

**Trustees' Annual Report for the period
 From 1st April 2024 To 31st March 2025**

Charity name:
3rd Wokingham Mayor's Own Scout Group

Charity registration number: 282742

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we cooperate with others and make friends.</p> <p>The Scout Method - Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>The Group undertakes weekly meetings in term time at which a huge variety of activities are undertaken. examples include:</p> <ul style="list-style-type: none"> - learning skills and crafts, - playing games - developing leadership and teamwork abilities. - doing practical activities such as camping and bushcraft
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>A varied programme has been provided, covering many areas of the syllabus, including practical skills, various craft projects and physical activities such as geocaching, fitness and games. It was a good, but challenging year for the group</p> <p>New Building This year we continued planning for either a full refurbishment or replacement of our existing hut, and drew up some ideas</p> <p>New Squirrel Section We started a new squirrel dray section designed for 4 to 6 year olds, so this not only starts younger people in the scout movement but also increases the number of young people in the group (while keeping the fixed costs similar)</p>
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Financial Review

Review of the charity's financial position at the end of the period	<p>The charity is in a strong position financially with assets of £ 110,833.00 up from £104,286.44 the previous year. The Group had an overall surplus for the year of £12,454.12</p> <p>This surplus can be explained by : This FY had no annual capitation charges as they are due 1st April the actual payment sometimes fall into the wrong FY Capitation due 24/25 but paid 23/24 £5332 There was also payments for events and camps towards the end of the year that the main expenditure was in the next FY</p> <p>Ordinary operating costs are met by the usual income</p>
Statement explaining the policy for holding reserves stating why they are held	<p>Reserves Policy Our Group, like most charities, hold some funds in reserve. Our level of reserves is set to ensure that there are sufficient resources to continue the core charitable activities of the Group should income and fundraising activities fall short. The Group notes that it owns its own property which requires annual maintenance and that the Group should also retain reserves to cover emergency building repairs. The Group Executive Committee considers that the group should hold an amount of reserves equal to 6 months running costs based on the last 2 years (£4334) , or £7360 plus a sum of £2000 to cover building maintenance costs. The sum of £ 9360 will be held on deposit. Should the level of reserves fall below the target level, the Group executive committee will make efforts to restore the level within a year. This policy and the sums contained within it will be reviewed annually in January.</p>
Amount of reserves held	£ 110,833.00

Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association
How is the charity constituted?	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

Reference and Administrative details

Charity name	3 rd Wokingham Mayor's Own Scout Group
Other name the charity uses	N/A
Registered charity number	282742
Charity's principal address	Physical Address – NO POST BOX 3 rd Wokingham Scout Group Norreys Ave, Wokingham RG40 1UU Postal Address – C/O John Wilkins , Group Treasurer 218 London Road, Wokingham, Berkshire. RG40 1SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Elizabeth Jenkin	Chair	
2	Trevor Bradbury		
3	Jayne Yelland		
4	Paul Marston		
5	Malcolm Hollings		To 18 th September 24
6	John Wilkins	Treasurer	
7	Ian Tovey		
8	Steven Laird		
9	Sarah Mellor	Secretary	
10	Hazel Taylor		
11	Sharon McIntyre		
12	Margaret Alison Hammett		

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	



Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	E Jenkin	John Wilkins
Position (eg Secretary, Chair, etc)	Chair	Group Treasurer
Date	06.11.25	



3rd Wokingham (Mayor's Own) Scouts Group

Financial Statements

For the Year Ended 31st March 2025

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Excel version of Accounts (Attached)

3rd Wokingham (Mayor's Own) Scouts Group

Treasurer's Report for the year ended 31st March 2025

As the treasurer, I hereby present my report with the Financial Statements of 3rd Wokingham (Mayor's Own) Scouts Group for the year ended 31st March 2025

The aim of these accounts and reports is to provide a clear picture of the Scout Group's activities and financial position.

An external scrutiny of these accounts has been carried out as required by the Group's constitution.

The treasurer is responsible for keeping adequate records that are sufficient to show and explain the Group's transactions and disclose the financial position of the Group.

Subs

During the year subs were increased to £55 per term, this is reviewed annually in January by the trustees. Rebates increased to £9 per YP per Term, this is on attendance, not on subs received, so the lack of ability to pay does not penalise the section only the group

Subs and event income received covered all usual expenses

OSM Cards

All sections are now issued with pre-payment cards and the rebates are loaded onto the cards , So the group is now almost cash less , the only cash handed is for external fairs / collections etc that are credited to our bank account , there is no petty cash

Reserve

The Group Executive Committee considers that the Group should hold an amount of reserves equal to 50% of the average annual running costs based on the last 2 years accounts (£5465.25) , or £7360 plus a sum of £2000 to cover building maintenance costs. A total of £9360 will therefore be held in reserve.

Capitation

This FY has no capitation charges . As they are due 1st April they sometimes fall into the “wrong” year as they are accounted for in the year the funds are actually paid, this years capitation fee was £5300 were paid one day early so already accounted for in FY 23.24.

The Group had an overall surplus for the year of £ 12,454.12

As at 31st March 2023 the Group has carried forward reserves of £ 110,833.00

The major items of expenditure were notably:

- | | |
|---|-------------|
| • Utilities & Council Tax | £ £1,763.44 |
| • New Camping Equipment (inc Marquee) | £ 1715.00 |
| • Cleaning | £ 1320.00 |
| • New Storage Shed Equipment | £ 799.00 |
| • Insurance | £ 717.00 |
| • New Log Store & Base (Wokingham Lions Donation) | £ 500.00 |

The major items of income were notably

Subs & Donations £ 18,681.67

Hire of hall and camping equipment £ 3,622.00

Income & Expenditure for year ending 31st March 2025

	Total
Subs incl Joining fee	16,185.42
Events	37,830.80
Donations	2,319.25
Usual Operating Income	56,335.47
Capitation (see notes as in FY23.24)	0.00
Cleaning	-1,320.00
Council Tax	-61.96
Event	-33,052.58
Insurance	-711.17
OSM Fees	-192.50
Net OSM Card Activity	-3,270.98
Sundries For Hut	-3,614.60
Utilities	-1,701.48
Uniform	-1,100.75
Group Equipment	-1,329.61
Unknown	(-92.48)
Usual Operating Expenditure	-46,263.15
Net Income usual Operating Activity	10,072.32
Hall Hire - additional Income	3,622.00
Prior Year Capitation FY 23 (as Late Payment should have appeared in prior year accounts)	0.00
Group Camping Equipment - One off Purchases (Assumed not Assets)	- 1,715.02
Total Net Income (Bank)	11,979.30
Prior Year Adjustment Late Receipts	474.82
Total Net Income/ Loss	12,454.12
Check	0.00

3RD WOKINGHAM MAYORS OWN

Assets & Liabilities as at 31st March 2025

	£			
	Total Funds			
Cash funds:	2025	2024	2023	2022
Bank Current Account (31 March)	108,783.32	95,350.29	103,244.31	4,165.43
Savings & Investments : Investment Account (31 March)	0.00	0.00	0.00	43,214.67
Prepaid card balance	2,049.68			
Cash / float in hand/ OSM Prepaid Card Balance	0.00	3,028.59	1,042.13	1,793.69
** TOTAL Monetary funds	110,833.00	98,378.88	104,286.44	49,173.79
Non monetary assets:		0.00	0.00	0.00
** TOTAL Assets	110,833.00	98,378.88	104,286.44	49,173.79

Reserves carried forward at 31st March 2025	110,833.00
Reserves brought forward at 1 April 2024	98378.88
Bank Account Receipts for 2024/2025	61486.03
Unallocated items on OSM cards but spent	-1504.59
Unallocated funds not given to OSM cards but taken from Bank	455.89
Unknown	69.79
Payments for 2024/2025	-48,053.00
Net Receipts/(Payments)	12,454.12
Reserves carried forward at 31st March 2025	110,833.00



3rd Wokingham (Mayor's Own) Scout Group

Reserves Policy

Our Group, like most charities, hold some funds in reserve. Our level of reserves is set to ensure that there are sufficient resources to continue the core charitable activities of the Group should income and fundraising activities fall short.

The Group notes that it owns its own property which requires annual maintenance and that the Group should also retain reserves to cover emergency building repairs. The Group Executive Committee considers that the group should hold an amount of reserves equal to 6 months running costs based on the last 2 years, or £7750 plus a sum of £5000 to cover building maintenance costs.

The sum will be held on deposit.

Should the level of reserves fall below the target level, the Group executive committee will make efforts to restore the level within a year.

This policy and the sums contained within it will be reviewed annual in January.

Date of Policy: 16 January 2025

Next Review Date: January 2026

Scrutineer's Report to the Trustees of the 3rd Wokingham Mayor's Own Scout Group

I report on the accounts of the Group for the year ended 31st March 2025

Respective Responsibilities of Trustees and Scrutineer

As the Group's Trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit to scrutinise the financial records and statements and to report to you.

Scrutineer's Statement

I have carried out a review of the accounting records kept by the Group for the year in question. That examination included consideration of any unusual items or disclosures in the records and seeking explanations in relation to such matters. In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records and to prepare accounts which accord with those records, have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sean Geary

Woodley

8th July 2025