

HARRIETSHAM VILLAGE HALL

England & Wales · Charity number 283009

Details

Other names HARRIETSHAM PARISH HALL

Status Registered

Legal form Other

Registered 1981-08-11

Register [View on the Charity Commission register](#)

Contact

Address Harrietsham Village Hall
Church Road
Harrietsham
Maidstone
ME17 1AP

Phone 07393 030 409

Email bookings@harrietshamvillagehall.org.uk

Website www.hugofox.com/community/harrietsham-village-hall-15411/home

Activities

Objects: (1) THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF HARRIETSHAM (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. (2) THE SAID LAND AND BUILDING SHALL BE HELD UPON TRUST FOR THE PURPOSES OF A VILLAGE HALL AS AFORESAID.

Activities: Provision of Village Hall for numerous local activities

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Disability, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Area of benefit: PARISH OF HARRIETSHAM
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£55,706	£57,204	-	-
2024-12-31	£50,378	£47,830	-	-
2023-12-31	£40,798	£34,101	-	-
2022-12-31	£38,264	£46,927	-	-
2021-12-31	£50,732	£46,470	-	-
2020-12-31	£41,476	£38,945	-	-

Trustees

Name	Role	Appointed
Edward Kenneth Powell		2022-05-25
Janetta Sams		2023-05-31
Robert Welham		2026-02-25
Steven Donley		2024-09-25
Timothy Griffiths		2022-09-28

HARRIETSHAM VILLAGE HALL

England & Wales - Charity number 283009

Accounts

Harrietsham Village Hall Trust
Annual General Meeting
Chairman's Report – 20th May 2026

The Village Hall is the central point in our small community of Harrietsham, which facilitates numerous groups and events from fitness, wellbeing, medical, community groups young and old. We even hosted water supplies in our car park this year. Let's hope that is the one and only time!!

The list is enormous and the hiring popularity is growing year on year.

Harrietsham Parish Council are still taking full responsibility of the administration and my thanks must be passed on to the Trustees who have dedicated their own time and efforts to make sure that this community asset is one we can all be proud of.

Since taking control over 3 years ago the whole fabric of the hall has been overhauled. Plumbing, electrics, drainage just to name a few.

The Booking Clerk has become extremely good at juggling bookings so that as many people as possible can enjoy this fine facility.

In summary I would like to thank everyone who has helped to make Harrietsham Village Hall a place that can be enjoyed by the whole of our community.

Independent Examiners Report to the trustees of The Harrietsham Village Hall Trust

This report is on the Accounts for the year ended the 31st December 2025

Respective Responsibilities of the Trustees and Examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2)) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Direction given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters in the statement below.

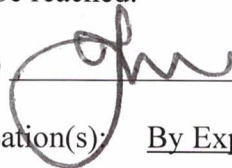
Independent Examiner's Statement

In the course of my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act and
 - to prepare accounts which accord with the accounting records and to comply with requirements of the 1993 Act have not been met or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Jonathon Thompson

(signed)



Qualification(s): By Experience

QUALIFIED FINANCIAL PLANNER

Date: 15/2/2026

Harrietsham Village Hall Trust

Treasurer's Report for the year January 2025 – December 2025

This year saw income stand at £55,706, (which, if deposits are disregarded, comes down to £51,436), while expenditure was £57,204 (£52,919 without deposits). This implies that the hall ran at a loss of only £1,483 in the year.

This is, of course, entirely misleading. As expected with the combination of required maintenance and the employment of a part-time cleaner, the Parish Council had to provide a subsidy of £10,000, as well paying for the new external fire doors, and for the shared cost of drains maintenance. Taking these into account, the £1,483 loss could easily have become almost £16,750.

Income:

This looks like good news – 2024's £50,378 increased to £55,706 in 2025. However, closer inspection reveals that those operating incomes, (hall hire, deposits, ground rent), all remained fairly static, but mostly showing a modest decline. The feed-in tariff showed a sharp fall, (£3,242 down to £599), but that is because the 2024 claim had been after a prolonged period of not being requested – 2025's is more realistic.

The other major contributor to income was the £10,000 parish council grant already mentioned.

Expenditure:

Most expenditure headings show an increase in cost. Utilities, (mainly gas), actually fell a bit, but insurance, broadband/mobiles, licences and staff costs all went up. This is the first full-year of employing a part-time cleaner, and from the hall users' comments, and the lack of time spent apologizing for the state of the hall, it appears to be money well spent.

The only area showing a significant reduction is Repairs & Maintenance - £16,203 in 2024 to £12,265. The main projects in the year were the re-surfacing of the Ambrose Hall, at a cost of almost £4,000 and the new doors, as mentioned, paid for by the parish council, (£4,000 + £800 VAT).

Summary:

The hall continues to be a well-used and valuable village asset, but is clearly going to require long-term support from the Parish Council.

Finally, the year saw the Trust end with £16,314 available, (down from £17,811 at the start of the year).

Mike Cuerden
Acting Treasurer
January 2026

**Harrietsham Village Hall Trust
Income & Expenditure Summary
for 2025**

2024		2025		
	Income			
33,466.25	Hall hire - regular	32,953.50		
5,646.00	Hall hire - one off	4,271.25		
4,320.00	Deposits	4,270.00		
3,500.00	HPC Ground Rent	3,500.00		
3,241.87	Brit Gas feed-in tariff	598.50	Repairs & Maint	
	HPC Grants	10,000.00	R Gilligan Hall floor	3,936.80
203.40	Bank interest	113.23	Hadene Heaters	3,015.60
<u>50,377.52</u>		<u>55,706.48</u>	Terra Firma Doors	867.00
	Expenditure		E Vaughan Grounds	860.00
4,320.00	Deposit refunded	4,285.00	Guys Plumbing	750.00
220.00	Fees refunded		Source Fire Alarms	531.94
12,218.91	Utilities	11,247.30	Power Hy Consumeables	291.87
2,340.85	Insurance	2,490.69	Catering Solution Dishwasher	182.94
1,012.34	Broadband/mobiles	1,507.64	Arkas Shutters	175.20
480.00	Licences	1,431.13	Misc Exp	137.86
3,808.00	Parish Council loan	3,808.00	Misc Exp S Donley	188.62
16,202.95	Repairs & Maintenance (building)	10,937.83		10,937.83
	Rep & Maint (bins)	1,327.32		
734.26	HMRC Tax & NI	3,837.76		
2,710.05	Staff - cleaner	12,538.08		
3,614.77	Staff - Booking Sec	3,625.20		
168.00	Fund raising	168.00		
	Transfers			
<u>47,830.13</u>		<u>57,203.95</u>	Operating Surplus::	-1,497.47

Bank Reconciliation

January Current Account	2,839.92
January Deposit Account	<u>14,971.50</u>
	17,811.42
plus income	55,706.48
minus expenditure	57,203.95
	16,313.95
EOM December Current Account	1,229.22
EOM December Deposit Account	15,084.73
	16,313.95
Difference	0.00

Notes::

Unpaid invoices (debtors):

None

Total expected recoverable 0.00

In 2025, Harrietsham Parish Council paid (exc VAT)

Drains	384.50	Shared cost with Medical Cent
Doors	4,000.00	Shared cost with Medical Cent
Grants	10,000.00	Towards running costs

This amounts to a HPC subsidy of :: 14,384.50 (exc VAT: 876.90)
plus HPC staff time for administration.

HARRIETSHAM VILLAGE HALL

England & Wales - Charity number 283009

Accounts

Harrietsham Village Hall Trust
Annual General Meeting - 7th April 2025
Chairman's Report

I am pleased to report that 2024 was another successful year for Harrietsham's Village Hall.

The level of bookings continued to be healthy and, as a result, our audited accounts are showing income levels not seen for many years.

Maintenance work to catch up with previous outstanding issues has been our main expenditure and will continue to be so over the next 12 months.

A programme of replacement fittings, and decoration to the internal fabric has already commenced. Once completed I do hope we have a hall that the entire village can be proud of.

It was, once again, a year of change in personnel. Firstly, I would like to thank Tamsin Williams for the excellent way in which she juggled the diary as our previous Booking Clerk. Secondly, I would formally like to welcome Ruby Ward who has made a wonderful start in her new task as Booking Secretary.

In addition to Bookings, we have also appointed Liz (Elizabeth) Millbrook to the position of Caretaker/Cleaner.

Just before I thank my fellow Trustees and other related staff, I must pay tribute to the late Fred Stanley.

Sadly, Fred died on Saturday March 23rd.

Apart from being a thoroughly decent and upright gentleman he was one of the hardest working people I have had the privilege of working with.

Fred always listened to neighbourly concerns and ideas about the Village Hall and immediately acted upon them back at the office. Never at any stage was he seen to get annoyed or flustered. He simply got on with it!!!

Fred will be sorely missed and I hope you will all join me in sending our sincerest condolences to his Family.

I would like to thank my existing Trustees Tim Griffiths and Janetta Sams for their amazing work over the past 12 months. A Trustee's work is rewarding (mentally!!) when tasks are completed and the wider public appreciate the efforts. We have seen this in abundance this year. Harrietsham Parish Council has continued to support the Village Hall and have again offered their valuable expertise in the running of the operation. Once again, I would like to personally thank Amanda Broadhurst and Mike Cuerden.

The Trust has also been joined by Steve Donley, who became a Trustee in the Autumn, he has undertaken the role of project managing all the major infrastructure defects. In the short time Steve been with us he has made an enormous difference to the fabric and furnishing of the building and we are extremely grateful for his efforts.

The Parish Council still plays a massive part in the running of the hall but there are always opportunities for residents and groups within Harrietsham to get involved. The work is voluntary but, as mentioned, so rewarding in many other ways. Please contact Amanda our Parish Clerk if you may be interested.

In the meantime, I would like to wish you all a Happy and Healthy 2025

Eddie Powell

Chairman
Harrietsham Village Hall Trust

Harrietsham Village Hall Trust

Treasurer's Report for the year January 2024 - December 2024

Yet again the finances of the village hall have continued to improve. 2024 saw income (disregarding deposits) rise by £11,500, although there were some exceptional features in this. The single most notable item being the feed-in tariff from the solar panels, which was £0 in 2023 and £3,242 in 2024 – presumably 2-years worth!

Having said that, though, hirings shows a marked increase. Adding one-off hires to regular hires shows that we saw an extra £8,500, so we can be sure that the hall is better used – certainly, it always seems to be busy.

Unfortunately, as the Council in its role as stand-in trustees got to grips with the work needed, so expenditure rose, showing an increase of some £14,200 (excluding deposit returns). Whilst a look down the list of expenditure items will show that almost every item of spend went up from one year to another, repairs and maintenance shows the biggest increase, (by around £7,400). This is a mixture of regular, often legally-required, work and remedial work from previous years – this includes some major work on the lighting and electrics of the two halls (£5,440) and various plumbing work.

After much consideration, the trustees concluded that due to the increase hall usage, it was felt that they needed to formalize the cleaning and maintenance of the building. To this end, a part-time cleaner was employed towards the end of the year. It is envisaged that the Council will have to help in the future costs.

The overall result of the year, therefore, is that the hall made an operating profit of £2,547 in the year, down from the £6,600 in 2023... but, unlike 2023, during which the Council paid for significant expenditure, 2024 saw no such “hidden subsidy”, so this is a true picture, and marks a major turn-around from 2023.

The Council, however, continues to provide a subsidy in the form of the two seconded staff, being the Clerk, who deals with all the administration and staffing matters, and the RFO who continues to do the accounts. In this context, it is worth noting that following the introduction of the Hallmaster booking system, the call upon the RFO's time for invoicing has been significantly reduced.

Finally, the year saw the Trust end with £17,811 available.

Mike Cuerden

Acting Treasurer
February 2025.

**Harrietsham Village Hall Trust
Income & Expenditure Summary
for 2024**

2023		2024	
	Income		
26,128.00	Hall hire - regular	33,466.25	
4,493.00	Hall hire - one off	5,646.00	
6,200.00	Deposits	4,320.00	
	HPC Ground Rent	3,500.00	Repairs & Maint
	Brit Gas feed-in tariff	3,241.87	QEC Electrical 5,439.28
3,900.00	Miscellaneous		E Vaughan Grounds 2,400.00
76.88	Bank interest	<u>203.40</u>	Hadene Heaters 1,886.40
40,797.88		50,377.52	Arkas Shutters 1,315.20
	Expenditure		Guys Plumbing 1,247.00
4,800.00	Deposit refunded	4,320.00	Initial Bins 1,049.89
600.00	Fees refunded	220.00	Terra Firma Doors 978.00
9,766.21	Utilities	12,218.91	Source Fire Alarma 857.22
2,122.70	Insurance	2,340.85	Power Hy Consumeable 520.19
923.38	Broadband/mobiles	1,012.34	Country S bins 408.66
432.61	Licences	480.00	Misc Exp 101.11
3,808.00	Parish Council loan	3,808.00	16,202.95
8,879.48	Repairs & Maintenance	16,202.95	
	HMRC Tax & NI	734.26	
	Staff - cleaner	2,710.05	
2,628.65	Staff - Booking Sec	3,614.77	
140.00	Fund raising	168.00	
	Transfers		
34,101.03		47,830.13	Operating Surplus:: 2,547.39

Bank Reconciliation

January Current Account	3,995.93
January Deposit Account	<u>11,268.10</u>
	15,264.03
plus income	50,377.52
minus expenditure	47,830.13
	17,811.42
EOM December Current Account	2,839.92
EOM December Deposit Account	14,971.50
	17,811.42
Difference	0.00

Notes::

Unpaid invoices (debtors):

Freedom Dance Collective	282.00	Under discussion - could be more	
Kent Adult Education - Art	30.00		
Purple Yoga	100.00		
Total expected rcoverable	412.00	total surplus::	2,959.39
MBC Electoral Registration	255.00	Possibly not required; local govt re-organisation	

In 2024, Harrietsham Parish Council paid (exc VAT)

Security	299.00	Personal attack alarms
R&Maint	52.86	Cleaning products

This amounts to a HPC subsidy of :: 351.86 plus VAT
plus HPC staff time for administration.

HARRIETSHAM VILLAGE HALL

England & Wales - Charity number 283009

Accounts

Harrietsham Village Hall Trust

Treasurer's Report for the year January 2023 – December 2023

The twelve months of 2023 saw the Village Hall take a significant step towards an improved financial position, although there remains a long way to go, with some significant hurdles to overcome.

Income, (minus deposits), rose from £31,624 in 2022 to £35,597 in 2023 – a 12.5% increase, mostly due to increased hall hire (up by over £5,200).

Expenditure, on the other hand, declined from its 2022 level of £41,547 to £29,301 (both excluding deposit repayments) – a drop of about 30%. The various categories of expenditure can be seen in the accounts, but as a general rule of thumb, those areas over which we have some control have gone down or remain about the same, those over which we have no control have increased.

On the face of it, therefore, the hall made a total operating profit for the year of some £6,700, which rises to about £7,500 once outstanding recoverable debtors (unpaid hires) are taken into account.

However, this apparently rosy position is somewhat undermined once one considers the input from the parish council. In the same period – ie 2023 – the council paid invoices for urgent work to the value of £7,784. The council, though, can claim back the VAT portion of invoices, whereas the hall cannot, so the cost to the Trust, had they paid for this work, would have been £9,340. This more than wipes out the “profit” described above, and means that the Trust really ran at a loss of £1,840.

Moreover, as part of the council's assistance to the Trust, council staff have been seconded to provide administration support. In practice, this means that the Clerk has been organizing and minuting Trustee meetings and arranging for the huge amount of remedial work that the hall required. The council's Responsible Finance Officer, meanwhile, has been conducting all the financial work for the Trust, including invoicing, paying bills, and accounting for income and expenditure. This staff time has been considerable, and accounts for a considerable extra amount of expenditure not previously covered.

It is hoped, though, that the introduction of a new hall-booking system will reduce the administration burden somewhat.

As this report opened, it can be seen that the situation is improving significantly from that which the Council inherited, but there is still a long way to go, not least in the provision of affordable, long-term resource for the Trust's administration and financial requirements.

Mike Cuerden
Acting Treasurer
April 2024.

**Report to the trustees of Harrietsham Village Hall Trust
(registered charity number 283009)
on the accounts for the year ended 31 December 2023**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have examined these accounts and they are in accordance with the documents presented for my inspection.

In my opinion they are correct

Signed:

MFGear

Date:

16 Jan. 2024

Name: Michael Gear

Relevant professional qualification(s) or body (if any):

By experience of accountancy

Address: Little Hatch, Ashford Road, Harrietsham, Kent ME17 1AJ

HARRIETSHAM VILLAGE HALL

England & Wales - Charity number 283009

Accounts

Harrietsham Village Hall Trust
Report of the Acting Treasurer
Financial Year January – December 2022

In October 2022, the then-Trustees concluded that they were unable to continue with their existing membership, and called upon the Parish Council to assist in – and, in the event, takeover – the running of the Trust.

The Trust has continued to operate as an independent body, albeit with 4 councillors appointed to act as Trustees, and the council staff “seconded” to provide administrative support – Mrs Broadhurst, parish clerk, to deal with administration and contractual matters, and Mr Cuerden, Responsible Finance Officer, to maintain the accounts. These accounts have been prepared by Mr Cuerden in his capacity as Acting Treasurer, but he (and the Council) can only take responsibility for, and talk about, the figures from late October onwards.

Income: It can be seen that, on the face of it, Income took a significant dive from 2021 to 2022. However, the main reason is that there was a large “Miscellaneous” receipt of £27,192 in 2021 that was not repeated. This was probably due to the grants available to village halls as a result of the COVID pandemic which effectively shut the hall in 2020. Other than that, there was a general improvement in receipts year-on-year. If the miscellaneous figures are excluded, then £23,540 in 2021 grew to £32,050 in 2022.

Expenditure: Although there were various variances across the different headings, this stayed surprisingly constant, with less than £500 between the two years. This, however, ignores the significant contribution from the Council following their involvement in October. A further £3,800 was spent by the council on necessary items, such as drains, plumbing and electrical work, required to make the hall a safe and suitable place for hirers. (This support has continued into 2023, and no account is being yet made for the staff costs incurred by the council.)

Summary: With income of £38,264 offsetting expenditure of £46,927, it is easy to see that the hall ran at a deficit of around £8,700, or £12,500 if the Council’s support is taken into account.

It is hoped that, with the works initiated by the council, and with a more consistent approach to hirers, 2023 will see the hall at least breaking even.

Mike Cuerden
Acting Treasurer.

Independent Examiners Report to the Trustees
Of the Village Hall Trust, Harrietsham

This report on the Accounts of the trust for the year ended the 31st December 2022 is in respect of an examination carried out under s43 of the Charities Act 1993.

Respective Responsibilities of the Trustees and Examiner

As members of the Trust you are responsible for the preparation of the accounts, you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7) of the Act. That examination includes a review of the accounting records kept by the Trust and a comparison of the account with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express any audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with requirements of the Act have not been met or, to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Michael Gear
Little Hatch
Ashford Road
Harrietsham
ME17 1AJ

(signed) MF Gear

Qualification(s): By Experience

Date: 10.3.23

Harrietsham Village Hall Trust

Income & Expenditure Summary for 2022

2021		2022
	Income	
17,760.00	Hall hire - regular	19,253.50
3,080.00	Hall hire - one off	6,151.00
2,700.00	Deposits	6,640.00
27,191.76	Miscellaneous	6,214.37
0.67	Bank interest	5.33
50,732.43		38,264.20
	Expenditure	
1,000.00	Deposit refunded	5,380.00
552.85	Fees refunded	1,770.00
3,850.83	Utilities	8,859.19
1,895.07	Insurance	1,996.99
608.36	Broadband/mobiles	600.98
903.22	Licences	1,284.99
271.10	Sundries	1,076.65
28,133.94	Repairs & Maintenance	12,856.66
1,878.00	Staff - caretaker	1,952.92
	Staff - cleaner	2,123.00
1,585.00	Staff - Booking Sec	3,232.00
	Fund raising	666.00
5,791.97	Transfers	5,128.00
46,470.34		46,927.38

Bank Reconciliation

Opening Balance	Current Account	11,106.47
	Deposit Account	6,123.89
		17,230.36
Plus income for 2022		38,264.20
Minus expenditure for 2022		46,927.38
Total at end of 2022		8,567.18 <i>ML</i>
Comprising	Current Account	6,375.96
	Deposit Account	2,191.22
		8,567.18 <i>ML</i>
	Difference	0.00

HARRIETSHAM VILLAGE HALL

England & Wales - Charity number 283009

Accounts

Treasurers report for AGM

June 2022

January – December 2021 was still met with a lockdown and Covid related restrictions. Accounts are kept as book keeping accounts.

Income

Grants were applied for and awarded during the early part of the year meaning we received £18.3K from Maidstone Borough Council and Harrietsham Parish Council combined over the whole year.

From August 2021 hiring/bookings were beginning to increase. Clubs started up again and there was a steady consistent flow of income. One off bookings were beginning to increase too as restrictions were being lifted.

The NHS used the hall for the whole year as a vaccination hub. Between Jan 2021 and Dec 2021 that generated an income of approx.£17.5K.

From September vaccinations slowed and only the hire of the Booth hall was needed, without exclusive whole hall use so payments from NHS dropped off considerably. They were also charged a set fee for use of the Clifton room for storage of equipment during this time.

Expenses

From April to June the committee agreed that the heating in the hall needed upgrading. We requested 3 quotes and agreed collectively who would be awarded the 'job'. New boiler, heaters and fans were installed as the previous system was outdated and not cost effective. Hirers have since mentioned that sometimes the hall is too hot!! This was £11.6K in total. June also saw the complete refurbishment of the floor in the Ambrose Hall. The floor was badly damaged and we had been using the wrong cleaning system which had not helped. Total cost was £3.4K. This seems a lot but if we follow the contractor's advice and use the products he supplies, the surface should last for many, many years. We have given the contractor a maintenance contract @ £146 per month which will sustain the work. The committee used the closure of the hall at the beginning of the year to improve larger maintenance projects to ensure money saved in the future due to efficiency of heating and increased hire.

Overall accounts

Income: £50,731.76

Expenditure: £46,470.34

Total carried over to 2022: £4261.42

Michéal Gear examined the accounts and agreed they were in accordance with the documents presented. In his opinion they are correct.

Samantha Branchett

MONTH	IN	OUT	HALL HIRE		DEPOSITS	MISC	DEPOSIT REFUND	FEES		UTILITIES	INSURANCE	BROADBAND MOBILE	LICENCES	Sundries	REPAIRS/ MAINT'CE	STAFF Caretaker	STAFF Bookings Sec	FUND RAISING	TRANSFERS Miscellaneous
			REGULAR	ONE OFF				REFUNDED											
Jan-21	£ 3,612.00	-£ 985.57	£ 2,850.00	£ -	£ -	£ 762.00	-£ 100.00		-£ 399.11	-£ 185.36	-£ 59.26	£ -	£ -	£ -	-£ 88.34	-£ 43.50	-£ 110.00	£ -	£ -
Feb-21	£ 1,285.00	-£ 987.76	£ 1,125.00	£ -	£ -	£ 160.00	£ -		-£ 598.17	-£ 185.36	-£ 14.32	£ -	£ -	-£ 139.91	£ -	-£ 50.00	£ -	£ -	£ -
Mar-21	£ 11,969.50	-£ 2,647.24	£ 3,712.50	£ -	£ -	£ 8,257.00		-£ 492.60	-£ 474.44	-£ 185.36	-£ 59.26	£ -	£ -	-£ 1,220.11	-£ 59.50	-£ 105.00	£ -	-£ 50.97	£ -
Apr-21	£ -	-£ 8,718.63	£ -	£ -	£ -	£ -	£ -		-£ 156.82	£ -	-£ 59.44	-£ 50.95	£ -	-£ 8,451.42	£ -	£ -	£ -	£ -	£ -
May-21	£ 11,085.00	-£ 480.52	£ 2,925.00	£ -	£ -	£ 8,160.00	£ -		-£ 160.13	£ -	-£ 59.44	-£ 50.95	£ -	£ -	£ -	-£ 210.00	£ -	£ -	£ -
Jun-21	£ 2,160.00	-£ 15,465.87	£ 1,800.00	£ -	£ -	£ 360.00	£ -		-£ 254.05	-£ 191.37	-£ 59.44	-£ 50.95	£ -	-£ 14,815.06	£ -	-£ 95.00	£ -	£ -	£ -
Jul-21	£ 2,185.00	-£ 1,659.74	£ -	£ -	£ -	£ 2,185.00	£ -		-£ 155.68	-£ 191.27	-£ 59.44	-£ 250.15	£ -	-£ 873.20	£ -	-£ 130.00	£ -	£ -	£ -
Aug-21	£ 6,517.76	-£ 6,095.82	£ 135.00	£ 170.00	£ 800.00	£ 5,412.76	£ -		-£ 156.82	-£ 191.27	-£ 59.44	-£ 230.95	£ -	-£ 590.34	£ -	-£ 330.00	£ -	-£ 4,537.00	£ -
Sep-21	£ 1,610.00	-£ 1,869.79	£ 720.00	£ 430.00	£ 300.00	£ 160.00	-£ 400.00	-£ 7.75	-£ 153.77	-£ 191.27	-£ 59.44	-£ 50.95	£ -	-£ 1,006.61	£ -	£ -	£ -	£ -	£ -
Oct-21	£ 4,902.50	-£ 1,244.91	£ 1,930.00	£ 472.50	£ 1,000.00	£ 1,500.00	-£ 100.00	-£ 22.50	-£ 259.75	-£ 191.27	-£ 59.44	-£ 50.95	£ -	-£ 146.00	-£ 230.00	-£ 185.00	£ -	£ -	£ -
Nov-21	£ 3,115.00	-£ 3,613.76	£ 2,090.00	£ 590.00	£ 200.00	£ 235.00	-£ 400.00	-£ 30.00	-£ 669.15	-£ 191.27	-£ 59.44	-£ 50.95	£ -	-£ 248.95	-£ 560.00	-£ 200.00	£ -	-£ 1,204.00	£ -
Dec-21	£ 2,290.00	-£ 2,700.73	£ 967.50	£ 922.50	£ 400.00	£ -	£ -		-£ 412.94	-£ 191.27	£ -	-£ 116.42	-£ 271.10	-£ 554.00	-£ 985.00	-£ 170.00	£ -	£ -	£ -
Totals	£ 50,731.76	-£ 46,470.34	£ 18,255.00	£ 2,585.00	£ 2,700.00	£ 27,191.76	-£ 1,000.00	-£ 552.85	£ 3,850.83	-£ 1,895.07	-£ 608.36	-£ 903.22	-£ 271.10	-£ 28,133.94	-£ 1,878.00	-£ 1,585.00	£ -	-£ 5,791.97	£ -

I have examined these accounts and they are in accordance with the documents presented for my inspection.
In my opinion they are correct.

BANK RECONCILIATION

Bank Balance 1.1.21	£6,845.05
Banked/Credited	£ 50,731.76
Cheques/cash Not Credited	£ -
Expenditure	-£ 46,470.34
Cash in Hand	£ -
Balance 31.12.21	£ 11,106.47
Bank Statement 31.12.21	£ 11,106.47

Signed..... *MFGear*
Name: Michael Gear
Date..... 1-3-22

DEPOSIT ACCOUNT

Start Balance 1.1.21	£6,123.22
Transfers In/Out	
Interest	£0.67
Final Balance 31.12.21	£6,123.89

HARRIETSHAM VILLAGE HALL TRUST

CHARITY NO: 283009

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31 DECEMBER 2021

**Report to the trustees of Harrietsham Village Hall Trust
(registered charity number 283009)
on the accounts for the year ended 31 December 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have examined these accounts and they are in accordance with the documents presented for my inspection.

In my opinion they are correct

Signed:

MFGear

Date:

1-5-22

Name:

Michael Gear

Relevant professional qualification(s) or body (if any):
By experience of accountancy

Address: Little Hatch, Ashford Road, Harrietsham, Kent ME17 1AJ