

**BASILDON HOSPITAL & COMMUNITY
LEAGUE OF FRIENDS**

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Charity No. 283624

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

Charity No. 283624

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BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	D Brown T Cleverley J Flint D Fisher (Deceased March 2022) A Hare C Hill (Resigned 17th August 2021) R Keeler T Pitchers (Resigned 17 th August 2021) A Ursell J Ursell
Charity address	35 Greenwood Avenue South Benfleet Essex SS7 1LD
Independent Examiner	Douglas Hamilton FCA 129 Station Avenue Wickford Essex SS11 7AY
Bankers	TSB Bank Plc Henry Duncan House 120 George Street Edinburgh EH2 4LH

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2022

The trustees present their report along with the financial statements for the year ended 31st March 2022. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice "Accounting and Reporting by Charities" and with the "Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland".

Governing Document and Constitution

The Charity is constituted by Trust Deed. The Charity is registered with The Charity Commission with a registered number of 283624.

The principal office of the Charity is:

35 Greenwood Avenue
South Benfleet
Essex
SS7 1LD

The trustees who served throughout the year are shown on page 1 of these financial statements.

Any new Trustees are recruited by recommendation from existing trustees, and are appointed by way of a unanimous vote of the existing trustees. The Trustees appoint from their number a Chairman, Secretary and Treasurer to deal with the day to day administration of the Charity.

All decisions relating to the day to day running of the charity are made by a majority decision of the trustees.

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2022

Trustees' responsibilities

It is the responsibility of the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- (d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Purposes of the Charity

The Charity is established to make grants for the provision of equipment to Basildon Hospital both at its main site in Basildon and satellite sites in the District. It is the policy of the Charity to make grants only after a full case for the need of the equipment has been made by the Hospital.

The Charity achieves its purpose by the operation of refreshment facilities in the parts of the hospital which are accessible to the public, and by the receipt of donations.

The Charity does not foresee any change to its operations.

The Charity is a public benefit charity and its operations provide a public benefit to the community. The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS
TRUSTEES' REPORT
YEAR ENDED 31 MARCH 2022**

Review of the Results for the year

We are very pleased to be able to report that with effect from December 2021 the Outpatients Department re-opened on a reduced time limit and in compliance with NHS Covid rules we are only allowed three volunteers to work together in the tea bar, also having to wear masks. Unfortunately this year we have not received any grant funding from the Government due to our closure! However our income from December to March has compensated for the lack of any grants.

Risks and Uncertainties

We have not re-opened the Ante Natal tea bar and have confirmed to the Basildon Hospital Trust that they can use it for any purpose which they may wish. Since we re-opened the Outpatients Department tea bar we have had the Hygiene Inspectors visit the tea bar and now staff need to wear head gear to protect the food from contamination.

Volunteer support

We are pleased that most of our volunteers returned, but some chose not to, due to age and health considerations. However, we do have several new volunteers who have undergone our hygiene training and introduction to all relevant safety rules and regulations.

Incoming resources

As predicted last year we changed our bankers to the TSB Bank who gave us £4,000 as an incentive payment and we also received £5,000 from a local Charitable Trust which was closing down! This amount together with the £25,455 tea bar income during the last three months has enabled the Charity to donate to the hospital some very important medical equipment.

Reserves

When we returned to the tea bar we were approached by the local NHS Charitable Trust, who now organise the process for the purchase of medical equipment by donors instead of the financial hospital staff. As a result of the Covid problems the hospital did not have funding available and when we re-appeared they asked us to help! We started the year with over £30,000 and with income generated we were happy to make donations of the hospital of £26,480.

We had reserves at 31st March 2022 of £18,913

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

I report on the financial statements accounts of the Charity for the year ended 31st March 2022 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 does not apply, and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act and to state, on the basis of procedures, specified in the General Directions given by the Charity Commissioners under section 145 of the Charities Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of that Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D H Hamilton FCA
129 Station Avenue
Wickford
Essex SS11 7AY

Chartered Accountant

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted Funds	
	Notes	2022	2021
Incoming Resources			
Donations	2	9,180	351
Activities for generating funds	3	25,455	-
Government grant re: Coronavirus		-	20,000
Investment income		<u>85</u>	<u>26</u>
Total income		<u>34,720</u>	<u>20,377</u>
Cost of generating funds	4	21,826	-
Charitable activities	5	26,480	13,590
Management and administration	6	<u>1,434</u>	<u>1,163</u>
Total expenditure		<u>49,740</u>	<u>14,753</u>
Net movement in funds for the year		(15,020)	5,624
Total funds brought forward		<u>33,933</u>	<u>28,309</u>
Total funds carried forward		<u>£ 18,913</u>	<u>£ 33,933</u>

There were no recognised gains or losses for 2021 or 2022 other than those included in the Statement of Financial Activities.

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

BALANCE SHEET AT 31 MARCH 2022

	Notes	2022	2021
Current assets			
Stock		2,020	-
Debtors	7	-	70
Cash at bank and in hand		<u>17,333</u>	<u>34,831</u>
		19,353	34,901
Creditors: amounts falling due			
Within one year	8	<u>(440)</u>	<u>(968)</u>
Net current assets		<u>18,913</u>	<u>33,933</u>
Total assets less current liabilities		<u>£18,913</u>	<u>£33,933</u>
Funds			
Unrestricted funds	9	<u>£18,913</u>	<u>£33,933</u>

Approved by the trustees on

and signed on their behalf.

R Keeler

Trustee

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022

1 ACCOUNTING POLICIES

1.1 Basis of preparation of accounts

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice FRS102 "Accounting and Reporting by Charities" and with the "Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland".

1.2 Income

Voluntary income and donations are accounted for as received by the Charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period.

1.3 Value added tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

1.4 Stocks

Stock is valued at the lower of cost or realisable value.

1.5 Cost of fundraising

Fundraising expenditure comprises costs incurred in running the snack bar in the hospital.

1.6 Grants

Grants are accounted for when approved by the trustees.

1.7 Management and administration expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity.

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022

2 DONATIONS

	2022	2021
All sources	£ 9,180	£ 350
	=====	=====

3 ACTIVITIES FOR GENERATING FUNDS

Gross income from snack bars	25,455	-
Government grant due to closure because of virus	-	20,000
	=====	=====
	£ 25,455	£ 20,000
	=====	=====

4 COSTS OF GENERATING FUNDS

Purchases, etc. for snack bars	£ 21,826	£ -
	=====	=====

5 DIRECT CHARITABLE EXPENDITURE

Grants made to the hospital and patients	£ 26,480	£ 13,590
	=====	=====

6 MANAGEMENT AND ADMINISTRATION

Business rates	321	-
Subscriptions and Insurance	498	656
Independent examiner's fee	440	440
Postage, stationery, etc.	70	-
Sundry expenses	105	66
	=====	=====
	£ 1,434	£ 1,162
	=====	=====

7 DEBTORS

H M Revenue & Customs – Gift Aid	£ -	£ 70
	=====	=====

BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2022

8 CREDITORS: amounts falling due within one year

	2022	2021
Accruals	440	440
Grants approved but not made at the year end	<u>-</u>	<u>528</u>
	<u>£ 440</u>	<u>£ 968</u>

9 UNRESTRICTED FUNDS

Balance as at 1 st April 2021	33,933	28,309
(Deficit)/surplus for the year	<u>(15,000)</u>	<u>5,624</u>
Balance at 31 ^s March 2022	<u>£18,913</u>	<u>£33,933</u>