

FRIENDS OF DONHEAD

ANNUAL GENERAL MEETING 2019-2020



Monday 16th November 2020, 10am, via Zoom call

MINUTES

1. Reading of Trustee Report, by Chair, Briony Tattersall, for period September 2019 – August 2020 (attached at Annex A).
2. Reading of Charity's Accounts (pre-submission) by current Treasurer, John Coggan, for the period 1st September 2019 – 31st August 2020 (attached at Annex B & C).
3. Election of Trustees:

The Charity's Constitution provides for a total of four named Trustees, each of whom may serve up to a maximum five-year term. A charity Trustee who has served a whole consecutive term may not be reappointed for a second consecutive term.

Following on from the AGM for year 2018-2019 in June 2020, the appointments below are reiterated:

Briony Tattersall will remain Chair of the Trustees in an Advisory Capacity until July 2021, which has been approved by current Trustees and the Headmaster

Macarena Perez-Rosell was nominated and seconded as Secretary Trustee

Clionadh Pegrum was appointed as Vice Chair to run from September 2020, which has been approved by current Trustees and the Headmaster

John Coggan was later nominated and seconded as Treasurer Trustee

4. Headmaster 100 Club Draw Winners:

£100 – Treanor Family, £50 – Perera Family, £25 – Chilton Family, £25 – Cardinale Family

5. Thanks to Committee and volunteers given by Briony Tattersall on her last FOD AGM.

Attendees:

Briony Tattersall, Clionadh Pegrum, Macarena Perez-Rosell, Delia Antointe-Burdett, Helene Eriksson, John Coggan, Charlotte Hendersen

(ANNEX A)

FRIENDS OF DONHEAD



TRUSTEES REPORT

Our Mission

The key role of the Friends of Donhead (hereafter known as 'FOD') is firstly, to build a vibrant social community for parents, and secondly, to raise money for the School and its chosen charities.

Public Benefit Statement

The FOD aim to help those who need support external of the School in accordance with its Christian values.

The FOD aim, where possible, to support the School financially for the purchase of items that further the child's experience and education at Donhead Preparatory School through fundraising.

The FOD aim to be inclusive and responsible in all activities.

The FOD values are to support others, develop our community and be cognizant of all those in need and to try and assist within our ability.

Summary

During 2019-2020, the Trustees have continued to oversee the effective running of the charity, with a focus on external giving, whether monetary or materially. This period has been trying due to the Covid-19 pandemic, with all events cancelled from March onwards. Prior to this the FOD had successful events and income. The Trustees and Committee have since employed their thoughts on how to raise money via other avenues, ie. merchandise sales and payment at previously free events (movie nights). However, the chief goal during this period has been to remain present in the community and to continue to draw the community together via these projects.

The chief concern of the Trustees in the latter half of the year has been financial. This means that the planned donations to the School and the chosen charities has been delayed and will not be paid until the following reporting period, in November 2020 and will be significantly reduced. The suggestion by the FOD Chair of a termly 'Parental Charitable Donation' to be added to the fees (in line with other local private schools), was accepted by the Headmaster and Governors and, going forward, the FOD will now receive this income via the Bursar's Office to assist in financial support back to the School, its pupils and its charities. This incentive guarantees an annual income to the Charity, commencing January 2021.

The FOD will continue to support the School in any requests forthcoming and within our financial power. Furthermore, within the Jesuit and School's ethos, we will also continue with our charitable giving to those who need it most, both internal and external of the School and after the approval of the Headmaster. We continually seek to broaden the base of parents who participate in the FOD and look forward to a return to our annual event programme.

Trustee Appointments for 2019-2020 *remain as per the previous year:*

Chair - Briony Tattersall

Treasurer – Sarah D'Anna

Secretary – Carrie Reed

Committee Members During Period September 2019 - July 2020 Include:

John Coggan, Delia Antoine Burdett, Fiona Wyse, Helene Ericsson, Paula Turnbull, Anna O'Shea, Brenda Clayden, Wai Ying Rowntree, Edouina Kearney, Chiara Romeo, Emma Little, Leslie Burros, Macarena Perez-Rosell & Clionadh Pegrum

Event Summaries: September 2019 - July 2020

Bonfire Night – Tuesday 5th November, 2019

FOD's largest annual event with over 700 in attendance. Safety factors remained the main priority, therefore prior notification of the event was given to the Metropolitan Police and St John's Ambulance provided medical assistance if needed for a bookable fee. Risk Assessment and Public Liability Insurance was also thoroughly checked. The event area was cordoned to 'kettle' the children and ensure group safety.

The staff of the OWA provided us with clubhouse access and the FOD hired additional lighting. The bonfire was constructed on the Donhead pitch side. *Vulcan Fireworks* again provided a spectacular display and a repeat booking was made for the following year (later moved to 2021). *Coombe Residential* again partially and kindly sponsored the event. The BBQ club excelled and all volunteers and FOD members ensured a great evening was had by all.

Children in Need Day – 17th November, 2018

The FOD now assist with this fundraiser, selling merchandise on Reception throughout the week and rounding it off with a cake and sweet sale on the appeal day. A Pudsey Bear costume was borrowed from WCPS and visited children in their classrooms to their merriment and the FOD also debuted their new candy floss machine.

Christmas Fair – Saturday, 7th December, 2019

With a change to the format of the last 2 years, and after asking community opinion via an online poll, the majority of the Fair was held indoors. External stallholders set up in the Gym, providing a 'Christmas shopping mall', the Grotto returned to the Elements classroom, massage therapists were in the office, the Animal Man show was in the Auditorium and the Refectory was turned into a games room with large items hired in. Outdoors in a marquee was the candyfloss, cake stall, bar and BBQ, with extra gaming stalls including go karts for the children. The choir sang once more and the turnout was great. However, due to providing more for the children to do at hire cost to the FOD, profit was minimal, but all agreed it drew the community together and the spirit embodied the School ethos and the forthcoming Christmas season.

Carol Concert Refreshments – Thursday 10th December, 2019

This event was regrettably cancelled due to Sacred Heart Parish Hall being used as a Polling Station and no other venue was accessible, therefore no financial outlay by the FOD on this occasion.

Quiz Night, Friday 28th February, 2020

Hosted by Elements teacher, Phil Amos, we again sold out seating in the Gym and the evening went by with no problems and lots of fun. The food, catered by school cook, Olivia Butler, was a hit and the Bar, Raffle, Heads & Tails games all turned a good profit. *Coombe Residential* kindly sponsored the event again providing quiz tools and prizes for the winners. An enjoyable parent social evening that is very worthwhile and financially beneficial to the FOD to host.

From this point onwards, all FOD events for the academic year were **cancelled** due to COVID-19 restrictions. The biennial Charity Ball, due in May was optimistically rescheduled to November and then cancelled completely, with a kind return of the deposit by the venue, Sandown Racecourse. The additional suppliers were contacted, and refunds were given in some instances, in order to protect FOD funds, and some credit notes issued for future events. Items kindly donated to the FOD auctions for this cancelled event will be held until a future event requiring auction can be scheduled. The next Ball will now take place in 2022, but the FOD hope to hold an end of year Party with auction in July 2021.

The FOD regret this situation and are keen to honour payments to their chosen charities, but the sum donated will be considerably less than initially mooted, due to lack of income. The cancellation of events means that the FOD are approximately £35,000 down on anticipated annual income.

Events Cancelled in this Period: Bingo Night, Charity Ball, Charity Disco, Lent & Trinity Term Movie Nights, Summer Fair & Sports Day

Movie Nights:

During the initial half year period, the FOD have continued to host free children's movie nights, reducing to 1 each term in the Auditorium. These are incredibly popular with the boys and parents still appreciate these afternoons of free childcare by the FOD.

Merchandise and Uniform Sales:

We have again been able to offer for purchase Donhead branded items. These provide small yet steady income to our accounts and succeed in promoting the brand of the School in the wider community. Held stock of these items was low however and more had to be purchased to meet demand, hence the low merchandise income.

The sale of Second-hand Uniform overseen by Anna O'Shea also provides us with a healthy return each term and adds yet another service offered via the FOD. Profits of these sales has increased remarkably with the introduction of convenient card payments and an increase of prices, with a strict overseeing of the quality and condition of items.

ASSETS

The total assets at the end of the Academic Year (to 1st September 2020) were **£43,872.55** from both the FOD bank account and the Headmasters 100 Account. This amount was used as our starting Balance for the 2020-2021 Financial Year.

Please note that £30,000 of this amount was a charitable donation via a parent, being held in trust by FOD for a future groundwork project at the OWA / Donhead Sports Grounds and cannot be accessed for anything other than this project and must be protected. This project still falls within the FOD's Constitutional Object at Clause 2b to 'engage in activities which support the School and thereby advance the educational facilities of the pupils attending it'.

Notes:

Due to the COVID pandemic a large number of our fundraising events were cancelled between March and July 2020. Our largest fundraiser, The Donhead Summer Ball was unable to take place. This has seen a significant drop in our fundraising capabilities for this financial year.

Some funds for cancelled events we anticipate being returned over the forthcoming year but these will appear in the 2020/21 Accounts.

Donations Summary:

The donations given throughout this accounting year, made in September 2019 from the previous year's profits were:

£20,000.00 to *Donhead Preparatory School*

£3,000.00 to *Carers Support Merton*

£3,000.00 to *Street Child*

£3,000.00 to *Papyrus*

£300.00 to *Old Wimbledonians Association* for their NHS Campaign during COVID Lockdown

£500.00 to *The Shabash Ministry* for use in the local Croydon community to tackle youth crime

Annex B provides the Balance Sheet for the accounting period

Annex C provides the breakdown of receipts

ACCOUNTS

Following guidance from the Charity Commissioners we have prepared pre-submission accounts (Annex B&C) for the period September 2019 – September 2020.

The Trustees and the Treasurer are solely responsible for the preparation of the accounts.

There is no requirement for the accounts to be audited as income is above £25,000 and under £250,000, this change has been accepted by the Charity Commission and the Constitution amended on 12/10/2020, but accounts must still be Independently Examined by a party not connected with the FOD. There is a requirement to submit the approved accounts to the Charity Commission. David Austin, an independent member of the Donhead Community, not involved in the preparation of the accounts, has been appointed by the Committee as Examiner and will provide an initial analysis of them alerting to possible issues. The Trustees have reviewed and approved the preliminary accounts.

Prior to final examination the following provides an overview of the Accounts Summary which will be provided to the Charity Commission.

Net Expenses (18/7/19 - 31/8/20)	£58,491.69
Net Takings (18/7/19 - 31/8/20)	£64,228.1
Profit/Loss for Period (18/7/19-31/8/20)	£5,736.41

REQUIRED DISCLOSURES

The Charity Annual Return must also include information on whether the charity:

- a. pays its trustees
- b. raises funds from the general public
- c. works with a commercial business that raises money for the charity
- d. has a trading subsidiary (a company whose profits go to the charity)
- e. has policies for risk management, investment, safeguarding vulnerable beneficiaries, managing conflicts of interest, managing volunteers, and handling complaints.

The FOD:

- a. does not pay its Trustees.
- b. does not raise funds from the general public
- c. does not work with a commercial business that raises money for charity
- d. does not have a trading subsidiary

e. has in place policies for data protection and other risks to which we are exposed, but does not manage investments, or work with vulnerable beneficiaries

Public Benefit Statement Declaration

The undersigned Charity Trustees for the FOD have hereby complied with their duty. They have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Thank you to the Donhead Community for supporting the FOD Committee. Thanks also to the Committee Members for their continued commitment during this period and for their determination and optimism throughout the recent pandemic.

16th November 2020

Briony Tattersall (Chair)
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John Coggan (Treasurer)
john_coggan@hotmail.com

Clionadh Pegrum (Vice Chair)
clionadh.pegrum@gmail.com

Macarena Perez-Rosell (Secretary)
mmprosell@gmail.com

(ANNEX B)

FRIENDS OF DONHEAD



FINANCIAL STATEMENT FOR 1st SEPTEMBER 2019 – 31st AUGUST 2020

(FOD Annual Accounts - Pre-Submission 2019/20 Academic Year)

EVENT	DEBIT AMOUNT	CREDIT AMOUNT	NET PROFIT
Transaction Administration	£259.15	£0.00	-£259.15
Tea Towels	£714.45	£1,961.00	£1,246.55
Christmas Fair	£9,472.83	£11,194.12	£1,721.29
Donations	£29,800.00	£30,515.00	£715.00
Fireworks Night	£5,669.13	£8,670.04	£3,000.91
FOD Expenses (inc CiN)	£3,379.50	£1,617.12	-£1,762.38
Merchandise Sales	£1,287.50	£1,243.00	-£44.50
Movie Night Expenses	£116.58	£64.02	-£52.56
Pantomime Ticket Sales	£2,486.00	£3,051.00	£565.00
Quiz Night	£2,097.05	£2,986.00	£888.95
Uniform Sales	£400.00	£2,582.80	£2,182.80
Christmas Card Sales	£54.00	£344.00	£290.00
Summer Ball	£2,755.50	£0.00	-£2,755.50
SUB TOTALS	£58,491.69	£64,228.10	£5,736.41

Net Expenses (18/7/19 - 31/8/20) £58,491.69

Net Takings (18/7/19 - 31/8/20) £64,228.1

Profit/Loss for Period (18/7/19-31/8/20) £5,736.41

Starting Balance 1st September 2019 £32,936.64



Friends of Donhead - Charity Number 284059

STATEMENT OF ASSETS AND LIABILITIES AS AT 1ST SEPTEMBER 2020

CURRENT ASSETS	2020	2019
Cash at Bank and in Hand		
Current Account	£38,673.05	£32,936.64
Headmasters 100 Club Account	£5,199.50	£3,246.50
Cash in Hand	£0.00	£0.00
TOTAL CURRENT ASSETS AND RETAINED FUNDS	£43,872.55	£36,183.14

STATEMENT OF MOVEMENTS IN NET FUNDS YEAR ENDED 31 AUGUST 2019

	CURRENT ACCOUNT	HEADMASTERS 100 CLUB	CASH	TOTAL
Net Funds at 1 September 2019	£32,936.64	£3,246.50	£0.00	£36,183.14
Net Receipts	£5,736.41	£1,953.00	£0.00	£7,689.41
TOTAL NET FUNDS AT 31ST AUGUST 2019	£38,673.05	£5,199.50	£0.00	£43,872.55

FRIENDS OF DONHEAD
(Registered Charity No. 284059)

Independent Examiner's Report of the Accounts for 2019-20

Report to the Trustees of the Friends of Donhead on the accounts for the year ended 31st August 2020.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees confirm with the Charity Commission that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I hereby submit my Examination to the Charity Commission.



David Austin

16th November 2020

FOD Accounts 2019-2020

FIREWORKS			
01/11/2019	1645		Fireworks - Expenses (cash float)
01/11/2019	7.75		Fireworks - Expenses
01/11/2019	115.2		Fireworks - Expenses
07/11/2019	682.5		Fireworks - Expenses
07/11/2019		5649.7	Fireworks - Income
07/11/2019		1420.34	Fireworks - Income - ticket sales
12/11/2019	400		Fireworks - Expenses
24/02/2020	1100		Fireworks - Expenses
24/09/2019	900		Fireworks - Expenses
31/10/2019	266.5		Fireworks - Expenses
29/10/2019	542		Fireworks - Expenses - glowsticks
29/10/2019	10.18		Fireworks - Expenses - glowsticks
29/10/2019		1600	Fireworks - Income - ticket sales
Sub Total	5669.13	8670.04	
TEA TOWELS			
02/03/2020		36	Tea Towels - Income
02/03/2020		36	Tea Towels - Income
02/03/2020		12	Tea Towels - Income
02/03/2020		18	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		12	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		18	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		18	Tea Towels - Income
02/03/2020		18	Tea Towels - Income
02/03/2020		12	Tea Towels - Income
02/03/2020		18	Tea Towels - Income
02/03/2020		12	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		6	Tea Towels - Income
02/03/2020		18	Tea Towels - Income
02/03/2020		12	Tea Towels - Income
03/03/2020		18	Tea Towels - Income
03/03/2020		6	Tea Towels - Income
03/03/2020		6	Tea Towels - Income
03/03/2020		24	Tea Towels - Income
04/03/2020		6	Tea Towels - Income
04/03/2020		18	Tea Towels - Income
04/03/2020		12	Tea Towels - Income
05/03/2020		12	Tea Towels - Income
05/03/2020		6	Tea Towels - Income
06/03/2020		10	Tea Towels - Income
06/03/2020		12	Tea Towels - Income
06/03/2020		6	Tea Towels - Income
06/03/2020		12	Tea Towels - Income
07/04/2020	21.45		Tea Towels - Expenses
07/04/2020	693		Tea Towels - Expenses
09/03/2020		12	Tea Towels - Income

09/03/2020		6	Tea Towels - Income
09/03/2020		24	Tea Towels - Income
09/03/2020		48	Tea Towels - Income
09/03/2020		24	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		18	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		10	Tea Towels - Income
09/03/2020		12	Tea Towels - Income
09/03/2020		12	Tea Towels - Income
09/03/2020		12	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		18	Tea Towels - Income
09/03/2020		12	Tea Towels - Income
09/03/2020		24	Tea Towels - Income
09/03/2020		18	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		18	Tea Towels - Income
09/03/2020		12	Tea Towels - Income
09/03/2020		18	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		30	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		6	Tea Towels - Income
09/03/2020		18	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
10/03/2020		6	Tea Towels - Income
10/03/2020		6	Tea Towels - Income
10/03/2020		6	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
10/03/2020		6	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
10/03/2020		18	Tea Towels - Income
10/03/2020		24	Tea Towels - Income
10/03/2020		18	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
10/03/2020		6	Tea Towels - Income
10/03/2020		42	Tea Towels - Income
10/03/2020		12	Tea Towels - Income
12/03/2020		30	Tea Towels - Income
12/03/2020		36	Tea Towels - Income
13/03/2020		18	Tea Towels - Income
23/03/2020		18	Tea Towels - Income
23/03/2020		12	Tea Towels - Income
24/03/2020		12	Tea Towels - Income
26/03/2020		12	Tea Towels - Income
28/02/2020		12	Tea Towels - Income
28/02/2020		6	Tea Towels - Income
		759	Tea Towels - Income
Sub Total	714.45	1961	

QUIZ NIGHT			
02/03/2020	54.59		Quiz Night - Expenses
02/03/2020	25		Quiz Night - Expenses
04/10/2019		50	Quiz Night Income
07/02/2020		30	Quiz Night Income
07/02/2020		40	Quiz Night Income
07/02/2020		15	Quiz Night Income
07/02/2020		100	Quiz Night Income
07/02/2020		35	Quiz Night Income
07/02/2020		200	Quiz Night Income
03/03/2020	40		Quiz Night - Expenses - refund
10/02/2020		40	Quiz Night Income
10/02/2020		240	Quiz Night Income
10/02/2020		40	Quiz Night Income
10/02/2020		240	Quiz Night Income
10/02/2020		40	Quiz Night Income
10/02/2020		160	Quiz Night Income
11/02/2020		80	Quiz Night Income
11/02/2020		20	Quiz Night Income
11/02/2020		160	Quiz Night Income
11/02/2020		15	Quiz Night Income
11/03/2020		12	Quiz Night Income
11/03/2020		18	Quiz Night Income
11/03/2020		6	Quiz Night Income
11/03/2020		12	Quiz Night Income
11/03/2020		6	Quiz Night Income
11/03/2020		12	Quiz Night Income
11/03/2020		12	Quiz Night Income
11/03/2020		12	Quiz Night Income
12/02/2020		40	Quiz Night Income
13/02/2020		40	Quiz Night Income
20/02/2020		40	Quiz Night Income
24/02/2020		40	Quiz Night Income
25/02/2020		40	Quiz Night Income
28/02/2020		15	Quiz Night Income
		1176	Quiz Night Income
24/02/2020	1291.85		Quiz Night - Expenses
26/02/2020	12.99		Quiz Night - Expenses
26/02/2020	322.62		Quiz Night - Expenses
27/02/2020	350		Quiz Night - Expenses - float
Sub Total	2097.05	2986	
CHRISTMAS FAIR			
02/12/2019	3440		Christmas Fair - Expenses - cash float
02/12/2019	232		Christmas Fair - Expenses - wreaths
02/12/2019	64.49		Christmas Fair - Expenses - wreaths
04/12/2019	26.55		Christmas Fair - Expenses
04/12/2019	48.26		Christmas Fair - Expenses
04/12/2019	237.18		Christmas Fair - Expenses
04/12/2019		30	Christmas Fair - Income
05/12/2019		5	Christmas Fair - Income
06/01/2020	21		Christmas Fair - Expenses - License Fee
06/12/2019		5	Christmas Fair - Income
06/12/2019	11.94		Christmas Fair - Expenses - wreaths
07/11/2019	700		Christmas Fair - Expenses - Animal Man

09/07/2020		69	Merchandise - Sales
09/12/2019		276	Christmas Fair - Income
09/12/2019		10046.1	Christmas Fair - Income
09/12/2019	17.25		Christmas Fair - Expenses
09/12/2019	28.05		Christmas Fair - Expenses
09/12/2019		6	Christmas Fair - Income
09/12/2019		5	Christmas Fair - Income
09/12/2019		12	Christmas Fair - Income
09/12/2019	197.48		Christmas Fair - Expenses
09/12/2019	50		Christmas Fair - Expenses Wreaths
09/12/2019	29.62		Christmas Fair - Expenses
09/12/2019	67.73		Christmas Fair - Expenses
09/12/2019	669.62		Christmas Fair - Expenses BBQ Meat
09/12/2019	265.98		Christmas Fair - Expenses - Art Zone and Sugar
09/12/2019		307.02	Christmas Fair - Income
10/01/2020	1400		Christmas Fair - Expenses - Clownfish
30/10/2019		30	Christmas Fair - Income
30/10/2019		30	Christmas Fair - Income
30/10/2019		30	Christmas Fair - Income
31/10/2019		60	Christmas Fair - Income
		30	Christmas Fair - Income
26/11/2019	61.99		Christmas Fair - Expenses
26/11/2019	105.4		Christmas Fair - Expenses
12/11/2019	520		Christmas Fair - Expenses
11/11/2019		30	Christmas Fair - Income
22/11/2019	143.29		Christmas Fair - Expenses
27/11/2019	535		Christmas Fair - Expenses
15/10/2019	600		Christmas Fair - Expenses - Clownfish
14/11/2019		30	Christmas Fair - Income
17/12/2019		30	Christmas Fair - Income
22/11/2019		30	Christmas Fair - Income
05/11/2019		30	Christmas Fair - Income
28/11/2019		30	Christmas Fair - Income
		73	Christmas Fair - Income
Sub Total	9472.83	11194.12	
MERCHANDISE			
03/03/2020	1147.5		Merchandise - Expenses - Rugby Ball
06/07/2020		60	Merchandise - Sales
06/07/2020		15	Merchandise - Sales
03/07/2020		15	Merchandise - Sales
07/07/2020		330	Merchandise - Sales
08/07/2020		15	Merchandise - Sales
01/07/2020		60	Merchandise - Sales
02/07/2020		20	Merchandise - Sales
30/06/2020		25	Merchandise - Sales
30/06/2020		40	Merchandise - Sales
30/06/2020		30	Merchandise - Sales
30/06/2020		15	Merchandise - Sales
30/06/2020		5	Merchandise - Sales
12/06/2020		30	Merchandise - Sales
17/06/2020	140		Merchandise - Expenses - Prep DVD
22/06/2020		63	Merchandise - Sales
22/06/2020		27	Merchandise - Sales
22/06/2020		6	Merchandise - Sales

23/06/2020		43	Merchandise - Sales
24/07/2020		33	Merchandise - Sales
25/06/2020		27	Merchandise - Sales
25/06/2020		15	Merchandise - Sales
25/06/2020		27	Merchandise - Sales
26/03/2020		12	Merchandise - Sales
29/06/2020		285	Merchandise - Sales
13/03/2020		15	Merchandise - Sales - Rugby Ball
		20	Merchandise - Sales - Rugby Ball
28/11/2019		5	Merchandise - Sales - Water Bottle
		5	Merchandise - Sales - Water Bottle
Sub Total	1287.5	1243	
UNIFORM SALES			
03/10/2019	200		Uniform Sales - Expenses - Cash float
02/03/2020		894.02	Uniform Sales - Income
11/02/2020		125.6	Uniform Sales - Income
12/02/2020		150.22	Uniform Sales - Income
07/10/2019		561.96	Uniform Sales - Income
20/01/2020		2	Uniform Sales - Income
21/10/2019		39	Uniform Sales - Income
		490	Uniform Sales - Income
		305	Uniform Sales - Income
		15	Uniform Sales - Income
	200		Uniform Sales - Expenses - Cash float
Sub Total	400	2582.8	
CHRISTMAS CARDS			
05/02/2020		344	Christmas Cards - Income
22/11/2019	54		Christmas Cards - Expenses
Sub Total	54	344	
MOVIE NIGHT			
06/02/2020	19.99		Movie Night - Expenses
08/10/2019	14.99		Movie Night - Expenses
08/11/2019		64.02	Movie Night - Expenses
08/11/2019	64.02		Movie Night - Expenses
13/02/2020	17.58		Movie Night - Expenses
Sub Total	116.58	64.02	
PANTO			
07/11/2019		135	Panto- Sales
07/11/2019		81	Panto- Sales
07/11/2019		243	Panto- Sales
07/11/2019		54	Panto- Sales
08/11/2019		81	Panto- Sales
08/11/2019		54	Panto- Sales
07/11/2019		108	Panto- Sales
04/11/2019		108	Panto- Sales
07/11/2019		54	Panto- Sales
11/11/2019		108	Panto- Sales
11/11/2019		108	Panto- Sales
11/11/2019		189	Panto- Sales
11/11/2019		108	Panto- Sales
13/11/2019		108	Panto - Sales
13/11/2019		27	Panto- Sales
14/10/2019		108	Panto- Sales
14/10/2019		108	Panto- Sales

15/11/2019	858		Panto - Expenses
15/11/2019	1628		Panto - Expenses
23/10/2019		189	Panto - Sales
15/10/2019		135	Panto- Sales
17/10/2019		54	Panto- Sales
17/10/2019		135	Panto- Sales
18/10/2019		81	Panto- Sales
22/10/2019		54	Panto- Sales
28/10/2019		54	Panto- Sales
28/10/2019		108	Panto- Sales
29/10/2019		54	Panto- Sales
29/10/2019		81	Panto- Sales
31/10/2019		108	Panto- Sales
		81	Panto- Sales
11/10/2019		135	Panto- Sales
Sub Total	2486	3051	
FOD EXPENSES			
08/10/2019	203.47		FOD Expenses - Thank you gifts
01/10/2019	299		FOD Expenses - General (Candy Floss Machine)
10/07/2020	80		Retirement Gift - Edouina
10/09/2019	20		Lottery Registration Fee
11/11/2019	275		Children in Need - expenses - float for merch sales
11/10/2019	20		Refund Headmasters 100 Club
12/12/2019	60		Sweet Sales - cash float
13/02/2020	315.82		Book Fair - Card Payments
17/09/2019	100		2018/19 - Auction Prize Expenses
23/09/2019		50	Auction Prize Income
11/12/2019		85	Children in Need - income
14/11/2019	145		Children in Need - expenses - float for merch sales
20/11/2019		1391.71	Children in Need - income
19/12/2019	63		FOD Expenses
17/06/2020	90		Leavers Gift - Carrie
26/06/2020	90		Leavers Gifts - Anna
26/06/2020	157.5		Leavers Gifts - Waiying
21/01/2020		17	Nativity DVD
		73.41	Sweet Sales - income
06/01/2020	1460.71		Donations - Children in Need
Sub Total	3379.5	1617.12	
SUMMER BALL EXPENSES (CANCELLED)			
07/04/2020	230		Summer Ball - Expenses
24/02/2020	235		Summer Ball - Expenses
24/09/2019	1999		Summer Ball - Expenses
06/02/2020	291.5		Summer Ball - Expenses
Sub Total	2755.5	0	
DONATIONS			
26/09/2019	20000		Donation - Donhead School
		5	Donation - income
26/09/2019	3000		Donation - Streetchild
27/09/2019	3000		Donations - Carers Support
14/04/2020	300		Donations - Old Wimbledonians
27/04/2020		15000	Donations - ORBIS - Income
17/08/2021		15000.00	
27/09/2019	3000		Donations - Papyrus
14/07/2020	500		Donations - Shabash Ministry

25/09/2019		510	Summer Fair 19 - Income - Coombe Cheque - late payment
Sub Total	29800	30515	
MISCELLANEOUS			
30/09/2019	8.37		Paypal Fee
30/09/2019	8.37		Paypal Fee
31/10/2019	137		Queried Fireworks Expense TBC
28/02/2020	21.04		Queried Quiz Night Expense TBC
01/07/2020	84.37		Queried EOY Expense TBC
Sub Total	259.15	0	
Net Expenses (18/7/19 - 31/8/20)	58491.69	64228.1	
Net Takings (18/7/19 - 31/8/20)		64228.1	
Profit/Loss for Period (18/7/19-31/8/20)		5736.41	
Starting Balance 1st September 2019	32936.64		

FOD Accounts 2019-2020

FIREWORKS			
Sub Total	5669.13	8670.04	
TEA TOWELS			
Sub Total	714.45	1961.0	
QUIZ NIGHT			
Sub Total	2097.05	2986	
CHRISTMAS FAIR			
Sub Total	9472.83	11194.12	
MERCHANDISE			
Sub Total	1287.50	1243.0	
UNIFORM SALES			
Sub Total	400	2582.8	
CHRISTMAS CARDS			
Sub Total	54	344	
MOVIE NIGHT			
Sub Total	116.58	64.02	
PANTO			
Sub Total	2486	3051	
FOD EXPENSES			
Sub Total	3379.5	1617.12	
SUMMER BALL EXPENSES (CANCELLED)			
Sub Total	2755.5	0	
DONATIONS			
Sub Total	29800	30515	
MISCELLANEOUS PayPal Transaction Fees			
Sub Total	259.15	0	
Net Expenses (18/7/19 - 31/8/20)	58491.69		
Net Takings (18/7/19 - 31/8/20)		64228.1	
Profit/Loss for Period (18/7/19-31/8/20)		5736.41	
Starting Balance 1st September 2019	32936.64		

FOD Account 2019/20 Balance Sheet

Net Expenses (1/9/19 - 31/8/20)	58491.69		
Net Takings (1/9/19 - 31/8/20)		64228.10	
Profit/Loss for Period (1/9/19-31/8/20)		5736.41	

Headmasters 100 Club Account

Transaction Date	Debit Amount	Credit Amount	Balance
17/08/2020		24	5199.5
14/08/2020		12	5175.5
02/07/2020	150		5163.5
02/07/2020	20		5313.5
02/07/2020	25		5333.5
12/06/2020		12	5358.5
03/06/2020		12	5346.5
01/06/2020		12	5334.5
09/03/2020		20	5322.5
04/03/2020		6	5302.5
27/01/2020		20	5296.5
16/12/2019		12	5276.5
20/11/2019		12	5264.5
19/11/2019		20	5252.5
19/11/2019		20	5232.5
19/11/2019		20	5212.5
19/11/2019		20	5192.5
15/11/2019		12	5172.5
12/11/2019		20	5160.5
11/11/2019		20	5140.5
11/11/2019		20	5120.5
11/11/2019		20	5100.5
08/11/2019		20	5080.5
08/11/2019		20	5060.5
08/11/2019		20	5040.5
28/10/2019		60	5020.5
23/10/2019		20	4960.5
21/10/2019		40	4940.5
21/10/2019		20	4900.5
18/10/2019		20	4880.5
17/10/2019		20	4860.5

16/10/2019		20	4840.5
15/10/2019		20	4820.5
15/10/2019		20	4800.5
15/10/2019		20	4780.5
14/10/2019		20	4760.5
11/10/2019		20	4740.5
11/10/2019		20	4720.5
10/10/2019		20	4700.5
10/10/2019		12	4680.5
08/10/2019		50	4668.5
08/10/2019		20	4618.5
08/10/2019		20	4598.5
07/10/2019		20	4578.5
07/10/2019		20	4558.5
07/10/2019		20	4538.5
04/10/2019		100	4518.5
04/10/2019		20	4418.5
03/10/2019		20	4398.5
03/10/2019		20	4378.5
03/10/2019		20	4358.5
03/10/2019		20	4338.5
03/10/2019		20	4318.5
02/10/2019		60	4298.5
01/10/2019		20	4238.5
01/10/2019		20	4218.5
01/10/2019		20	4198.5
01/10/2019		20	4178.5
01/10/2019		20	4158.5
01/10/2019		20	4138.5
01/10/2019		20	4118.5
01/10/2019		100	4098.5
01/10/2019		20	3998.5
01/10/2019		40	3978.5
01/10/2019		20	3938.5

30/09/2019		20	3918.5
30/09/2019		20	3898.5
30/09/2019		20	3878.5
30/09/2019		20	3858.5
30/09/2019		20	3838.5
30/09/2019		20	3818.5
30/09/2019		20	3798.5
30/09/2019		100	3778.5
30/09/2019		20	3678.5
30/09/2019		20	3658.5
30/09/2019		20	3638.5
30/09/2019		20	3618.5
30/09/2019		20	3598.5
30/09/2019		12	3578.5
30/09/2019		20	3566.5
30/09/2019		20	3546.5
27/09/2019		20	3526.5
27/09/2019		20	3506.5
27/09/2019		20	3486.5
27/09/2019		20	3466.5
23/09/2019		20	3446.5
23/09/2019		20	3426.5
23/09/2019		20	3406.5
23/09/2019		20	3386.5
20/09/2019		20	3366.5
19/09/2019		20	3346.5
19/09/2019		20	3326.5
19/09/2019		20	3306.5
19/09/2019		20	3286.5
19/09/2019		20	3266.5
19/09/2019		20	3246.5
	195	2148	
1973.00		1953	

Headmasters 100 Club Account

	Total Debit Amount	Total Credit Amount	Balance
	195	2148	
Net Profit		1963	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
FRIENOS OF DONHEAD

On accounts for the year
ended

2019 - 2020

Charity no
(if any)

284059

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2020**

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

David A

Date:

17-11-20

Name:

DAVID CHRISTOPHER AUSTIN

Relevant professional
qualification(s) or body
(if any):

ROYAL INSTITUTION OF CHARTERED SURVEYORS

Address:

16 BEAUMONT DRIVE

WILKES BARRE

SUNNY 12TH ST.

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

FRIENDS OF DONHEAD
(Registered Charity No. 284059)

Independent Examiner's Report of the Accounts for 2019-20

Report to the Trustees of the Friends of Donhead on the accounts for the year ended 31st August 2020.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees confirm with the Charity Commission that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

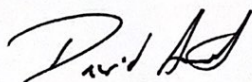
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I hereby submit my Examination to the Charity Commission.



David Austin

16th November 2020