

Charity Registration Number: 283758

**WINDSOR LIONS CLUB CHARITY TRUST FUND**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2022**

WINDSOR LIONS CLUB CHARITY TRUST FUND

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2022

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WINDSOR LIONS CLUB CHARITY TRUST FUND

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2022

OFFICERS

President:	Judith Walker
First Vice President	Phil Bullock
Second Vice President	Vacant
Secretary	Judy Salmon
Treasurer	Phillip Sargeant

BANKERS

CAF Bank Ltd, Kings Hill, West Malling, Kent, ME19 4JQ

Charity Registration Number: 283758

# WINDSOR LIONS CLUB CHARITY TRUST FUND

## REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022

### TRUSTEES' REPORT

The purpose of the Trustees' Report is to set out the objectives of the Lions Club and assist in the interpretation of the accounts set out on pages 5 to 10.

Other information is provided to comply with the latest Statement of Recommended Practice.

#### Charitable Objects

The Club is affiliated to Lions Clubs International, a global organisation of volunteers dedicated to the highest standards of community and humanitarian service. Windsor Lions Club exists for fellowship and to help those in need in the local community through both fundraising and direct involvement.

#### Organisation and Governance

Windsor Lions Club Charity Trust Fund is an unincorporated association and is governed by the Trust Deed dated 29 May 1981. Its charity registration number is 283758. The Club's working titles are Windsor Lions Club and Lions Club of Windsor.

The Club comprises volunteers who pay an annual membership subscription. It is managed by a Board of Trustees who are elected annually by and from amongst the membership.

The Club holds business meetings once a month and decisions are made on a simple majority basis unless Constitutional or legal requirements mandate a greater majority.

#### Financial Management

The Club operates three bank accounts.

- The Activities account is the main account for the receipt of funds and payment of donations and can contain funds of both an unrestricted and restricted nature.
- The Horse Ride account is used solely for receipts and expenses associated with the Club's annual horse ride, its largest fundraising event of the year.
- The Club account is used for the receipt of membership dues and payment of other expenses associated with the running of the Club itself.

#### Reserves

The Club's aim is to make donations in line with funds received during the year. Its main fundraising event is the annual Horse Ride, and if this event were to be cancelled it could severely limit the Club's ability to offer support over the following year. The Club's policy is therefore to hold a minimum Unrestricted Reserve amount of £30,000 to cover one year's-worth of expenses, calculated as follows:

	£	
Horse Ride	8,000	Irrecoverable expenses if event is cancelled at short notice
Welfare Donations	12,000	Estimated costs for one year
Other Donations	5,000	Estimated other ad hoc requests received
Miscellaneous	1,500	Other expenditure in respect of Club initiatives
Contingency	3,500	Cash float
Total Reserve	<u>30,000</u>	

At 30 June 2022 the Club's Unrestricted Reserve amounted to £62,099 (2021: £36,554).

WINDSOR LIONS CLUB CHARITY TRUST FUND

REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022

TRUSTEES REPORT / continued

Review of the Year

During the year the Lions Club of Windsor organised fundraising events and activities as set out in Note 2 to these accounts.

Following last year's disappointing results as a result of the COVID-19 pandemic, the Club was pleased to be able to run a number of successful fundraising events during the year. The Horse Ride in Windsor Great Park in September 2021 realised net income of £22,435, while the Swimathon and series of Santa Sleigh collections also raised significant amounts. A total of £66,764 (2021: £5,115) was raised from fundraising activities during the year. Expenses incurred in running these activities were £18,687 (2021: £690), leading to net income for the year of £48,077 (2021: £4,425).

During the year the Club donated £29,215 in cash grants and £13,453 in other goods and services to charities and other good causes, the majority of them in the local area.

The Club's welfare programme provides help to those in need by paying for facilities necessary for basic comfort, Christmas visits and sponsoring youth activities.


Trustees

All members of the Club elect Trustees annually, and all Trustees are members of the Club. The following served as Trustees during the year:

Mark Fraser  
Judy Hill  
Nick Jones  
Paul Maxwell

Diane Purchase  
Judy Salmon  
Philip Sargeant  
Michael Sells

Robert Tavinor  
Martin Tocher  
Judith Walker

  
-----  
President

27 April 2023

The principal office of the charity is located at 4 The Cloisters, Bridgeman Drive, Windsor, Berkshire, SL4 3ST



**WINDSOR LIONS CLUB CHARITY TRUST FUND**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

**INDEPENDENT EXAMINER'S REPORT**

**Independent Examiner's Report to the Trustees of the Windsor Lions Club Charity Trust Fund**

I report on the accounts of the Trust for the year ended 30 June 2021, which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (The 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements have not been met:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



F Hovell, FCCA  
Perfect Accountancy Services Ltd  
35 Ruddlesway  
Windsor  
Berkshire  
SL4 5SF

27 April 2023

WINDSOR LIONS CLUB CHARITY TRUST FUND

REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022

BALANCE SHEET

	Note	2022 £	2021 £
<u>Current Assets</u>			
Cash at bank:-			
Activities Account		42,702	28,219
Horse Ride Account		52,989	25,179
		<u>95,691</u>	<u>53,398</u>
<u>Current Liabilities</u>			
Creditors: Amounts falling due within one year	4	(500)	(500)
Deferred Income: Grant re September 2022 Horse Ride		(15,000)	=
 Total Assets less Current Liabilities		<u><u>80,191</u></u>	<u><u>52,898</u></u>
 <u>Funds</u>			
Unrestricted		62,099	36,554
Restricted	2	18,092	16,344
 Total Charity Funds		<u><u>80,191</u></u>	<u><u>52,898</u></u>

Approved by the board of trustees on 27 April 2023 and signed on its behalf by

*PJ. Sargent* Honorary Treasurer

**WINDSOR LIONS CLUB CHARITY TRUST FUND**  
**REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022**  
**STATEMENT OF FINANCIAL ACTIVITIES**

	Note	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
<b><u>INCOMING RESOURCES</u></b>					
From Voluntary Sources					
Donations		15,752	6,831	22,583	12,174
Fundraising Events	2	66,764	-	66,764	5,115
Bank Interest Receivable		8	-	8	-
		<u>82,524</u>	<u>6,831</u>	<u>89,355</u>	<u>17,289</u>
<b><u>RESOURCES EXPENDED</u></b>					
Direct Charitable Expenditure	3	37,585	5,083	42,668	11,966
Fundraising and Publicity	2	18,687	-	18,687	690
Governance Costs	6	707	-	707	656
Total Resources Expended		<u>56,979</u>	<u>5,083</u>	<u>62,062</u>	<u>13,312</u>
Net incoming resources in the year		25,545	1,748	27,293	3,977
Fund balances brought forward at 1 July 2021		36,554	16,344	52,898	48,921
Fund balances carried forward at 30 June 2022		<u>62,099</u>	<u>18,092</u>	<u>80,191</u>	<u>52,898</u>



WINDSOR LIONS CLUB CHARITY TRUST FUND

REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022

CLUB ADMINISTRATION ACCOUNT

	2022	2021
	£	£
<u>Income</u>		
Subscriptions (see note)	456	2,346
Less: Membership dues payable to Lions Clubs International	(2,087)	(2,332)
	<u>(1,631)</u>	<u>14</u>
<u>Other Income</u>		
Proceeds of Handover dinner	1,520	0
Other Donations	1,449	0
Proceeds of Quiz Nights	741	0
Donations received from members	345	0
	<u>4,055</u>	<u>0</u>
<u>Expenditure</u>		
Club Supplies	854	610
Room Hire	500	0
Website Hosting	187	187
Bank Charges	96	78
Charity Donations	72	76
Software Subscription	60	0
Insurances	44	44
Data Protection Registrar	40	0
Flowers	0	100
	<u>(1,852)</u>	<u>(1,096)</u>
Excess/(Shortfall) of Income over Expenditure	<u>572</u>	<u>(1,082)</u>
Balance brought forward at 1 July 2021	3,179	4,261
Balance carried forward at 30 June 2022	<u><u>3,751</u></u>	<u><u>3,179</u></u>

Note

No subscription income in respect of the year ended 30 June 2023 was collected in the year.  
(2021: £1,856 of subscription income related to the year ended 30 June 2022)

**WINDSOR LIONS CLUB CHARITY TRUST FUND**  
**REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

**NOTES TO THE ACCOUNTS**

**1. ACCOUNTING POLICIES**

The accounts have been prepared in accordance with the Charities SORP (FRS 102) published in October 2019, and FRS 102.

**Income**

All income is recorded on an accruals basis.

**Cash**

All cash is held in current accounts with CAF Bank Ltd.

**Creditors**

Amounts are recorded on an accruals basis.

**2. FUNDRAISING GROSS RECEIPTS AND PAYMENTS**

**2020/21**

		Receipts £	Payments £	Net £
<b><u>Unrestricted Funds</u></b>				
September 2021	Horse Ride	36,855	(14,420)	22,435
October 2021	Swimathon	16,815	(1,404)	15,411
December 2021	Santa Sleigh collection	9,950	(1,389)	8,561
January 2022	Christmas Tree collection	1,354	(254)	1,100
April 2022	Golf Day	1,790	(1,220)	570
		<b>66,764</b>	<b>(18,687)</b>	<b>48,077</b>

**2020/21**

		Receipts £	Payments £	Net £
<b><u>Unrestricted Funds</u></b>				
September 2020	Horse Ride	83	(277)	(194)
December 2020	Santa Sleigh collection	5,032	(413)	4,619
		<b>5,115</b>	<b>(690)</b>	<b>4,425</b>

WINDSOR LIONS CLUB CHARITY TRUST FUND

REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022

NOTES TO THE ACCOUNTS / continued

2. FUNDRAISING GROSS RECEIPTS AND PAYMENTS / continued

Restricted Funds

The Restricted Funds total comprises four amounts.

£6,152 is held on behalf of the Windsor Community Defibrillator Partnership, of which Windsor Lions Club is a leading member. The purpose of this initiative is to provide a network of defibrillators in and around Windsor town centre for the benefit of residents and visitors.

Donations of £6,500 have been received in respect of the opening costs for a shop the Club is planning to open in Windsor town centre in 2022-2023.

A donation of £5,000 has been received towards the cost of running a Prostate Cancer awareness event in April 2023.

£440 has been collected for Marie Curie and will be passed over early in the next financial year.

3. DIRECT CHARITABLE EXPENDITURE

	Note	2022 £	2021 £
Donations paid to charitable organisations	3.1	29,215	3,215
Payments for goods and services supplied to beneficiaries		6,904	7,974
Payments directly in support of the above		6,549	777
		<u>42,668</u>	<u>11,966</u>

Proposals for grants are considered by all members of the Club at its monthly business meeting. Most proposals are in the form of a formal written request received either directly from the organisation or individual seeking support or from someone raising funds on behalf of that organisation or individual. Larger proposals will first be assessed by one of the Club's subcommittees before being brought to the monthly business meeting, and in the case of applications from charities checks such as a review of the latest set of financial statements may be undertaken.

Other proposals may be submitted directly by members of the Club if they feel that a person or organisation would be a deserving recipient of the Club's support.

All proposals are voted on by the members at the business meeting, with a simple majority being required to support a proposal.

**WINDSOR LIONS CLUB CHARITY TRUST FUND**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

**NOTES TO THE ACCOUNTS / continued**

**3.1 DONATIONS PAID TO CHARITABLE ORGANISATIONS**

Donations in excess of £1,000 were made to the following organisations during the year:

	£
Blue Acre Horse Rescue	4,046
Riding for the Disabled Association	2,000
NHS Charities Together	2,000
Thames Valley Adventure Playground	1,700
St Edwards Royal Free School	1,585
Winkfield St Mary's School	1,400
Lions Clubs International	1,360
Windsor Horse Rangers	1,232
Trevelyan Middle School PTFA	1,116
Friends of Clewer Green School	1,005
	<u>17,444</u>

Donations of £1,000 or less were made to a further 26 organisations and individuals.

**4. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Independent Examination fee accrual	<u>500</u>	<u>500</u>

**5. EMPLOYEES AND TRUSTEES REMUNERATION**

There were no employees of the charity in the current or preceding year.

None of the trustees was employed by the charity and no remuneration or expenses were paid to any trustee in the current or preceding year.

**6. RESOURCES EXPENDED**

	2022 £	2021 £
Independent Examination fee	500	500
Bank Charges	207	156
	<u>707</u>	<u>656</u>