

## Treasurers report for AGM

### June 2022

January – December 2021 was still met with a lockdown and Covid related restrictions. Accounts are kept as book keeping accounts.

#### Income

Grants were applied for and awarded during the early part of the year meaning we received £18.3K from Maidstone Borough Council and Harrietsham Parish Council combined over the whole year.

From August 2021 hiring/bookings were beginning to increase. Clubs started up again and there was a steady consistent flow of income. One off bookings were beginning to increase too as restrictions were being lifted.

The NHS used the hall for the whole year as a vaccination hub. Between Jan 2021 and Dec 2021 that generated an income of approx.£17.5K.

From September vaccinations slowed and only the hire of the Booth hall was needed, without exclusive whole hall use so payments from NHS dropped off considerably. They were also charged a set fee for use of the Clifton room for storage of equipment during this time.

#### Expenses

From April to June the committee agreed that the heating in the hall needed upgrading. We requested 3 quotes and agreed collectively who would be awarded the 'job'. New boiler, heaters and fans were installed as the previous system was outdated and not cost effective. Hirers have since mentioned that sometimes the hall is too hot!! This was £11.6K in total. June also saw the complete refurbishment of the floor in the Ambrose Hall. The floor was badly damaged and we had been using the wrong cleaning system which had not helped. Total cost was £3.4K. This seems a lot but if we follow the contractor's advice and use the products he supplies, the surface should last for many, many years. We have given the contractor a maintenance contract @ £146 per month which will sustain the work.

The committee used the closure of the hall at the beginning of the year to improve larger maintenance projects to ensure money saved in the future due to efficiency of heating and increased hire.

#### Overall accounts

Income: £50,731.76

Expenditure: £46,470.34

Total carried over to 2022: £4261.42

Michael Gear examined the accounts and agreed they were in accordance with the documents presented. In his opinion they are correct.

Samantha Branchett



MONTH	IN	OUT	HALL HIRE REGULAR	HALL HIRE ONE OFF	DEPOSITS	MISC	DEPOSIT REFUND	FEES REFUNDED	UTILITIES	INSURANCE	BROADBAND MOBILE	LICENCES	Sundries	REPAIRS/ MAINT'CE	STAFF Caretaker	STAFF Bookings Sec	FUND RAISING	TRANSFERS Miscellaneous
Jan-21	£ 3,612.00	-£ 985.57	£ 2,850.00	£ -	£ -	£ 762.00	-£ 100.00		-£ 399.11	-£ 185.36	-£ 59.26	£ -	£ -	-£ 88.34	-£ 43.50	-£ 110.00	£ -	£ -
Feb-21	£ 1,285.00	-£ 987.76	£ 1,125.00	£ -	£ -	£ 160.00	£ -		-£ 598.17	-£ 185.36	-£ 14.32	£ -	£ -	-£ 139.91	£ -	-£ 50.00	£ -	£ -
Mar-21	£ 11,969.50	-£ 2,647.24	£ 3,712.50	£ -	£ -	£ 8,257.00		-£ 492.60	-£ 474.44	-£ 185.36	-£ 59.26	£ -	£ -	-£ 1,220.11	-£ 59.50	-£ 105.00	£ -	-£ 50.97
Apr-21	£ -	-£ 8,718.63	£ -	£ -	£ -	£ -	£ -		-£ 156.82	£ -	-£ 59.44	-£ 50.95	£ -	-£ 8,451.42	£ -	£ -	£ -	£ -
May-21	£ 11,085.00	-£ 480.52	£ 2,925.00	£ -	£ -	£ 8,160.00	£ -		-£ 160.13	£ -	-£ 59.44	-£ 50.95	£ -	£ -	£ -	-£ 210.00	£ -	£ -
Jun-21	£ 2,160.00	-£ 15,465.87	£ 1,800.00	£ -	£ -	£ 360.00	£ -		-£ 254.05	-£ 191.37	-£ 59.44	-£ 50.95	£ -	-£ 14,815.06	£ -	-£ 95.00	£ -	£ -
Jul-21	£ 2,185.00	-£ 1,659.74	£ -	£ -	£ -	£ 2,185.00	£ -		-£ 155.68	-£ 191.27	-£ 59.44	-£ 250.15	£ -	-£ 873.20	£ -	-£ 130.00	£ -	£ -
Aug-21	£ 6,517.76	-£ 6,095.82	£ 135.00	£ 170.00	£ 800.00	£ 5,412.76	£ -		-£ 156.82	-£ 191.27	-£ 59.44	-£ 230.95	£ -	-£ 590.34	£ -	-£ 330.00	£ -	-£ 4,537.00
Sep-21	£ 1,610.00	-£ 1,869.79	£ 720.00	£ 430.00	£ 300.00	£ 160.00	-£ 400.00	-£ 7.75	-£ 153.77	-£ 191.27	-£ 59.44	-£ 50.95	£ -	-£ 1,006.61	£ -	£ -	£ -	£ -
Oct-21	£ 4,902.50	-£ 1,244.91	£ 1,930.00	£ 472.50	£ 1,000.00	£ 1,500.00	-£ 100.00	-£ 22.50	-£ 259.75	-£ 191.27	-£ 59.44	-£ 50.95	£ -	-£ 146.00	-£ 230.00	-£ 185.00	£ -	£ -
Nov-21	£ 3,115.00	-£ 3,613.76	£ 2,090.00	£ 590.00	£ 200.00	£ 235.00	-£ 400.00	-£ 30.00	-£ 669.15	-£ 191.27	-£ 59.44	-£ 50.95	£ -	-£ 248.95	-£ 560.00	-£ 200.00	£ -	-£ 1,204.00
Dec-21	£ 2,290.00	-£ 2,700.73	£ 967.50	£ 922.50	£ 400.00	£ -	£ -		-£ 412.94	-£ 191.27	£ -	-£ 116.42	-£ 271.10	-£ 554.00	-£ 985.00	-£ 170.00	£ -	£ -
Totals	£ 50,731.76	-£ 46,470.34	£ 18,255.00	£ 2,585.00	£ 2,700.00	£ 27,191.76	-£ 1,000.00	-£ 552.85	£ 3,850.83	-£ 1,895.07	-£ 608.36	-£ 903.22	-£ 271.10	-£ 28,133.94	-£ 1,878.00	-£ 1,585.00	£ -	-£ 5,791.97

I have examined these accounts and they are in accordance with the documents presented for my inspection.  
In my opinion they are correct.

#### BANK RECONCILIATION

Bank Balance 1.1.21	£6,845.05
Banked/Credited	£50,731.76
Cheques/cash Not Credited	£-
Expenditure	-£46,470.34
Cash in Hand	£-
Balance 31.12.21	£11,106.47
Bank Statement 31.12.21	£11,106.47

Signed.....*MF Gear*  
Name: Michael Gear  
Date.....*1-3-22*

#### DEPOSIT ACCOUNT

Start Balance 1.1.21	£6,123.22
Transfers In/Out	
Interest	£0.67
Final Balance 31.12.21	£6,123.89

HARRIETSHAM VILLAGE HALL TRUST

CHARITY NO: 283009

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31 DECEMBER 2021



**Report to the trustees of Harrietsham Village Hall Trust**  
**(registered charity number 283009)**  
**on the accounts for the year ended 31 December 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have examined these accounts and they are in accordance with the documents presented for my inspection.

In my opinion they are correct

Signed:

*MF-gccv*

Date:

*1-5-22*

Name:

Michael Gear

Relevant professional qualification(s) or body (if any):

By experience of accountancy

Address:

Little Hatch, Ashford Road, Harrietsham, Kent ME17 1AJ