

**Harrietsham Village Hall Trust**  
**Report of the Acting Treasurer**  
**Financial Year January – December 2022**

In October 2022, the then-Trustees concluded that they were unable to continue with their existing membership, and called upon the Parish Council to assist in – and, in the event, takeover – the running of the Trust.

The Trust has continued to operate as an independent body, albeit with 4 councillors appointed to act as Trustees, and the council staff “seconded” to provide administrative support – Mrs Broadhurst, parish clerk, to deal with administration and contractual matters, and Mr Cuerden, Responsible Finance Officer, to maintain the accounts. These accounts have been prepared by Mr Cuerden in his capacity as Acting Treasurer, but he (and the Council) can only take responsibility for, and talk about, the figures from late October onwards.

**Income:** It can be seen that, on the face of it, Income took a significant dive from 2021 to 2022. However, the main reason is that there was a large “Miscellaneous” receipt of £27,192 in 2021 that was not repeated. This was probably due to the grants available to village halls as a result of the COVID pandemic which effectively shut the hall in 2020. Other than that, there was a general improvement in receipts year-on-year. If the miscellaneous figures are excluded, then £23,540 in 2021 grew to £32,050 in 2022.

**Expenditure:** Although there were various variances across the different headings, this stayed surprisingly constant, with less than £500 between the two years. This, however, ignores the significant contribution from the Council following their involvement in October. A further £3,800 was spent by the council on necessary items, such as drains, plumbing and electrical work, required to make the hall a safe and suitable place for hirers. (This support has continued into 2023, and no account is being yet made for the staff costs incurred by the council.)

**Summary:** With income of £38,264 offsetting expenditure of £46,927, it is easy to see that the hall ran at a deficit of around £8,700, or £12,500 if the Council’s support is taken into account.

It is hoped that, with the works initiated by the council, and with a more consistent approach to hirers, 2023 will see the hall at least breaking even.

Mike Cuerden  
Acting Treasurer.

Independent Examiners Report to the Trustees  
Of the Village Hall Trust, Harrietsham

This report on the Accounts of the trust for the year ended the 31<sup>st</sup> December 2022 is in respect of an examination carried out under s43 of the Charities Act 1993.

**Respective Responsibilities of the Trustees and Examiner**

As members of the Trust you are responsible for the preparation of the accounts, you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

**Basis of Independent examiners Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7) of the Act. That examination includes a review of the accounting records kept by the Trust and a comparison of the account with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express any audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with requirements of the Act have not been met or, to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Michael Gear  
Little Hatch  
Ashford Road  
Harrietsham  
ME17 1AJ

(signed) \_\_\_\_\_

*MF Gear*

Qualification(s): \_\_\_\_\_

*By Experience*

Date: \_\_\_\_\_

*10.3.23*



# Harrietsham Village Hall Trust

## Income & Expenditure Summary for 2022

2021		2022
	<b>Income</b>	
17,760.00	Hall hire - regular	19,253.50
3,080.00	Hall hire - one off	6,151.00
2,700.00	Deposits	6,640.00
27,191.76	Miscellaneous	6,214.37
0.67	Bank interest	5.33
<u>50,732.43</u>		<u>38,264.20</u>
	<b>Expenditure</b>	
1,000.00	Deposit refunded	5,380.00
552.85	Fees refunded	1,770.00
3,850.83	Utilities	8,859.19
1,895.07	Insurance	1,996.99
608.36	Broadband/mobiles	600.98
903.22	Licences	1,284.99
271.10	Sundries	1,076.65
28,133.94	Repairs & Maintenance	12,856.66
1,878.00	Staff - caretaker	1,952.92
	Staff - cleaner	2,123.00
1,585.00	Staff - Booking Sec	3,232.00
	Fund raising	666.00
5,791.97	Transfers	5,128.00
<u>46,470.34</u>		<u>46,927.38</u>

## Bank Reconciliation

<b>Opening Balance</b>	Current Account	11,106.47
	Deposit Account	<u>6,123.89</u>
		17,230.36
Plus income for 2022		38,264.20
Minus expenditure for 2022		46,927.38
<b>Total at end of 2022</b>		<b>8,567.18</b> <i>MR</i>
<b>Comprising</b>	Current Account	6,375.96
	Deposit Account	2,191.22
		<b>8,567.18</b> <i>MR</i>
	<b>Difference</b>	<b>0.00</b>