

Sampford Courtenay Village Hall

Registered Charity Number 283279

Trustee's Annual Report for the period 24th October 2022 to 23rd October 2023

Aim and Purposes

Sampford Courtenay Village Hall was conveyed by a deed dated 10th December 1952 by Devon County Council, held in trust *"for the purposes of physical and mental training, recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library lectures, classes, recreations and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parishes of Sampford Courtenay and Honeychurch"* and its immediate vicinity without distinction of sex or political, religious or other opinions.

Objectives and Activities

The Management Committee is charged with the maintenance and control of the Trust premises by means of fund-raising activities and income from the letting of the hall. Typical events throughout the year have included the annual flower and produce show, Quiz & Puddings and Curry Nights, a Dog Show, a Big Breakfast, Barn Dance and a monthly film club. The hall is regularly let to the parish council for meetings (open to members of the parish) and to private individuals for wedding receptions, christenings, children's parties and more. Yoga, Tap Dance, Pilates and Table Tennis regularly take place at the hall.

During the 2022/23 financial year, some 319 (320) events took place in the Hall, with the premises used for one or more events for 219 (207) out of the 365 days of the year.

The Hall welcomed around 4,200 visitors in 2022/23, close to 1,000 of whom were first time attendees since the new roof was installed in the summer of 2022.

A big focus in recent years has been to raise enough money through grants and income from our own activities to make some major refurbishments to the hall. These included replacing the roof, refurbishing the toilets and, this past year, replacing the last three old windows with modern, air tight windows and repainting the whole inside of the hall. We have also installed safety lights outside to make it safer for hall users at night.

Achievements and Performance

As noted above, we have replaced the three remaining old windows, which will allow us to better conserve heat and save money on electricity bills. Floodlights installed outside the front of the hall enable safe passage from the road to the hall for pedestrians at night. We have also upgraded the fire safety system by installing new smoke alarms throughout the building. Finally, the inside of both the large and small rooms have been repainted and new pictures hung, improving the building immensely.

Financial Review

The accounts have been audited. We began the year with £11,370 in our general account and £26,432 in our separate Roof-Us account. As roof activity is now almost completed, we have taken the decision to move all of our financial transactions over to a single account with Nat West which

can be managed online (our previous 'classic' account with Lloyds bank did not permit us to pay bills online without charging us a monthly fee and so will be closed in the near future).

Hiring income, at £4,613, was up around 18% from last year and higher than in any of the past five years. We are now using the Hall most days of the week for regular hirers such as Yoga, Pilates, Table Tennis, Tap Dancing and choir practice.

We have enjoyed hosting a range of special events over the course of the year including successful Dog Show in May, two Quiz & Puddings events, a Curry Night, a Big Breakfast, a Barn Dance, six Film Nights and much more besides.

It should be noted that we also received a little over £70,000 in grants and other payments towards completing the roof and also for the new windows installed during the year. Many individuals have donated to the hall this year including a very generous donation from Exbourne Choir of £406, as well as £165 from Drewsteignton Garden Club which arranged private tours of two gardens in the village, owners of which donated the money to the hall. We are grateful, as ever, to Veronica Matthews, for her kind contribution of more than £500 from her popular willow weaving class.

We again thank Matthew Biddlecombe, who has recently doubled the amount of time he cleans the hall to twice monthly to mitigate increased use of the building and also to Trevor Davey, who looks after the grass outside.

Utility bills (electricity, water and buildings insurance) have risen by around 6% after increases in electricity charges last year and now total just under £3,000.

Plans for the future

The trustees intend to continue to provide the usual activities for the benefit of the community with, we hope, an enhanced level of enjoyment with a warmer, more weather-proof roof and windows and with cleaner, brighter and more welcoming toilets!

We are planning stages for a range of events including: Open Gardens and Dog Show. We would also like to show more films and to continue to run the popular Big Breakfast and Curry Night events.

Structure, governance and management

The structure, governance and management of the hall is detailed in the Constitution adopted at the AGM in December 2016 and updated as of October 2023. The committee meets on the first Wednesday of each month.

Reference and administrative details

The current contact is Mrs Lynn Robinson, The Granary Barn, The Barton, Sampford Courtenay, Okehampton, Devon EX20 2SY Email: lynn.robinson21@icloud.com The charity's bank accounts are held at Lloyds Bank, Okehampton and NatWest, Tavistock.

ACCOUNTS FOR PERIOD 24 OCTOBER 2022 TO 23 OCTOBER 2023

Dated: 05 January 2023

	SAMPFORD COURTENAY VILLAGE HALL ACCOUNTS					
	ACCOUNTS FOR THE PERIOD 24th OCTOBER 2022 TO 23rd OCTOBER 2023					
RECEIPTS	21/22	22/23		PAYMENTS	21/22	22/23
				PREMISES		
Hire of hall & equipment	£ 3,912.26	£ 4,613.47				
Special Events				Grass Cutting	£ 300.00	£ 450.00
Open Gardens	£ 691.56	£ -		Fire Protection	£ 93.60	£ 633.60
Film Night	£ 459.40	£ 1,411.41		Maintenance	£ 736.22	£ 1,087.60
Cream Teas	£ 101.58	£ 501.32		Premises expenditure	£ -	£ 7,294.00
Skittles	£ 405.82	£ -		TOTAL PREMISES	£ 1,129.82	£ 9,465.20
Barn Dance	£ 380.34	£ 1,010.30				
Come Buy & Chat	£ 58.00	£ -		Special Events		
Talks	£ 100.94	£ -		Bar Stock	£ 127.44	£ -
Big Breakfast	£ 569.61	£ 467.63		Flower Show	£ -	£ 44.67
Curry Night	£ 1,137.90	£ -		Dog Show	£ -	£ 13.25
Flower Show	£ 148.85	£ 627.70		Community Lunch	£ -	£ 306.69
				Curry Evening	£ 770.18	£ 301.84
Roof Fundraising 21/22 ** - ordinary				Quiz & Puddings	£ -	£ 62.54
ordinary income 22/23	£ 5,446.59	£ 5,198.04		Christmas Cheer	£ -	£ 15.24
				Cream Teas	£ -	£ -
Other				Film Night	£ -	£ 1,053.53
Interest	£ 1.01	£ 70.35		Tai Chi advance payments	£ 1,100.00	£ -
Misc donations & other items	£ 1,425.33	£ 1,093.78		Licences	£ 222.85	£ -
Electric Meters	£ 251.00	£ 561.00		Big Breakfast	£ 120.70	£ 182.85
Easy Fundraising	£ 97.19	£ 108.07		Barn Dance	£ 76.67	£ 493.47
Donations Roof-Us**	£ 40.62			TOTAL SPECIAL EVENTS	£ 2,417.84	£ 2,474.08
Amazon Prime	£ 20.34	£ 39.38				
Dog Show	£ -	£ 720.23		Misc Payments**	£ 735.34	£ 382.83
Just Giving	£ 345.51	£ -		Water	£ 81.86	£ 110.06
				Electricity	£ 1,109.44	£ 1,267.35
Grants				Insurance	£ 1,519.30	£ 1,618.11
Grants (exc. National Lottery)	£ 8,667.00	£ 3,000.00		Cleaning now incl in premises	£ 300.95	£ -
National Lottery Grants - roof and windows	£ 64,202.84	£ 85,797.16		DCT Subscription	£ 50.00	£ -
				Advertising	£ 120.00	£ -
				Audit Fee	£ 44.00	£ -
				Roof Payments & Toilet Refurbishment #	£ 74,632.68	£ 86,608.41
TOTAL RECEIPTS	£ 88,463.69	£ 105,219.84			£ 78,593.57	£ 89,986.76
**Roof Fundraising 21/22 ordinary income 22/23				TOTAL PAYMENTS	£ 82,141.23	£ 101,926.04
Willow weaving	£ 325.00	£ 515.00				
Santa visits	£ 200.00	£ -		Surplus/Deficit	£ 6,322.46	£ 3,293.80
Chilli Evening	£ 1,427.97	£ 918.16				
Plant Stall	£ 694.37	£ -				
Christmas Cheer	£ 520.83	£ 333.00		#Breakdown of Roof Payments		
2022 Calendars	£ 651.65	£ -		Legal fees	£ 6,457.24	
Pimms at the Pond	£ 100.00	£ -		Planning costs	£ 262.00	
Come, Buy and Chat x 2	£ 124.00	£ 159.50		Bat Survey	£ 396.00	
Quiz and Puddings	£ 267.00	£ 768.55		Asbestos Survey	£ 420.00	
Pumpkin Trail	£ 260.00	£ -		Building Control costs	£ 545.00	
Easy Fund Raising	£ 31.22	£ -		Contract Administrator	£ 1,611.00	
Gift Aid	£ 762.50	£ -		Scaffold Tower hire	£ 96.00	
Text Giving	£ 9.40	£ -		Construction costs - Roof	£ 62,313.44	£ 79,395.21
Donation	£ 22.50	£ -		Refurbishments - Toilets	£ 2,532.00	£ 7,213.20
Skittles	£ 50.15	£ -				
Community Lunch	£ -	£ 400.88			£ 74,632.68	£ 86,608.41
Egg Decorating	£ -	£ 180.00				
Misc - roof surplus/scap sales 22/23	£ -	£ 1,922.95				
	£ 5,446.59	£ 5,198.04				

SAMPFORD COURTENAY VILLAGE HALL ACCOUNTS

ACCOUNTS FOR PERIOD 24 OCTOBER 2022 TO 23 OCTOBER 2023

21/22	22/23	21/22	22/23
£ 31,479.71	£ 37,802.17	£ 11,045.24	£ 11,416.78
Accumulated Fund B/fwd		Reconciled Bank Accounts	
£ 5,562.44	£ 3,293.80	£ -	£ 20,000.00
Surplus/Deficit		Lloyd's Okehampton	
£ 760.02	£ -	Nat West xx 6151	£ 3,627.01
Roofing Fund Surplus		Nat West xx 6135	£ 5,000.00
		£ 3,469.01	
		Nat West xx 6143	
		£ 325.20	£ 207.18
		Petty Cash General Fund	
		£ 452.80	£ -
		Petty Cash Roof Fund	
		Cash yet to be banked not included	
		in closing balance	£ 845.00
<u>£ 37,802.17</u>	<u>£ 41,095.97</u>	<u>£ 37,802.17</u>	<u>£ 41,095.97</u>

These accounts are a true reflection of the movement of funds for the period to 23 October 2023

S C Townsend Green
FCCA CTA TEP

Dated: 05 January 2023

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