

**THE WORSHIPFUL THE MAYOR OF ROYAL GREENWICH
COUNCILLOR LEO FLETCHER**

MAYOR'S CHARITY APPEAL 2022 - 2023

Registered Charity No: 282789

ANNUAL REPORT AND ACCOUNTS

INTRODUCTION

The Mayor of Royal Greenwich Appeal Fund was set up by a Trust Deed on 18th May 1981 and aims to further such exclusive charitable objects as the Mayor may from time to time in writing appoint.

In 2022-2023, at the beginning of the Mayoral year, May 2022, the Mayor of Royal Greenwich, Councillor Leo Fletcher, chose to support the Greenwich & Bexley Community Hospice and Lymphoma Action.

ACTIVITIES DURING 2022-2023

A programme of fundraising activities was organized by the Mayor's Office. The programme was approved by the Mayor, Councillor Leo Fletcher.

There was a wide range of activities, such as The Big Half Marathon, Bike Ride, London Marathon, Golf Day, Coffee Morning, Business Awards, Carol Concert, Xmas Jumper Campaign and Mayor's Charity Abseil.

Also, there were donations made both directly to the Mayor's Office or by Just Giving.

OUTCOME OF FUNDRAISING

Councillor Leo Fletcher proposes the following donations to be made:-

£59,717.48

GREENWICH AND BEXLEY COMMUNITY HOSPICE

£37,000.00

The Greenwich and Bexley Community Hospice is a local charity dedicated to providing free, high quality, compassionate care and support for the people with terminal illnesses, their families, and their professional carers in the London Borough of Royal Greenwich and Bexley.

They care for over 3,000 people each year in the community; in their homes, care homes, their hospice beds, Hospice-based clinics, local prisons and in hospitals.

They receive only about one third of their funding from the NHS, which means that they depend on the generosity of the community.

LYMPHOMA ACTION

£22,717.48

The UK's only charity dedicated to lymphoma, a type of blood cancer, the 5th most common cancer. The Charity provided trusted information and support, helping thousands of people and their families affected by lymphoma.

They raise awareness and make sure that lymphoma is not forgotten by government and policy makers.

Received directly by the Greenwich and Bexley Community Hospice

As a result of being nominated as the Mayor's Charity Appeal for 2022/23, Cllr Leo Fletcher was able to arrange the following:-

Introductions

- Ardmore – helping to refurbish 'Bluebell Room' – the room for families.
- U+1 – pro-bono professional services for the IPU Redevelopment and other hospice work.
- Nellie Stefampva, President Rotary Club of Greenwich – now chosen the Hospice as their Charity of the Year and are volunteered at the Mini Marathon.
- University of Greenwich and the Vice Chancellor Prof Jane Harrington - Generally intro has strengthened links with the University .
- Taj Bhambra, Alcatel Submarine Network – business are raising funds for the Hospice.
- Diego Gomes – Fast Shield Packaging – has become a supporter of the hospice.

London Marathon places have raised £10,704 directly

- Jimmy McGuane - £4,936.16
- Chris Cole - £2,168.27
- Jamie Clifford - £2,150

Others

- Eltham Sparkle collection raised £750.
- Nominated to be benefiting charity for Pedal My Wheels bike markets.
- Nominated to be benefiting charity for Royal Greenwich Business Awards.

CURRENT POSITION

The figures presented in the Audited Accounts for the Mayor's Charity Appeal 2022/2023 are for the period 1st June 2022 – 31st May 2023. Transactions occurring after this have been included in that Mayoral year's accounts and noted in the cash book as being received after 31st May 2023.

As at 11th August 2023, the bank accounts show a total balance of £59,717.48 to donate to the Greenwich and Bexley Community Hospice and Lymphoma Action.

NAME OF TRUSTEES

The name of all the Charity Trustees in February 2024, when the Annual Report was approved are as follows:-

- The Mayor of Royal Greenwich, Councillor Dr. Dominic Mbang (ex-officio) (Chair)
- The Deputy Mayor of Royal Greenwich, Councillor Jit Ranabhat (ex-officio)
- The Chief Executive of Royal Greenwich, Debbie Warren (ex-officio)

Past Mayors Cllr Leo Fletcher, Mick Hayes and Janet Gillman are the Nominative Trustees appointed by the Mayor to serve for one year.

ACCOUNTS

The Annual Accounts for 2022-2023 (1st June 2022 to 31st May 2023) have been audited and have been found to give a true and fair view of the Mayor's Charity Funds as at 31st May, 2023 and of its income and expenditure for the year.

DONATIONS

The Mayor's Charity received £59,717.48 during the 2022-2023 Mayoral year.

PAYMENTS

No payments were paid out during 2022-2023 (1st June 2022 to 31st May 2023).

The accounts were audited in October 2023 by Audit Service, Bromley Council.

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Woolwich, SE18 6PW Tel: 020 8921 5023, email: mayor@royalgreenwich.gov.uk

THE WORSHIPFUL MAYOR'S CHARITY ACCOUNTS

Balance Sheet

As at 31st May 2023

2021/22		2022/23
£	Current Assets	£
21,194	Cash at Bank	59,717
21,194		59,717
	Represented by:	
0	Fund Balance b/fwd	0
21,194	Surplus/deficit	59,717
21,194		59,717

Debbie Warren, Honorary Treasurer.

THE WORSHIPFUL MAYOR'S CHARITY ACCOUNTS

Income and Expenditure Account

For the year ending 31st May 2023

£	<u>Income</u>	£
<u>2021/22</u>		<u>2022/23</u>
21,194	Donations	59,717
0	Interest	0
0	Charities Aid Payments	0
0	Adjustments	0
3,497	RBG Contributions - Management/Admin	3,737
0	- Cost of Holding Events	0
<u>24,691</u>		<u>63,455</u>
£	<u>Expenditure</u>	£
<u>2022/23</u>		<u>2022/23</u>
0	Grants Paid and Event Costs	0
3,497	RBG Contributions	3,737
0	Bank Charge(s)	0
<u>3,497</u>		<u>3,737</u>
<u>21,194</u>	<u>Surplus/(Deficit)</u>	<u>59,717</u>

THE WORSHIPFUL MAYOR, COUNCILLOR Leo Fletcher
THE MAYOR OF GREENWICH'S APPEAL FUND
CHARITY: Greenwich and Bexley Community Hospice and Lymphoma Action
Draft Receipts & Payments Account
From 1st June 2022 to 31st May 2023 (12 Months)

INCOME

Bank resubmitted cheque	60.00
Business Awards	1,480.00
CAF Donation	85.00
Collection	101.84
Colour Run	14.24
Colour Run / Bike Ride	473.56
Donated money / foundlost in Woolwich Centre	106.47
Donation	6,924.22
London Marathon	2,409.52
London Marathon / Absell	30,841.46
London Marathon / Business Awards	2,025.23
London Marathon / Colour Run	4,607.44
Mayor's Carol Concert - 16.12.22	2,323.50
Mayor's Charity Absell - 27.04.23	559.00
Mayor's Charity Coffee Morning - 22.03.23	377.80
Mayor's Charity Golf Day - 07.10.22	200.00
Mayor's Christmas Jumper - 14.12.22	10.00
Mayor's Coffee Morning - 27.07.22	369.95
Mayor's End of Term - 19.05.23 - Donation	671.00
Mayor's End of Term - 19.05.23 - Raffle	518.10
Mayor's Golf Day - 06.10.22	3,435.00
Mayor's Xmas Jumper Day - 13.12.22	852.23
Reimbursement - Just Giving	216.00
The Big Hall/London Marathon	1,011.90
Xmas Raffle	320.00
	59,993.48

RBG Cont to cost of events

Management Fee

3,737.18

TOTAL INCOME

63,730.66

Less EXPENDITURE

Cost of Holding Events met by RBG:

Management Fee
Advice of Unpaid cheque
Just Giving Fee

(3,737.18)
(60.00)
(216.00)

TOTAL EXPENDITURE

(4,013.18)

EXCESS OF INCOME OVER EXPENDITURE

59,717.48

• The costs of holding events above, were met by RBG. Donations from external bodies of non-monetary value, have not been identified for this exercise.

THE WORSHIPFUL MAYOR'S CHARITY ACCOUNTS
1st June 2022 to 31st May 2023 (Councillor Leo Fletcher)
Summary Table

Mayor	Financial Year	Charity	Bank AC	Bank Bal B/Fwd 2021/22	Total Donations 2022/23	Charities Aid Payments	Untaxed Interest	Adjustments	Total Income 2022/23	Total Payments	Charity/ Adjustment	Transaction Balance 2022/23	Balance C/Fwd
Leo Fletcher	2022/23	Greenwich and Bechey Community Hospice and Lymphoma Action	156/1909	0.00	59,717.48	0.00	0.00	0.00	59,717.48	0.00	0.00	59,717.48	59,717.48
Denise Hyland	2021/22	Transted	156/1917	21,194.31	0.00	0.00	0.00	0.00	21,194.31	21,194.31	0.00	0.00	0.00
Linda Bird	2020/21	Metro Gay and Greenwich Sarcoid Bloods	156/1917	2,857.68	0.00	0.00	0.00	0.00	2,857.68	2,857.68	0.00	0.00	0.00
Total				24,051.99	0.00	0.00	0.00	0.00	24,051.99	24,051.99	0.00	0.00	0.00

Comments
Due to just giving set up transactions went through on bank account 917 and moved all transactions to bank account 909
Not audited due to under 10K threshold / Balance paid out 17/10/2022 Cheq 000010

"The time of the accountant and the examiner have been given voluntarily and no charge has been made to the Mayor's Charity"



Financial Services

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27th October 2023

Dear Sir / Madam

Royal Borough of Greenwich – Mayor's Charity 2022-23

We have now completed our review of the RBG Mayor's Charity Fund for the financial year 2022-23. Our review has included:

- Reconciliation of the bank statements to the accounts
- Reconciliation of the information provided in the receipts and payments account, the income and expenditure statement and the balance sheet (as provided in **Appendix A** below) to the underlying supporting information
- Sample testing of receipts from source through to bank statement and accounts to ensure that income has been processed accurately and intact
- Sample testing of bank transfers to ensure that these have been made to the correct account
- Testing of expenditure including payment made to the 2021/22 charity Tramshed.

There are no significant issues arising from our testing. For clarity, the Charity may wish to consider whether the Just Giving charges and the subsequent reimbursement from RBG should be shown as separate items in the 'Income and Expenditure Account', rather than netted off under Donations. However, this is not material.

Yours faithfully,

Francesca Chivers CMIIA
Head of Audit and Assurance
London Borough of Bromley