</u>	<u>121,787</u>
Total funds at end of year				<u><u>144,005</u></u>	<u><u>114,089</u></u>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 4-8 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

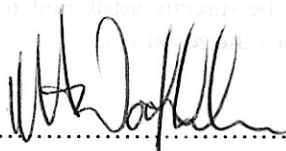
Registered number: 284231

Balance Sheet

As at 31 March 2025

	Note	£	2025 £	2024 £
Fixed assets				
Tangible assets	9		-	-
Total fixed assets			-	-
Current assets				
Debtors	10	4,773	34,231	
Cash at bank and in hand		<u>139,647</u>	<u>79,858</u>	
Total current assets		144,420	114,089	
Creditors: amounts falling due within one year	11	<u>415</u>	-	
Net current assets			<u>144,005</u>	<u>114,089</u>
Total assets less current liabilities			144,005	114,089
Creditors: amounts falling due after more than one year	12	-	-	
Net assets			<u>144,005</u>	<u>114,089</u>
The funds of the charity				
Unrestricted funds			124,005	114,089
Restricted funds – Lottery Grant			<u>20,000</u>	-
Total charity funds			<u>144,005</u>	<u>114,089</u>

The financial statements were approved by the Trustees on 7 November 2025 and signed on their behalf



Mark Woolfenden, Chair of the Board of Trustees



Tracey Tibos, Vice Chair of the Board of Trustees

The notes on pages 4-8 below form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, unless otherwise stated in the relevant notes(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

These financial statements for the year ended 31 March 2025 comply with FRS102 and Charities SORP (FRS 102). Sutton Old People's Welfare Committee meets the definition of a public benefit entity under FRS102.

1.2 Going concern

The financial statements have been prepared on a going concern basis, which assumes that the charity will continue to have sufficient resources available to it to continue as a going concern.

Management prepares, and the Trustees review, regular financial information which summarises financial performance to date and the forecast for future periods. That financial information also includes cash flow projections. The Trustees have considered the future trading forecasts of the charity, together with its levels of forecast capital expenditure and cash reserves. Accordingly, they have concluded that it is appropriate to prepare the financial statements on a going concern basis at present.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds include a Lottery Grant for £20,000 to fund classes and entertainment for members.

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable in respect of specified period relating to the general activities of the charity are recognised in the Statement of Financial Activities in the period to which they relate or cover.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	-	Over 5 years
Equipment	-	Over 3 to 5 years

1.7 Liabilities

Liabilities are recognised when there is a legal or constructive obligation to pay cash or other assets and are carried at the present value of the obligation until the obligation is extinguished.

1.8 Taxation

Sutton Old People's Welfare Committee is a registered charity and is subject to neither corporation tax nor income tax on its charitable activities.

2. Judgements in applying accounting policies and key sources of estimation uncertainty

There are no material judgements or estimates applied in the preparation of these accounts.

3. Income from donors and grants

	Total funds 2025 £	Total funds 2024 £
Grants and subsidies from London Borough of Sutton MOW	58,967	57,415
Other Grants	20,700	21,000
Other Fees	11,051	10,042
Hire of building	8,413	6,869
Donations	30,571	2,995
	<u>129,702</u>	<u>98,321</u>

Included in other grants for 2025 is a Lottery Grant for £20,000 to fund classes and entertainment for members.

4. Income from charitable activities

	Total funds 2025 £	Total funds 2024 £
Meals	47,993	40,768
Total income from charitable activities	<u>47,993</u>	<u>40,768</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

5. Investment income

	2025 £	2024 £
Deposit Account Interest	2,520	1,032
	<u>2,520</u>	<u>1,032</u>

6. Summary by expenditure type

	Staff costs (note 8) £	Direct costs (note 7) £	Total 2025 £	Total 2024 £
Sutton Lodge Day Centre	42,936	44,296	87,232	83,062
Meals on wheels	37,543	18,042	55,585	57,526
Transport	-	7,482	7,482	7,231
	<u>80,479</u>	<u>69,820</u>	<u>150,299</u>	<u>147,819</u>

All support costs relate to the sole charitable activity of the company.

7. Analysis of direct costs

	Total 2025 £	Total 2024 £
Cost of meals	8,336	8,196
Direct overheads of day centre premises	40,621	46,441
Costs relating to Meals on wheels	6,433	7,063
Transport	7,482	7,231
Volunteer expenses	646	548
Benefits to users	4,777	4,747
Equipment maintenance/purchase	628	795
Professional fees	351	-
Bank charges	546	579
	<u>69,820</u>	<u>75,600</u>

Direct costs are allocated to the charitable activities on the basis of headcount or on the estimated service delivered by the support service or other bases if these are more appropriate.

Direct costs are stated after charging depreciation of tangible fixed assets of £NIL (2024 £Nil).

Sutton Old People's Welfare Committee **(Incorporating Sutton Lodge Day Centre)**

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

8. Staff costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	77,384	69,278
National insurance costs	-	-
Other pension costs	3,095	2,941
	<u>80,479</u>	<u>72,219</u>

The average monthly number of employees during the year was as follows:

	2025	2024
	No.	No.
Full time employees	-	-
Part time employees	8	8
Volunteers	<u>123</u>	<u>123</u>

During the year, no Trustees received any remuneration (2024 - £Nil). During the year, no Trustees received any benefits in kind (2024 - £Nil).

Reimbursed expenses in respect of trustee meetings, amounted to £Nil (2024 - £Nil).

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2025

9. Tangible fixed assets

	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2024	30,000	8,595	38,595
Additions	-	-	-
Disposals	-	-	-
At 31 March 2025	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Depreciation			
At 1 April 2024	30,000	8,595	38,595
Charge for the year	-	-	-
On disposals	-	-	-
At 31 March 2025	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Net book value			
At 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>

10. Debtors

	2025 £	2024 £
Cash owing from hire of premises	693	655
Cash owing from Sutton Council re Meals on Wheels	-	26,165
Cash owing from members	2,208	1,822
Advance payments	1,872	5,589
	<u>4,773</u>	<u>34,231</u>

11. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	415	-
	<u>415</u>	<u>-</u>

12. Creditors: Amounts falling due after more than one year

There are no creditors due after more than one year (2024 - £Nil)

13. Controlling party

There is no ultimate controlling party. The charity is controlled by the Board of Trustees.

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Sutton Old People's Welfare Committee

On accounts for the year ended

31st March 2025

Charity no (if any)

284231

Set out on pages

1-8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

7/11/2025

Name:

Victoria Price

Relevant professional qualification(s) or body (if any):

Member of Chartered Institute of Management Accountants

Address:

6 Priest Hill Close

Epsom, Surrey

KT17 3FD

Disclosure

Give here brief details of any items that the examiner wishes to disclose.

THE SUTTON OLD PEOPLE'S WELFARE COMMITTEE

England & Wales - Charity number 284231

Accounts

SUTTON OLD PEOPLE'S WELFARE COMMITTEE
SUTTON LODGE DAY CENTRE
ANNUAL REPORT 2023-2024

I have pleasure in presenting, on behalf of the Trustees of Sutton Old People's Welfare Committee, the annual report for 2023-2024 which covers briefly the work of our centre for older people at Sutton Lodge and the provision of the drivers and escorts for the Meals on Wheels service throughout the London Borough of Sutton, operating from offices at Sutton Lodge, picking up all the meals at the Inclusion Centre, Sutton. The delivery of library books to the housebound continues, with volunteers using a meals on wheels van three days a week with a selection of books from three different libraries.

Currently, the centre is open Monday, Tuesday, Thursday and Friday and we offer a comprehensive service with exercise classes most mornings and a choice of hot meal. Bingo, quizzes, cryptic crosswords, card games, music, arts and crafts etc offer a selection of entertainments in the afternoon.

S.O.P.W.C. is fortunate to own and maintain two mini buses, thus providing economical transport door to door for our less mobile members. We have a hairdresser visiting once a week and regular visits from a podiatrist.

S.O.P.W.C. has always traditionally celebrated special events in the annual calendar. Our Christmas lunch was once again held 'in house' and well attended. The Annual General Meeting was held on zoom in November. The Lodge was open on Christmas Day and members and volunteers once again enjoyed a traditional celebration and Trustees would like to thank all volunteers who gave so generously of their time and made this a special occasion. Two parties were held to enable the trustees and staff to acknowledge personally the dedication and support of all the volunteers.

S.O.P.W.C. is pleased to report that several organisations have commenced using Sutton Lodge as a venue for their meetings. Sutton Seniors Forum host their fortnightly Sunday lunches for housebound, lonely and socially isolated residents and SACCO hold a social event twice a month. The Ladies (1959) Luncheon Club now hold six lunches a year. S.O.P.W.C. is working with our local community generally and we are also delighted to offer support to Grasmere Residential Home with trips to garden centres and pub lunches, also enjoyed by members of the day centre. Sutton Lodge is designated an emergency rest centre for the London Borough of Sutton.

The Trustees and staff of S.O.P.W.C. have again this year carefully considered the way the charity has operated for well over fifty years and have worked hard to restructure the organisation to operate more efficiently and address the problems of maintaining our services in the current difficult climate, following the loss of the grant from the London Borough of Sutton and the pandemic. We have continued to hold both Trustee and operational meetings. On behalf of the Trustees, I should like to express our thanks and appreciation to everyone involved in the running of the three services. The charity considers itself very fortunate to have the support and encouragement of so many dedicated volunteers who give so willingly of their time, particularly as the age and fragility of many of those accessing our services has increased. I should also like to mention particularly our volunteers with learning disabilities and/or mental health problems who provide so much enthusiasm and support, particularly in the kitchen.

The Trustees wish to acknowledge with gratitude the unstinting work of the staff - Carl Grigg and Lynn Lawton for the Centre and Kelvin Knight and Tommy Simpson who undertake duties for the meals on wheels and library services. We also acknowledge with thanks the work of our caretaker, Gary Willis, in the building, garden and general care of Sutton Lodge, particularly with regard to the security of the listed building.

As Chairman, I should personally like to express my appreciation to all the Trustees for their continued support in this continuing difficult financial climate. We are indebted to Julie Grigg for her work as treasurer and to Kevin Avery who has professionally examined our accounts for some years. Many of our Trustees work in other fields in charities and the voluntary sector in the London Borough of Sutton.

This completes the annual report for 2023-2024 which is dedicated to the important work undertaken for our more vulnerable residents in the London Borough of Sutton. Preventative informal care at an early stage as offered by Sutton Lodge and its services over many years helps to delay the necessity for more concentrated and costly input from the statutory sector as well as enhancing and maintaining quality of life.

Marilyn Gordon-Jones MBE

On a personal note, I gave notice of my intention to resign as chair of SOPWC at the AGM in 2023 and I am pleased to welcome Reena Barai and Tracey Tibos as joint chairs for 2024/2025 and to thank them for their commitment to the charity
MGJ

Financial Statements

Sutton Old People's Welfare Committee
(incorporating Sutton Lodge Day Centre)

For the year ended 31 March 2024

Registered number: 284231

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

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Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Reference and administrative details of the company, its trustees and advisers

For the year ended 31 March 2024

Nominated Trustees during the year under review

Mrs Marilyn Gordon-Jones MBE (Chair) – resigned 1 April 2024

Mrs Pam Norton MBE (Vice Chair)

Mrs Reena Barai (Co Chair – appointed 1 April 2024)

Mrs Pauline Bier (Deceased)

Mrs Joan Crowhurst

Ms Tracey Tibos (Co Chair – appointed 1 April 2024)

Ms Lily Bande

Charity registered number

284231

Principal and registered office

139 Brighton Road

Sutton

Surrey

SM2 5SW

Chair

Mrs Marilyn Gordon-Jones MBE

Independent examiner

Kevin Avery

3 Green Court Avenue

Croydon, Surrey

CR0 7LD

Bankers

Lloyds Bank PLC

49-53 High Street

Sutton, Surrey

SM1 1DT

Solicitors

None

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report

For the year ended 31 March 2024

The trustees present their annual report together with the examined financial statements of Sutton Old People's Welfare Committee for the year ended 31 March 2024.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the charity's governing document, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2015).

Structure, governance and management

Structure of the charity

Sutton Old People's Welfare Committee is a registered charity and the Trustees are listed on the Charity Commission Site. The trustees are the trustees of Sutton Old People's Welfare Committee in accordance with the Charities Act 2011. The Committee is made up of voluntary individuals with relevant corporate skills and an interest in our work.

Method of recruitment and appointment

Committee members are recruited through open advertisement in our facilities and word of mouth. Selection is carried out by the current committee members who evaluate the skills and experience of applicants against relevant criteria using assessments and interviews.

Policies adopted for the induction and training of Trustees

All trustees, upon appointment, are introduced to the trust by the chair and other committee members. A short briefing on charitable, statutory and fiduciary duties; the role of committee members; and business planning and strategy is included. The committee intend to introduce a more formal induction training during the following year.

Organisational structure and decision making

Strategy and business objectives are agreed by the committee annually and, where necessary, during the year. The Committee meets four times a year to review progress and to make decisions accordingly. There is also a regular operations meeting attended by representatives for trustees, management and volunteers. In July 2024, three sub committees were introduced to deal with Finance, Structure and the general running of the Charity. During the following year there will also be more regular committee meetings to support the changeover of the chair.

All Health and Safety, staff policies and other legal/legislative matters are dealt with by the managers with support from the Committee.

Day-to-day management of the organisation is delegated to the one manager and the service support officers.

Risk management

The Trustees currently consider the possible risks associated with the operation of the Charity and the actions required to mitigate those risks during their committee meetings. The trustees will make a more formal approach to review of risks during the next business year.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2024

Objectives and Activities

The trust's principal objects are to provide a preventative day care service and other support services as appropriate in order to improve and maintain the welfare and wellbeing of older people within the local community supported by a significant band of volunteers.

The works of the trust include day centre activities including, provision of a hot meal; the provision of the delivery element of the Borough's meals on wheels service and provision of a mobile library service for those who are house bound. The Lodge is also a strategic building to be utilised in need of a major emergency and is always on call.

The staffing structure consists of a manager, one part time support officer and a caretaker/cleaner. There are a further 3 paid part time staff with the Meals on Wheels service. All other roles are filled by volunteers. With a band of approximately 120 essential volunteers care is given to their recruitment and retention.

Strategic report

Achievements and performance

The results for the year are set out in the annexed financial statements.

The year to March 2024 saw all days except Wednesday opened for a full year and the Charity were able to build on their numbers of people coming on all those days where they were open. Mondays started with four people but now have an average of about 13, Fridays following suit and the other two days being the busiest. There has been some return to rental of the lodge but not to the extent there once was, again this is an area being focused on going forwards.

Income was up both on budget and the previous year, but the costs of fuel saw a large dent in costs. However, most of this was mitigated by a large grant for cost of living rises from Sutton Council coupled with additional income over costs for the extra services available. Sutton Lodge will continue to build on this and continue to close the deficit up going forwards.

Public benefit

No private benefit is derived from the activities of the charity. The Trustees believe that the work of the Committee demonstrates a real public benefit in both preventative works and to the wider community.

Financial review

Principal risks and uncertainties

The principal risks and uncertainties facing the charity are:

- withdrawal of funding from London Borough of Sutton for meals on wheels deliveries;
- health & safety compliance.
- more immediate risk of future funding

The main objective of the Trustees at this time is to ensure the Charity can continue into the future to give the support it was set up for.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2024

The trustees continue to apply for all government and other support that may be applicable to them and work on growing the number of people who may rent the building during times when the Lodge are not using it themselves. The Lodge has reopened on Wednesday and is building the numbers of people who are attending.

Financial management and reserves policies

The charity's business plan and associated financial budget is prepared by the treasurer and management staff and approved by the Board of Trustees; the charity's risks and reserves policy are updated as part of this process and are incorporated into any plans.

Sutton Old People's Welfare Committee retains at least three months expenditure as "free" reserves to meet the shortfalls in income or unexpected expenses.

The Trustees keep under review the need for free reserves, which are those unrestricted funds not otherwise designated. There are currently no restricted funds and those reserved accounts are able to be used were this to become appropriate.

Related parties and co-operating with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any contractual relationship with a related party. In the current year no such related party transactions were reported.

Employee involvement and employment of the disabled

All employees have the opportunity for training, career development and promotion in accordance with their skills and ability.

The charity recognised its responsibility to disabilities and equal opportunities as required and has continued to ensure that all employees are considered on an equal basis in respect of all areas of employment, including recruitment, training, career development and promotion. We endeavour to promote continuing employment and, where necessary, arrange appropriate training for employees who have become disabled or need other help during their employment.

The charity has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities policy
- Volunteers' policy
- Health & safety policy

In accordance with the charity's Equal opportunities policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled staff and volunteers.

Full details of these policies are available from the charity's offices.

Trustees' responsibilities statement

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2024

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have done additional work and held extra meetings during the pandemic and are presently of the opinion that this charity is a going concern.

Statement as to disclosure of information to the independent examiner

In so far as the Trustees are aware at the time of approving the Trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charity's independent examiner is unaware, and
- the Trustees have each taken all steps that he/she is obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

Independent Examiner

Kevin Avery was appointed as independent examiner during the year for this current year at the last AGM. This report was approved by the Trustees on 7 November 2024, and signed on their behalf by:

Chair

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Independent Examiner's Report to the Members and Trustees of Sutton Old People's Welfare Committee

For the year ended 31 March 2024

We have reviewed the financial statements of Sutton Old people's Welfare Committee for the year ended 31st March 2024, which comprise the balance sheet, the statement of financial activities, the statement of cash flows, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Board of Trustees of Sutton Old People's Welfare Committee, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 154 of the Charities Act 2011. Our work has been undertaken so that we might state to the Board of Trustees of Sutton Old People's Welfare Committee, as a body, those matters we are required to state to them as an independent examiners' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Board of Trustees of Sutton Old People's Welfare Committee.

As the Charities Trustees, it is your duty to ensure that Sutton Old People's Welfare Committee has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Sutton Old People's Welfare Committee. As the independent examiner, our responsibility is to examine and express an opinion on the financial statements in accordance with the above Standards and Accounting Practices and to comply with the Auditing Practice's Board of Ethical Standards for Auditors.

We have not been instructed to carry out an audit or a review of the accounts of Sutton Old People's Welfare Committee. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

In connection with my examination no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with the relevant Acts: and

To prepare accounts which accord with the accounting records and to comply with the relevant requirements of the Acts

Have not been met or to which in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Kevin Avery

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of Financial Activities

(including income and expenditure account)

For the year ended 31 March 2024

	Note	Total funds 2024 £	Total funds 2023 £
Income:			
Income from donors and grants	3	98,321	74,806
Income from charitable activities	4	40,768	31,408
Investment income	5	1,032	186
Total income		<u>140,121</u>	<u>106,400</u>
Expenditure			
Expenditure on charitable activities:			
Operation of charity	6	147,819	122,971
Total expenditure		<u>147,819</u>	<u>122,971</u>
Net movement in funds for the year		(7,698)	(16,571)
Other commercial Income:			
Furlough grant from the government		-	-
Rent waiver during Covid period		-	-
Total funds at beginning of year		<u>121,787</u>	<u>138,358</u>
Total funds at end of year		<u><u>114,089</u></u>	<u><u>121,787</u></u>

All income and expenditure derive from continuing activities. All activities relate to unrestricted funds.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 18 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Company Balance Sheet

As at 31 March 2024

	Note	£	2024 £	£	2023 £
Fixed assets					
Tangible assets	9		-	-	-
Total fixed assets			-	-	-
Current assets					
Debtors	10	34,231		9,467	
Cash at bank and in hand		<u>79,858</u>		<u>112,320</u>	
Total current assets		114,089		121,787	
Creditors: amounts falling due within one year	11	-	-	-	-
Net current assets			<u>114,089</u>	<u>121,787</u>	
Total assets less current liabilities			114,089	121,787	
Creditors: amounts falling due after more than one year	12	-	-	-	-
Net assets			<u>114,089</u>	<u>121,787</u>	
The funds of the charity					
Unrestricted funds:					
Unrestricted funds		77,258		88,435	
Total unrestricted funds			77,258		88,435
Restricted funds:					
Restricted funds		-		-	
Reserved account - Transport		36,821		33,352	
Total restricted funds			<u>36,821</u>	<u>33,352</u>	
Total charity funds			<u>114,089</u>	<u>121,787</u>	

The financial statements were approved by the Trustees on 7 November 2024 and signed on their behalf

The notes on pages 12 to 18 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of cash flows

For the year ended 31 March 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Operating loss		(8,730)	(16,757)
Adjustments for:			
Depreciation of tangible assets	9	-	-
Interest received		1,032	186
(Increase)/decrease in debtors		(24,764)	(7,057)
(Decrease)/increase in trade creditors		-	(4,851)
Net cash (utilised by)/ generated from operating activities		<u>(32,462)</u>	<u>(28,479)</u>
Cash flows from investing activities			
Proceeds from sale of tangible assets		-	-
Purchase of tangible assets	9	<u>-</u>	<u>-</u>
Net cash from investing assets		-	-
Net (decrease)/increase in cash and cash equivalents		(32,462)	(28,479)
Cash and cash equivalents at the beginning of the year		<u>112,320</u>	<u>140,799</u>
Cash and cash equivalents at end of the year		<u><u>79,858</u></u>	<u><u>112,320</u></u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, unless otherwise stated in the relevant notes(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

These financial statements for the year ended 31 March 2024 comply with FRS102 and Charities SORP (FRS 102).

Sutton Old People's Welfare Committee meets the definition of a public benefit entity under FRS102.

1.2 Going concern

The financial statements have been prepared on a going concern basis, which assumes that the charity will continue to have sufficient resources available to it to continue as a going concern.

Management prepares, and the trustees review, regular financial information which summarises financial performance to date and the forecast for future periods. That financial information also includes cash flow projections. The trustees have considered the future trading forecasts of the charity, together with its levels of forecast capital expenditure and cash reserves. Accordingly, they have concluded that it is appropriate to prepare the financial statements on a going concern basis at present.

During the year to March 2024 and into the next twelve months the Chair is retiring and has been succeeded by two Co- Chairs as an interim solution. There are some succession planning issues to be addressed along with maintaining the ability of the trust to continue to function as a going concern. To this end there are now three further sub committees of the trustees to deal with the issues in hand and the meetings of the Trustees have been increased on a temporary basis.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. There are currently no restricted funds.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable in respect of specified period relating to the general activities of the charity are recognised in the Statement of Financial Activities in the period to which they relate or cover.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	-	Over 5 years
Equipment	-	Over 3 to 5 years

1.7 Liabilities

Liabilities are recognised when there is a legal or constructive obligation to pay cash or other assets and are carried at the present value of the obligation until the obligation is extinguished.

1.8 Taxation

Sutton Old People's Welfare Committee is a registered charity and is subject to neither corporation tax nor income tax on its charitable activities.

2. Judgements in applying accounting policies and key sources of estimation uncertainty

There are no material judgements or estimates applied in the preparation of these accounts.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

3. Income from donors

	Total funds 2024 £	Total funds 2023 £
Grants and subsidies from London Borough of Sutton MOW	57,415	57,725
Other Grants	21,000	2,053
Other Fees	10,042	6,936
Hire of building	6,869	4,857
Donations	<u>2,995</u>	<u>3,235</u>
	<u>98,321</u>	<u>74,806</u>

Included in other grants for 2024 is a grant of £20,000 for cost of living rises from Sutton Council.

4. Income from charitable activities

	Total funds 2024 £	Total funds 2023 £
Meals	40,768	31,408
Activities with users	=	=
Total income from charitable activities	<u>40,768</u>	<u>31,408</u>

5. Investment income

	2024 £	2023 £
Deposit Account Interest	<u>1,032</u>	<u>186</u>
	<u>1,032</u>	<u>186</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

6. Summary by expenditure type

	Staff costs	Direct costs	Total 2024	Total 2023
	£	£	£	£
Sutton Lodge Day Centre	35,299	47,763	83,062	68,420
Meals on wheels	36,920	20,606	57,526	48,395
Transport	=	7,231	7,231	6,156
	<u>72,219</u>	<u>75,600</u>	<u>147,819</u>	<u>122,971</u>

All support costs relate to the sole charitable activity of the company.

7. Analysis of direct costs

	Total 2024	Total 2023
Cost of meals	8,196	6,922
Direct overheads of day centre premises	46,441	31,504
Costs relating to Meals on wheels	7,063	7,010
Transport	7,231	6,156
Volunteer expenses	548	324
Benefits to users	4,747	2,819
Staff training	-	-
Equipment maintenance/purchase	795	537
Depreciation of assets	-	-
Bank charges	579	465
	<u>75,600</u>	<u>55,737</u>

Direct costs are allocated to the charitable activities on the basis of headcount or on the estimated service delivered by the support service or other bases if these are more appropriate.

Direct costs are stated after charging depreciation of tangible fixed assets of £NIL (2023 £Nil)

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

8. Staff costs

Staff costs were as follows:

	2024 £	2023 £
Wages and salaries	69,278	65,506
National insurance costs	-	-
Other pension costs	2,941	1,727
	<u>72,219</u>	<u>67,233</u>

The average monthly number of employees during the year was as follows:

	2024 No.	2023 No.
Full time employees	0	0
Part time employees	8	8
Volunteers	<u>123</u>	<u>123</u>

During the year, no Trustees received any remuneration (2023 - £Nil). During the year, no Trustees received any benefits in kind (2023 - £Nil).

Reimbursed expenses in respect of trustee meetings, amounted to £Nil (2023 - £Nil).

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

9. Tangible fixed assets

Company	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2023	30,000	8,595	38,595
Additions	-	-	-
Disposals	-	-	-
At 31 March 2024	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Depreciation			
At 1 April 2023	30,000	8,595	38,595
Charge for the year	-	-	-
On disposals	-	-	-
At 31 March 2024	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Net book value			
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2024

10. Debtors

	2024 £	2023
Cash owing from hire of premises	655	360
Cash owing from Sutton Council re Meals on Wheels	26,165	-
Cash owing from members	1,822	1,530
Advance payments	5,589	7,577
	<u>34,231</u>	<u>9,467</u>

11. Creditors: Amounts falling due within one year

	2024 £	2023 £
Cash owing to members	-	-
Salaries creditor	-	-
Rent owing to Sutton Council	-	-
	<u>-</u>	<u>-</u>

12. Creditors: Amounts falling due after more than one year

There are no creditors due after more than one year (2023 = £Nil)

13. Controlling party

There is no ultimate controlling party. The charity is controlled by the Board of Trustees.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Independent Examiner's Report to the Members and Trustees of Sutton Old People's Welfare Committee

For the year ended 31 March 2024

We have reviewed the financial statements of Sutton Old people's Welfare Committee for the year ended 31st March 2024, which comprise the balance sheet, the statement of financial activities, the statement of cash flows, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Board of Trustees of Sutton Old People's Welfare Committee, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 154 of the Charities Act 2011. Our work has been undertaken so that we might state to the Board of Trustees of Sutton Old People's Welfare Committee, as a body, those matters we are required to state to them as an independent examiners' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Board of Trustees of Sutton Old People's Welfare Committee.

As the Charities Trustees, it is your duty to ensure that Sutton Old People's Welfare Committee has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Sutton Old People's Welfare Committee. As the independent examiner, our responsibility is to examine and express an opinion on the financial statements in accordance with the above Standards and Accounting Practices and to comply with the Auditing Practice's Board of Ethical Standards for Auditors.

We have not been instructed to carry out an audit or a review of the accounts of Sutton Old People's Welfare Committee. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

In connection with my examination no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with the relevant Acts: and

To prepare accounts which accord with the accounting records and to comply with the relevant requirements of the Acts

Have not been met or to which in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Kevin Avery

THE SUTTON OLD PEOPLE'S WELFARE COMMITTEE

England & Wales - Charity number 284231

Accounts

Financial Statements

Sutton Old People's Welfare Committee
(incorporating Sutton Lodge Day Centre)

For the year ended 31 March 2023

Registered number: 284231

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

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Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Reference and administrative details of the company, its trustees and advisers

For the year ended 31 March 2023

Nominated Trustees during the year under review

Mrs Marilyn Gordon-Jones MBE (Chair)
Mrs Pam Norton MBE (Vice Chair)
Mrs Reena Barai
Mrs Pauline Bier
Mrs Joan Crowhurst
Mrs Shirley Phillips
Ms Tracey Tibos
Ms Lily Bande
Mrs Kate Todd

Charity registered number

284231

Principal and registered office

139 Brighton Road
Sutton
Surrey
SM2 5SW

Chair

Mrs Marilyn Gordon-Jones MBE

Independent examiner

Mayfair Associates London Limited
69 Banstead Road
Carshalton
Surrey
SM5 3NP

Bankers

Lloyds Bank PLC
49-53 High Street
Sutton, Surrey
SM1 1DT

Solicitors

None

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report

For the year ended 31 March 2023

The trustees present their annual report together with the examined financial statements of Sutton Old People's Welfare Committee for the year ended 31 March 2023.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the charity's governing document, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2015).

Structure, governance and management

Structure of the charity

Sutton Old People's Welfare Committee is a registered charity and the Trustees are listed on the Charity Commission Site.

The trustees are the trustees of Sutton Old People's Welfare Committee in accordance with the Charities Act 2011. The Committee is made up of voluntary individuals with relevant corporate skills and an interest in our work.

Method of recruitment and appointment

Committee members are recruited through open advertisement in our facilities and word of mouth. Selection is carried out by the current committee members who evaluate the skills and experience of applicants against relevant criteria using assessments and interviews.

Policies adopted for the induction and training of Trustees

All trustees, upon appointment, are introduced to the trust by the chair and other committee members. A short briefing on charitable, statutory and fiduciary duties; the role of committee members; and business planning and strategy is included. The committee intend to introduce a more formal induction training during the following year.

Organisational structure and decision making

Strategy and business objectives are agreed by the committee annually and, where necessary, during the year. The Committee meets four times a year to review progress and to make decisions accordingly. There is also a regular operations meeting attended by representatives for trustees, management and volunteers. During this year a funding committee was introduced to deal more effectively with the lack of funds in the charity. All Health and Safety, staff policies and other legal/legislative matters are dealt with by the managers with support from the Committee.

Day-to-day management of the organisation is delegated to the one manager and the service support officers.

Risk management

The Trustees currently consider the possible risks associated with the operation of the Charity and the actions required to mitigate those risks during their committee meetings. The trustees will make a more formal approach to review of risks during the next business year.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2023

Objectives and Activities

The trust's principal objects are to provide a preventative day care service and other support services as appropriate in order to improve and maintain the welfare and wellbeing of older people within the local community supported by a significant band of volunteers.

The works of the trust include day centre activities including, provision of a hot meal; the provision of the delivery element of the boroughs meal on wheels service and provision of a mobile library service for those who are house bound. The Lodge is also a strategic building to be utilised in need of a major emergency and is always on call.

The staffing structure consists of a manager, one part time support officer and a caretaker/cleaner. There are a further 3 paid part time staff with the Meals on Wheels service. All other roles are filled by volunteers. With a band of approximately 90 essential volunteers care is given to their recruitment and retention.

Strategic report

Achievements and performance

The results for the year are set out in the annexed financial statements.

Sutton Old People's Welfare Committee has met its planned revised targets by continuing to work within funding means as far as possible. During 2021/2022 the charity began to return to pre Covid openings although numbers are down and the Lodge is still not open on a Wednesday. This, together with income from various grants has resulted in a deficit of £9,055 (2020/21 loss £22,121). Numbers are climbing and it is hoped to open for the further day during 2022/23 (2022/23 loss £16,570.87), which together with an increase in revenue from hire of the building will close the deficit further.

Public benefit

No private benefit is derived from the activities of the charity. The Trustees believe that the work of the Committee demonstrates a real public benefit in both preventative works and to the wider community.

Financial review

Principal risks and uncertainties

The principal risks and uncertainties facing the charity are:

- withdrawal of funding from London Borough of Sutton for meals on wheels deliveries;
- health & safety compliance.
- more immediate risk of future funding

The Committee have continued to work on filling the funding gap left by the withdrawal of the grant from The London Borough of Sutton (Please see above achievements and performance report). These results show the effort so far achieved and the ability of the trust to continue to close this gap.

As noted above, the pandemic has not aided this situation in the current year but all work continues to give the charity full funding. The trustees continue to apply for all government and other support during the current months, post year end, including the rates rebates, rent holidays and any specific grant applicable to the Lodge.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2023

Financial management and reserves policies

The charity's business plan and associated financial budget is prepared by the treasurer and management staff and approved by the Board of Trustees; the charity's risks and reserves policy are updated as part of this process and are incorporated into any plans.

Sutton Old People's Welfare Committee retains at least three months expenditure as "free" reserves to meet the shortfalls in income or unexpected expenses.

The Trustees keep under review the need for free reserves, which are those unrestricted funds not otherwise designated. There are currently no restricted funds and those reserved accounts are able to be used were this to become appropriate.

Related parties and co-operating with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any contractual relationship with a related party. In the current year no such related party transactions were reported.

Employee involvement and employment of the disabled

All employees have the opportunity for training, career development and promotion in accordance with their skills and ability.

The charity recognised its responsibility to disabilities and equal opportunities as required and has continued to ensure that all employees are considered on an equal basis in respect of all areas of employment, including recruitment, training, career development and promotion. We endeavour to promote continuing employment and, where necessary, arrange appropriate training for employees who have become disabled or need other help during their employment.

The charity has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities policy
- Volunteers' policy
- Health & safety policy

In accordance with the charity's Equal opportunities policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled staff and volunteers.

Full details of these policies are available from the charity's offices.

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2023

applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (Statement of Recommended Practice);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have done additional work and held extra meetings during the pandemic and are presently of the opinion that this charity is a going concern.

Statement as to disclosure of information to the independent examiner

In so far as the Trustees are aware at the time of approving the Trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charity's independent examiner is unaware, and
- the Trustees have each taken all steps that he/she is obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

Independent Examiner

The Mayfair Associates London Limited was appointed as independent examiner for this current year at the last AGM. This report was approved by the Trustees on 27th October 2023, and signed on their behalf by:

Chair

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Independent Examiner's Report to the Members and Trustees of Sutton Old People's Welfare Committee

For the year ended 31 March 2023

Chartered Management Accountants' report to Trustees on the preparation of the unaudited statutory accounts Sutton Old People's Welfare Committee for the year ended 31st March 2023.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Sutton Old People's Welfare Committee for the year ended 31st March 2023 which comprise of the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Chartered Institute of Management Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.cimaglobal.com>.

This report is made solely to the Board of Trustees of Sutton Old People's Welfare Committee, as a body, in accordance with the terms of our engagement letter dated [accountant_engagement_date]. Our work has been undertaken solely to prepare for your approval the accounts of Sutton Old People's Welfare Committee and state those matters that we have agreed to state to the Board of Trustees of Sutton Old People's Welfare Committee, as a body, in this report in accordance with the requirements of the Chartered Institute of Management Accountants as detailed at <http://www.cimaglobal.com>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Sutton Old People's Welfare Committee and its Board of Trustees as a body for our work or for this report.

It is your duty to ensure that Sutton Old People's Welfare Committee has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit Sutton Old People's Welfare Committee.

We have not been instructed to carry out an audit or a review of the accounts of Sutton Old People's Welfare Committee. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of Financial Activities

(including income and expenditure account)

For the year ended 31 March 2023

	Note	Total funds 2023 £	Total funds 2022 £
Income:			
Income from donors and grants	3	104,161	99,430
Income from charitable activities	4	2053	21028
Investment income	5	186	14
Total income		<u>106,400</u>	<u>120,472</u>
Expenditure			
Expenditure on charitable activities:			
Operation of charity	6	122,971	129,527
Total expenditure		<u>122,971</u>	<u>128,527</u>
Net movement in funds for the year		(16,571)	(9055)
Other commercial Income:			
Furlough grant from the government		-	3003
Rent waiver during Covid period		-	52916
Total funds at beginning of year		<u>138,358</u>	<u>91494</u>
Total funds at end of year		<u><u>121,788</u></u>	<u><u>138,358</u></u>

All income and expenditure derive from continuing activities. All activities relate to unrestricted funds.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 13 to 19 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Company Balance Sheet

As at 31 March 2023

	Note	£	2023 £	£	2022 £
Fixed assets	9	0		0	
Current assets					
Debtors	10	0		2410	
Prepayment & Advance		9,467			
Cash at bank and in hand		<u>112,320</u>		<u>140,799</u>	
Total current assets		121,787		143,209	
Creditors: amounts falling due within one year	11	<u>-</u>		<u>4851</u>	
Net current assets			<u>121,787</u>		<u>138,358</u>
Total assets less current liabilities			121,787		138,358
Creditors: amounts falling due after more than one year	12	<u>-</u>		<u>-</u>	
Net assets			<u>121,787</u>		<u>138,358</u>
The funds of the charity					
Unrestricted funds:					
Unrestricted funds		88,435		105,898	
Total unrestricted funds			88,435		105,898
Restricted funds:					
Restricted funds		-		-	
Reserved account - Transport		33,352		32,460	
Total restricted funds			<u>33,352</u>		<u>32,460</u>
Total charity funds			<u>121,787</u>		<u>138,358</u>

The financial statements were approved by the Trustees on 27th October 2023 and signed on their behalf

The notes on pages 13 to 17 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of cash flows

For the year ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Operating loss		(16,571)	(6066)
Adjustments for:			
Depreciation of tangible assets		-	1017
Interest received		186	14
Rent waiver during Covid period		-	52,916
(Increase)/decrease in debtors		2,410	(1,070)
(Decrease)/increase in trade creditors		<u>(4,851)</u>	<u>(71,041)</u>
Net cash (utilised by)/ generated from operating activities		<u>(18,826)</u>	<u>(24,230)</u>
Cash flows from investing activities			
Proceeds from sale of tangible assets		-	-
Purchase of tangible assets		<u>-</u>	<u>-</u>
Net cash from investing assets		-	-
Net (decrease)/increase in cash and cash equivalents		(28,479)	(24,230)
Cash and cash equivalents at the beginning of the year		<u>140,799</u>	<u>165,029</u>
Cash and cash equivalents at end of year		<u><u>112,320</u></u>	<u><u>140,799</u></u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, unless otherwise stated in the relevant notes(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

These financial statements for the year ended 31 March 2023 comply with FRS102 and Charities SORP (FRS 102).

Sutton Old People's Welfare Committee meets the definition of a public benefit entity under FRS102.

1.2 Going concern

The financial statements have been prepared on a going concern basis, which assumes that the charity will continue to have sufficient resources available to it to continue as a going concern.

Management prepares, and the trustees review, regular financial information which summarises financial performance to date and that forecast for future periods. That financial information also includes cash flow projections. The trustees have considered the future trading forecasts of the charity, together with its levels of forecast capital expenditure and cash reserves. Accordingly, they have concluded that it is appropriate to prepare the financial statements on a going concern basis at present.

Additional work has continued to be done during the continual Covid lockdowns including extra meetings and figures for cash flow forecasts on various bases. All relevant grants and donations have been sought and the Charity has taken some advantage of the government grant for furlough during the second lockdown. The trustees are still of the opinion that cash resources are adequate for a further period of eighteen months without any improvement of funds or situation.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. There are currently no restricted funds.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable in respect of specified period relating to the general activities of the charity are recognised in the Statement of Financial Activities in the period to which they relate or cover.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	- Over 5 years
Equipment	- Over 3 to 5 years

1.7 Liabilities

Liabilities are recognised when there is a legal or constructive obligation to pay cash or other assets, and are carried at the present value of the obligation until the obligation is extinguished.

Sutton Council are now raising rent invoices quarterly and the large creditor has therefore been settled. This has shown an improvement in the 2022-23 accounts as the rent foregone by Sutton Council and rent foregone by the Council due to Covid reductions has been written back into reserves.

1.8 Taxation

Sutton Old People's Welfare Committee is a registered charity and is subject to neither corporation tax nor income tax on its charitable activities.

2. Judgements in applying accounting policies and key sources of estimation uncertainty

There are no material judgements or estimates applied in the preparation of these accounts.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

3. Income from donors

	Total funds 2023 £	Total funds 2022 £
Grants and subsidies from London Borough of Sutton MOW	57,725	56,303
Other Grants	2,053	29,670
Other Fees	6,936	4,196
Hire of building	4,857	6,062
Donations	<u>3,235</u>	<u>3,199</u>
	<u>74,806</u>	<u>99,430</u>

Included in other grants are a restart grant of £8,000, a community grant of £5,700 and other grant wins from bids of £15,970.

4. Income from charitable activities

	Total funds 2023 £	Total funds 2022 £
Meals	31,408	20,428
Activities with users	=	<u>600</u>
Total income from charitable activities	<u>31,408</u>	<u>21,028</u>

5. Investment income

	2023 £	2022 £
Deposit Account Interest	<u>186</u>	<u>14</u>
	<u>186</u>	<u>14</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

6. Summary by expenditure type

	Staff costs	Direct costs	Total 2023	Total 2022
	£	£	£	£
Sutton Lodge day centre	32,771	35,649	68,420	74,525
Meals on wheels	34,462	13,933	48,395	47,849
Transport	-	6,156	6,156	7,153
	<u>67,233</u>	<u>55,737</u>	<u>129,971</u>	129,527

All support costs relate to the sole charitable activity of the company.

7. Analysis of direct costs

	Total 2023	Total 2022
Cost of meals	6,922	3,938
Direct overheads of day centre premises	31,504	34,637
Costs relating to Meals on wheels	7010	5,954
Transport	6,156	7154
Volunteer expenses	324	383
Benefits to users	2819	2,367
Staff training	-	-
Equipment maintenance/purchase	537	7,173
Depreciation of assets	-	1,017
Bank charges	465	297
	<u>55,737</u>	<u>62,920</u>

Direct costs are allocated to the charitable activities on the basis of headcount or on the estimated service delivered by the support service or other bases if these are more appropriate.

In previous years the costs of running the meals on wheels have been netted off against the grant from Sutton Council. This should be shown separately in the costs and this has now been done. No adjustment has been done to the prior year, if this had been done a transfer of £3,860 of costs would have been the amount.

Direct costs are stated after charging depreciation of tangible fixed assets of £0 (2022 £1017)

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

8. Staff costs

Staff costs were as follows:

	2023 £	2022 £
Wages and salaries	64,880	64,880
National insurance costs	-	-
Other pension costs	1,727	1,727
	<u>66,607</u>	<u>66,607</u>

The average monthly number of employees during the year was as follows:

	2023 No.	2022 No.
Full time employees	0	0
Part time employees	8	8
Volunteers	<u>90</u>	<u>90</u>

During the year, no Trustees received any remuneration (2023 - £Nil). During the year, no Trustees received any benefits in kind (2023 - £Nil).

Reimbursed expenses in respect of trustee meetings, amounted to £Nil (2023 - £Nil).

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

9 Tangible fixed assets

Company	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2022	30,000	8,595	38,595
Additions	-	-	-
Disposals	-	-	-
At 31 March 2023	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Depreciation			
At 1 April 2022	30,000	7,578	37,578
Charge for the year	-	1,017	1,017
On disposals	-	-	-
At 31 March 2023	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Net book value			
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>

Note: The assets were written off in 2022.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2023

10. Debtors

	2023 £	2022
Cash owing from hire of premises	360	1,049
Cash owing from members	-	21
Advance payments	1,340	1,340
	<u>1700</u>	<u>2,410</u>

11. Creditors: Amounts falling due within one year

	2023 £	2022 £
Cash owing to members	-	-
Salaries creditor	-	4,851
Rent owing to Sutton Council	-	-
	<u>4,851</u>	<u>4,851</u>

12. Creditors: Amounts falling due after more than one year

There are no creditors due after more than one year (2023 = £Nil)

13. Controlling party

There is no ultimate controlling party. The charity is controlled by the Board of Trustees.

THE SUTTON OLD PEOPLE'S WELFARE COMMITTEE

England & Wales - Charity number 284231

Accounts

Financial Statements

Sutton Old People's Welfare Committee
(incorporating Sutton Lodge Day Centre)

For the year ended 31 March 2022

Registered number: 284231

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

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Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Reference and administrative details of the company, its trustees and advisers

For the year ended 31 March 2022

Nominated Trustees during the year under review

Mrs Marilyn Gordon-Jones MBE (Chair)
Mrs Pam Norton MBE (Vice Chair)
Mrs Reena Barai
Mrs Pauline Bier
Mrs Joan Crowhurst
Mrs Shirley Phillips
Mrs Evelyn Cathcart
Ms Tracey Tibos
Ms Lily Bande
Mrs Kate Todd
Mr Dan Pembroke (Resigned 20 April 2021)

Charity registered number

284231

Principal and registered office

139 Brighton Road
Sutton
Surrey
SM2 5SW

Chair

Mrs Marilyn Gordon-Jones MBE

Independent examiner

Kevin Avery
3 Green Court Avenue
Croydon, Surrey
CR0 7LD

Bankers

Lloyds Bank PLC
49-53 High Street
Sutton, Surrey
SM1 1DT

Solicitors

None

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report

For the year ended 31 March 2022

The trustees present their annual report together with the examined financial statements of Sutton Old People's Welfare Committee for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the charity's governing document, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2015).

Structure, governance and management

Structure of the charity

Sutton Old People's Welfare Committee is a registered charity and the Trustees are listed on the Charity Commission Site.

The trustees are the trustees of Sutton Old People's Welfare Committee in accordance with the Charities Act 2011. The Committee is made up of voluntary individuals with relevant corporate skills and an interest in our work.

Method of recruitment and appointment

Committee members are recruited through open advertisement in our facilities and word of mouth. Selection is carried out by the current committee members who evaluate the skills and experience of applicants against relevant criteria using assessments and interviews.

Policies adopted for the induction and training of Trustees

All trustees, upon appointment, are introduced to the trust by the chair and other committee members. A short briefing on charitable, statutory and fiduciary duties; the role of committee members; and business planning and strategy is included. The committee intend to introduce a more formal induction training during the following year.

Organisational structure and decision making

Strategy and business objectives are agreed by the committee annually and, where necessary, during the year. The Committee meets four times a year to review progress and to make decisions accordingly. There is also a regular operations meeting attended by representatives for trustees, management and volunteers. During this year a funding committee was introduced to deal more effectively with the lack of funds in the charity. All Health and Safety, staff policies and other legal/legislative matters are dealt with by the managers with support from the Committee.

Day-to-day management of the organisation is delegated to the two managers and the service support officers.

Risk management

The Trustees currently consider the possible risks associated with the operation of the Charity and the actions required to mitigate those risks during their committee meetings. The trustees will make a more formal approach to review of risks during the next business year.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2022

Objectives and Activities

The trust's principal objects are to provide a preventative day care service and other support services as appropriate in order to improve and maintain the welfare and wellbeing of older people within the local community supported by a significant band of volunteers.

The works of the trust include day centre activities including, provision of a hot meal; the provision of the Borough's meals on wheels service and provision of a mobile library service for those who are house bound. The Lodge is also a strategic building to be utilised in need of a major emergency and is always on call.

The staffing structure consists of a manager, one part time support officer and a caretaker/cleaner. There are a further 3 paid part time staff with the Meals on Wheels service. All other roles are filled by volunteers. With a band of approximately 90 essential volunteers care is given to their recruitment and retention.

Strategic report

Achievements and performance

The results for the year are set out in the annexed financial statements.

Sutton Old People's Welfare Committee has met its planned revised targets by continuing to work within funding means as far as possible. During 2021/2022 the charity began to return to pre Covid openings although numbers are down and the Lodge is still not open on Monday or Wednesday. This, together with income from various grants has resulted in a deficit of £9,055 (2020/21 loss £22,121). Numbers are climbing and it is hoped to open for the further day during 2022/23, which together with an increase in revenue from hire of the building will close the deficit further.

The team at the Lodge have continued to spend time on applying for grants, both from the government and from other funders. This has achieved a massive figure of £29,670 to help continue to run the charity until such time as the income comes back from its activities. It is by no means certain that this level of grant income can be retained but every effort will be made to get help for the deficit which needs funding.

The Lodge has also benefitted from a reduction in the rent creditor during the period as the lease for the premises was finally agreed and invoices issued for outstanding amounts. This coupled with some reduction in rent during the Covid period has seen a return to reserves of some £52,916. All outstanding amounts have been agreed and paid.

Public benefit

No private benefit is derived from the activities of the charity. The Trustees believe that the work of the Committee demonstrates a real public benefit in both preventative works and to the wider community.

Financial review

Principal risks and uncertainties

The principal risks and uncertainties facing the charity are:

- withdrawal of funding from London Borough of Sutton for meals on wheels;

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2022

- health & safety compliance.
- more immediate risk of future funding

The Committee have continued to work on filling the funding gap left by the withdrawal of the grant from The London Borough of Sutton (Please see above achievements and performance report). These results show the effort so far achieved and the ability of the trust to continue to close this gap.

As noted above, the pandemic has not aided this situation in the current year but all work continues to give the charity full funding. The trustees continue to apply for all government and other support during the current months, post year end, including the rates rebates, rent holidays and any specific grant applicable to the Lodge.

Financial management and reserves policies

The charity's business plan and associated financial budget is prepared by the treasurer and management staff and approved by the Board of Trustees; the charity's risks and reserves policy are updated as part of this process and are incorporated into any plans.

Sutton Old People's Welfare Committee retains at least three months expenditure as "free" reserves to meet the shortfalls in income or unexpected expenses.

The Trustees keep under review the need for free reserves, which are those unrestricted funds not otherwise designated. There are currently no restricted funds and those reserved accounts are able to be used were this to become appropriate.

Related parties and co-operating with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any contractual relationship with a related party. In the current year no such related party transactions were reported.

Employee involvement and employment of the disabled

All employees and were appropriate volunteers have the opportunity for training, career development and promotion in accordance with their skills and ability.

The charity recognised its responsibility to disabilities and equal opportunities as required and has continued to ensure that all employees are considered on an equal basis in respect of all areas of employment, including recruitment, training, career development and promotion. We endeavour to promote continuing employment and, where necessary, arrange appropriate training for employees who have become disabled or need other help during their employment.

The charity has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities policy

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2022

- Volunteers' policy
- Health & safety policy
- Safeguarding

In accordance with the charity's Equal opportunities policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the charity's offices.

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have done additional work and held extra meetings during the pandemic and are presently of the opinion that this charity is a going concern.

Statement as to disclosure of information to the independent examiner

In so far as the Trustees are aware at the time of approving the Trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charity's independent examiner is unaware, and
- the Trustees have each taken all steps that he/she is obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2022

Independent Examiner

Kevin Avery was re-appointed as independent examiner for this current year at the last AGM. This report was approved by the Trustees on 25th October 2022, and signed on their behalf by:

Marilyn Gordon-Jones

Chair

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Independent Examiner's Report to the Members and Trustees of Sutton Old People's Welfare Committee

For the year ended 31 March 2022

We have audited the financial statements of Sutton Old People's Welfare Committee for the year ended 31 March 2022, which comprise the balance sheet, the statement of financial activities, the statement of cash flows, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102. The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the charity's members and trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 154 of the Charities Act 2011. Our examination has been undertaken so that we might state to the charity's members and trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its members and trustees as a body, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. We have been appointed auditor under section 151 of the Charities Act 2011 and report in accordance with this Act. Our responsibility is to examine and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An examination includes a review of the accounting records kept by the charity and a comparison of financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanation from the trustees concerning any such matter. The procedures undertaken do not provide all the evidence that would be required in audit, and consequently we do not express an opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with the relevant Acts; and
- To prepare accounts which accord with the accounting records and to comply with the relevant requirements of the Acts

Have not been met or to which in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Kevin Avery

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of Financial Activities

(including income and expenditure account)

For the year ended 31 March 2022

	Note	Total funds 2022 £	Total funds 2021 £
Income:			
Income from donors and grants	3	99,430	84,086
Income from charitable activities	4	21,028	3,866
Investment income	5	14	187
Total income		<u>120,472</u>	<u>88,139</u>
Expenditure			
Expenditure on charitable activities:			
Operation of charity	6	129,527	110,260
Total expenditure		<u>129,527</u>	<u>110,260</u>
Net movement in funds for the year		(9,055)	(22,121)
Other commercial Income:			
Furlough grant from the government		3,003	3,514
Rent waiver during Covid period		52,916	-
Total funds at beginning of year		<u>91,494</u>	<u>110,101</u>
Total funds at end of year		<u><u>138,358</u></u>	<u><u>91,494</u></u>

All income and expenditure derive from continuing activities. All activities relate to unrestricted funds.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 13 to 19 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Company Balance Sheet

As at 31 March 2022

	Note	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	9		-		1,017
Total fixed assets			-		1,017
Current assets					
Debtors	10	2,410		1,340	
Cash at bank and in hand		<u>140,799</u>		<u>165,029</u>	
Total current assets		143,209		166,369	
Creditors: amounts falling due within one year	11	<u>4,851</u>		<u>75,892</u>	
Net current assets			<u>138,358</u>		<u>90,477</u>
Total assets less current liabilities			138,358		91,494
Creditors: amounts falling due after more than one year	12		-		-
Net assets			<u>138,358</u>		<u>91,494</u>
The funds of the charity					
Unrestricted funds:					
Unrestricted funds		105,898		56,082	
Total unrestricted funds			105,898		56,082
Restricted funds:					
Restricted funds		-		-	
Reserved account - Transport		32,460		35,412	
Total restricted funds			<u>32,460</u>		<u>35,412</u>
Total charity funds			<u>138,358</u>		<u>91,494</u>

The financial statements were approved by the Trustees on 25th October 2022 and signed on their behalf

The notes on pages 13 to 19 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Statement of cash flows

For the year ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Operating loss		(6,066)	(18,794)
Adjustments for:			
Depreciation of tangible assets	9	1,017	1,263
Interest received		14	187
Rent waiver during Covid period		52,916	-
(Increase)/decrease in debtors		(1,070)	936
(Decrease)/increase in trade creditors		<u>(71,041)</u>	<u>17,030</u>
Net cash (utilised by)/ generated from operating activities		<u>(24,230)</u>	<u>622</u>
Cash flows from investing activities			
Proceeds from sale of tangible assets		-	-
Purchase of tangible assets	9	<u>-</u>	<u>-</u>
Net cash from investing assets		-	-
Net (decrease)/increase in cash and cash equivalents		(24,230)	622
Cash and cash equivalents at the beginning of the year		<u>165,029</u>	<u>164,407</u>
Cash and cash equivalents at end of year		<u><u>140,799</u></u>	<u><u>165,029</u></u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, unless otherwise stated in the relevant notes(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

These financial statements for the year ended 31 March 2022 comply with FRS102 and Charities SORP (FRS 102).

Sutton Old People's Welfare Committee meets the definition of a public benefit entity under FRS102.

1.2 Going concern

The financial statements have been prepared on a going concern basis, which assumes that the charity will continue to have sufficient resources available to it to continue as a going concern.

Management prepares, and the trustees review, regular financial information which summarises financial performance to date and that forecast for future periods. That financial information also includes cash flow projections. The trustees have considered the future trading forecasts of the charity, together with its levels of forecast capital expenditure and cash reserves. Accordingly, they have concluded that it is appropriate to prepare the financial statements on a going concern basis at present.

Additional work has continued to be done during the continual Covid lockdowns including extra meetings and figures for cash flow forecasts on various bases. All relevant grants and donations have been sought and the Charity has taken some advantage of the government grant for furlough during the second lockdown. The trustees are still of the opinion that cash resources are adequate for a further period of eighteen months without any improvement of funds or situation.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. There are currently no restricted funds.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable in respect of specified period relating to the general activities of the charity are recognised in the Statement of Financial Activities in the period to which they relate or cover.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	-	Over 5 years
Equipment	-	Over 3 to 5 years

1.7 Liabilities

Liabilities are recognised when there is a legal or constructive obligation to pay cash or other assets, and are carried at the present value of the obligation until the obligation is extinguished.

Sutton Council are now raising rent invoices quarterly and the large creditor has therefore been settled. This has shown an improvement in the 2021-22 accounts as the rent foregone by Sutton Council and rent foregone by the Council due to Covid reductions has been written back into reserves.

1.8 Taxation

Sutton Old People's Welfare Committee is a registered charity and is subject to neither corporation tax nor income tax on its charitable activities.

2. Judgements in applying accounting policies and key sources of estimation uncertainty

There are no material judgements or estimates applied in the preparation of these accounts.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

3. Income from donors

	Total funds 2022 £	Total funds 2021 £
Grants and subsidies from London Borough of Sutton MOW	56,303	51,495
Other Grants	29,670	28,015
Other Fees	4,196	929
Hire of building	6,062	813
Donations	<u>3,199</u>	<u>2,834</u>
	<u>99,430</u>	<u>84,086</u>

Included in other grants are a restart grant of £8,000, a community grant of £5,700 and other grant wins from bids of £15,970.

4. Income from charitable activities

	Total funds 2022 £	Total funds 2021 £
Meals	20,428	3,018
Activities with users	<u>600</u>	<u>848</u>
Total income from charitable activities	<u>21,028</u>	<u>3,866</u>

5. Investment income

	2022 £	2021 £
Deposit Account Interest	<u>14</u>	<u>187</u>
	<u>14</u>	<u>187</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

6. Summary by expenditure type

	Staff costs	Direct costs	Total 2022	Total 2021
	£	£	£	£
Sutton Lodge day centre	34,715	39,810	74,525	62,885
Meals on wheels	31,892	15,957	47,849	41,768
Transport	-	7,153	7,153	5,607
	<u>66,607</u>	<u>62,920</u>	<u>129,527</u>	110,260

All support costs relate to the sole charitable activity of the company.

7. Analysis of direct costs

	Total 2022	Total 2021
Cost of meals	3,938	377
Direct overheads of day centre premises	34,637	30,613
Costs relating to Meals on wheels	5,954	
Transport	7,154	5,564
Volunteer expenses	383	189
Benefits to users	2,367	310
Staff training	-	43
Equipment maintenance/purchase	7,173	1,342
Depreciation of assets	1,017	1,263
Bank charges	297	256
	<u>62,920</u>	<u>39,957</u>

Direct costs are allocated to the charitable activities on the basis of headcount or on the estimated service delivered by the support service or other bases if these are more appropriate.

In previous years the costs of running the meals on wheels have been netted off against the grant from Sutton Council. This should be shown separately in the costs and this has now been done. No adjustment has been done to the prior year, if this had been done a transfer of £3,860 of costs would have been the amount.

Direct costs are stated after charging depreciation of tangible fixed assets of £1,017 (2021 £1,263)

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

8. Staff costs

Staff costs were as follows:

	2022 £	2021 £
Wages and salaries	64,880	68,468
National insurance costs	-	-
Other pension costs	1,727	1,835
	<u>66,607</u>	<u>70,303</u>

The average monthly number of employees during the year was as follows:

	2022 No.	2021 No.
Full time employees	0	0
Part time employees	8	8
Volunteers	<u>123</u>	<u>123</u>

During the year, no Trustees received any remuneration (2021 - £Nil). During the year, no Trustees received any benefits in kind (2021 - £Nil).

Reimbursed expenses in respect of trustee meetings, amounted to £Nil (2021 - £Nil).

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

9. Tangible fixed assets

Company	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2021	30,000	8,595	38,595
Additions	-	-	-
Disposals	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Depreciation			
At 1 April 2021	30,000	7,578	37,578
Charge for the year	-	1,017	1,017
On disposals	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Net book value			
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2021	<u>-</u>	<u>1,017</u>	<u>1,017</u>

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Notes to the Financial Statements

For the year ended 31 March 2022

10. Debtors

	2022 £	2021
Cash owing from hire of premises	1,049	-
Cash owing from members	21	-
Advance payments	1,340	1,340
	<u>2,410</u>	<u>1,340</u>

11. Creditors: Amounts falling due within one year

	2022 £	2021 £
Cash owing to members	-	392
Salaries creditor	4,851	-
Rent owing to Sutton Council	-	75,500
	<u>4,851</u>	<u>75,892</u>

12. Creditors: Amounts falling due after more than one year

There are no creditors due after more than one year (2021 = £Nil)

13. Controlling party

There is no ultimate controlling party. The charity is controlled by the Board of Trustees.

THE SUTTON OLD PEOPLE'S WELFARE COMMITTEE

England & Wales - Charity number 284231

Accounts

Financial Statements

Sutton Old People's Welfare
Committee
(incorporating Sutton Lodge Day
Centre)

For the year ended 31 March 2021

Registered number: 284231

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

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Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Reference and administrative details of the company, its trustees and advisers

For the year ended 31 March 2021

Nominated Trustees during the year under review

Mrs Marilyn Gordon-Jones MBE (Chair)
Mrs Pam Norton MBE (Vice Chair)
Mrs Reena Barai
Mrs Pauline Bier
Mrs Joan Crowhurst
Mrs Shirley Phillips
Mrs Evelyn Cathcart
Ms Tracey Tibos
Ms Lily Bande
Mrs Kate Todd
Ms Menaka Piyaratna (resigned 20/04/2020)
Mr Dan Pembroke

Charity registered number

284231

Principal and registered office

139 Brighton Road
Sutton
Surrey
SM2 5SW

Chair

Mrs Marilyn Gordon-Jones MBE

Independent examiner

Kevin Avery
3 Green Court Avenue
Croydon, Surrey
CR0 7LD

Bankers

Lloyds Bank PLC
49-53 High Street
Sutton, Surrey
SM1 1DT

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Solicitors

None

Trustees' Report incorporating the strategic report

For the year ended 31 March 2021

The trustees present their annual report together with the examined financial statements of Sutton Old People's Welfare Committee for the year ended 31 March 2021.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the charity's governing document, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2015).

Structure, governance and management

Structure of the charity

Sutton Old People's Welfare Committee is a registered charity and the Trustees are listed on the Charity Commission Site.

The trustees are the trustees of Sutton Old People's Welfare Committee in accordance with the Charities Act 2011. The Committee is made up of voluntary individuals with relevant corporate skills and an interest in our work.

Method of recruitment and appointment

Committee members are recruited through open advertisement in our facilities and word of mouth. Selection is carried out by the current committee members who evaluate the skills and experience of applicants against relevant criteria using assessments and interviews.

Policies adopted for the induction and training of Trustees

All trustees, upon appointment, are introduced to the trust by the chair and other committee members. A short briefing on charitable, statutory and fiduciary duties; the role of committee members; and business planning and strategy is included. The committee intend to introduce a more formal induction training during the following year.

Organisational structure and decision making

Strategy and business objectives are agreed by the committee annually and, where necessary, during the year. The Committee meets four times a year to review progress and to make decisions accordingly. There is also a regular operations meeting attended

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

by representatives for trustees, management and volunteers. During this year a funding committee was introduced to deal more effectively with the lack of funds in the charity. All Health and Safety, staff policies and other legal/legislative matters are dealt with by the managers with support from the Committee.

Day-to-day management of the organisation is delegated to the two managers and the service support officers.

Risk management

The Trustees currently consider the possible risks associated with the operation of the Charity and the actions required to mitigate those risks during their committee meetings. The trustees will make a more formal approach to review of risks during the next business year.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2021

Objectives and Activities

The trust's principal objects are to provide a preventative day care service and other support services as appropriate in order to improve and maintain the welfare and wellbeing of older people within the local community supported by a significant band of volunteers.

The works of the trust include day centre activities including, provision of a hot meal; the provision of the Borough's meals on wheels service and provision of a mobile library service for those who are house bound. The Lodge is also a strategic building to be utilised in need of a major emergency and is always on call.

The staffing structure consists of a manager, one part time support officer and a caretaker/cleaner. There are a further 3 paid part time staff with the Meals on Wheels service. All other roles are filled by volunteers. With a band of approximately 90 essential volunteers care is given to their recruitment and retention.

Strategic report

Achievements and performance

The results for the year are set out in the annexed financial statements. The charity continues to work on finding replacement income for the grant from The London Borough of Sutton, which ceased in 2016. It also continues to apply for grants where applicable and to further the hire of the building to outside organisations in the Borough.

Sutton Old People's Welfare Committee has met its planned revised targets by continuing to work within funding means as far as possible. During 2020/21 the charity had a reduced income matched with a reduced expenditure resulting in a loss for the year of £22,121 (2019/20 loss £16,693). The drop in income from the charitable activities has been replaced with income from grants to help such organisations get through the Covid 19 financial crises. The charity has since this period reopened three days a week for its members and has now reopened for any hire of the building.

The team at the Lodge have used all their time not spent on the reopening to their members in applying for grants, both from the government and from other funders. This has achieved a massive figure of £28,015 to help continue run the charity until such time as the income comes back from its activities. This has enabled the charity to cover the costs of running and to keep the annual loss to a minimum. The next stage will be to return to using all efforts to reduce this annual loss to a break even position, but these efforts have been delayed by Covid 19.

Public benefit

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2021

No private benefit is derived from the activities of the charity. The Trustees believe that the work of the Committee demonstrates a real public benefit in both preventative works and to the wider community.

Financial review

Principal risks and uncertainties

The principal risks and uncertainties facing the charity are:

- withdrawal of funding from London Borough of Sutton for meals on wheels;
- health & safety compliance.
- more immediate risk of future funding

The Committee have continued to work on filling the funding gap left by the withdrawal of the grant from The London Borough of Sutton (Please see above achievements and performance report). These results show the effort so far achieved and the ability of the trust to continue to close this gap.

As noted above, the pandemic has not aided this situation in the current year but all work continues to give the charity full funding. The trustees have applied for all government and other support during the current months, post year end, including the rates rebates, rent holidays and any specific grant applicable to the Lodge.

Financial management and reserves policies

The charity's business plan and associated financial budget is prepared by the treasurer and management staff and approved by the Board of Trustees; the charity's risks and reserves policy are updated as part of this process and are incorporated into any plans.

Sutton Old People's Welfare Committee retains at least three months expenditure as "free" reserves to meet the shortfalls in income or unexpected expenses.

The Trustees keep under review the need for free reserves, which are those unrestricted funds not otherwise designated. There are currently no restricted funds and those reserved accounts are able to be used were this to become appropriate.

Related parties and co-operating with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any contractual relationship

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2021

with a related party. In the current year no such related party transactions were reported.

Employee involvement and employment of the disabled

All employees have the opportunity for training, career development and promotion in accordance with their skills and ability.

The charity recognised its responsibility to disabilities and equal opportunities as required and has continued to ensure that all employees are considered on an equal basis in respect of all areas of employment, including recruitment, training, career development and promotion. We endeavour to promote continuing employment and, where necessary, arrange appropriate training for employees who have become disabled or need other help during their employment.

The charity has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities policy
- Volunteers' policy
- Health & safety policy

In accordance with the charity's Equal opportunities policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the charity's offices.

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Trustees' Report incorporating the strategic report (continued)

For the year ended 31 March 2021

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have done additional work and held extra meetings during the pandemic and are presently of the opinion that this charity is a going concern.

Statement as to disclosure of information to the independent examiner

In so far as the Trustees are aware at the time of approving the Trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charity's independent examiner is unaware, and
- the Trustees have each taken all steps that he/she is obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

Independent Examiner

Kevin Avery was re-appointed as independent examiner for this current year at the last AGM. This report was approved by the Trustees on 25th October 2021, and signed on their behalf by:

Chair

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Independent Examiner's Report to the Members and Trustees of Sutton Old People's Welfare Committee

For the year ended 31 March 2021

We have audited the financial statements of Sutton Old People's Welfare Committee for the year ended 31 March 2021, which comprise the balance sheet, the statement of financial activities, the statement of cash flows, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102. The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the charity's members and trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 154 of the Charities Act 2011. Our examination has been undertaken so that we might state to the charity's members and trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its members and trustees as a body, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. We have been appointed auditor under section 151 of the Charities Act 2011 and report in accordance with this Act. Our responsibility is to examine and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An examination includes a review of the accounting records kept by the charity and a comparison of financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanation from the trustees concerning any such matter. The procedures undertaken do not provide all the evidence that would be required in audit, and consequently we do not express an opinion on the view given by the accounts.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Independent Examiner's Report to the Members and Trustees of Sutton Old People's Welfare Committee

For the year ended 31 March 2021

Independent examiner's statement

In connection with my examination no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with the relevant Acts; and
- To prepare accounts which accord with the accounting records and to comply with the relevant requirements of the Acts

Have not been met or to which in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Kevin Avery

**Sutton Old People's Welfare
Committee
(Incorporating Sutton Lodge Day
Centre)**

Registered number: 284231

**Statement of Financial Activities
(including income and expenditure account)**

For the year ended 31 March 2021

	Note	Total funds 2021 £	Total funds 2020 £
Income:			
Income from donors and grants	3	84,086	76,808
Income from charitable activities	4	3,866	43,427
Investment income	5	187	234
Total income		<u>88,139</u>	<u>120,469</u>
Expenditure			
Expenditure on charitable activities: Operation of charity	6	110,260	137,162
Total expenditure		<u>110,260</u>	<u>137,162</u>
Net movement in funds for the year		(22,121)	(16,693)
Other commercial Income: Furlough grant from the government		3,514	-
Total funds at beginning of year		<u>110,101</u>	<u>126,794</u>
Total funds at end of year		<u>91,494</u>	<u>110,101</u>

All income and expenditure derive from continuing activities. All activities relate to unrestricted funds.

The Statement of Financial Activities includes all gains and losses recognised in the year.

**Sutton Old People's Welfare
Committee
(Incorporating Sutton Lodge Day
Centre)**

Registered number: 284231

The notes on pages 13 to 19 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

Company Balance Sheet

As at 31 March 2021

	Not e	£	2021 £	2020 £
Fixed assets				
Tangible assets	9		<u>1,017</u>	<u>2,280</u>
Total fixed assets			1,017	2,280
Current assets				
Debtors	10	1,340		2,276
Cash at bank and in hand		<u>165,029</u>	<u>164,407</u>	
Total current assets		166,369	166,683	
Creditors: amounts falling due within one year	11	<u>75,892</u>	<u>58,862</u>	
Net current assets			<u>90,477</u>	<u>107,821</u>
Total assets less current liabilities			91,494	110,101
Creditors: amounts falling due after more than one year	12		<u>-</u>	<u>-</u>
Net assets			<u>91,494</u>	<u>110,101</u>
The funds of the charity				
Unrestricted funds:				
Unrestricted funds		56,082		70,026
Total unrestricted funds			56,082	70,026
Restricted funds:				
Restricted funds		-		-
Reserved account - Transport		35,412		40,075
Total restricted funds			<u>35,412</u>	<u>40,075</u>
Total charity funds			<u>91,494</u>	<u>110,101</u>

The financial statements were approved by the Trustees on 25th October 2021 and signed on their behalf

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

Registered number: 284231

The notes on pages 13 to 19 form part of these financial statements.

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

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Statement of cash flows

For the year ended 31 March 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Operating loss		(18,794)	(16,927)
Adjustments for:			
Depreciation of tangible assets	9	1,263	1,263
Interest received		187	234
Decrease in debtors		936	213
Increase in trade creditors		<u>17,030</u>	<u>17,356</u>
Net cash generated from/ (utilised by) operating activities		<u>622</u>	<u>2,139</u>
Cash flows from investing activities			
Proceeds from sale of tangible assets		-	-
Purchase of tangible assets	9	<u>-</u>	<u>-</u>
Net cash from investing assets		-	-
Cash from Merger of CAFÉ		-	-
Net increase in cash and cash equivalents		622	2,139
Cash and cash equivalents at the beginning of the year		<u>164,407</u>	<u>162,268</u>
Cash and cash equivalents at end of year		<u>165,029</u>	<u>164,407</u>

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, unless otherwise stated in the relevant notes(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard

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applicable in the UK and Republic of Ireland and the Companies Act 2006.

These financial statements for the year ended 31 March 2021 comply with FRS102 and Charities SORP (FRS 102).

Sutton Old People's Welfare Committee meets the definition of a public benefit entity under FRS102.

1.2 Going concern

The financial statements have been prepared on a going concern basis, which assumes that the charity will continue to have sufficient resources available to it to continue as a going concern.

Management prepares, and the trustees review, regular financial information which summarises financial performance to date and that forecast for future periods. That financial information also includes cash flow projections. The trustees have considered the future trading forecasts of the charity, together with its levels of forecast capital expenditure and cash reserves. Accordingly, they have concluded that it is appropriate to prepare the financial statements on a going concern basis at present.

Additional work has continued to be done during the continual Covid lockdowns including extra meetings and figures for cash flow forecasts on various bases. All relevant grants and donations have been sought and the Charity has taken some advantage of the government grant for furlough during the second lockdown. The trustees are still of the opinion that cash resources are adequate for a further period of eighteen months without any improvement of funds or situation.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. There are currently no restricted funds.

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable in respect of specified period relating to the general activities of the charity are recognised in the Statement of Financial Activities in the period to which they relate or cover.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included

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under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	- Over 5 years
Equipment	- Over 3 to 5 years

1.7 Liabilities

Liabilities are recognised when there is a legal or constructive obligation to pay cash or other assets, and are carried at the present value of the obligation until the obligation is extinguished.

Post year end Sutton Council have now raised an invoice for the outstanding amounts less any agreed reductions due to Covid 19 and the like. This will show an improvement in the 2021-22 accounts as the rent foregone by Sutton Council is written back into reserves.

1.8 Taxation

Sutton Old People's Welfare Committee is a registered charity and is subject to neither corporation tax nor income tax on its charitable activities.

Judgements in applying accounting policies and key sources of estimation uncertainty

There are no material judgements or estimates applied in the preparation of these accounts.

Income from donors

	Total funds 2021 £	Total funds 2020 £
Grants and subsidies from London Borough of Sutton		
MOW	51,495	49,787
Other Grants	28,015	-

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Other Fees	929	7,272
Hire of building	813	9,115
Donations	<u>2,834</u>	<u>10,634</u>
	<u>84,086</u>	<u>76,808</u>

Included in other grants are a contribution to rates from the government of £10,000, a lock down grant £1,334 and other grant wins from bids £16,681.

Income from charitable activities

	Total funds 2021 £	Total funds 2020 £
Meals	3,018	40,661
Activities with users	<u>848</u>	<u>2,766</u>
Total income from charitable activities	<u>3,866</u>	<u>43,427</u>

Investment income

	2021 £	2020 £
Deposit Account Interest	<u>187</u>	<u>234</u>
	<u>187</u>	<u>234</u>

Summary by expenditure type

	Staff costs £	Direct costs £	Total 2021 £	Total 2020 £
Sutton Lodge day centre	38,318	24,567	62,885	84,613
Meals on wheels	31,985	9,783	41,768	42,681
Transport	-	5,607	5,607	9,868
Benefits to users - social	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>70,303</u>	<u>39,957</u>	<u>110,260</u>	<u>137,162</u>

All support costs relate to the sole charitable activity of the company.

Analysis of direct costs

Total 2021	Total 2020
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Cost of meals	377	7,967
Direct overheads of day centre premises	30,613	32,969
Transport	5,564	9,868
Volunteer expenses	189	545
Benefits to users	310	7,367
Staff training	43	-
Equipment maintenance/purchase	1,342	3,237
Depreciation of assets	1,263	1,263
Bank charges	256	482
	<u>39,957</u>	<u>63,698</u>

Direct costs are allocated to the charitable activities on the basis of headcount or on the estimated service delivered by the support service or other bases if these are more appropriate.

Direct costs are stated after charging depreciation of tangible fixed assets of £1,263 (2020 £1,263)

Sutton Old People's Welfare Committee (Incorporating Sutton Lodge Day Centre)

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Notes to the Financial Statements

For the year ended 31 March 2021

8. Staff costs

Staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	68,468	70,466
National insurance costs	-	-
Other pension costs	1,835	1,572
	<u>70,303</u>	<u>72,038</u>

The average monthly number of employees during the year was as follows:

	2021	2020
	No.	No.
Full time employees	0	0
Part time employees	8	8
Volunteers	<u>123</u>	<u>123</u>

During the year, no Trustees received any remuneration (2020 - £Nil). During the year, no Trustees received any benefits in kind (2020 - £Nil).

Reimbursed expenses in respect of trustee meetings, amounted to £Nil (2020 - £Nil).

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Notes to the Financial Statements

For the year ended 31 March 2021

9. Tangible fixed assets

Company	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2020	30,000	8,595	38,595
Additions	-	-	-
Disposals	-	-	-
At 31 March 2021	<u>30,000</u>	<u>8,595</u>	<u>38,595</u>
Depreciation			
At 1 April 2020	30,000	6,315	36,315
Charge for the year	-	1,263	1,263
On disposals	-	-	-
At 31 March 2021	<u>30,000</u>	<u>7,578</u>	<u>37,578</u>
Net book value			
At 31 March 2021	-	<u>1,017</u>	<u>1,017</u>
At 31 March 2020	-	<u>2,280</u>	<u>2,280</u>

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Notes to the Financial Statements

For the year ended 31 March 2021

10. Debtors

	2021 £	2020
Cash owing from donors	-	1,149
Advance payments	1,340	1,340
	<u>2,276</u>	<u>2,276</u>

11. Creditors: Amounts falling due within one year

	2021 £	2020 £
Cash owing to members	392	362
Rent owing to Sutton Council	75,500	58,500
	<u>75,892</u>	<u>58,862</u>

12. Creditors: Amounts falling due after more than one year

There are no creditors due after more than one year (2020 = £Nil)

13. Controlling party

There is no ultimate controlling party. The charity is controlled by the Board of Trustees.