

WARREN RECREATION GROUND

(charity no: 283037)

Chairman's Report for the year-ending 31st March 2023 –

“As chairman of the WRG Charity on behalf of all Trustees I would like to start by thanking East Preston Parish Council, and in particular its Amenities Committee and the Assistant Clerk, Dawn Reid, for the work involved in running the Warren Recreation Ground so smoothly through the reporting year.

“All the information below refers to the period of April 2022 to March 2023.”

“In May 2022, the council refurbished the two benches at the entrance to the Warren Recreation Ground, replacing tired and failing wooden slats with recycled plastic ones. The council dedicated one of these to the late Village Orderly, Steve Rolph. Steve's family was very touched by, and appreciative of, this gesture, one member travelling from America to see the memorial plaque for herself.

“An additional bench was installed in the north-western corner of the Recreation Ground, in memory of Peter Dyer.

“As before, the council worked with Angmering-on-Sea Lawn Tennis Club to offer free tennis coaching sessions on the council's court. There was only limited uptake for the sessions and it was agreed with the club, it would take on the booking of any 2023 sessions, whilst the council retained the publicity.

“Former councillor, Margaret Gilbert, contacted the council concerned about the condition of a yew tree planted towards the south eastern corner of the Warren Recreation Ground. The tree had curiously never appeared on any of the council's annual tree reports, and this has been assumed to be because it had basically been taken over by an elm tree. In June, the tree underwent surgery to remove the elm part, and this has proved successful. A plaque has now been installed giving the history of this special Millennium Yew. The location of the plaque was agreed with the cricket club.

“Whilst on the subject of trees, the council's tree surgeon and tree inspector agreed it was time to reduce the height of the trees on the western boundary. Four new trees were planted in January, two in Two Acres and two on the western boundary. Twenty-five hedging whips were added to gaps in the southern boundary hedgerow. Three of these trees were provided by Arun District Council and the fourth was a memorial tree for a resident's dogs.

“Annual remedial work at the children's playground was carried out in September.

“The council attempted to be part of the West Sussex County Council project which would have installed some electric vehicle charging points into the car-park. However, the council decided not to pursue this as West Sussex County Council's contractor would only install a minimum of six bays, to be used only for charging, and the council felt that was too high a proportion of the site at this time.

“In July, in response to the illegal encampment at Langmeads Field, the council responded quickly and had additional concrete barriers in place by the end of the following day. The council agreed a longer-term solution of extending the banked area at the entrance and adding gates. Inspector Neil Durkan of Sussex Police visited the rec and felt it was a site unlikely to appeal to the travelling community. He was pleased to hear the council was going to add gates to the site and felt this would make the site look more like a school site, less appealing apparently.

“In December, council agreed to fund the provision and installation of four play-panels. These were installed at the north-eastern corner of the rec in March. The adjacent footpath was widened and plastic surfacing was added to the grass to make a more stable base for everyone to be able to play. Public feedback has been positive.

“The council agreed to a request from East Preston Village Preschool to fence off an area on the northern side of the cricket pavilion to create a forest school area.

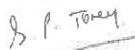
“Throughout the year, the Warren Recreation Ground is a much-loved resource, enjoyed by a range of East Preston residents and visitors to the village. As before, I thank every resident who has contributed to the look of the Warren Recreation Ground over the year and also East Preston Cricket Club for its contribution to the grounds maintenance at the rec.

“The council has continued working with Enerveo and the East Preston & Kingston Village Hall Foundation to install additional security lighting in the car-park. This is partly in response to concerns raised by local residents about mild anti-social behaviour in the area.

“Our thanks to our Grounds Maintenance contractor who has worked tirelessly to keep on top of the rapid grass and weed growth around the Recreation Ground and along Two Acres.

“I would like to end by thanking again all East Preston Parish Council staff and councillors for their efforts to keep the WRG a pleasant place so it can be enjoyed by everybody. In this I also ask the users to keep the place in good order as it is for your own benefit.

“Thank you.”



Chairman – Cllr Steve Toney

Date: 11th September 2023



— WARREN —
RECREATION GROUND

CHARITY COMMISSION
FOR ENGLAND AND WALESCharity Name
Warren Recreation GroundCharity Number
2144411

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

31/03/2023

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Rental Income | 495 | - | - | 495 | 458 |
| License Income | 11 | - | - | 11 | 46 |
| Contribution Income | 27,823 | - | - | 27,823 | 47,149 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 28,539 | - | - | 28,539 | 47,685 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 28,539 | - | - | 28,539 | 47,685 |
| A3 Payments | | | | | |
| Administration | 9,585 | - | - | 9,585 | 8,851 |
| Direct Expenditure | 18,943 | - | - | 18,943 | 37,838 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 28,539 | - | - | 28,539 | 47,685 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 28,539 | - | - | 28,539 | 47,685 |
| Net of receipts/(payments) | - | - | - | - | 1 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | | | | | |
| Cash funds this year end | 1 | - | - | 1 | 1 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash funds | 1 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 1 | - | - |
| (agree balances with receipts and payments account(s)) | | | | |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

11/9/23

East Preston Parish Council
WARREN RECREATION GROUND TRUST
BUDGET SHEET 2022/23

| From Ctee | Powers | Yr to Date | 2022/2023 Budget | Predicted EOY | O/S Purchase Orders | Notes 2022/2023 |
|-----------|--|------------------|---------------------|------------------|---------------------------|---|
| | WRG TRUST | | | | | |
| | Income | | | | | |
| Amenities | WRG Trust - Public Buildings & Village Hall (Village Hall Rent) | 10.00 | 10.00 | 10.00 | | Requested settlement 31/7/22 |
| Amenities | WRG Trust - Recreation - Bowls Club Rent | 0.05 | 0.05 | 0.05 | | |
| Amenities | WRG Trust - Recreation - Cricket Club Licence | 71.35 | 68.50 | 71.35 | | Index linked to RPI each April (estimated on 2% increase) |
| Amenities | WRG Trust - Recreation - Cricket Club Rent | 485.30 | 461.00 | 485.30 | | |
| | Misc Income | 0.00 | 0.00 | 0.00 | | |
| | Total Income: | 566.70 | 539.55 | 566.70 | 0.00 | |
| | Expenditure: | | | | | |
| Admin | WRG Trust - Admin | 9,596.43 | 9000.00 | 9596.43 | | £8700 EOY 2020/21 |
| Admin | WRG Trust - Village Orderly Consumables | 0.00 | 133.33 | 0.00 | | Base on 2/3rds of total bill with PC |
| Amenities | WRG Trust - Litter - Litter/Dog Bins (Annual Dog Bin Collection) | 83.32 | 150.00 | 83.32 | | Base on 1/3rd of total bill with PC |
| Amenities | WRG Trust - Litter - Litter/Dog Bins (Replace/Provide) | 0.00 | 300.00 | 0.00 | | Base on 1/3rd of total bill with PC |
| Amenities | WRG Trust - Open Spaces - Two Acres (Enhance) | 0.00 | 500.00 | 500.00 | | Meadow Planting & Maintenance |
| Amenities | WRG Trust - Open Spaces - Grounds Maintenance Agreement with ADC (inc PC land Grass Cutting) | 5,195.25 | 6000.00 | 5195.25 | | Base on 2/3rds of total bill with PC |
| Amenities | WRG Trust - Open Spaces - WRG (Grass Cuts) | 1,889.72 | 1790.00 | 1889.72 | | Index linked to RPI (estimated 2% increase) |
| Amenities | WRG Trust - Open Spaces - WRG (General Maintenance) | 95.00 | 500.00 | 95.00 | | |
| Amenities | WRG Trust - Open Spaces - WRG (Enhancements) | 2,431.00 | 10000.00 | 2431.00 | | Ringfence any unspent budget at end of year Re Amenities Nov 2021 |
| Amenities | WRG Trust - Open Spaces - Tree Safety | 280.00 | 3000.00 | 3000.00 | | Base on 2/3rds of total bill with PC - inc Tree Watering Increase to £3K due to a/spend in 2020/21 |
| Amenities | WRG Trust - Recreation - Children's Play Area (Sea Road) - Maintenance | 1,667.00 | 3000.00 | 1667.00 | | £3K general upkeep due to inc r/about. Allow for new Wheelchair Swing - price tbc |
| Amenities | WRG Trust - Seats (Provide & Maintain) | 120.00 | 650.00 | 120.00 | | Apportioned- 40+ Seats in total: 10 on WRG Trust land so based on 25% of total budget Replacement recycled bench slats for 5 benches over 5 yrs re Amenities - £400 per year |
| Amenities | Highways - Bowls Club Road - Maintain | 0.00 | 0.00 | 0.00 | | Take from Reserves if needed |
| Amenities | WRG Trust - Parking Places - Car Park WRG (Provision & Maintenance) | 125.00 | 350.00 | 125.00 | | Inc re-lining |
| Amenities | WRG Trust - Public Conveniences (Sea Rd) - Ongoing Maintenance and Improvements | 623.00 | 500.00 | 623.00 | | |
| Amenities | WRG Trust - Public Conveniences (Sea Rd) - Modernise/Renovate (Major Works) | 1,296.22 | 5000.00 | 1296.22 | | Keep in £5K budget re: Amenities 9/9/19 for any further works following renovation. Inc Annual Maintenance of HAT equip. Quote £400 min but could increase due to addn labour & parts. Ringfence any budget left for works to HAT entrance door |
| Amenities | WRG Trust - Public Conveniences (Sea Rd) - Routine Cleansing & Hygiene Agreement with ADC | 2,025.39 | 1900.00 | 2025.39 | | |
| Amenities | WRG Trust - Public Conveniences (Sea Rd) - Running Costs (Electric, Water & Rates) | 746.96 | 1800.00 | 746.96 | | Inc Legionella Survey Based on 2020/21 figure |
| | WRG Trust - Public Conveniences (Sea Rd) - Asbestos Survey | 150.00 | 150.00 | 150.00 | | Based on 2020/21 figure |
| Amenities | WRG Trust - Recreation - Tennis Court (Maintain & Enhance) | 861.00 | 750.00 | 861.00 | | Ongoing maintenance |
| Amenities | WRG Trust - Recreation - WRG Safety | 963.00 | 1000.00 | 963.00 | | |
| Amenities | WRG TRUST - Provide Playing Fields - Fives Court | 15.00 | 250.00 | 15.00 | | |
| Amenities | WRG Trust - Recreation - Outdoor Gym Equipment (Maintain) | 376.50 | 500.00 | 376.50 | | |
| | WRG Trust - Recreation - Site Security WRG | 0.00 | 0.00 | 0.00 | | |
| | Fees - Annual Return | 0.00 | 0.00 | 0.00 | | New line in 2022/23 - F&GP agreed an a/spend of £150 on this at their 21/2/22 meeting but £0 budget this year Need new budget for 2023/24 |
| | Total Expenditure: | 28,539.79 | 47,223.33 | 31,759.79 | 0.00 | |
| | Net Expenditure: | 27,973.09 | 46,683.78 | 31,193.09 | 0.00 | |

**Warren Recreation Ground
Independent Examiner's Report to the Trustees
of Warren Recreation Ground.**

I report on the accounts of the Trust for the year ended 31 March 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



David C Macdonald BA FCA

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10 January 2024



THE MARTLET
Partnership LLP
CHARTERED ACCOUNTANTS