

Harrietsham Village Hall Trust
Annual General Meeting
Chairman's Report – 20th May 2026

The Village Hall is the central point in our small community of Harrietsham, which facilitates numerous groups and events from fitness, wellbeing, medical, community groups young and old. We even hosted water supplies in our car park this year. Let's hope that is the one and only time!!

The list is enormous and the hiring popularity is growing year on year.

Harrietsham Parish Council are still taking full responsibility of the administration and my thanks must be passed on to the Trustees who have dedicated their own time and efforts to make sure that this community asset is one we can all be proud of.

Since taking control over 3 years ago the whole fabric of the hall has been overhauled. Plumbing, electrics, drainage just to name a few.

The Booking Clerk has become extremely good at juggling bookings so that as many people as possible can enjoy this fine facility.

In summary I would like to thank everyone who has helped to make Harrietsham Village Hall a place that can be enjoyed by the whole of our community.

Independent Examiners Report to the trustees of The Harrietsham Village Hall Trust

This report is on the Accounts for the year ended the 31st December 2025

Respective Responsibilities of the Trustees and Examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2)) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Direction given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters in the statement below.

Independent Examiner's Statement

In the course of my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act and
 - to prepare accounts which accord with the accounting records and to comply with requirements of the 1993 Act have not been met or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Jonathon Thompson

(signed) 

Qualification(s): By Experience

Date: 15/2/2026

CHARTERED ACCOUNTANT
REVIEWED

Harrietsham Village Hall Trust

Treasurer's Report for the year January 2025 – December 2025

This year saw income stand at £55,706, (which, if deposits are disregarded, comes down to £51,436), while expenditure was £57,204 (£52,919 without deposits). This implies that the hall ran at a loss of only £1,483 in the year.

This is, of course, entirely misleading. As expected with the combination of required maintenance and the employment of a part-time cleaner, the Parish Council had to provide a subsidy of £10,000, as well paying for the new external fire doors, and for the shared cost of drains maintenance. Taking these into account, the £1,483 loss could easily have become almost £16,750.

Income:

This looks like good news – 2024's £50,378 increased to £55,706 in 2025. However, closer inspection reveals that those operating incomes, (hall hire, deposits, ground rent), all remained fairly static, but mostly showing a modest decline. The feed-in tariff showed a sharp fall, (£3,242 down to £599), but that is because the 2024 claim had been after a prolonged period of not being requested – 2025's is more realistic.

The other major contributor to income was the £10,000 parish council grant already mentioned.

Expenditure:

Most expenditure headings show an increase in cost. Utilities, (mainly gas), actually fell a bit, but insurance, broadband/mobiles, licences and staff costs all went up. This is the first full-year of employing a part-time cleaner, and from the hall users' comments, and the lack of time spent apologizing for the state of the hall, it appears to be money well spent.

The only area showing a significant reduction is Repairs & Maintenance - £16,203 in 2024 to £12,265. The main projects in the year were the re-surfacing of the Ambrose Hall, at a cost of almost £4,000 and the new doors, as mentioned, paid for by the parish council, (£4,000 + £800 VAT).

Summary:

The hall continues to be a well-used and valuable village asset, but is clearly going to require long-term support from the Parish Council.

Finally, the year saw the Trust end with £16,314 available, (down from £17,811 at the start of the year).

Mike Cuerden
Acting Treasurer
January 2026

Harrietsham Village Hall Trust
Income & Expenditure Summary
for 2025

2024		2025		
	Income			
33,466.25	Hall hire - regular	32,953.50		
5,646.00	Hall hire - one off	4,271.25		
4,320.00	Deposits	4,270.00		
3,500.00	HPC Ground Rent	3,500.00		
3,241.87	Brit Gas feed-in tariff	598.50	Repairs & Maint	
	HPC Grants	10,000.00	R Gilligan	Hall floor 3,936.80
203.40	Bank interest	113.23	Hadene	Heaters 3,015.60
<u>50,377.52</u>		<u>55,706.48</u>	Terra Firma	Doors 867.00
	Expenditure		E Vaughan	Grounds 860.00
4,320.00	Deposit refunded	4,285.00	Guys	Plumbing 750.00
220.00	Fees refunded		Source Fire	Alarms 531.94
12,218.91	Utilities	11,247.30	Power Hy	Consumeables 291.87
2,340.85	Insurance	2,490.69	Catering Solution	Dishwasher 182.94
1,012.34	Broadband/mobiles	1,507.64	Arkas	Shutters 175.20
480.00	Licences	1,431.13	Misc Exp	137.86
3,808.00	Parish Council loan	3,808.00	Misc Exp	S Donley 188.62
16,202.95	Repairs & Maintenance (building)	10,937.83		10,937.83
	Rep & Maint (bins)	1,327.32		
734.26	HMRC Tax & NI	3,837.76		
2,710.05	Staff - cleaner	12,538.08		
3,614.77	Staff - Booking Sec	3,625.20		
168.00	Fund raising	168.00		
	Transfers			
<u>47,830.13</u>		<u>57,203.95</u>	Operating Surplus::	-1,497.47

Bank Reconciliation

January Current Account	2,839.92
January Deposit Account	14,971.50
	<u>17,811.42</u>
plus income	55,706.48
minus expenditure	57,203.95
	16,313.95
EOM December Current Account	1,229.22
EOM December Deposit Account	15,084.73
	16,313.95
Difference	0.00

Notes::

Unpaid invoices (debtors):

None

Total expected recoverable 0.00

In 2025, Harrietsham Parish Council paid (exc VAT)

Drains	384.50	Shared cost with Medical Cent
Doors	4,000.00	Shared cost with Medical Cent
Grants	10,000.00	Towards running costs

This amounts to a HPC subsidy of :: 14,384.50 (exc VAT: 876.90)
plus HPC staff time for administration.

