

# BASILDON HOSPITAL AND COMMUNITY LEAGUE OF FRIENDS

England & Wales · Charity number 283624

## Details

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**Other names** THE LEAGUE OF FRIENDS OF THE BASILDON HOSPITAL

**Status** Registered

**Legal form** Other

**Registered** 1982-02-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Attend  
11-13 Cavendish Square  
London  
W1G 0AN

**Phone** 02073072570

**Email** [annemhare@gmail.com](mailto:annemhare@gmail.com)

## Activities

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**Objects:** TO RELIEVE PATIENTS AND FORMER PATIENTS OF THE BASILDON HOSPITAL WHO ARE SICK, CONVALESCENT, DISABLED, HANDICAPPED, INFIRM OR IN NEED OF FINANCIAL ASSISTANCE AND, GENERALLY, TO SUPPORT THE CHARITABLE WORK OF THE SAID HOSPITAL.

**Activities:** Provision of Snack Bar facilities at Basildon Hospital Out Patents for the benefit of staff, patients and visitors. The tea bar is manned completely by volunteer staff Monday to Friday 10am to 2.00pm .

## Classification

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- **How:** Makes Grants To Organisations
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

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- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£89,672	£70,998	-	-
2024-03-31	£93,281	£99,982	-	-
2023-03-31	£122,114	£81,395	-	-
2022-03-31	£34,720	£49,740	-	-
2021-03-31	£20,377	£14,753	-	-

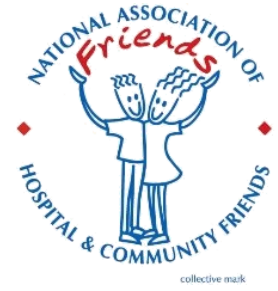
## Trustees

Name	Role	Appointed
<b>ANNE HARE</b>	Chair	2018-06-23
David Mark Wood OBE		2025-08-10
PATRICIA LILIAN MARGARET CLEVERLEY		2015-06-05

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# Accounts

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**Basildon Hospital & Community  
League of Friends  
Report and Financial Statements  
Year Ended 31 March 2025**

Basildon Hospital & Community League of Friends

**REFERENCE AND ADMINISTRATIVE DETAILS**

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Trustees/Members

Chairman	Anne Hare
Treasurer	David Wood
Secretary	Rachel Andrews

Committee/Members

Michael Greenhow  
Diane Scarfe  
Kim Lear  
Eileen Knight  
Deborah Sugrue  
Maureen Allen

Registered Office

11-13 Cavendish Square  
London  
W1G 0AN

Independent Examiner

Rosemary Durham  
37 Orient Close  
St Albans  
AL1 1AJ

Banker

TSB Bank PLC  
Henry Duncan House  
120 George Street  
Edinburgh  
EH2 4LH

## **REPORT OF THE TRUSTEES**

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The trustees have the pleasure of presenting their Annual Report and Financial Statements for the year ended 31 March 2025.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Friend's group was founded in 1951. It is an unincorporated association and registered with the charity commission.

It is recognised that its constitution needs review and this will be part of the work undertaken in the next twelve months.

Currently it has three trustees who are registered at the charity commission, although it is expected that once new governance, structures are in place, this will increase.

Practically much of the decision making is run past the committee to ensure is in line with the organisation history and current practice. Involvement in the committee is open to anyone who volunteers in the tea bar.

There are no paid staff in the organisation and much of the day-to-day leadership and management is delivered by volunteer/team leaders.

### **OBJECTIVES AND ACTIVITIES**

The purpose to raise funds for the work at Basildon Hospital which is part of Mid and South Essex Hospital trust.

At present it mostly raises funds through a volunteer led and run tea bar which is based in the outpatient's department. Funds are raised to add value, to the patients experience while using NHS services. This may be practically delivered through the purchasing of new equipment, providing facilities or funding services.

During the next year the organisation will clarify its vision and mission and produce a business plan.

**REPORT OF THE TRUSTEES**

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**Purposes of the Charity**

The Charity is established to make grants for the provision of equipment and or services to Basildon Hospital both at its main site in Basildon and satellite sites in the district. It is the policy of the Charity to make grants only after a full case for the need of the equipment has been made by the Hospital and this has been voted on by the committee.

The Charity supports its purposes by the operation of refreshment facilities in the outpatient department which are accessible to the public. It also receives donations.

The provides a public benefit to the community. The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

**Review/achievements during the year**

The League of Friends has a long and proud history. During the year. the baton of leadership was held by both by both Alan Ursell and Kay Humphries alongside myself the chair. We are very grateful to both of them for their help and talents to encourage the organisation on its journey to date. We wish them every success and happiness in their new arenas of service. I am very grateful to be joined by David Wood as Treasurer/Trustee and Rachel Andrews as Secretary/Trustee.

There have been a number of changes in the familiar faces in the tea-bar volunteers. We are very grateful for the service of those who have left and thankful for the enthusiasm of those who have joined. It is good to see that the community still are interested in and support us.

We recognise the importance of the relationship with the hospital, and this is directed through the hospital charity. We are grateful for their patience and encouragement and look forward to ongoing developments over the next twelve months.

We continue to receive regular request requests for funding of equipment and have funded the following:

We remain very proud of our work in the tea bar and recognise it as a service to the hospital community that is very important to some as well as being a practical fundraiser.

For Christmas 2025 we are putting on a raffle which is a first for The Friends in many years and we look forward to further developments to improve our profile and contribution to the life of the hospital, its patients and the whole community in the coming year.

We donated a total of £9,890 to the Hospital for the purchase of cot beds in the maternity ward and a clown entertainer for the children's ward; something which the league of friends has been doing for many years.

Anne Hare

Chair



Basildon Hospital & Community League of Friends

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

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I report to the CHARITY trustees on my examination of the accounts for the year ended 31 March 2025, which are set out on pages 6 to 10.

**Responsibilities and basis of report**

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

***RDurham***

Rosemary Durham

Independent Examiner

Basildon Hospital & Community League of Friends

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>Income Resources</b>					
Donations	2	75	-	75	94
Activities for generating funds	3	89,138	-	89,138	92,989
Investment income		459	-	459	198
<b>Total Income</b>		<b>89,672</b>	<b>-</b>	<b>89,672</b>	<b>93,281</b>
Cost of generating funds	4	(60,228)	-	(60,228)	(71,579)
Charitable activities	5	(9,890)	-	(9,890)	(26,312)
Management and Administration	6	(880)	-	(880)	(2,091)
<b>Total Expenditure</b>		<b>(70,998)</b>	<b>-</b>	<b>(70,998)</b>	<b>(99,982)</b>
<b>Net movement in funds for the year</b>		<b>18,674</b>	<b>-</b>	<b>18,674</b>	<b>(6,071)</b>
<b>Funds brought forward</b>		<b>52,931</b>	<b>-</b>	<b>52,931</b>	<b>59,632</b>
<b>Funds carried forward at 31 March 2025</b>		<b>71,605</b>	<b>-</b>	<b>71,605</b>	<b>52,931</b>

There were no recognised gains or losses for 2024 or 2025 other than those included in the Statement of Financial Activities.

Basildon Hospital & Community League of Friends

**BALANCE SHEET AT 31 MARCH 2025**

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	Notes	2025 £	2024 £
<b>Current Assets</b>			
Stock		-	1,909
Cash at bank and in hand		<u>71,605</u>	<u>51,422</u>
		<b>71,605</b>	<b>53,331</b>
<b>Creditors: amounts falling due</b>			
Within one year	7	-	(400)
<b>Net current assets</b>		<u>71,605</u>	<u>52,931</u>
<b>Total assets less current liabilities</b>		<b>71,605</b>	<b>52,931</b>
<b>Funds</b>			
Restricted funds		-	-
Unrestricted funds		<u>71,605</u>	<u>52,931</u>
<b>Total funds</b>		<b>71,605</b>	<b>52,931</b>

Approved by the Board of Trustees on

and signed on their behalf by:



Anne Hare  
Chair



David Wood  
Treasurer

**NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2025**

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**1 Accounting policies**

**Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice FRS102 “Accounting and Reporting by Charities” and with the “Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland”

**Income**

Voluntary income and donations are accounted for as received by the Charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period.

**Value added tax**

Value added tax is not recoverable by the Charity, and as such is included in the relevant cost in the Statement of Financial Activities.

**Stocks**

Stock is valued at the lower of cost or realisable value.

**Cost of fundraising**

Fundraising expenditure comprises costs incurred in running the snack bar in the hospital

**Grants**

Grants are accounted for when approved by trustees

**Management and administration expenditure**

Expenditure on the management and administration of the Charity includes all expenditure not directly related to the charitable activity.

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31<sup>st</sup> MARCH 2025**

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**2 Donations**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
All sources	75	94

**3 Activities for generating funds**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Gross income from snack bars	89,138	92,989

**4 Costs of generating funds**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Purchases for snack bars	60,244	71,579

**5 Direct charitable expenditure**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Grants made to hospital and patients	9,890	26,312

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31<sup>st</sup> MARCH 2025**

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**6 Management and administration**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Business rates	147	251
Subscriptions and insurance	725	690
Independent examiners fee	0	400
Postage, stationery etc	8	75
Sundry expenses	0	675
		<hr/>
Total	<b>880</b>	<b>2,091</b>

**7 Creditors: amounts falling due within one year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Accruals	-	400

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# Accounts

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**BASILDON HOSPITAL & COMMUNITY  
LEAGUE OF FRIENDS**

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**Charity No. 283624**

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**Charity No. 283624**

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5	Statement of Financial Activities
6	Balance Sheet
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**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	D Brown P Cleverley J Flint A Hare E Knight K Humphries D Scarfe A Ursell J Ursell Y Breed M Greenhow G Howlett K Leer
Charity address	14 Fourth Avenue Wickford Essex SS11 8RQ
Independent Examiner	Alan Brading FCA Sygma Chartered Accountants 1 Sopwith Crescent Wickford Essex SS11 8YU
Bankers	TSB Bank Plc Henry Duncan House 120 George Street Edinburgh EH2 4LH

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2024**

The trustees present their report along with the financial statements for the year ended 31<sup>st</sup> March 2024. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice "Accounting and Reporting by Charities" and with the "Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland".

**Governing Document and Constitution**

The Charity is constituted by Trust Deed. The Charity is registered with The Charity Commission with a registered number of 283624.

The principal office of the Charity is:

14 Fourth Avenue  
Wickford  
Essex  
SS11 8RQ

The trustees who served throughout the year are shown on page 1 of these financial statements.

Any new Trustees are recruited by recommendation from existing trustees and are appointed by way of a unanimous vote of the existing trustees. The Trustees appoint from their number a Chairman, Secretary and Treasurer to deal with the day-to-day administration of the Charity.

All decisions relating to the day to day running of the charity are made by a majority decision of the trustees.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS  
TRUSTEES' REPORT  
YEAR ENDED 31 MARCH 2024**

**Purposes of the Charity**

The Charity is established to make grants for the provision of equipment to Basildon Hospital both at its main site in Basildon and satellite sites in the District. It is the policy of the Charity to make grants only after a full case for the need of the equipment has been made by the Hospital.

The Charity achieves its purpose by the operation of refreshment facilities in the parts of the hospital which are accessible to the public, and by the receipt of donations.

The Charity does not foresee any change to its operations.

The Charity is a public benefit charity, and its operations provide a public benefit to the community. The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

**Review of the Results for the year**

This is our first full year since reopening in 2022 following the covid epidemic.

Our volunteer base has remained throughout the year with some volunteers leaving but we were able to recruit new members to replace them.

During this year we have been able to donate to the hospital, equipment for the mother and baby unit and for the surgical team. We donated Christmas presents to all patients who were in hospital on Christmas Day and funded a children's entertainer who visited the children's wards monthly.

**Risks and Uncertainties**

We have had a visit from Hygiene inspector, and we are pleased to say that we retained our 5-star rating.

**Volunteer support**

Volunteer numbers are not as good as we would like them to be, and we are always looking to increase our numbers.

**Reserves**

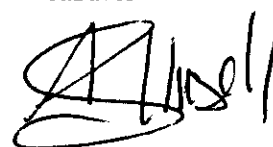
Reserves at 31<sup>st</sup> March 2024 totalled £52,931.



K Humphries – Chairperson

A Ursell - Treasurer

Date: 18th July 2024



**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF**

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

I report to the charity trustees on my examination of the accounts for the year ended 31<sup>st</sup> March 2024 which are set out on pages 5 to 9.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A J Brading FCA  
Sygma Chartered Accountants  
1 Sopwith Crescent  
Wickford  
Essex SS11 8YU

Chartered Accountant

Date: 19<sup>th</sup> July 2024

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2024**

		<b>Unrestricted Funds</b>	
	<b>Notes</b>	<b>2024</b>	<b>2023</b>
<b>Incoming Resources</b>			
Donations	2	94	858
Activities for generating funds	3	92,989	121,158
Investment income		<u>198</u>	<u>98</u>
<b>Total income</b>		<u>93,281</u>	<u>122,114</u>
Cost of generating funds	4	71,579	78,068
Charitable activities	5	26,312	1,000
Management and administration	6	<u>2,091</u>	<u>2,237</u>
<b>Total expenditure</b>		<u>99,982</u>	<u>81,395</u>
<b>Net movement in funds for the year</b>		(6,701)	40,719
<b>Total funds brought forward</b>		<u>59,632</u>	<u>18,913</u>
<b>Total funds carried forward</b>		<u><u>£ 52,931</u></u>	<u><u>£ 59,632</u></u>

There were no recognised gains or losses for 2023 or 2024 other than those included in the Statement of Financial Activities.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**BALANCE SHEET AT 31 MARCH 2024**

	Notes	2024	2023
<b>Current assets</b>			
Stock		1,909	2,240
Cash at bank and in hand		<u>51,422</u>	<u>58,771</u>
		53,331	61,011
<b>Creditors: amounts falling due</b>			
Within one year	7	<u>( 400)</u>	<u>(1,379)</u>
<b>Net current assets</b>		<u>52,931</u>	<u>59,632</u>
<b>Total assets less current liabilities</b>		<u>£52,931</u>	<u>£59,632</u>
<b>Funds</b>			
Unrestricted funds	8	<u>£52,931</u>	<u>£59,632</u>

Approved by the trustees on 17<sup>th</sup> May 2024 and signed on their behalf.



K Humphries

Chairperson



A Ursell

Treasurer

## **BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

### **NOTES TO THE ACCOUNTS**

#### **YEAR ENDED 31 MARCH 2024**

## **1 ACCOUNTING POLICIES**

### **1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice FRS102 "Accounting and Reporting by Charities" and with the "Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland".

### **1.2 Income**

Voluntary income and donations are accounted for as received by the Charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period.

### **1.3 Value added tax**

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

### **1.4 Stocks**

Stock is valued at the lower of cost or realisable value.

### **1.5 Cost of fundraising**

Fundraising expenditure comprises costs incurred in running the snack bars in the hospital.

### **1.6 Grants**

Grants are accounted for when approved by the trustees.

### **1.7 Management and administration expenditure**

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2024**

**2 DONATIONS**

	<b>2024</b>	<b>2023</b>
All sources	£ 94	£ 858
	<u>          </u>	<u>          </u>

**3 ACTIVITIES FOR GENERATING FUNDS**

Gross income from snack bars	£ 92,989	£121,158
	<u>          </u>	<u>          </u>

**4 COSTS OF GENERATING FUNDS**

Purchases, etc. for snack bars	£ 71,579	£ 78,068
	<u>          </u>	<u>          </u>

**5 DIRECT CHARITABLE EXPENDITURE**

Grants made to the hospital and patients	£ 26,312	£ 1,000
	<u>          </u>	<u>          </u>

**6 MANAGEMENT AND ADMINISTRATION**

Business rates	251	404
Subscriptions and Insurance	690	645
Independent examiner's fee	400	750
Postage, stationery, etc.	75	86
Sundry expenses	<u>675</u>	<u>442</u>
	£ 2,091	£ 2,327
	<u>          </u>	<u>          </u>

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2024**

**7 CREDITORS: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
Accruals	£ 400	£ 1,379
	<u>          </u>	<u>          </u>

**8 UNRESTRICTED FUNDS**

Balance as at 1 <sup>st</sup> April 2023	59,632	18,913
(Deficit)/Surplus for the year	<u>(6,701)</u>	<u>40,719</u>
Balance at 31 <sup>s</sup> March 2024	<u>£52,931</u>	<u>£59,632</u>

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# Accounts

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**BASILDON HOSPITAL & COMMUNITY  
LEAGUE OF FRIENDS**

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

**Charity No. 283624**

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	D Brown T Cleverley J Flint A Hare E Knight (Appointed August 2022) K Humphries (Appointed August 2022) R Keeler D Scarfe (Appointed August 2022) A Ursell J Ursell
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Charity address	14 Fourth Avenue Wickford Essex SS11 8RQ
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Independent Examiner	Douglas Hamilton FCA 129 Station Avenue Wickford Essex SS11 7AY
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Bankers	TSB Bank Plc Henry Duncan House 120 George Street Edinburgh EH2 4LH
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**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2023**

The trustees present their report along with the financial statements for the year ended 31<sup>st</sup> March 2023. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice "Accounting and Reporting by Charities" and with the "Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland".

**Governing Document and Constitution**

The Charity is constituted by Trust Deed. The Charity is registered with The Charity Commission with a registered number of 283624.

The principal office of the Charity is:

14 Fourth Avenue  
Wickford  
Essex  
SS11 8RQ

The trustees who served throughout the year are shown on page 1 of these financial statements.

Any new Trustees are recruited by recommendation from existing trustees, and are appointed by way of a unanimous vote of the existing trustees. The Trustees appoint from their number a Chairman, Secretary and Treasurer to deal with the day to day administration of the Charity.

All decisions relating to the day to day running of the charity are made by a majority decision of the trustees.

## **BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

### **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2023**

#### **Purposes of the Charity**

The Charity is established to make grants for the provision of equipment to Basildon Hospital both at its main site in Basildon and satellite sites in the District. It is the policy of the Charity to make grants only after a full case for the need of the equipment has been made by the Hospital.

The Charity achieves its purpose by the operation of refreshment facilities in the parts of the hospital which are accessible to the public, and by the receipt of donations.

The Charity does not foresee any change to its operations.

The Charity is a public benefit charity and its operations provide a public benefit to the community. The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

#### **Review of the Results for the year**

We are very pleased to be able to report that with effect from December 2022 the Outpatients Department re-opened on a reduced time limit and in compliance with NHS Covid rules we are only allowed three volunteers to work together in the tea bar, also having to wear masks. Unfortunately this year we have not received any grant funding from the Government due to our closure! However our income from December to March has compensated for the lack of any grants.

#### **Risks and Uncertainties**

We have not re-opened the Ante Natal tea bar and have confirmed to the Basildon Hospital Trust that they can use it for any purpose which they may wish. Since we re-opened the Outpatients Department tea bar we have had the Hygiene Inspectors visit the tea bar and now staff need to wear head gear to protect the food from contamination.

#### **Volunteer support**

We are pleased that most of our volunteers returned, but some chose not to, due to age and health considerations. However, we do have several new volunteers who have undergone our hygiene training and introduction to all relevant safety rules and regulations.

#### **Reserves**

Reserves at 31<sup>st</sup> March 2023 totalled £59,632.

Alan Ursell - Chairman

13<sup>th</sup> October 2023

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF**

### **BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

I report on the financial statements accounts of the Charity for the year ended 31<sup>st</sup> March 2023 which are set out on pages 5 to 8.

#### **Respective responsibilities of trustees and examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 does not apply, and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act and to state, on the basis of procedures, specified in the General Directions given by the Charity Commissioners under section 145 of the Charities Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Charities Act 2011; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of that Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D H Hamilton FCA  
129 Station Avenue  
Wickford  
Essex SS11 7AY



Chartered Accountant

16<sup>th</sup> October 2023

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2023**

		<b>Unrestricted Funds</b>	
	<b>Notes</b>	<b>2023</b>	<b>2022</b>
<b>Incoming Resources</b>			
Donations	2	858	9,180
Activities for generating funds	3	121,158	25,455
Investment income		<u>98</u>	<u>85</u>
<b>Total income</b>		<u>122,114</u>	<u>34,720</u>
Cost of generating funds	4	78,068	21,826
Charitable activities	5	1,000	26,480
Management and administration	6	<u>2,327</u>	<u>1,434</u>
<b>Total expenditure</b>		<u>81,395</u>	<u>49,740</u>
<b>Net movement in funds for the year</b>		40,719	(15,020)
<b>Total funds brought forward</b>		<u>18,913</u>	<u>33,933</u>
<b>Total funds carried forward</b>		<u><u>£ 59,632</u></u>	<u><u>£ 18,913</u></u>

There were no recognised gains or losses for 2022 or 2023 other than those included in the Statement of Financial Activities.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**BALANCE SHEET AT 31 MARCH 2023**

	Notes	2023	2022
<b>Current assets</b>			
Stock		2,240	2,020
Cash at bank and in hand		<u>58,771</u>	<u>17,333</u>
		61,011	19,353
<b>Creditors: amounts falling due</b>			
Within one year	7	<u>( 1,379)</u>	<u>(440)</u>
<b>Net current assets</b>		<u>59,632</u>	<u>18,913</u>
<b>Total assets less current liabilities</b>		<u>£59,632</u>	<u>£18,913</u>
<b>Funds</b>			
Unrestricted funds	8	<u>£59,632</u>	<u>£18,913</u>

Approved by the trustees on 13<sup>th</sup> October 2023 and signed on their behalf.

A Ursell

Chairman

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2023**

**1 ACCOUNTING POLICIES**

**1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice FRS102 “Accounting and Reporting by Charities” and with the “Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland”.

**1.2 Income**

Voluntary income and donations are accounted for as received by the Charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period.

**1.3 Value added tax**

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

**1.4 Stocks**

Stock is valued at the lower of cost or realisable value.

**1.5 Cost of fundraising**

Fundraising expenditure comprises costs incurred in running the snack bars in the hospital.

**1.6 Grants**

Grants are accounted for when approved by the trustees.

**1.7 Management and administration expenditure**

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2023**

**2 DONATIONS**

	<b>2023</b>	<b>2022</b>
All sources	£ 857	£ 9,180

**3 ACTIVITIES FOR GENERATING FUNDS**

Gross income from snack bars	£121,158	£ 25,455
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**4 COSTS OF GENERATING FUNDS**

Purchases, etc. for snack bars	£ 78,608	£ 21,826
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**5 DIRECT CHARITABLE EXPENDITURE**

Grants made to the hospital and patients	£ 1,000	£ 26,480
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**6 MANAGEMENT AND ADMINISTRATION**

Business rates	404	321
Subscriptions and Insurance	645	498
Independent examiner's fee	750	440
Postage, stationery, etc.	86	70
Sundry expenses	442	105
	£ 2,327	£ 1,434

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2023**

**7 CREDITORS: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
Accruals	£ 1,379	£ 440
	<u>          </u>	<u>          </u>

**8 UNRESTRICTED FUNDS**

Balance as at 1 <sup>st</sup> April 2022	18,913	33,933
Surplus/(deficit) for the year	<u>40,719</u>	<u>(15,000)</u>
Balance at 31 <sup>s</sup> March 2023	<u>£59,632</u>	<u>£18,913</u>

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# Accounts

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**BASILDON HOSPITAL & COMMUNITY  
LEAGUE OF FRIENDS**

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2022**

**Charity No. 283624**

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Charity No. 283624**

**CONTENTS**

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1	Legal and administrative information
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6	Statement of Financial Activities
7	Balance Sheet
8 - 10	Notes forming part of the financial statements

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	D Brown T Cleverley J Flint D Fisher (Deceased March 2022) A Hare C Hill (Resigned 17th August 2021) R Keeler T Pitchers (Resigned 17 <sup>th</sup> August 2021) A Ursell J Ursell
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Charity address	35 Greenwood Avenue South Benfleet Essex SS7 1LD
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Independent Examiner	Douglas Hamilton FCA 129 Station Avenue Wickford Essex SS11 7AY
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Bankers	TSB Bank Plc Henry Duncan House 120 George Street Edinburgh EH2 4LH
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## **BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

### **TRUSTEES' REPORT**

#### **YEAR ENDED 31 MARCH 2022**

The trustees present their report along with the financial statements for the year ended 31<sup>st</sup> March 2022. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice "Accounting and Reporting by Charities" and with the "Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland".

#### **Governing Document and Constitution**

The Charity is constituted by Trust Deed. The Charity is registered with The Charity Commission with a registered number of 283624.

The principal office of the Charity is:

35 Greenwood Avenue  
South Benfleet  
Essex  
SS7 1LD

The trustees who served throughout the year are shown on page 1 of these financial statements.

Any new Trustees are recruited by recommendation from existing trustees, and are appointed by way of a unanimous vote of the existing trustees. The Trustees appoint from their number a Chairman, Secretary and Treasurer to deal with the day to day administration of the Charity.

All decisions relating to the day to day running of the charity are made by a majority decision of the trustees.

## **BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

### **TRUSTEES' REPORT**

#### **YEAR ENDED 31 MARCH 2022**

##### **Trustees' responsibilities**

It is the responsibility of the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- (d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

##### **Purposes of the Charity**

The Charity is established to make grants for the provision of equipment to Basildon Hospital both at its main site in Basildon and satellite sites in the District. It is the policy of the Charity to make grants only after a full case for the need of the equipment has been made by the Hospital.

The Charity achieves its purpose by the operation of refreshment facilities in the parts of the hospital which are accessible to the public, and by the receipt of donations.

The Charity does not foresee any change to its operations.

The Charity is a public benefit charity and its operations provide a public benefit to the community. The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS  
TRUSTEES' REPORT  
YEAR ENDED 31 MARCH 2022**

**Review of the Results for the year**

We are very pleased to be able to report that with effect from December 2021 the Outpatients Department re-opened on a reduced time limit and in compliance with NHS Covid rules we are only allowed three volunteers to work together in the tea bar, also having to wear masks. Unfortunately this year we have not received any grant funding from the Government due to our closure! However our income from December to March has compensated for the lack of any grants.

**Risks and Uncertainties**

We have not re-opened the Ante Natal tea bar and have confirmed to the Basildon Hospital Trust that they can use it for any purpose which they may wish. Since we re-opened the Outpatients Department tea bar we have had the Hygiene Inspectors visit the tea bar and now staff need to wear head gear to protect the food from contamination.

**Volunteer support**

We are pleased that most of our volunteers returned, but some chose not to, due to age and health considerations. However, we do have several new volunteers who have undergone our hygiene training and introduction to all relevant safety rules and regulations.

**Incoming resources**

As predicted last year we changed our bankers to the TSB Bank who gave us £4,000 as an incentive payment and we also received £5,000 from a local Charitable Trust which was closing down! This amount together with the £25,455 tea bar income during the last three months has enabled the Charity to donate to the hospital some very important medical equipment.

**Reserves**

When we returned to the tea bar we were approached by the local NHS Charitable Trust, who now organise the process for the purchase of medical equipment by donors instead of the financial hospital staff. As a result of the Covid problems the hospital did not have funding available and when we re-appeared they asked us to help! We started the year with over £30,000 and with income generated we were happy to make donations of the hospital of £26,480.

We had reserves at 31<sup>st</sup> March 2022 of £18,913

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF**

### **BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

I report on the financial statements accounts of the Charity for the year ended 31<sup>st</sup> March 2022 which are set out on pages 5 to 8.

#### **Respective responsibilities of trustees and examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 does not apply, and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act and to state, on the basis of procedures, specified in the General Directions given by the Charity Commissioners under section 145 of the Charities Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Charities Act 2011; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of that Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2022**

		<b>Unrestricted Funds</b>	
	<b>Notes</b>	<b>2022</b>	<b>2021</b>
<b>Incoming Resources</b>			
Donations	2	9,180	351
Activities for generating funds	3	25,455	-
Government grant re: Coronavirus		-	20,000
Investment income		<u>85</u>	<u>26</u>
<b>Total income</b>		<u>34,720</u>	<u>20,377</u>
Cost of generating funds	4	21,826	-
Charitable activities	5	26,480	13,590
Management and administration	6	<u>1,434</u>	<u>1,163</u>
<b>Total expenditure</b>		<u>49,740</u>	<u>14,753</u>
<b>Net movement in funds for the year</b>		(15,020)	5,624
<b>Total funds brought forward</b>		<u>33,933</u>	<u>28,309</u>
<b>Total funds carried forward</b>		<u><u>£ 18,913</u></u>	<u><u>£ 33,933</u></u>

There were no recognised gains or losses for 2021 or 2022 other than those included in the Statement of Financial Activities.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**BALANCE SHEET AT 31 MARCH 2022**

	Notes	2022	2021
<b>Current assets</b>			
Stock		2,020	-
Debtors	7	-	70
Cash at bank and in hand		<u>17,333</u>	<u>34,831</u>
		19,353	34,901
<b>Creditors: amounts falling due</b>			
Within one year	8	<u>(440)</u>	<u>(968)</u>
<b>Net current assets</b>		<u>18,913</u>	<u>33,933</u>
<b>Total assets less current liabilities</b>		<u>£18,913</u>	<u>£33,933</u>
<b>Funds</b>			
Unrestricted funds	9	<u>£18,913</u>	<u>£33,933</u>

Approved by the trustees on

and signed on their behalf.

R Keeler

Trustee

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2022**

**1 ACCOUNTING POLICIES**

**1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice FRS102 “Accounting and Reporting by Charities” and with the “Financial and Reporting Standard FRS102 applicable to the UK and the Republic of Ireland”.

**1.2 Income**

Voluntary income and donations are accounted for as received by the Charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period.

**1.3 Value added tax**

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

**1.4 Stocks**

Stock is valued at the lower of cost or realisable value.

**1.5 Cost of fundraising**

Fundraising expenditure comprises costs incurred in running the snack bar in the hospital.

**1.6 Grants**

Grants are accounted for when approved by the trustees.

**1.7 Management and administration expenditure**

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activity.

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2022**

**2 DONATIONS**

	<b>2022</b>	<b>2021</b>
All sources	£ 9,180	£ 350
	<u>          </u>	<u>          </u>

**3 ACTIVITIES FOR GENERATING FUNDS**

Gross income from snack bars	25,455	-
Government grant due to closure because of virus	<u>          </u>	<u>20,000</u>
	£ 25,455	£ 20,000
	<u>          </u>	<u>          </u>

**4 COSTS OF GENERATING FUNDS**

Purchases, etc. for snack bars	£ 21,826	£ -
	<u>          </u>	<u>          </u>

**5 DIRECT CHARITABLE EXPENDITURE**

Grants made to the hospital and patients	£ 26,480	£ 13,590
	<u>          </u>	<u>          </u>

**6 MANAGEMENT AND ADMINISTRATION**

Business rates	321	-
Subscriptions and Insurance	498	656
Independent examiner's fee	440	440
Postage, stationery, etc.	70	-
Sundry expenses	<u>105</u>	<u>66</u>
	£ 1,434	£ 1,162
	<u>          </u>	<u>          </u>

**7 DEBTORS**

H M Revenue & Customs – Gift Aid	£ -	£ 70
	<u>          </u>	<u>          </u>

**BASILDON HOSPITAL & COMMUNITY LEAGUE OF FRIENDS**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2022**

**8 CREDITORS: amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
Accruals	440	440
Grants approved but not made at the year end	<u>-</u>	<u>528</u>
	<u>£ 440</u>	<u>£ 968</u>

**9 UNRESTRICTED FUNDS**

Balance as at 1 <sup>st</sup> April 2021	33,933	28,309
(Deficit)/surplus for the year	<u>(15,000)</u>	<u>5,624</u>
Balance at 31 <sup>s</sup> March 2022	<u>£18,913</u>	<u>£33,933</u>