

Hundon Village Hall – AGM June 7 2024

Chairs Report:

Vote of thanks to current Trustees and HVH officials/volunteers for 2023/4

Trustees:	Officials:	New Committee Members:
Kevin Snow (Treasurer & 'Secretary' Role)	David Scott (Caretaker/ Maintenance)	Fiona Gould (Strategy/funding/grants)
David Russo (Events & Projects)	Noelle (Cleaner)	Jan Chambers (Records & research)
Sue Sharp (Playground & Projects)	Sandra & Lyn (Bars)	Simon Clements (Booking Manager)
Vacancy		Sharon Mott - Promoter
Vacancy		

Formal vote of thanks:

The Committee would like to recognise and formally thank Sue Sharpe who is stepping down from the role of Trustee and committee team member.

We wish her well for the future and know she will stay in touch as one of the managers for the shop.

Regular HVH activity:

The regular local community group users have all re-established their activities following the Covid period and appear to be strengthening their numbers in most cases. It will be useful to have a brief update from group leaders present about their past year and plans for the future if comfortable to share those later?

There are undoubtedly still plenty of gaps in our Hall Calendar available for regular users to expand or for new organisations/groups/events from Hundon or wider afield.

Events and activities (last year):

We have had a number of private or social community evening events, both in the hall and in the social club, and hires for private parties of various types. We have ourselves organised a number of extra social events (Quiz nights, Buddy Holly, Abba, 40s night by Richard/Jaf, panto for kids, etc). Many thanks to the team and Sharon for helping organise and promote those. (Lots of work and time commitment to make those happen).

Financial position

The facilities at the hall charity site (Hall, Shop, Post Office, Hedgehogs Pre School, Astro, Social Club, football pitches etc) are all now interdependent (but also independent charities/community groups in their own right.) The village hall footfall across all these facilities is 70,000 people per year – providing a major contribution to many local communities as well as just our own residents.

Treasurers report demonstrates that the hall and other facilities do not exist through luck, good fortune (or a magic money tree!) Although as a range of charities and community services we don't

need to make vast profits our financial viability requires some efforts to generate some additional profitability to cover energy, running and maintenance costs. We have had many years of relatively comfortable levels of activity and income but the past ten years have seen changes in patterns of use and the current economic situation has impacted on us as well as communities and businesses.

Regular hirers fees alone are not enough, as they stand, to maintain the hall and other facilities as we know them today – we had small increases in fees last year but increasing those again is not our preferred strategy as that may impact on membership/personal budgets for those regular users. So we have a number of strategies and plans for the future to reduce expenses and improve income streams, and increase community services:

Future projects:

- New Solar panels, battery storage – significant expenditure (£120K) but critical to reduce energy costs for all site users potentially for next 25 years (Hall, Shop, Hedgehogs, astro etc). Government Grant application and process currently being processed.
- Additional events and activities for all generations (Jenny Brown – younger generation update on survey etc?)
- Improve the appearance, first impressions to potential hirers.
- Web marketing for wedding/commercial hirers – volunteer required!!!
- Seek external grants/funding sources for improvement and running costs.
- Patio and picnic/seating area alongside the new football changing rooms as an extension to the facilities for the social club/football club/shop/other users?

Happy to discuss and take suggestions from the floor for other projects or volunteers to be involved.

Hundon Village Hall & Playing Field Charity

Receipts & Payment Account

For the Year 6th April 2023 to 31st March 2024

Opening Account Figures: -	£	£
Treasurers Bank Account	£ 14,435.72	
Ring Fenced Acc - FC £10,492 Café £572.68 V/H Interest £36.57	£ 11,101.25	
Petty Cash	£ 136.24	
32 Day Savings Account	£ 30,000.00	
Total Funds =		£ 55,673.21
Receipts: -	£	£
Hall Hire	£ 17,713.75	
W. S. C. - Community Chest Grant - Café (Warm Space)	£ 2,480.00	
Sports Association Rent (£354.16) & Insurance (£100)	£ 454.16	
Electricity Contributions from Shop & Sports Association	£ 3,838.48	
Solar Panel Revenue	£ 1,921.84	
Contributions - Shop £215, Wickstead £22.51	£ 237.51	
Recycling Revenue	£ 718.80	
Interest from Ring fenced Account & Savings Account	£ 876.49	
EV Car Charging Revenue	£ 151.57	
Village Hall Promoted Event's - Quiz & Buddy Holy	£ 1,720.85	
Reimbursement from Shop for Payments to Post Mistress	£ 4,400.00	
Reimbursement from Bar Account for Bar Staff Wages	£ 6,698.45	
Total Receipts =		£ 41,211.90
Payments: -	£	£
Electricity	£ 7,471.45	
Gas	£ 1,496.49	
Water & Sewage	£ 688.80	
Broadband & Telephone	£ 637.23	
Interior Dec. £3,452.19, Front Doors £804.89 & Pictures £571.20	£ 4,828.28	
Caretaker / Cleaner Services	£ 5,784.24	
Grass Cutting	£ 980.00	
Maintenance - Waste Pump = £777.60, Drains = £588.00	£ 1,365.60	
Village Hall Promoted Event's - Quiz, Buddy & Future Deposits	£ 1,564.84	
Repairs & Renewals	£ 4,173.88	
Sundries - Toiletries / Cleaning Products etc.	£ 1,115.44	
Out of Pocket Expenses - Treasurer (£520) & Booking Manager	£ 640.00	
General Insurance	£ 1,514.25	
Licence Fees - TV, MLPC, PPL, & Alcohol	£ 707.23	
Stationary	£ 539.89	
Direct 365 - Washroom Services	£ 772.39	
IRIS - Payroll Services	£ 556.38	
ISF - Fire Safety Equipment Service	£ 474.00	
Sheppard - Gas Boiler Service	£ 156.10	
EssexPat - Pat Testing	£ 130.00	
Anglia Car Charging Admin & Insurance	£ 403.20	
Indigo Ross - Web-Site Construction	£ 2,100.00	
Pest Control Yearly Service	£ 300.00	
4i Pumping - Waste pump Survey	£ 240.00	
Advice / Local Disposal	£ 139.00	
Contributions £673.07, Hall deposit Refunds £410.00	£ 1,083.07	
Payments Made on behalf of: - (Shop / Post Office)	£ 4,400.00	
Payments Made on behalf of: - (Bar Account Wages)	£ 6,809.20	
Withdrawal of Reserved Funds by Hundon FC (Ring Fenced Acc)	£ 10,492.00	
Total Payments =		£ 61,562.96
Trading Surplus / Deficit for the Period =		£ 20,351.06
Closing Account Figures: -	£	£
Treasurers Bank Account = £2,393.84 Panto £400 (Reserved)	£ 2,793.84	
Ring Fenced Account = Café £1,595.02 V/Hall interest £19.63	£ 1,614.65	
Savings Account =	£ 30,804.14	
Petty Cash =	£ 109.52	
Total Funds =		£ 35,322.15
Kevin Snow - Treasurer - 1st June 2024	For charity Commission	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

The Hundon Village Hall and Playing Field charity

On accounts for the year
ended

31st March 2024

Charity no
(if any)

283170

Set out on pages

One + Two

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Chris Beaumont

Date:

4/11/2024

Name:

CHRIS BEAUMONT

Relevant professional
qualification(s) or body

BA, FCA