

## Hundon Village Hall – AGM July 3 2023

### Chairs Report:

#### Vote of thanks to current Trustees and HVH officials/volunteers for 2022

Kevin Snow	Graham Gosling
David Russo	David Scott
Sue Sharp	David Mitson
Gary McLeod	Richard Thake
	Nick Keeble

### Formal vote of thanks:

The Committee would like to recognise and formally thank Graham Gosling who is stepping down from the role of Booking Manager which he has held for 8 years. He has established and maintained the booking system and been the point of contact for advice and guidance to the committee, regular hirers and new hirers during that long period.

We wish him well for the future.

A new booking manager will be appointed and contact details circulated shortly.

Also – thanks to Gary McLeod for standing in part way through the year as a Trustee and he is standing down at this AGM to focus on his role as Chair of the Social Club.

### Regular HVH activity:

The regular community group users have all re-established their activities following the Covid period and appear to be strengthening their numbers in some cases. It will be useful to have a brief update from everyone present about their past year and plans for the future if comfortable to share those now?

(Note from Anne Cutts for football club)

There are undoubtedly still some gaps in our Hall Calendar available for regular users to expand if that is possible.

We will come along to some of your events and take photos to update the Village Website. (Missing some details for Yoga/Tai Chi/Kurling/Pilates/Evergreens etc.)

### Events and activities:

We have had a small number of social community evening events, both in the hall and in the social club, and hires for private parties of various types. We have discussed a few times the scope for extra social events and Nick Keeble (ex Haverhill Arts Club) has provided some professional advice and we hope will support us to set those up.

### Fees:

Having held our hire fees at the same level for many years we decided from April to make a small increase in fees across the board to maintain our margins and cater for higher energy and maintenance costs.

#### **Maintenance and update Projects:**

Many ongoing fixes such as handrails, water heaters, plumbing, electrics etc. Thanks to David Scott and David Mitson for their own efforts and coordinating the additional tradespeople involved.

Some items of major expenditure:

- internal Redecoration etc (David Russo),
- Playground area (Sue Sharp),
- Improved Wifi coverage for hall, social club, hedgehogs and shop (Taylor Callow)

#### **Future projects:**

- Improved Security camera coverage for shop and hall
- Repaint of outside
- Extra Solar panels and possibly battery storage
- Possibility of extra parking?
- Additional events and activities for all generations

Happy to discuss and take suggestions from the floor for other projects following the Treasurers Report and election process.

# Hundon Village Hall & Playing Field Charity

## Receipts & Payment Account

### For the Year 6th April 2022 to 5th April 2023

<b>Opening Account Figures: -</b>		£	£
Treasurers Bank Account	£	44,011.43	
Ring Fenced Account	£	13,354.52	
Petty Cash	£	275.19	
<b>Total Funds =</b>			<b>£ 57,641.14</b>
<b>Receipts: -</b>		£	£
Hall Hire £20,006, Deposit's - £950	£	20,956.00	
Shop Contribution towards Security Camera's & Printing	£	336.25	
Broxted / Parish Council Contribution towards Web Site	£	1,450.00	
Electricity Contributions from Shop & Sports Association	£	3,495.45	
Solar Panel Revenue £1687.73, Car Charging £147.44	£	1,835.17	
Sports Association Contribution for Rent & Insurance	£	509.88	
Recycling Revenue - Bottle Bank	£	891.40	
West Suffolk Council - Community Café Warm Space Grant	£	2,592.00	
Reimbursement from Shop for Payments to Post Mistress	£	4,400.00	
Reimbursement from Bar Account for Bar Staff Wages	£	6,201.80	
Interest from Ring fenced Account	£	42.34	
<b>Total Receipts =</b>			<b>£ 42,710.29</b>
<b>Payments: -</b>		£	£
<b>Utilities:</b>			
Electricity	£	7,910.72	
Gas	£	1,667.35	
Water & Sewage	£	561.50	
Recycling Bin's Collection costs	£	419.12	
Broadband & Telephone	£	581.48	
<b>Maintenance</b>			
Caretaker Services	£	4,003.00	
Cleaning Services	£	1,439.62	
Grass Cutting	£	580.00	
Materials / Servicing / Deep Clean	£	661.89	
Repairs £1,488.48 & Renewals £3,605.44	£	5,093.92	
<b>Sundries</b>			
Toiletries / Cleaning Products / Miscellaneous	£	886.62	
Out of Pocket Expenses - Treasurer (2 years) & Booking Manager	£	1,305.00	
Stationery	£	362.45	
<b>Professional Services / Statutory Requirements</b>			
General Hall & Contents Insurance - Zurich	£	1,950.53	
Annual Licence's - TV, MLPC, PPL RPS & Alcohol	£	910.62	
365 Direct - Washroom Services	£	706.26	
IRIS - Payroll Services	£	570.29	
ISF - Fire Safety Equipment Service	£	564.60	
Sheppard - Gas Boiler Service	£	138.00	
Hardy - Pat Testing	£	250.00	
Pest Control	£	65.00	
Web Hosting	£	42.00	
<b>Refunds, Transfers &amp; Third Party Transactions</b>			
Hall Hire / Deposit Refunds	£	1,235.00	
Café Grant £1632, Hall Hire Payments £390	£	2,022.00	
Payments Made on behalf of: - ( Post Office )	£	4,550.00	
Payments Made on behalf of the Bar Account - Wages + HMRC	£	6,201.25	
<b>Total Payments =</b>			<b>£ 44,678.22</b>
<b>Trading Surplus</b>			<b>-£ 1,967.93</b>
<b>Closing Account Figures: -</b>		£	£
Treasurers Bank Account	£	14,435.72	
Ring Fenced Account	£	11,101.25	
Petty Cash	£	136.24	
32 Day Savings Account =	£	30,000.00	
<b>Total Funds Held =</b>			<b>£ 55,673.21</b>

Kevin Snow - Treasurer - 1st June 2023

For charity Commission



Section A

Independent Examiner's Report

Report to the trustees

The Hundon Village Hall and Playing Field Charity

On accounts for the year  
ended

5 April 2023

Charity no  
(if any)

283170

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Chris Beaumont*

Date:

27 July 2023

Name:

Chris Beaumont

Relevant professional  
qualification(s) or body  
(if any):

FCA (ICAEW)

Address: