

# GOSPORT CORNERSTONE TRUST

England & Wales · Charity number 282517

## Details

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|                |   |
|----------------|---|
| Other names    | CORNERSTONE BOOKS                                       |
| Status         | Registered  |
| Legal form     | Other   |
| Company number | <a href="#">02438897</a>                                |
| Registered     | 1981-07-07  |
| Register       | <a href="#">View on the Charity Commission register</a> |

## Contact

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|         |  |
|---------|--|
| Address | Cornerstone Books<br>9 Bemisters Lane<br>Gosport<br>PO12 1HB                             |
| Phone   | 02392583824  |
| Email   | <a href="mailto:cornerstonebooksgosport@gmail.com">cornerstonebooksgosport@gmail.com</a> |
| Website | <a href="http://www.cornerstonegosport.co.uk">www.cornerstonegosport.co.uk</a>           |

## Activities

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**Objects:** TO ADVANCE THE CHRISTIAN RELIGION.

**Activities:** Gosport Cornerstone Trust operate the Christian bookshop Cornerstone Books to provide bibles, books and other materials to support people in their Christian faith.

## Classification

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- **How:** Acts As An Umbrella Or Resource Body
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Hampshire

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £28,447 | £25,802     | -      | -         |
| 2024-12-31 | £27,357 | £29,073     | -      | -         |
| 2023-12-31 | £25,592 | £26,443     | -      | -         |
| 2022-12-31 | £41,583 | £40,227     | -      | -         |
| 2021-12-31 | £24,132 | £19,565     | -      | -         |
| 2020-12-31 | £32,394 | £24,031     | -      | -         |

## Trustees

| Name                     | Role  | Appointed  |
|--------------------------|-------|------------|
| Charles Richard Atkinson | Chair |            |
| BRIAN HARRY COSSINS      |       | 2012-08-03 |
| Lynn Pettersen           |       | 2018-10-30 |

**GOSPORT CORNERSTONE TRUST**

England & Wales - Charity number 282517

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# Accounts

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**GOSPORT CORNERSTONE TRUST**

**Annual Report and Financial Statements  
for the year ended 31<sup>st</sup> December 2025**

**Charity Number: 282517**

## GOSPORT CORNERSTONE TRUST

### TRUSTEES' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2025

|   |  |
|---|--|
| <i>Charity name:</i>                                  | Gosport Cornerstone Trust  |
| <i>Registered charity number:</i>                     | 282517   |
| <i>Charity principal address:</i>                     | Cornerstone Books<br>9 Bemisters Lane<br>Gosport<br>Hampshire<br>PO12 1HB                                    |
| <i>Primary Bankers</i>                                | Santander UK Plc<br>128 High Street<br>PO12 1DT  |
| <i>Independent Examiners</i>                          | Compass Accountant Ltd<br>Venture House<br>The Tanneries<br>East Street<br>Titchfield<br>Fareham<br>PO14 4AR |
| <i>Names of the trustees who manage the charity:</i>  | Office held:   |
| Charles R Atkinson<br>Lynn Pettersen<br>Brian Cossins | Chair  |
| <i>Type of governing document:</i>                    | Declaration of Trust dated 14th April 1981,<br>amended 20 <sup>th</sup> February 1996                        |
| <i>How the charity is constituted:</i>                | Unincorporated charity   |
| <i>Trustee selection methods:</i>                     | Trustees are appointed by the existing trustees  |

The trustees present their report and accounts for the year ended 31<sup>st</sup> December 2025. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

#### Structure, Governance and Management

The trust was established by a declaration of trust dated 14 April 1981. The trust's objects are to promote the better knowledge and understanding of the doctrines of the Christian faith through the sale of literature.

The long term future operation is entirely dependent on the active involvement of the trustees, supported by a small group of willing volunteers, especially Mrs Sylvia Atkinson, Mrs June Powell and Mrs Carole North. There has been a turnover in the volunteers who run the shop over the last year, and we currently have 17 volunteers, from a range of churches in the town, plus 4 youths from local churches who run the shop on Saturdays. The trustees are grateful for the commitment of volunteers who give their time on a regular basis, and whose vision and perseverance allows the shop to continue running in good order.

The Trustees have assessed the major risks to which the charity is exposed and they are satisfied that systems are in place to mitigate exposure to major risks, with the exception of the holding of reserves which is dealt with more fully below in paragraph one of Achievements and Performance.

#### Objectives and Activities

The trust has traded since its inception as Cornerstone Books and Cards, known locally as Cornerstone Books, and has achieved the aims of the trust through the sale of Bibles, Christian books and other goods having a direct connection with the propagation of the Christian faith.

## **GOSPORT CORNERSTONE TRUST**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2025**

Trading was up slightly on the previous year although footfall remains reduced, and the age profile of our customers is heavily biased towards older customers. Gosport town centre is very run down, with a large number of empty retail units. The council's decision to allow 1 hour free parking in council car parks does make the shop more accessible. Our trading pattern showed peaks in trading at Easter and Christmas.

Due to the low cost base of the shop, owning the property and with volunteer staff, along with much reduced stock replenishment, the finances have been held in a stable state. Costs have continued to increase with the cost of electricity and the need to subscribe to a more advanced version of QuickBooks for bookkeeping. We continue to qualify for 80% reduction in Business Rates from Gosport Borough Council. Cedar oak have paid their full rent again this year, and now have a consistent contingent of trained and enthusiastic volunteers

The trading pattern for year 2025 was up on 2024. Quarter 1 showed a slight increase in takings, Quarters 2 and 3 were up. The final quarter was improved, with better early sales dropping back only in the last 4 weeks before Christmas, meaning the year ended well. The underlying trend shows a slight upward tick, which we hope will be continued into the coming year, although it is clear that our trading is now well down on 5 years ago. Sales of bibles have been particularly good, reflecting a national trend in bible sales.

#### **Achievements and Performance**

It has been the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in trading they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees adjusted their policy of building up a reserve fund of £20,000 over the next 3 years, to £25,000 to account for inflation, to be in a place to cover the cost of any future repairs needed to the flat roof. A survey of the existing flat roof shows it to be in good overall condition.

The level of reserves in bank at 31 December 2025 stood at £35,005, which is inside the target band. This year saw one active book stall at Christchurch, run by Mrs Ann Wood which brought in additional income. We have a loyal core customer base within the local churches, but with the ongoing trend towards internet shopping, and the change to electronic media for both books and music, there is clear pressure on the shop to compete in the current market place. Our response has been to focus advertising in the local Christian community and to maintain offers from suppliers as they become available. Mrs Lynn Pettersen has increased the shop profile through generating regular social media postings.

The only customer data held is personal contact information provided by customers on placing orders. No computer data bases are held.

This year the Council applied the 80% charity rates relief from the start of the financial year.

#### **Financial review**

There is a continued focus on managing overheads effectively and reducing the levels of new stock purchased. We continue to experience unit price inflation on books, with new books often having retail prices well in excess of similar previous publications. With the quantity of stock held reducing, and with a considerable withdrawal of older stock, there has been a small decrease in the value of stock held at the stock take. The target continues to be reducing both the volume of stock and the value of stock held with a view to increasing cash reserves. Compliance for PCIDSS continues through our card handling company.

#### **Risk Assessment**

The trustees review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks that they face and confirm that they have established systems to mitigate the significant risks,

## GOSPORT CORNERSTONE TRUST

### TRUSTEES' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2025

#### Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved charitable aims are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

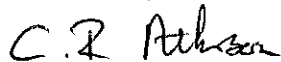
#### Statement of Trustees Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is appropriate to presume that the trust will not continue in existence

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity and signed on its behalf by:



Mr C R Atkinson  
Chair

Date: 16 Apr 26

**GOSPORT CORNERSTONE TRUST**

**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2025**

**Independent Examiner's Report to the Trustees  
of Gosport Cornerstone Trust**

I report on the accounts of the charity for the period ended 31<sup>st</sup> December 2025, which are set out on pages 5 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

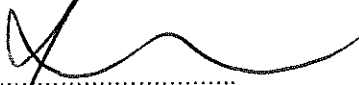
**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
.....  
Kerry Lawrance FCA

Date: 17TH APRIL 2026

Compass Accountants Limited  
Venture House,  
The Tanneries East Street,  
Titchfield, Hants  
PO14 4AR

**GOSPORT CORNERSTONE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE**  
**ACCOUNT)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2025**

|                                    | Notes | Unrestricted<br>Funds<br>£ | 2025<br>Total<br>£ | Unrestricted<br>Funds<br>£ | 2024<br>Total<br>£ |
|------------------------------------|-------|----------------------------|--------------------|----------------------------|--------------------|
| <b>Income</b>                      |       |                            |                    |                            |                    |
| Income from charitable activities  | 2     | 28,447                     | 28,447             | 26,677                     | 26,677             |
| Donations and legacies             | 3     | -                          | -                  | 680                        | 680                |
| <b>Total Income</b>                |       | <u>28,447</u>              | <u>28,447</u>      | <u>27,357</u>              | <u>27,357</u>      |
| <b>Expenditure</b>                 |       |                            |                    |                            |                    |
| Charitable activities              | 4     | 25,802                     | 25,802             | 29,073                     | 29,073             |
| <b>Total expenditure</b>           |       | <u>25,802</u>              | <u>25,802</u>      | <u>29,073</u>              | <u>29,073</u>      |
| <b>Net income/expenditure</b>      |       | 2,645                      | 2,645              | (1,716)                    | (1,716)            |
| Transfers between funds            |       | -                          | -                  | -                          | -                  |
| <b>Net movement in funds</b>       |       | <u>2,645</u>               | <u>2,645</u>       | <u>(1,716)</u>             | <u>(1,716)</u>     |
| <b>Reconciliation of funds:</b>    |       |                            |                    |                            |                    |
| Total funds brought forward        | 11    | 79,999                     | 79,999             | 81,715                     | 81,715             |
| <b>Total funds carried forward</b> |       | <u>82,644</u>              | <u>82,644</u>      | <u>79,999</u>              | <u>79,999</u>      |

All recognised gains and losses are included in the Statement of Financial Activities


The notes on pages 7 to 9 form an integral part of these financial statements

**GOSPORT CORNERSTONE TRUST**  
**BALANCE SHEET - CHARITY REGISTRATION NUMBER 282517**  
**AS AT 31ST DECEMBER 2025**

|   | Notes | 2025           |               | 2024           |               |
|---|-------|----------------|---------------|----------------|---------------|
|   |       | £              | £             | £              | £             |
| <b>Fixed Assets</b>                                   |       |                |               |                |               |
| Tangible Assets                                       | 6     |                | 17,053        |                | 17,053        |
| <b>Current Assets</b>                                 |       |                |               |                |               |
| Stocks  | 7     | 33,400         |               | 30,159         |               |
| Debtors & Prepayments                                 | 8     | 170            |               | 180            |               |
| Cash at bank and in hand                              | 9     | 35,005         |               | 34,694         |               |
|   |       | <u>68,575</u>  |               | <u>65,033</u>  |               |
| <b>Creditors: amounts falling due within one year</b> | 10    | <u>(2,984)</u> |               | <u>(2,087)</u> |               |
| <b>Net Current Assets</b>                             |       |                | 65,591        |                | 62,946        |
| <b>Net Assets</b>                                     |       |                | <u>82,644</u> |                | <u>79,999</u> |
| <b>Funds</b>  |       |                |               |                |               |
| Unrestricted Funds                                    |       |                | 82,644        |                | 79,999        |
|   |       |                | <u>82,644</u> |                | <u>79,999</u> |

Charity law requires the trustees to prepare the Trustees' Annual Report and the financial statements in accordance with regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities shown on pages 4 and 5.

The financial statements were approved by the Board on and signed on its behalf by:



Charles Richard Atkinson  
 Chair

Date: 16 Apr 26

The notes on pages 7 to 9 form an integral part of these financial statements

**GOSPORT CORNERSTONE TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2025**

**1 Accounting Policies**

**1.1 Charity Information**

Gosport Cornerstone Trust is an unincorporated charity which meets the definition of a public benefit entity under section 34 of FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy.

The principal objectives of the charity are detailed in the Trustees Report.

**1.2 Basis Of Preparation Of Financial Statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (from October 2019) - Charities SORP (FRS102).

**1.3 Income**

Income is included in the Statement of Financial Activities when it is recognised. Income is recognisable when the charity has become entitled to the resources, the trustees believe it is probable they will receive the resources and the monetary value can be measured with sufficient reliability.

Where income has related to expenditure (as with funding or contract income) the income and related expenditure are reported gross in the SOFA.

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the income.

Income from tax reclaims on donations and gifts are included in the SOFA during the same period as the gift to which they relate.

Contractual income and performance related grants are only included in the SOFA once the related goods or services have been delivered.

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income when receivable.

Donated services and facilities are only included in income (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income is included in the accounts when receivable. This includes the gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**1.4 Expenditure And Liabilities**

Resources expended are recognised in the period in which they are incurred. Resources expended are allocated to the particular activity where the cost relates directly to that activity.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output. Where the grant is provided without conditions these are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control if the charity.

**1.5 Tangible Fixed Assets and Depreciation**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

|                                  |                        |
|----------------------------------|------------------------|
| Fixtures, Fittings and Equipment | - 20% Reducing balance |
| Motor Vehicles                   | - 20% Reducing balance |

No depreciation is charged to freehold property (land and buildings) as the property is maintained to such a standard that the estimated residual value is not less than cost.

**GOSPORT CORNERSTONE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2025**

| 2 | Income from charitable activities | Unrestricted<br>Funds<br>£ | 2025<br>£     | Unrestricted<br>Funds<br>£ | 2024<br>£     |
|---|-----------------------------------|----------------------------|---------------|----------------------------|---------------|
|   | Office Let Income                 | 2,040                      | 2,040         | 2,040                      | 2,040         |
|   | Shop Trading Income               | 26,095                     | 26,095        | 24,369                     | 24,369        |
|   | Bank Interest                     | 219                        | 219           | 253                        | 253           |
|   | Other Income                      | 93                         | 93            | 15                         | 15            |
|   |                                   | <u>28,447</u>              | <u>28,447</u> | <u>26,677</u>              | <u>26,677</u> |
| 3 | Donations and legacies            | Unrestricted<br>Funds<br>£ | 2025<br>£     | Unrestricted<br>Funds<br>£ | 2024<br>£     |
|   | Donations                         | -                          | -             | 680                        | 680           |
|   |                                   | <u>-</u>                   | <u>-</u>      | <u>680</u>                 | <u>680</u>    |
| 4 | Charitable activities             | Unrestricted<br>Funds<br>£ | 2025<br>£     | Unrestricted<br>Funds<br>£ | 2024<br>£     |
|   | Trading Costs (Purchases)         | 12,891                     | 12,891        | 13,829                     | 13,829        |
|   | Advertising and Promotion         | -                          | -             | -                          | -             |
|   | Comestibles                       | 193                        | 193           | 137                        | 137           |
|   | Staff Costs                       | 4,620                      | 4,620         | 3,819                      | 3,819         |
|   | Bank Charges                      | 534                        | 534           | 592                        | 592           |
|   | Computer and Internet             | 424                        | 424           | 314                        | 314           |
|   | Charitable Donations              | 50                         | 50            | 155                        | 155           |
|   | Insurance                         | 1,016                      | 1,016         | 1,295                      | 1,295         |
|   | Subscriptions                     | 1,117                      | 1,117         | 925                        | 925           |
|   | Utilities                         | 227                        | 227           | 209                        | 209           |
|   | Electricity                       | 1,531                      | 1,531         | 1,786                      | 1,786         |
|   | Rent & Rates                      | 729                        | 729           | 728                        | 728           |
|   | Office Expenses                   | 119                        | 119           | 300                        | 300           |
|   | Repairs and Maintenance           | 1,070                      | 1,070         | 3,022                      | 3,022         |
|   | Transport                         | 157                        | 157           | 151                        | 151           |
|   | Professional Fees                 | -                          | -             | 338                        | 338           |
|   | Independent Examination           | 1,020                      | 1,020         | 530                        | 530           |
|   | Accountancy Fees                  | -                          | -             | 900                        | 900           |
|   | Other Expenses                    | 104                        | 104           | 43                         | 43            |
|   |                                   | <u>25,802</u>              | <u>25,802</u> | <u>29,073</u>              | <u>29,073</u> |

**5 Employees**

**Number of employees**

The average monthly number of employees during the year was (2024:Nil).

| Employment costs | Unrestricted<br>Funds<br>£ | 2025<br>£    | Unrestricted<br>Funds<br>£ | 2024<br>£    |
|------------------|----------------------------|--------------|----------------------------|--------------|
| Wages & salaries | 4,620                      | 4,620        | 3,819                      | 3,819        |
|                  | <u>4,620</u>               | <u>4,620</u> | <u>3,819</u>               | <u>3,819</u> |

No employee earned more than £60,000. The following amounts were paid to Trustees £Nil (2024: £3,819) as remuneration for services provided in the operational management of the charity's bookshop. Payments are made in accordance with the charity's governing documents and in compliance with relevant charity law and regulatory guidance. No other trustees received any remuneration or benefits during the year for their roles as trustees.

No payments were made to trustees or any persons connected with them during the financial period other than small reimbursements for expenses on behalf of the charity.

**GOSPORT CORNERSTONE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2025**

**6 Tangible fixed assets**

|                        | Land &<br>Buildings<br>£ | Fixtures, Fittings<br>& Equipment<br>£ | Total<br>£    |
|------------------------|--------------------------|--|---------------|
| <b>Cost</b>            |                          |  |               |
| At 1st January 2025    | 17,053                   | 9,386                                  | 26,439        |
| Additions              | -                        | -                                      | -             |
| Disposals              | -                        | -                                      | -             |
| At 31st December 2025  | <u>17,053</u>            | <u>9,386</u>                           | <u>26,439</u> |
| <b>Depreciation</b>    |                          |  |               |
| At 1st January 2025    | -                        | 9,386                                  | 9,386         |
| On Disposals           | -                        | -                                      | -             |
| Charge for the year    | -                        | -                                      | -             |
| At 31st December 2025  | <u>-</u>                 | <u>9,386</u>                           | <u>9,386</u>  |
| <b>Net book values</b> |                          |  |               |
| At 31st December 2025  | <u>17,053</u>            | <u>-</u>                               | <u>17,053</u> |
| At 31st December 2024  | <u>17,053</u>            | <u>-</u>                               | <u>17,053</u> |

**7 Stocks**

|        | 2025<br>£     | 2024<br>£     |
|--------|---------------|---------------|
| Stocks | 33,400        | 30,159        |
|        | <u>33,400</u> | <u>30,159</u> |

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

**8 Debtors: amounts falling due within one year**

|                               | 2025<br>£  | 2024<br>£  |
|-------------------------------|------------|------------|
| Trade Debtors                 | 170        | -          |
| Other Taxes & Social Security | -          | 180        |
|                               | <u>170</u> | <u>180</u> |

**9 Cash at bank and in hand**

|                 | 2025<br>£     | 2024<br>£     |
|-----------------|---------------|---------------|
| Current Account | 12,969        | 12,769        |
| Savings Account | 21,769        | 21,550        |
| Cash in Hand    | 267           | 375           |
|                 | <u>35,005</u> | <u>34,694</u> |

**10 Creditors: amounts falling due within one year**

|                               | 2025<br>£    | 2024<br>£    |
|-------------------------------|--------------|--------------|
| Trade Creditors               | 616          | 561          |
| Accruals and Deferred Revenue | 1,682        | 1,080        |
| Other Taxes & Social Security | 686          | 446          |
|                               | <u>2,984</u> | <u>2,087</u> |

**11 Unrestricted Funds**

|                 | 1st January<br>2025<br>£ | Income<br>£   | Expenditure   | 31st December<br>2025<br>£ |
|-----------------|--------------------------|---------------|---------------|----------------------------|
| General reserve | 79,999                   | 28,447        | 25,802        | 82,644                     |
|                 | <u>79,999</u>            | <u>28,447</u> | <u>25,802</u> | <u>82,644</u>              |
|                 | 1st January<br>2023<br>£ | Income<br>£   | Expenditure   | 31st December<br>2024<br>£ |
| General reserve | 81,715                   | 27,357        | 29,073        | 79,999                     |
|                 | <u>81,715</u>            | <u>27,357</u> | <u>29,073</u> | <u>79,999</u>              |

**GOSPORT CORNERSTONE TRUST**

England & Wales - Charity number 282517

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# Accounts

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**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2024**

**GOSPORT CORNERSTONE  
TRUST**

**CHARITY REGISTRATION No: 282517**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Bosham  
Delling Lane  
Bosham  
PO18 8NF

# **GOSPORT CORNERSTONE TRUST**

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## GOSPORT CORNERSTONE TRUST

### LEGAL AND ADMINISTRATIVE INFORMATION

|                                    |  |
|------------------------------------|--|
| <b>CHARITY NUMBER</b>              | 282517   |
| <b>START OF FINANCIAL YEAR</b>     | 1st January 2024   |
| <b>END OF FINANCIAL YEAR</b>       | 31st December 2024   |
| <b>TRUSTEES 31ST DECEMBER 2024</b> | Charles R Atkinson (Chair)<br>Lynn Pettersen<br>Brian H Cossins<br><br>New Trustees are appointed by the existing Trustees.                |
| <b>LEGAL STATUS</b>                | Unincorporated Charity   |
| <b>GOVERNING INSTRUMENT</b>        | Declaration of Trust dated 14th April 1981, amended 20th   |
| <b>OBJECTS</b>                     | To advance the Christian Religion.   |
| <b>CORRESPONDENCE ADDRESS</b>      | Cornerstone Books<br>9 Bemisters Lane<br>Gosport<br>Hampshire<br>PO12 1HB  |
| <b>PRIMARY BANKERS</b>             | Santander UK Plc<br>128 High St<br>Gosport<br>PO12 1DT   |
| <b>INDEPENDENT EXAMINER</b>        | Lomax Pavey<br>Independent Examiners Ltd<br>Unit 2<br>The Broadbridge Business Centre<br>Delling Lane<br>Bosham<br>West Sussex<br>PO18 8NF |

**GOSPORT CORNERSTONE TRUST**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

The trustees present their report and accounts for the year ended 31 December 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

**Structure, Governance and Management**

The trust was established by a declaration of trust dated 14 April 1981. The trust's objects are to promote the better knowledge and understanding of the doctrines of the Christian faith through the sale of literature.

The trustees who served this year were:

Mr C R Atkinson  
Mr B Cossins  
Mrs L Pettersen

The long term future operation is entirely dependent on the active involvement of the trustees, supported by a small group of willing volunteers, especially Mrs Sylvia Atkinson, Mrs June Powell and Mrs Carole North. The trustees are grateful to the committed team of volunteers who are members of local churches, who give their time on a regular basis, and whose vision and perseverance allows the shop to continue running in good order.

The Trustees have assessed the major risks to which the charity is exposed and they are satisfied that systems are in place to mitigate exposure to major risks, with the exception of the holding of reserves which is dealt with more fully below in paragraph one of Achievements and Performance.

**Objectives and Activities**

The trust has traded since its inception as Cornerstone Books and Cards, known locally as Cornerstone Books, and has achieved the aims of the trust through the sale of Bibles, Christian books and other goods having a direct connection with the propagation of the Christian faith.

The shop managed a full years trading this year. Trading was up slightly on the previous year although footfall remains reduced, and the age profile of our customers is heavily biased towards older customers. Gosport town centre is very run down, with a large number of empty retail units. The council's decision to allow 1 hour free parking in council carparks does make the shop more accessible. Our trading pattern showed peaks in trading at Easter and Christmas.

Due to the low cost base of the shop, owning the property and with volunteer staff, along with much reduced stock replenishment the finances have been held in a stable state. Costs have continued to increase with the cost of electricity and the need to subscribe to a more advanced version of QuickBooks for bookkeeping. We continue to qualify for 80% reduction in Business Rates from Gosport Borough Council. Cedaroak have paid their full rent again this year, and now have a consistent contingent of trained and enthusiastic volunteers.

**GOSPORT CORNERSTONE TRUST**  
**TRUSTEES REPORT(continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

The trading pattern for year 2024 was down on 2023. Quarter 1 showed a slight increase in takings, Quarters 2 and 3 were up. The final quarter was quiet, with sales dropping back on the previous year, but a strong 4 weeks immediately before Christmas meant the year ended well. The higher cost of living pressures in the economy may have caused a delay in people shopping for Christmas, and the increased cost of postage could well have hit sales of Christmas cards. The underlying trend shows a slight upward tick, which we hope will be continued into the coming year, although it is clear that our trading is now well down on 5 years ago.

**Achievements and Performance**

It has been the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in trading they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees adjusted their policy of building up a reserve fund of £20,000 over the next 3 years, to £25000 to account for inflation, to be in a place to cover the cost of any future repairs needed to the flat roof. A survey of the existing flat roof shows it to be in good overall condition. This year the toilet area has been completely updated and the sales floor lighting has all been replaced with low energy equivalent lighting . The level of reserves in bank at 31 December 2024 stood at £34,259.92, which is inside the target band.

This year saw one active book stall at Christchurch, which brought in additional income. We have a loyal core customer base within the local churches, but with the ongoing trend towards internet shopping, and the change to electronic media for both books and music, there is clear pressure on the shop to compete in the current market place. Our response has been to focus advertising in the local Christian community and to maintain offers from suppliers as they become available. Mrs Lynn Pettersen has increased the shop profile through generating regular social media postings.

The only customer data held is personal contact information provided by customers on placing orders. No computer data bases are held.

This year the Council applied the 80% charity rates relief from the start of the financial year.

**Financial review**

There is a continued focus on managing overheads effectively and reducing the levels of new stock purchased. We continue to experience unit price inflation on books, with new books often having retail prices well in excess of similar previous publications. Even with the quantity of stock held reducing, and with a considerable withdrawal of older stock, there has been a small increase in the value of stock held at the stock take. The target continues to be reducing both the volume of stock and the value of stock held with a view to increasing cash reserves. Compliance for PCIDSS continues through our card handling company.

## GOSPORT CORNERSTONE TRUST

### TRUSTEES REPORT(continued) FOR THE YEAR ENDED 31ST DECEMBER 2024

#### Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks that they face and confirm that they have established systems to mitigate the significant risks.

#### Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 9 Jul 2025

Signed on their behalf by Mr CR Atkinson

Signature:

C R Atkinson

**GOSPORT CORNERSTONE TRUST**  
**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

Report to the trustees of Gosport Cornerstone Trust on the accounts for the year ended 31st December 2024, set out on pages 8 to 15.

**Respective responsibilities of trustees and examiner**

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

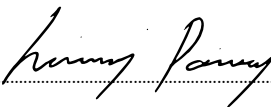
**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
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Lomax Pavey  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

16 July 2025

## GOSPORT CORNERSTONE TRUST

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

|                                    | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | <b>TOTAL<br/>2024<br/>£</b> | <b>TOTAL<br/>2023<br/>£</b> |
|------------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOME</b>                      |       |                            |                          |                             |                             |
| Donations and Legacies             | 3a    | 680                        | -                        | 680                         | -                           |
| Charitable Activities              | 3b    | 26,677                     | -                        | 26,677                      | 25,592                      |
| <b>TOTAL INCOME</b>                |       | <b>27,357</b>              | <b>-</b>                 | <b>27,357</b>               | <b>25,592</b>               |
| <b>EXPENDITURE</b>                 |       |                            |                          |                             |                             |
| Charitable Activities              | 4a    | 29,073                     | -                        | 29,073                      | 26,443                      |
| <b>TOTAL EXPENDITURE</b>           |       | <b>29,073</b>              | <b>-</b>                 | <b>29,073</b>               | <b>26,443</b>               |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | <b>(1,716)</b>             | <b>-</b>                 | <b>(1,716)</b>              | <b>(850)</b>                |
| <b>NET MOVEMENT IN FUNDS</b>       |       | <b>(1,716)</b>             | <b>-</b>                 | <b>(1,716)</b>              | <b>(850)</b>                |
| Total Funds Brought Forward        |       | 81,298                     | -                        | 81,298                      | 81,532                      |
| Opening Balance Adjustment         | 11    | 417                        |                          | 417                         | 616                         |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <b>79,999</b>              | <b>-</b>                 | <b>79,999</b>               | <b>81,298</b>               |

Movements on all reserves and all recognised gains and losses are shown above.

The notes on pages 10 to 15 form part of these financial statements.

## GOSPORT CORNERSTONE TRUST

### BALANCE SHEET AS AT 31ST DECEMBER 2024

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 31-Dec-24<br>Total<br>£ | 31-Dec-23<br>Total<br>£ |
|---|-------|----------------------------|--------------------------|-------------------------|-------------------------|
| <b>Fixed Assets</b>                                   |       |                            |                          |                         |                         |
| Tangible Assets                                       | 2     | 17,053                     | -                        | 17,053                  | 17,053                  |
| <b>Current Assets</b>                                 |       |                            |                          |                         |                         |
| Stocks  | 6     | 30,158                     | -                        | 30,158                  | 30,053                  |
| Debtors & Prepayments                                 | 7     | 180                        | -                        | 180                     | 960                     |
| Cash at Bank and in Hand                              | 5     | 34,694                     | -                        | 34,694                  | 35,471                  |
| <b>Total Current Assets</b>                           |       | <b>65,032</b>              | <b>-</b>                 | <b>65,032</b>           | <b>66,484</b>           |
| <b>Creditors:</b> amounts falling due within one year | 8     | 2,087                      | -                        | 2,087                   | 2,239                   |
| <b>NET CURRENT ASSETS</b>                             |       | 62,946                     | -                        | 62,946                  | 64,245                  |
| <b>TOTAL ASSETS</b> less current liabilities          |       | <b>79,999</b>              | <b>-</b>                 | <b>79,999</b>           | <b>81,298</b>           |
| <b>NET ASSETS</b>                                     |       | <b>79,999</b>              | <b>-</b>                 | <b>79,999</b>           | <b>81,298</b>           |
| <b>Funds of the Charity</b>                           |       |                            |                          |                         |                         |
| General Funds   |       | 79,999                     | -                        | 79,999                  | 81,298                  |
| Restricted Funds                                      |       | -                          | -                        | -                       | -                       |
| <b>Total Funds</b>                                    |       | <b>79,999</b>              | <b>-</b>                 | <b>79,999</b>           | <b>81,298</b>           |

The notes on pages 10 to 15 form part of these financial statements.

#### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 and 9.

Approved by the Trustees on 9th Jul 2015

Signed on their behalf by Mr CR Atkinson

Signature:

*C.R. Atkinson*

**GOSPORT CORNERSTONE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**1. ACCOUNTING POLICIES**

**Basis of Preparation**

The accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)).

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

**Income**

**Recognition of Income**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees believe it is probable they will receive the resources; and
- the monetary value can be measured with sufficient reliability

**Income with Related Expenditure**

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

**Grants and Donations**

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the income.

**Tax Reclaims on Donations and Gifts**

Income from tax reclaims are included in the SOFA during the same period as the gift to which they relate.

**Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services has been delivered.

**Gifts in Kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income when receivable.

**Donated Services and Facilities**

These are only included in income (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024

#### 1. ACCOUNTING POLICIES (continued)

##### **Investment Income**

This is included in the accounts when receivable.

##### **Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

##### **Expenditure and Liabilities**

##### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

##### **Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

##### **Grants Payable Without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

##### **Assets**

##### **Tangible Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets basis over their estimated useful lives. The rates applied per annum are as follows:

|                       |     |
|-----------------------|-----|
| Fixtures and Fittings | 20% |
| Equipment             | 20% |
| Motor Vehicles        | 20% |

No depreciation is charged to freehold property (land and buildings) as the property is maintained to such a standard that the estimated residual value is not less than cost.

##### **Stocks and work in progress**

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2024

| <b>2. TANGIBLE FIXED ASSETS</b> | Notes     | Land & Buildings<br>£ | Fixtures, Fittings & Equipment<br>£ | Motor Vehicles<br>£ | Total<br>£           |
|---------------------------------|-----------|-----------------------|-------------------------------------|---------------------|----------------------|
| Cost                            | 01-Jan-24 | 17,053                | 9,386                               | -                   | 26,439               |
| Additions                       |           |                       |                                     |                     | -                    |
| Disposals                       |           |                       |                                     |                     | -                    |
| Cost at                         | 31-Dec-24 | <u>17,053</u>         | <u>9,386</u>                        | <u>-</u>            | <u>26,439</u>        |
| Depreciation                    | 01-Jan-24 | -                     | 9,386                               | -                   | 9,386                |
| Charge                          |           |                       | -                                   |                     | -                    |
| Disposal                        |           |                       |                                     |                     | -                    |
| Depreciation at                 | 31-Dec-24 | <u>-</u>              | <u>9,386</u>                        | <u>-</u>            | <u>9,386</u>         |
| Net Book Value                  | 31-Dec-24 | <u><b>17,053</b></u>  | <u>-</u>                            | <u>-</u>            | <u><b>17,053</b></u> |
| Net Book Value                  | 31-Dec-23 | <u><b>17,053</b></u>  | <u>-</u>                            | <u>-</u>            | <u><b>17,053</b></u> |

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

|                     |      |
|---------------------|------|
| 31st December 2024: | None |
| 31st December 2023: | None |

| <b>3. INCOME FROM:</b>           | Notes | Unrestricted Funds<br>£ | Restricted Funds<br>£ | <b>TOTAL<br/>2024<br/>£</b> | <b>TOTAL<br/>2023<br/>£</b> |
|----------------------------------|-------|-------------------------|-----------------------|-----------------------------|-----------------------------|
| <b>a) Donations and Legacies</b> |       |                         |                       |                             |                             |
| Donations                        |       | 680                     | -                     | 680                         | -                           |
|                                  |       | <u><b>680</b></u>       | <u>-</u>              | <u><b>680</b></u>           | <u>-</u>                    |
| <b>b) Charitable Activities</b>  |       |                         |                       |                             |                             |
| Office Let Income                |       | 2,040                   | -                     | 2,040                       | 170                         |
| Shop Trading Income              |       | 24,369                  | -                     | 24,369                      | 25,209                      |
| Bank Interest                    |       | 253                     | -                     | 253                         | 213                         |
| Sundry Income                    |       | 15                      | -                     | 15                          | -                           |
|                                  |       | <u><b>26,677</b></u>    | <u>-</u>              | <u><b>26,677</b></u>        | <u><b>25,592</b></u>        |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2024

#### 4. EXPENDITURE

|                                 | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | <b>TOTAL<br/>2024<br/>£</b> | <b>TOTAL<br/>2023<br/>£</b> |
|---------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>a) Charitable Activities</b> |       |                            |                          |                             |                             |
| Trading Costs (Purchases)       |       | 13,829                     | -                        | 13,829                      | 15,178                      |
| Advertising and Promotion       |       | -                          | -                        | -                           | 23                          |
| Cash Expenses                   |       | -                          | -                        | -                           | 22                          |
| Comestibles                     |       | 137                        | -                        | 137                         | 85                          |
| Staff Costs                     | 9     | 3,819                      | -                        | 3,819                       | 3,540                       |
| Bank charges                    |       | 592                        | -                        | 592                         | 619                         |
| Computer & Internet             |       | 314                        | -                        | 314                         | 390                         |
| Charitable Donations            |       | 155                        | -                        | 155                         | -                           |
| Insurance                       |       | 1,295                      | -                        | 1,295                       | 1,223                       |
| Dues & Subscriptions            |       | 925                        | -                        | 925                         | 777                         |
| Utilities                       |       | 209                        | -                        | 209                         | 481                         |
| Electricity                     |       | 1,786                      | -                        | 1,786                       | 1,428                       |
| Rent & Rates                    |       | 729                        | -                        | 729                         | 748                         |
| Office Expenses                 |       | 300                        | -                        | 300                         | 465                         |
| Repairs and Maintenance         |       | 3,022                      | -                        | 3,022                       | 501                         |
| Transport                       |       | 151                        | -                        | 151                         | 31                          |
| Professional Fees               |       | 338                        | -                        | 338                         | -                           |
| Independent Examiner's Fee      |       | 530                        | -                        | 530                         | 870                         |
| Accrued Accountant Fee          |       | 900                        | -                        | 900                         | -                           |
| Other Expenses                  |       | 43                         | -                        | 43                          | 63                          |
|                                 |       | <b>29,073</b>              | <b>-</b>                 | <b>29,073</b>               | <b>26,443</b>               |

#### 5. CASH AT BANK AND IN HAND

|                 | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | <b>Total<br/>31-Dec-24<br/>£</b> | <b>Total<br/>31-Dec-23<br/>£</b> |
|-----------------|---------------------------|-------------------------|----------------------------------|----------------------------------|
| Current Account | 12,769                    | -                       | 12,769                           | 13,963                           |
| Savings Account | 21,550                    | -                       | 21,550                           | 21,326                           |
| Cash in Hand    | 375                       | -                       | 375                              | 182                              |
|                 | <b>34,694</b>             | <b>-</b>                | <b>34,694</b>                    | <b>35,471</b>                    |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2024

#### 6. STOCKS

|                         | Stock for Resale<br>£                      | <b>TOTAL<br/>2024<br/>£</b>                | <b>TOTAL<br/>2023<br/>£</b>                |
|-------------------------|--|--|--|
| Opening stock           | 30,053                                     | 30,053                                     | 31,665                                     |
| Purchases               | 13,934                                     | 13,934                                     | 13,566                                     |
|                         | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
|                         | 43,987                                     | 43,987                                     | 45,231                                     |
| less Cost of Goods Sold | 13,829                                     | 13,829                                     | 15,178                                     |
|                         | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
| Closing Stock           | <u>30,158</u>                              | <u>30,158</u>                              | <u>30,053</u>                              |

#### 7. DEBTORS & PREPAYMENTS

|                             | Unrestricted<br>Fund<br>£                  | Restricted<br>Fund<br>£                    | <b>Total<br/>2024<br/>£</b>                | <b>Total<br/>2023<br/>£</b>                |
|-----------------------------|--|--|--|--|
| Trade Debtors               | -  | -  | -  | 960  |
| Overpayment Held On Account | -  | -  | -  | -  |
| VAT Control Account         | 180  | -  | 180  | -  |
|                             | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
|                             | <b>180</b>                                 | <b>-</b>                                   | <b>180</b>                                 | <b>960</b>                                 |

#### 8. CREDITORS, ACCRUALS AND DEFERRED INCOME: AMOUNTS DUE WITHIN ONE YEAR

|                             | Unrestricted<br>Fund<br>£                  | Restricted<br>Fund<br>£                    | <b>Total<br/>2024<br/>£</b>                | <b>Total<br/>2023<br/>£</b>                |
|-----------------------------|--|--|--|--|
| Accounts Payable            | 561  | -  | 561  | 890  |
| Taxation Creditors          | 446  | -  | 446  | 479  |
| Independent Examiner's Fees | 1,080                                      | -  | 1,080                                      | 870  |
|                             | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
|                             | <b>2,087</b>                               | <b>-</b>                                   | <b>2,087</b>                               | <b>2,239</b>                               |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2024

#### 9. STAFF COSTS

The charity had no employees during the year.

The charity made payments totalling £3,819 during the year to a small number of individuals for casual work associated with the operation of the charity's bookshop. Although these individuals are not considered employees for legal or payroll purposes, the payments have been appropriately accounted for as staff costs in accordance with the Charities SORP, reflecting the nature of the services provided.

#### 10. TRUSTEES AND OTHER RELATED PARTIES

During the year, one trustee received remuneration amounting to £3,819 in connection with services provided in the operational management of the charity's bookshop. The payment was made in accordance with the charity's governing documents and in compliance with relevant charity law and regulatory guidance. No other trustees received any remuneration or benefits during the year for their role as trustees.

No payments were made to trustees or any persons connected with them during this financial period other than small reimbursements for expenses on behalf of the charity. No material transaction took place between the organisation and a trustee or any person connected with them.

#### 11. OPENING BALANCE ADJUSTMENT

An opening balance adjustment was entered in the year ended 31st December 2023 financial statements for the following reason:

|  |                   |
|--|-------------------|
|  | £                 |
| A credit balance (overpayment) held by a utility company amounting to £1,033 was not recorded in the previous year's accounts.   | 1,033             |
| Cash in hand, which should have been reported as £104 at 31st December 2022, was overstated by £417 due to a clerical error. Based on information available at the time, it appeared to be the case that these discrepancies arose partly due to the charity's transition from desktop accounting software to a cloud-based accounting system. | (417)             |
| <b>Total adjustment December 31st 2023</b>   | <u><u>616</u></u> |

An opening balance adjustment was entered in the year ended 31st December 2024 financial statements for the following reason:

|  |                   |
|--|-------------------|
|  | £                 |
| During the preparation of the 31st December 2024 financial statements, it became apparent that the previous year adjustment of £417 was not necessary, and thus it has now been reversed. The Trustees confirm that the correct figures for cash held are now reflected in the financial statements. | 417               |
| <b>Total adjustment December 31st 2024</b>   | <u><u>417</u></u> |

**GOSPORT CORNERSTONE TRUST**

England & Wales - Charity number 282517

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# Accounts

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**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**GOSPORT CORNERSTONE  
TRUST**

**CHARITY REGISTRATION No: 282517**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Bosham  
Delling Lane  
Bosham  
PO18 8NF

# **GOSPORT CORNERSTONE TRUST**

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| Page 9         | Balance Sheet                                 |
| Pages 10 to 15 | Notes to the Accounts                         |

## **GOSPORT CORNERSTONE TRUST**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

|                                    |  |
|------------------------------------|--|
| <b>CHARITY NUMBER</b>              | 282517   |
| <b>START OF FINANCIAL YEAR</b>     | 1st January 2023   |
| <b>END OF FINANCIAL YEAR</b>       | 31st December 2023   |
| <b>TRUSTEES 31ST DECEMBER 2023</b> | Mr C R Atkinson (Chair)<br>Ms L Pettersen<br>Mr B H Cossins<br><br>New Trustees are appointed by the existing Trustees.                    |
| <b>LEGAL STATUS</b>                | Unincorporated Charity   |
| <b>GOVERNING INSTRUMENT</b>        | Declaration of Trust dated 14th April 1981, amended 20th   |
| <b>OBJECTS</b>                     | To advance the Christian Religion.   |
| <b>CORRESPONDENCE ADDRESS</b>      | Cornerstone Books<br>9 Bemisters Lane<br>Gosport<br>Hampshire<br>PO12 1HB  |
| <b>PRIMARY BANKERS</b>             | Santander UK Plc<br>128 High St<br>Gosport<br>PO12 1DT   |
| <b>INDEPENDENT EXAMINER</b>        | Lomax Pavey<br>Independent Examiners Ltd<br>Unit 2<br>The Broadbridge Business Centre<br>Delling Lane<br>Bosham<br>West Sussex<br>PO18 8NF |

**GOSPORT CORNERSTONE TRUST**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

The trustees present their report and accounts for the year ended 31 December 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

**Structure, Governance and Management**

The trust was established by a declaration of trust dated 14 April 1981. The trust's objects are to promote the better knowledge and understanding of the doctrines of the Christian faith through the sale of literature.

The trustees who served this year were:

Mr C R Atkinson  
Mr B Cossins  
Mrs L Pettersen

The long term future operation is entirely dependent on the active involvement of the trustees, supported by a small group of willing volunteers, especially Mrs Sylvia Atkinson, Mrs June Powell and Mrs Carole North. The trustees are grateful to the committed team of volunteers who are members of local churches, who give their time on a regular basis, and whose vision and perseverance allows the shop to continue running in good order.

The Trustees have assessed the major risks to which the charity is exposed and they are satisfied that systems are in place to mitigate exposure to major risks, with the exception of the holding of reserves which is dealt with more fully below in paragraph one of Achievements and Performance.

**Objectives and Activities**

The trust has traded since its inception as Cornerstone Books and Cards, known locally as Cornerstone Books, and has achieved the aims of the trust through the sale of Bibles, Christian books and other goods having a direct connection with the propagation of the Christian faith.

The shop managed a full years trading this year. Trading was down on the previous year, footfall is reduced, and the age profile of our customers is heavily biased towards older customers. Gosport town centre is very run down, with a large number of empty retail units. The council's decision to allow 1 hour free parking in council carparks does make the shop more accessible. Our trading pattern showed peaks in trading at Easter and Christmas.

Due to the low cost base of the shop, owning the property and with volunteer staff, along with much reduced stock replenishment the finances have been held in a stable state. Costs have increased with the change of electricity contracts and the need to subscribe to a more advanced version of QuickBooks for bookkeeping. We continue to qualify for 80% reduction in Business Rates from Gosport Borough Council. Cedaroak have paid their full rent for the year, now that they have a new contingent of trained and enthusiastic volunteers.

**GOSPORT CORNERSTONE TRUST**  
**TRUSTEES REPORT(continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

The trading pattern for year 2023 was down on 2022. Quarter 1 showed a slight increase in takings, Quarters 2 and 3 were reduced, which may have been a distorting affect of CTiG ticket sales in 2022. The final quarter showed improved early sales but a drop of in the crucial few weeks before Christmas. This could well have been a cooling effect of the cost of living pressures in the economy. However the underlying trends still seem to be downwards, and it is apparent that our trading is now well down on 5 years ago.

The end of year stocktake was conducted by a small group of volunteers, and showed a small increase in stock value, with an overall holding of about £49,000 gross, on annual shop sales of £25,000, meaning that stock levels are still considered to be too high, and efforts will continue to reduce overall holdings. Whilst quantity of stock has clearly reduced, increasing unit prices of many items means we hold less items for the same overall value and a number of items are now becoming dated and may need writing off in the current year. Sale of dated stock on Amazon has continued, which clears small quantities, but brings limited returns due to the Amazon fee structure. We have continued our support of the charity Book Aid, with 12 boxes of books being donated.

### **Achievements and Performance**

It has been the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in trading they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees adjusted their policy of building up a reserve fund of £20,000 over the next 3 years, to £25000 to account for inflation, to be in a place to cover the cost of any future repairs needed to the flat roof. A survey of the existing flat roof shows it to be in good overall condition. The shop floor area had a full redecoration in the summer. The level of reserves in bank at 31 December 2023 stood at £35,261.98, which is inside the target band. Replacement of the shop lighting system has been completed and the large cd rack disposed of, which has opened up some space on the sales floor.

This year saw one active book stall at Christchurch, which brought in additional income. We have a loyal core customer base within the local churches, but with the ongoing trend towards internet shopping, and the change to electronic media for both books and music, there is clear pressure on the shop to compete in the current market place. Our response has been to focus advertising in the local Christian community and to maintain offers from suppliers as they become available. Mrs Lynn Pettersen has increased the shop profile through generating regular social media postings.

The only customer data held is personal contact information provided by customers on placing orders. No computer data bases are held.

This year the Council applied the 80% charity rates relief from the start of the financial year.

### **Financial review**

There is a continued focus on managing overheads effectively and reducing the levels of new stock purchased. We continue to experience unit price inflation on books, with new books often having retail prices well in excess of similar previous publications. New energy contracts have been put in place, which have not been as extreme as first feared, but have increased energy costs by about 30%. Even with the quantity of stock held reducing, and with a considerable withdrawal of older stock, there has been a small increase in the value of stock held at the stock take. The target continues to be reducing both the volume of stock and the value of stock held with a view to increasing cash reserves. Compliance for PCIDSS continues through our card handling company.

**GOSPORT CORNERSTONE TRUST**  
**TRUSTEES REPORT(continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks that they face and confirm that they have established systems to mitigate the significant risks.

**Public Benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ..... 10th July 2024 .....

Signed on their behalf by Mr CR Atkinson

Signature: 

**GOSPORT CORNERSTONE TRUST**  
**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

Report to the trustees of Gosport Cornerstone Trust on the accounts for the year ended 31st December 2023, set out on pages 8 to 15.

**Respective responsibilities of trustees and examiner**

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

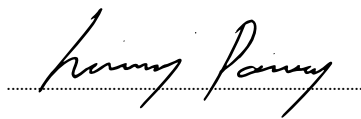
**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey  
Independent Examiners Ltd  
Unit 2  
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West Sussex  
PO18 8NF

17th July 2024

## GOSPORT CORNERSTONE TRUST

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2023

|                                    | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | <b>TOTAL<br/>2023<br/>£</b> | <b>TOTAL<br/>2022<br/>£</b> |
|------------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>          | 3     | 25,592                     | -                        | 25,592                      | 41,583                      |
| <b>TOTAL INCOME</b>                |       | <b>25,592</b>              | -                        | <b>25,592</b>               | <b>41,583</b>               |
| <b>EXPENDITURE ON:</b>             | 4     | 26,443                     | -                        | 26,443                      | 40,227                      |
| <b>TOTAL EXPENDITURE</b>           |       | <b>26,443</b>              | -                        | <b>26,443</b>               | <b>40,227</b>               |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | <b>(850)</b>               | -                        | <b>(850)</b>                | <b>1,356</b>                |
| <b>NET MOVEMENT IN FUNDS</b>       |       | <b>(850)</b>               | -                        | <b>(850)</b>                | <b>1,356</b>                |
| <b>RECONCILIATION OF FUNDS:</b>    |       | -                          | -                        | -                           | -                           |
| Total Funds Brought Forward        |       | 81,532                     | -                        | 81,532                      | 80,176                      |
| Opening Balance Adjustment         | 11    | 616                        |                          | 616                         | -                           |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <b>81,298</b>              | -                        | <b>81,298</b>               | <b>81,532</b>               |

Movements on all reserves and all recognised gains and losses are shown above.

The notes on pages 10 to 15 form part of these financial statements.

## GOSPORT CORNERSTONE TRUST

### BALANCE SHEET AS AT 31ST DECEMBER 2023

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 31-Dec-23<br>Total<br>£ | 31-Dec-22<br>Total<br>£ |
|---|-------|----------------------------|--------------------------|-------------------------|-------------------------|
| <b>Fixed Assets</b>                                   |       |                            |                          |                         |                         |
| Tangible Assets                                       | 2     | 17,053                     |                          | 17,053                  | 17,053                  |
| <b>Current Assets</b>                                 |       |                            |                          |                         |                         |
| Stocks  | 6     | 30,053                     |                          | 30,053                  | 31,665                  |
| Debtors & Prepayments                                 | 7     | 960                        |                          | 960                     | 81                      |
| Cash at Bank and in Hand                              | 5     | 35,471                     |                          | 35,471                  | 34,532                  |
| <b>Total Current Assets</b>                           |       | <b>66,484</b>              | -                        | <b>66,484</b>           | <b>66,278</b>           |
| <b>Creditors:</b> amounts falling due within one year | 8     | 2,239                      |                          | 2,239                   | 1,799                   |
| <b>NET CURRENT ASSETS</b>                             |       | 64,244                     |                          | 64,244                  | 64,478                  |
| <b>TOTAL ASSETS</b> less current liabilities          |       | <b>81,298</b>              | -                        | <b>81,298</b>           | <b>81,532</b>           |
| <b>NET ASSETS</b>                                     |       | <b>81,298</b>              | -                        | <b>81,298</b>           | <b>81,532</b>           |
| <b>Funds of the Charity</b>                           |       |                            |                          |                         |                         |
| General Funds   |       | 81,298                     | -                        | 81,298                  | 81,532                  |
| Restricted Funds                                      |       | -                          | -                        | -                       | -                       |
| <b>Total Funds</b>                                    |       | <b>81,298</b>              | -                        | <b>81,298</b>           | <b>81,532</b>           |

The notes on pages 10 to 15 form part of these financial statements.

#### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 and 9.

Approved by the Trustees on 10th July 2024

Signed on their behalf by Mr CR Atkinson

Signature:

*C.R. Atkinson*

**GOSPORT CORNERSTONE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**1. ACCOUNTING POLICIES**

**Basis of Preparation**

The accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)).

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

**Income**

**Recognition of Income**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees believe it is probable they will receive the resources; and
- the monetary value can be measured with sufficient reliability

**Income with Related Expenditure**

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

**Grants and Donations**

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the income.

**Tax Reclaims on Donations and Gifts**

Income from tax reclaims are included in the SOFA during the same period as the gift to which they relate.

**Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services has been delivered.

**Gifts in Kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income when receivable.

**Donated Services and Facilities**

These are only included in income (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

#### 1. ACCOUNTING POLICIES (continued)

##### **Investment Income**

This is included in the accounts when receivable.

##### **Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

##### **Expenditure and Liabilities**

##### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

##### **Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

##### **Grants Payable Without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

##### **Assets**

##### **Tangible Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets basis over their estimated useful lives. The rates applied per annum are as follows:

|                       |     |
|-----------------------|-----|
| Fixtures and Fittings | 20% |
| Equipment             | 20% |
| Motor Vehicles        | 20% |

No depreciation is charged to freehold property (land and buildings) as the property is maintained to such a standard that the estimated residual value is not less than cost.

##### **Stocks and work in progress**

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2023

| <b>2. TANGIBLE FIXED ASSETS</b> | Notes     | Land & Buildings<br>£ | Fixtures, Fittings & Equipment<br>£ | Motor Vehicles<br>£ | Total<br>£           |
|---------------------------------|-----------|-----------------------|-------------------------------------|---------------------|----------------------|
| Cost                            | 01-Jan-23 | 17,053                | 9,386                               | -                   | 26,439               |
| Additions                       |           |                       |                                     |                     | -                    |
| Disposals                       |           |                       |                                     |                     | -                    |
| Cost at                         | 31-Dec-23 | <u>17,053</u>         | <u>9,386</u>                        | <u>-</u>            | <u>26,439</u>        |
| Depreciation                    | 01-Jan-23 | -                     | 9,386                               | -                   | 9,386                |
| Charge                          |           |                       | -                                   |                     | -                    |
| Disposal                        |           |                       |                                     |                     | -                    |
| Depreciation at                 | 31-Dec-23 | <u>-</u>              | <u>9,386</u>                        | <u>-</u>            | <u>9,386</u>         |
| Net Book Value                  | 31-Dec-23 | <u><b>17,053</b></u>  | <u>-</u>                            | <u>-</u>            | <u><b>17,053</b></u> |
| Net Book Value                  | 31-Dec-22 | <u><b>17,053</b></u>  | <u>-</u>                            | <u>-</u>            | <u><b>17,053</b></u> |

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

|                     |      |
|---------------------|------|
| 31st December 2023: | None |
| 31st December 2022: | None |

| <b>3. INCOME FROM:</b> | Notes | Unrestricted Funds<br>£ | Restricted Funds<br>£ | <b>TOTAL<br/>2023<br/>£</b> | <b>TOTAL<br/>2022<br/>£</b> |
|------------------------|-------|-------------------------|-----------------------|-----------------------------|-----------------------------|
| Office Let Income      |       | 170                     | -                     | 170                         | 1,271                       |
| Shop Trading Income    |       | 25,209                  | -                     | 25,209                      | 40,056                      |
| Other Income           |       | 213                     | -                     | 213                         | 256                         |
|                        |       | <u><b>25,592</b></u>    | <u>-</u>              | <u><b>25,592</b></u>        | <u><b>41,583</b></u>        |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2023

#### 4. EXPENDITURE

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | <b>TOTAL<br/>2023<br/>£</b> | <b>TOTAL<br/>2022<br/>£</b> |
|---|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Expenditure on Charitable Activities</b> |       |                            |                          |                             |                             |
| Cost of Goods for Trading                   |       | 15,178                     | -                        | 15,178                      | 28,672                      |
| Amazon Fees                                 |       | -                          | -                        | -                           | 418                         |
| Advertising and Promotion                   |       | 23                         | -                        | 23                          | -                           |
| Cash Expenses                               |       | 22                         | -                        | 22                          | 84                          |
| Comestibles                                 |       | 85                         | -                        | 85                          | -                           |
| Staff Costs                                 | 9     | 3,540                      | -                        | 3,540                       | 3,120                       |
| Bank charges                                |       | 619                        | -                        | 619                         | 575                         |
| Computer & Internet                         |       | 390                        | -                        | 390                         | 65                          |
| Depreciation                                |       | -                          | -                        | -                           | 112                         |
| Charitable Donations                        |       | -                          | -                        | -                           | 15                          |
| Insurance                                   |       | 1,223                      | -                        | 1,223                       | 1,128                       |
| Dues & Subscriptions                        |       | 777                        | -                        | 777                         | 384                         |
| Utilities                                   |       | 481                        | -                        | 481                         | 2,156                       |
| Electricity                                 |       | 1,428                      | -                        | 1,428                       | -                           |
| Rent & Rates                                |       | 748                        | -                        | 748                         | 942                         |
| Office Expenses                             |       | 465                        | -                        | 465                         | 237                         |
| Repairs and Maintenance                     |       | 501                        | -                        | 501                         | 1,363                       |
| Sundry items                                |       | -                          | -                        | -                           | 31                          |
| Telephone                                   |       | -                          | -                        | -                           | 273                         |
| Transport                                   |       | 31                         | -                        | 31                          | -                           |
| Independent Examiner's Fee                  |       | 870                        | -                        | 870                         | 650                         |
| Other Expenses                              |       | 63                         | -                        | 63                          | -                           |
|   |       | <b>26,443</b>              | <b>-</b>                 | <b>26,443</b>               | <b>40,227</b>               |

#### 5. CASH AT BANK AND IN HAND

|                 | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | <b>Total<br/>31-Dec-23<br/>£</b> | <b>Total<br/>31-Dec-22<br/>£</b> |
|-----------------|---------------------------|-------------------------|----------------------------------|----------------------------------|
| Current Account | 13,963                    | -                       | 13,963                           | 12,873                           |
| Savings Account | 21,326                    | -                       | 21,326                           | 21,138                           |
| Cash in Hand    | 182                       | -                       | 182                              | 521                              |
|                 | <b>35,471</b>             | <b>-</b>                | <b>35,471</b>                    | <b>34,532</b>                    |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2023

#### 6. STOCKS

|                         | Stock for Resale<br>£                      | <b>TOTAL<br/>2023<br/>£</b>                | <b>TOTAL<br/>2022<br/>£</b>                |
|-------------------------|--|--|--|
| Opening stock           | 31,665                                     | 31,665                                     | 31,744                                     |
| Purchases               | 13,566                                     | 13,566                                     | 28,593                                     |
|                         | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
|                         | 45,231                                     | 45,231                                     | 60,337                                     |
| less Cost of Goods Sold | 15,178                                     | 15,178                                     | 28,672                                     |
|                         | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
| Closing Stock           | <u>30,053</u>                              | <u>30,053</u>                              | <u>31,665</u>                              |

#### 7. DEBTORS & PREPAYMENTS

|                             | Unrestricted<br>Fund<br>£                  | Restricted<br>Fund<br>£                    | <b>Total<br/>2023<br/>£</b>                | <b>Total<br/>31-Dec-22<br/>£</b>           |
|-----------------------------|--|--|--|--|
| Trade Debtors               | -  | -  | -  | 81   |
| Overpayment Held On Account | 960  | -  | 960  | -  |
|                             | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
|                             | <b>960</b>                                 | <b>-</b>                                   | <b>960</b>                                 | <b>81</b>                                  |

#### 8. CREDITORS, ACCRUALS AND DEFERRED INCOME: AMOUNTS DUE WITHIN ONE YEAR

|                             | Unrestricted<br>Fund<br>£                  | Restricted<br>Fund<br>£                    | <b>Total<br/>2023<br/>£</b>                | <b>Total<br/>31-Dec-22<br/>£</b>           |
|-----------------------------|--|--|--|--|
| Accounts Payable            | 890  | -  | 890  | 504  |
| Taxation Creditors          | 479  | -  | 479  | 645  |
| Independent Examiner's Fees | 870  | -  | 870  | 650  |
|                             | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> | <hr style="border-top: 1px solid black;"/> |
|                             | <b>2,239</b>                               | <b>-</b>                                   | <b>2,239</b>                               | <b>1,799</b>                               |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2023

#### 9. ANALYSIS OF EMPLOYMENT COSTS

|                          | <b>2023</b>  | <b>2022</b>  |
|--------------------------|--------------|--------------|
|                          | <b>£</b>     | <b>£</b>     |
| Gross Wages and Salaries | 3,540        | 3,120        |
|                          | <b>3,540</b> | <b>3,120</b> |

The average number of employees who were engaged in each of the following activities:

|                       | <b>2023</b> | <b>2022</b> |
|-----------------------|-------------|-------------|
|                       | TOTAL       | TOTAL       |
| Charitable activities | 1           | 1           |

No employees received emoluments in excess of £60,000.

#### 10. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

#### 11. OPENING BALANCE ADJUSTMENT

Two adjustments to the opening balances were necessary on the balance sheet due to a clerical error in the prior year. First, a credit balance (overpayment) held by a utility company amounting to £1,034 was not recorded in the previous year's accounts. Second, the cash in hand, which should have been reported as £104 at year-end, was overstated by £417 due to a clerical error. These discrepancies arose partly due to the charity's transition from desktop accounting software to a cloud-based accounting system.

|                       | Balance at<br>31.12.22<br>As originally<br>calculated<br>£ | <b>Adjustment</b><br><b>£</b> | Balance at<br>31.12.22<br>As Recalculated<br>£ |
|-----------------------|--|-------------------------------|--|
| Tangible Fixed Assets | 17,053   | -                             | 17,053   |
| Cash in Hand          | 34,532   | <b>(417)</b>                  | 34,115   |
| Stock                 | 31,665   | -                             | 31,665   |
| Debtors               | 81   | -                             | 81   |
| Creditors             | (1,799)  | <b>1,033</b>                  | (766)  |
| <b>Total</b>          | <b>81,532</b>  | <b>616</b>                    | <b>82,148</b>                                  |

**GOSPORT CORNERSTONE TRUST**

England & Wales - Charity number 282517

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# Accounts

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**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2022**

**GOSPORT CORNERSTONE  
TRUST**

**CHARITY REGISTRATION No: 282517**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Bosham  
Delling Lane  
Bosham  
PO18 8NF

# **GOSPORT CORNERSTONE TRUST**

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| Pages 10 to 15 | Notes to the Accounts                         |

## **GOSPORT CORNERSTONE TRUST**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

|                                    |  |
|------------------------------------|--|
| <b>CHARITY NUMBER</b>              | 282517   |
| <b>START OF FINANCIAL YEAR</b>     | 1st January 2022   |
| <b>END OF FINANCIAL YEAR</b>       | 31st December 2022   |
| <b>TRUSTEES 31st DECEMBER 2022</b> | Mr C R Atkinson (Chair)<br>Ms L Pettersen<br>Mr B H Cossins<br><br>New Trustees are appointed by the existing Trustees.                    |
| <b>LEGAL STATUS</b>                | Unincorporated Charity   |
| <b>GOVERNING INSTRUMENT</b>        | Declaration of Trust dated 14th April 1981, amended 20th   |
| <b>OBJECTS</b>                     | To advance the Christian Religion.   |
| <b>CORRESPONDENCE ADDRESS</b>      | Cornerstone Books<br>9 Bemisters Lane<br>Gosport<br>Hampshire<br>PO12 1HB  |
| <b>PRIMARY BANKERS</b>             | Santander UK Plc<br>128 High St<br>Gosport<br>PO12 1DT   |
| <b>INDEPENDENT EXAMINER</b>        | Lomax Pavey<br>Independent Examiners Ltd<br>Unit 2<br>The Broadbridge Business Centre<br>Delling Lane<br>Bosham<br>West Sussex<br>PO18 8NF |

**GOSPORT CORNERSTONE TRUST**

**TRUSTEES REPORT**

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

The trustees present their report and accounts for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

**Structure, Governance and Management**

The trust was established by a declaration of trust dated 14 April 1981. The trust's objects are to promote the better knowledge and understanding of the doctrines of the Christian faith through the sale of literature.

The trustees who served this year were:

Mr CR Atkinson

Mr B Cossins

Mrs L Pettersen

The long term future operation is entirely dependent on the active involvement of the trustees, supported by a small group of willing volunteers, especially Mrs Sylvia Atkinson, Mrs June Powell and Mrs Carole North. The trustees are grateful to the committed team of volunteers who are members of local churches, who give their time on a regular basis, and whose vision and perseverance allows the shop to continue running in good order.

The Trustees have assessed the major risks to which the charity is exposed and they are satisfied that systems are in place to mitigate exposure to major risks, with the exception of the holding of reserves which is dealt with more fully below in paragraph one of Achievements and Performance.

**Objectives and Activities**

The trust has traded since its inception as Cornerstone Books and Cards, known locally as Cornerstone Books, and has achieved the aims of the trust through the sale of Bibles, Christian books and other goods having a direct connection with the propagation of the Christian faith.

The shop managed a full years trading this year, with the risks from the covid-19 pandemic being reduced. Trading was up on the previous year, however it is very clear that the overall level of trading is reduced, compared to pre pandemic times. Footfall is reduced, and the age profile of our customers is heavily biased towards older customers. Gosport town centre is very run down, with a large number of empty retail units. The council's decision to allow 1 hour free parking in council carparks does make the shop more accessible. Our trading pattern showed peaks in trading at Easter and Christmas.

Due to the low cost base of the shop, owning the property and with volunteer staff, along with much reduced stock replenishment the finances have been held in a stable state. The increased activity of Gosport Churches Together (CTiG) has given the shop a higher profile amongst the churches, and selling tickets for the CTiG concert with Graham Kendrick brought an increased footfall through people buying their concert tickets. Cedaroak paid a reduced rent through to December, but restored it to its original level when new office staff were recruited for December.

## **GOSPORT CORNERSTONE TRUST**

### **TRUSTEES REPORT(continued) FOR THE YEAR ENDED 31ST DECEMBER 2022**

The trading pattern for year 2022 showed a slight improvement on the previous year, however the underlying trends still seem to be downwards, and it is apparent that our trading is now well down on 5 years ago.

The end of year stocktake was conducted by a small group of volunteers, and showed another small decrease in stock value, with an overall holding of about £48,000 gross, on annual shop sales of £25,000, meaning that stock levels are still considered to be too high, and efforts will continue to reduce overall holdings. Whilst quantity of stock has clearly reduced, increasing unit prices of many items means we hold less items for the same overall value and a number of items are now becoming dated and may need writing off in the current year. Sale of dated stock on Amazon has continued, which clears small quantities, but brings limited returns due to the Amazon fee structure. We have continued our support of the charity Book Aid, with 10 boxes of books being donated.

#### **Achievements and Performance**

It has been the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in trading they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees adjusted their policy of building up a reserve fund of £20,000 over the next 3 years, to £25,000 to account for inflation, to be in a place to cover the cost of any future repairs needed to the flat roof. A survey of the existing flat roof shows it to be in good overall condition. The shop floor area had a full redecoration in the summer. The level of reserves in bank at 31 December 2022 stood at £34,023.85, which is inside the target band. Replacement of the shop lighting system is planned for this year which will use some of the reserves.

This year saw one active book stall at Christchurch, which brought in additional income. We have a loyal core customer base within the local churches, but with the ongoing trend towards internet shopping, and the change to electronic media for both books and music, there is clear pressure on the shop to compete in the current market place. Our response has been to focus advertising in the local Christian community and to maintain offers from suppliers as they become available. Mrs Lynn Pettersen has increased the shop profile through generating regular social media postings.

The only customer data held is personal contact information provided by customers on placing orders. No computer data bases are held.

This year the Council applied the 80% charity rates relief from the start of the financial year.

#### **Financial review**

There is a continued focus on managing overheads effectively and reducing the levels of new stock purchased. We continue to experience unit price inflation on books, with new books often having retail prices well in excess of similar previous publications. The large energy price rises have yet to impact us, due to existing electricity contracts, but these expire in 2023, and the new prices will considerably increase overheads. Even with the quantity of stock held reducing, and with a considerable withdrawal of older stock, there has only been a small decrease in the value of stock held at the stock take. The target continues to be reducing both the volume of stock and the value of stock held with a view to increasing cash reserves.

Compliance for PCIDSS continues through our card handling company.

**GOSPORT CORNERSTONE TRUST**  
**TRUSTEES REPORT(continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**Public Benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**


The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ..... 26 Apr 2023 .....

Signed on their behalf by Mr CR Atkinson

Signature: 

## GOSPORT CORNERSTONE TRUST

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of Gosport Cornerstone Trust on the accounts for the year ended 31st December 2022, set out on pages 8 to 15.

#### Respective responsibilities of trustees and examiner

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

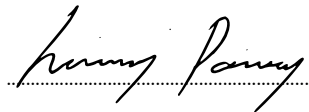
#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

28th April 2023

## GOSPORT CORNERSTONE TRUST

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2022

|                                    | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | TOTAL<br>2022<br>£ | TOTAL<br>2021<br>£ |
|------------------------------------|-------|----------------------------|--------------------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>          |       |                            |                          |                    |                    |
| Charitable Activities              | 3a    | 1,271                      | -                        | 1,271              | 1,760              |
| Other Trading Activities           | 3b    | 40,312                     | -                        | 40,312             | 22,372             |
| <b>TOTAL INCOME</b>                |       | <b>41,583</b>              | <b>-</b>                 | <b>41,583</b>      | <b>24,132</b>      |
| <b>EXPENDITURE ON:</b>             |       |                            |                          |                    |                    |
| Charitable Activities              | 4     | 40,227                     | -                        | 40,227             | 19,565             |
| <b>TOTAL EXPENDITURE</b>           |       | <b>40,227</b>              | <b>-</b>                 | <b>40,227</b>      | <b>19,565</b>      |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | <b>1,356</b>               | <b>-</b>                 | <b>1,356</b>       | <b>4,567</b>       |
| <b>NET MOVEMENT IN FUNDS</b>       |       | <b>1,356</b>               | <b>-</b>                 | <b>1,356</b>       | <b>4,567</b>       |
| <b>RECONCILIATION OF FUNDS:</b>    |       |                            |                          |                    |                    |
| Total Funds Brought Forward        |       | 80,176                     | -                        | 80,176             | 75,609             |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <b>81,532</b>              | <b>-</b>                 | <b>81,532</b>      | <b>80,176</b>      |

Movements on all reserves and all recognised gains and losses are shown above.

The notes on pages 10 to 15 form part of these financial statements.

## GOSPORT CORNERSTONE TRUST

### BALANCE SHEET AS AT 31ST DECEMBER 2022

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 31-Dec-22<br>Total<br>£ | 31-Dec-21<br>Total<br>£ |
|---|-------|----------------------------|--------------------------|-------------------------|-------------------------|
| <b>Fixed Assets</b>                                   |       |                            |                          |                         |                         |
| Tangible Assets                                       | 2     | 17,053                     |                          | 17,053                  | 17,165                  |
| <b>Current Assets</b>                                 |       |                            |                          |                         |                         |
| Stocks  | 6     | 31,665                     |                          | 31,665                  | 31,744                  |
| Debtors & Prepayments                                 | 7     | 81                         |                          | 81                      | 389                     |
| Cash at Bank and in Hand                              | 5     | 34,532                     |                          | 34,532                  | 32,727                  |
| <b>Total Current Assets</b>                           |       | <b>66,278</b>              | <b>-</b>                 | <b>66,278</b>           | <b>64,860</b>           |
| <b>Creditors:</b> amounts falling due within one year | 8     | 1,799                      |                          | 1,799                   | 1,849                   |
| <b>NET CURRENT ASSETS</b>                             |       | <b>64,478</b>              |                          | <b>64,478</b>           | <b>63,011</b>           |
| <b>TOTAL ASSETS</b> less current liabilities          |       | <b>81,532</b>              | <b>-</b>                 | <b>81,532</b>           | <b>80,176</b>           |
| <b>NET ASSETS</b>                                     |       | <b>81,532</b>              | <b>-</b>                 | <b>81,533</b>           | <b>80,176</b>           |
| <b>Funds of the Charity</b>                           |       |                            |                          |                         |                         |
| General Funds   |       | 81,532                     | -                        | 81,532                  | 80,176                  |
| Restricted Funds                                      |       | -                          | -                        | -                       | -                       |
| <b>Total Funds</b>                                    |       | <b>81,532</b>              | <b>-</b>                 | <b>81,532</b>           | <b>80,176</b>           |

The notes on pages 10 to 15 form part of these financial statements.

#### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 and 9.

Approved by the Trustees on 26 Apr 2023

Signed on their behalf by Mr CR Atkinson

Signature: *CR Atkinson*

# GOSPORT CORNERSTONE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

### 1. ACCOUNTING POLICIES

#### **Basis of Preparation**

The accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)).

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

#### **Income**

##### ***Recognition of Income***

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees believe it is probable they will receive the resources; and
- the monetary value can be measured with sufficient reliability

##### ***Income with Related Expenditure***

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

##### ***Grants and Donations***

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the income.

##### ***Tax Reclaims on Donations and Gifts***

Income from tax reclaims are included in the SOFA during the same period as the gift to which they relate.

##### ***Contractual Income and Performance Related Grants***

This is only included in the SOFA once the related goods or services has been delivered.

##### ***Gifts in Kind***

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income when receivable.

##### ***Donated Services and Facilities***

These are only included in income (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### ***Volunteer Help***

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

# GOSPORT CORNERSTONE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

### 1. ACCOUNTING POLICIES (continued)

#### **Investment Income**

This is included in the accounts when receivable.

#### **Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **Expenditure and Liabilities**

##### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

##### **Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

##### **Grants Payable Without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

#### **Assets**

##### **Tangible Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets basis over their estimated useful lives. The rates applied per annum are as follows:

|                       |     |
|-----------------------|-----|
| Fixtures and Fittings | 20% |
| Equipment             | 20% |
| Motor Vehicles        | 20% |

No depreciation is charged to freehold property (land and buildings) as the property is maintained to such a standard that the estimated residual value is not less than cost.

##### **Stocks and work in progress**

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2022

| <b>2. TANGIBLE FIXED ASSETS</b> | Notes     | Land & Buildings<br>£ | Fixtures, Fittings & Equipment<br>£ | Motor Vehicles<br>£ | Total<br>£           |
|---------------------------------|-----------|-----------------------|-------------------------------------|---------------------|----------------------|
| Cost                            | 01-Jan-22 | 17,053                | 9,498                               | -                   | 26,551               |
| Additions                       |           |                       |                                     |                     | -                    |
| Disposals                       |           |                       |                                     |                     | -                    |
| Cost at                         | 31-Dec-22 | <u>17,053</u>         | <u>9,498</u>                        | <u>-</u>            | <u>26,551</u>        |
| Depreciation                    | 01-Jan-22 | -                     | 9,386                               | -                   | 9,386                |
| Charge                          |           |                       | 112                                 |                     | 112                  |
| Disposal                        |           |                       |                                     |                     | -                    |
| Depreciation at                 | 31-Dec-22 | <u>-</u>              | <u>9,498</u>                        | <u>-</u>            | <u>9,498</u>         |
| Net Book Value                  | 31-Dec-22 | <u><b>17,053</b></u>  | <u>-</u>                            | <u>-</u>            | <u><b>17,053</b></u> |
| Net Book Value                  | 31-Dec-21 | <u><b>17,053</b></u>  | <u><b>112</b></u>                   | <u>-</u>            | <u><b>17,165</b></u> |

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

|                     |      |
|---------------------|------|
| 31st December 2022: | None |
| 31st December 2021: | None |

| <b>3. INCOME FROM:</b>             | Notes | Unrestricted Funds<br>£ | Restricted Funds<br>£ | TOTAL 2022<br>£      | TOTAL 2021<br>£      |
|------------------------------------|-------|-------------------------|-----------------------|----------------------|----------------------|
| <b>a) Charitable Activities</b>    |       |                         |                       |                      |                      |
| Office Let Income                  |       | 1,271                   | -                     | 1,271                | 1,760                |
|                                    |       | <u><b>1,271</b></u>     | <u>-</u>              | <u><b>1,271</b></u>  | <u><b>1,760</b></u>  |
| <b>b) Other Trading Activities</b> |       |                         |                       |                      |                      |
| Shop Trading Income                |       | 40,056                  | -                     | 40,056               | 22,287               |
| Other                              |       | 256                     | -                     | 256                  | 85                   |
|                                    |       | <u><b>40,312</b></u>    | <u>-</u>              | <u><b>40,312</b></u> | <u><b>22,372</b></u> |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2022

#### 4. EXPENDITURE

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | TOTAL<br>2022<br>£ | TOTAL<br>2021<br>£ |
|---|-------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Expenditure on Charitable Activities</b> |       |                            |                          |                    |                    |
| Cost of Goods for Trading                   |       | 28,672                     | -                        | 28,672             | 11,777             |
| Amazon Fees                                 |       | 418                        | -                        | 418                | 528                |
| Cash Expenses                               |       | 84                         | -                        | 84                 | -                  |
| Staff Costs                                 | 9     | 3,120                      | -                        | 3,120              | 1,940              |
| Bank charges                                |       | 575                        | -                        | 575                | 400                |
| Computer & Internet                         |       | 65                         | -                        | 65                 | 20                 |
| Depreciation                                |       | 112                        | -                        | 112                | 113                |
| Charitable Donations                        |       | 15                         | -                        | 15                 | -                  |
| Insurance                                   |       | 1,128                      | -                        | 1,128              | 1,080              |
| Subscriptions                               |       | 384                        | -                        | 384                | 392                |
| Utilities                                   |       | 2,156                      | -                        | 2,156              | 1,905              |
| Rates                                       |       | 942                        | -                        | 942                | 274                |
| Printing, Postage and Stationery            |       | 237                        | -                        | 237                | 96                 |
| Repairs and Maintenance                     |       | 1,363                      | -                        | 1,363              | 227                |
| Sundry items                                |       | 31                         | -                        | 31                 | 103                |
| Telephone                                   |       | 273                        | -                        | 273                | 264                |
| Independent Examiner's Fee                  |       | 650                        | -                        | 650                | 720                |
|   |       | <b>40,227</b>              | <b>-</b>                 | <b>40,227</b>      | <b>19,839</b>      |

#### 5. CASH AT BANK AND IN HAND

|                 | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | Total<br>31-Dec-22<br>£ | Total<br>31-Dec-21<br>£ |
|-----------------|---------------------------|-------------------------|-------------------------|-------------------------|
| Current Account | 12,873                    | -                       | 12,873                  | 32,727                  |
| Savings Account | 21,138                    | -                       | 21,138                  | -                       |
| Cash in Hand    | 521                       | -                       | 521                     | -                       |
|                 | <b>34,532</b>             | <b>-</b>                | <b>34,532</b>           | <b>32,727</b>           |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2022

#### 6. STOCKS

|                         | Stock for Resale<br>£ | <b>TOTAL<br/>2022<br/>£</b> | <b>TOTAL<br/>2021<br/>£</b> |
|-------------------------|-----------------------|-----------------------------|-----------------------------|
| Opening stock           | 31,744                | 31,744                      | 30,730                      |
| Purchases               | 28,593                | 28,593                      | 12,791                      |
|                         | <hr/> 60,337          | <hr/> 60,337                | <hr/> 43,521                |
| less Cost of Goods Sold | 28,672                | 28,672                      | 11,777                      |
|                         | <hr/> 31,665          | <hr/> 31,665                | <hr/> 31,744                |

#### 7. DEBTORS & PREPAYMENTS

|               | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>31-Dec-21<br/>£</b> |
|---------------|---------------------------|-------------------------|-----------------------------|----------------------------------|
| Trade Debtors | 81                        | -                       | 81                          | 389                              |
|               | <hr/> <b>81</b>           | <hr/> -                 | <hr/> <b>81</b>             | <hr/> <b>389</b>                 |

#### 8. CREDITORS, ACCRUALS AND DEFERRED INCOME: AMOUNTS DUE WITHIN ONE YEAR

|                                      | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>31-Dec-21<br/>£</b> |
|--------------------------------------|---------------------------|-------------------------|-----------------------------|----------------------------------|
| Trade Creditors                      | 504                       | -                       | 504                         | 569                              |
| Taxation Creditors                   | 645                       | -                       | 645                         | 560                              |
| Accrual: Independent Examiner's Fees | 650                       | -                       | 650                         | 720                              |
|                                      | <hr/> <b>1,799</b>        | <hr/> -                 | <hr/> <b>1,799</b>          | <hr/> <b>1,849</b>               |

**GOSPORT CORNERSTONE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**9. ANALYSIS OF EMPLOYMENT COSTS**

|                          | <b>2022</b><br><b>£</b> | <b>2021</b><br><b>£</b> |
|--------------------------|-------------------------|-------------------------|
| Gross Wages and Salaries | 3,120                   | 2,253                   |
|                          | <b><u>3,120</u></b>     | <b><u>2,253</u></b>     |

The average number of employees who were engaged in each of the following activities:

|                       | <b>2022</b><br><b>TOTAL</b> | <b>2021</b><br><b>TOTAL</b> |
|-----------------------|-----------------------------|-----------------------------|
| Charitable activities | 1                           | 1                           |

No employees received emoluments in excess of £60,000.

**10. TRUSTEES AND OTHER RELATED PARTIES**

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

**GOSPORT CORNERSTONE TRUST**

England & Wales - Charity number 282517

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# Accounts

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**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31ST DECEMBER 2021**

**GOSPORT CORNERSTONE TRUST**

**CHARITY REGISTRATION No: 282517**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Bosham  
Delling Lane  
Bosham  
PO18 8NF

# **GOSPORT CORNERSTONE TRUST**

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# GOSPORT CORNERSTONE TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

|                                    |   |
|------------------------------------|---|
| <b>CHARITY NUMBER</b>              | 282517  |
| <b>START OF FINANCIAL YEAR</b>     | 1st January 2021  |
| <b>END OF FINANCIAL YEAR</b>       | 31st December 2021  |
| <b>TRUSTEES 31st DECEMBER 2021</b> | Mr C R Atkinson (chair)<br>Mr B H Cossins<br>Ms L Pettersen<br><br>New Trustees are appointed by the existing Trustees.                       |
| <b>LEGAL STATUS</b>                | Unincorporated Charity  |
| <b>GOVERNING INSTRUMENT</b>        | Declaration of Trust dated 14th April 1981, amended 20th February 1996  |
| <b>OBJECTS</b>                     | The advancement of the Christian faith.   |
| <b>CORRESPONDENCE ADDRESS</b>      | 9 Bemisters Lane<br>Gosport<br>Hampshire<br>PO12 1HB  |
| <b>PRIMARY BANKERS</b>             | Santander UK Plc<br>301 St Vincent Street<br>Glasgow<br>G2 5NT  |
| <b>INDEPENDENT EXAMINER</b>        | Kim Gomes MAAT<br>Independent Examiners Ltd<br>Unit 2<br>The Broadbridge Business Centre<br>Delling Lane<br>Bosham<br>West Sussex<br>PO18 8NF |

**GOSPORT CORNERSTONE TRUST**

**TRUSTEES REPORT**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

The trustees present their report and accounts for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

**Structure, Governance and Management**

The trust was established by a declaration of trust dated 14 April 1981. The trust's objects are to promote the better knowledge and understanding of the doctrines of the Christian faith through the sale of literature.

The trustees who served this year were:

Mr C R Atkinson  
Mr B Cossins  
Mrs L Pettersen

The long term future operation is entirely dependent on the active involvement of the trustees, supported by a small group of willing volunteers, especially Mrs Sylvia Atkinson, Mrs June Powell and Mrs Carole North. The trustees are grateful to the committed team of volunteers who are members of local churches, who give their time on a regular basis, and whose vision and perseverance allows the shop to continue running in good order.

The Trustees have assessed the major risks to which the charity is exposed and they are satisfied that systems are in place to mitigate exposure to major risks, with the exception of the holding of reserves which is dealt with more fully below in paragraph one of Achievements and Performance.

**Objectives and Activities**

The trust has traded since its inception as Cornerstone Books and Cards, known locally as Cornerstone Books, and has achieved the aims of the trust through the sale of Bibles, Christian books and other goods having a direct connection with the propagation of the Christian faith.

The covid-19 pandemic has continued to affect our operations through most of 2021. The first 7 weeks of the year the shop remained closed, due to the national shutdown, with trading not restarting until week 15, which was after Easter, so losing the Easter trading period. Once open it was clear that there was less footfall, probably due to peoples reticence to return to retail settings, and the general depression of activity in Gosport High Street. We were able to keep open for the rest of the year, however the crucial lead up to Christmas trading was again hit by the rise of the Omicron variant, and the consequent loss of consumer confidence in attending retail establishments.

Due to the low cost base of the shop, owning the property and with volunteer staff, along with much reduced stock replenishment the finances have been held in a stable state. The first Government grant of £10,000 was received, which provided a helpful buffer, and the scrapping of business rates for the year reduced outgoings further. The trustees decided that we should not apply for subsequent grants. We were very grateful to Cedaroak Crisis Pregnancy who took the decision to maintain their office in the shop through the lockdowns and have been able to maintain their rent payments throughout. Their future operation is now under review and the trustees have offered a reduced retail for 12 months to reduce their overheads whilst they assess the future of their operation.

## **GOSPORT CORNERSTONE TRUST**

### **TRUSTEES REPORT(continued) FOR THE YEAR ENDED 31ST DECEMBER 2021**

The trading pattern for year 2021 showed a slight improvement on the previous year, however the underlying trends still seem to be downwards, and it is apparent that our trading is now well down on 5 years ago.

The end of year stocktake was conducted by a small group of volunteers, and showed another small decrease in stock value, with an overall holding of about £50,000, on an annual turnover of £20,000, meaning that stock levels are still considered to be too high, and efforts will continue to reduce overall holdings. Whilst quantity of stock has clearly reduced, increasing unit prices of many items means we hold less items for the same overall value and a number of items are now becoming dated and may need writing off in the current year. Sale of dated stock on Amazon has continued, which clears small quantities, but brings limited returns due to the Amazon fee structure. We have increased our support of the charity Book Aid, with 12 boxes of books being donated.

#### **Achievements and Performance**

It has been the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in trading they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees policy is to build up a reserve fund of £20,000 over the next 3 years to be in a place to cover the cost of any future repairs needed to the flat roof. The level of reserves in bank at 31 December 2021 stood at £32,560.28, which is over the target band, and has now reached the reserve fund level. Major redecoration of the shop interior is being planned for this year which will use some of these reserves.

This year book stalls selling has reduced almost to zero, and footfall in the shop has declined. We have a loyal core customer base within the local churches, but with the ongoing trend towards internet shopping, and the change to electronic media for both books and music, there is clear pressure on the shop to compete in the current market place. Our response has been to focus advertising in the local Christian community and to maintain offers from suppliers as they become available. Mrs Lynn Pettersen has increased the shop profile through generating regular social media postings.

The only customer data held is personal contact information provided by customers on placing orders. No computer data bases are held.

The trustees are very grateful to Mr Ionut Boghean who has developed a new website for the shop, which went live in the 3rd week of 2021, having been developed through the final quarter of 2020.

This year the Council applied the 80% charity rates relief from the start of the financial year, however Business Rates were then cancelled for all retail.

#### **Financial review**

There is a continued focus on managing overheads effectively and reducing the levels of new stock purchased. We continue to experience unit price inflation on books, with new books often having retail prices well in excess of similar previous publications. The large energy price rises will also considerably increase overheads. Even with the quantity of stock held reducing, and with a considerable withdrawal of older stock, there has only been a small decrease in the value of stock held at the stock take. The target continues to be reducing both the volume of stock and the value of stock held with a view to increasing cash reserves.

Compliance for PCIDSS continues through our card handling company.

**GOSPORT CORNERSTONE TRUST**

**TRUSTEES REPORT(continued)  
FOR THE YEAR ENDED 31ST DECEMBER 2021**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 23rd May 2022

Signed on their behalf by C.R. Atkinson C. R. ATKINSON

Signature: C.R. Atkinson

## GOSPORT CORNERSTONE TRUST

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of Gosport Cornerstone Trust on the accounts for the year ended 31st December 2021, set out on pages 8 to 15.

#### **Respective responsibilities of trustees and examiner**

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Kim Gomes MAAT  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

## GOSPORT CORNERSTONE TRUST

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

|                                    | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | TOTAL<br>2021<br>£ | TOTAL<br>2020<br>£ |
|------------------------------------|-------|----------------------------|--------------------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>          |       |                            |                          |                    |                    |
| Charitable Activities              | 3a    | 1,760                      | -                        | 1,760              | 2,040              |
| Other Trading Activities           | 3b    | 22,372                     | -                        | 22,372             | 30,313             |
| Income from Investments            | 3c    | -                          | -                        | -                  | 41                 |
| <b>TOTAL INCOME</b>                |       | <b>24,132</b>              | <b>-</b>                 | <b>24,132</b>      | <b>32,394</b>      |
| <b>EXPENDITURE ON:</b>             |       |                            |                          |                    |                    |
| Charitable Activities              | 4     | 19,565                     | -                        | 19,565             | 24,031             |
| <b>TOTAL EXPENDITURE</b>           |       | <b>19,565</b>              | <b>-</b>                 | <b>19,565</b>      | <b>24,031</b>      |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | <b>4,567</b>               | <b>-</b>                 | <b>4,567</b>       | <b>8,363</b>       |
| <b>NET MOVEMENT IN FUNDS</b>       |       | <b>4,567</b>               | <b>-</b>                 | <b>4,567</b>       | <b>8,363</b>       |
| <b>RECONCILIATION OF FUNDS:</b>    |       |                            |                          |                    |                    |
| Total Funds Brought Forward        |       | 75,609                     | -                        | 75,609             | 67,246             |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <b>80,176</b>              | <b>-</b>                 | <b>80,176</b>      | <b>75,609</b>      |

Movements on all reserves and all recognised gains and losses are shown above.

The notes on pages 10 to 15 form part of these financial statements.

**GOSPORT CORNERSTONE TRUST**

**BALANCE SHEET  
AS AT 31ST DECEMBER 2021**

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 31-Dec-21<br>Total<br>£ | 31-Dec-20<br>Total<br>£ |
|---|-------|----------------------------|--------------------------|-------------------------|-------------------------|
| <b>Fixed Assets</b>                                   |       |                            |                          |                         |                         |
| Tangible Assets                                       | 2     | 17,165                     |                          | 17,165                  | 17,278                  |
| <b>Current Assets</b>                                 |       |                            |                          |                         |                         |
| Stocks  | 6     | 31,744                     |                          | 31,744                  | 30,730                  |
| Debtors & Prepayments                                 | 7     | 389                        |                          | 389                     | -                       |
| Cash at Bank and in Hand                              | 5     | 32,727                     |                          | 32,727                  | 29,323                  |
| <b>Total Current Assets</b>                           |       | <b>64,860</b>              | <b>-</b>                 | <b>64,860</b>           | <b>60,053</b>           |
| <b>Creditors:</b> amounts falling due within one year | 8     | 1,849                      |                          | 1,849                   | 1,722                   |
| <b>NET CURRENT ASSETS</b>                             |       | 63,011                     |                          | 63,011                  | 58,331                  |
| <b>TOTAL ASSETS</b> less current liabilities          |       | <b>80,176</b>              | <b>-</b>                 | <b>80,176</b>           | <b>75,609</b>           |
| <b>NET ASSETS</b>                                     |       | <b>80,176</b>              | <b>-</b>                 | <b>80,176</b>           | <b>75,609</b>           |
| <b>Funds of the Charity</b>                           |       |                            |                          |                         |                         |
| General Funds   |       | 80,176                     | -                        | 80,176                  | 75,609                  |
| Restricted Funds                                      |       | -                          | -                        | -                       | -                       |
| <b>Total Funds</b>                                    |       | <b>80,176</b>              | <b>-</b>                 | <b>80,176</b>           | <b>75,609</b>           |

The notes on pages 10 to 15 form part of these financial statements.

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 and 9.

Approved by the Trustees on 23rd May 2022

Signed on their behalf by C. R. ATKINSON

Signature: C. R. Atkinson

## **GOSPORT CORNERSTONE TRUST**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

#### **1. ACCOUNTING POLICIES**

##### **Basis of Preparation**

The accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)).

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

##### **Income**

##### **Recognition of Income**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees believe it is probable they will receive the resources; and
- the monetary value can be measured with sufficient reliability

##### **Income with Related Expenditure**

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

##### **Grants and Donations**

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the income.

##### **Tax Reclaims on Donations and Gifts**

Income from tax reclaims are included in the SOFA during the same period as the gift to which they relate.

##### **Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services has been delivered.

##### **Gifts in Kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income when receivable.

##### **Donated Services and Facilities**

These are only included in income (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### **Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

# GOSPORT CORNERSTONE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

### 1. ACCOUNTING POLICIES (continued)

#### **Investment Income**

This is included in the accounts when receivable.

#### **Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **Expenditure and Liabilities**

##### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

##### **Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

##### **Grants Payable Without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

#### **Assets**

##### **Tangible Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets basis over their estimated useful lives. The rates applied per annum are as follows:

|                       |     |
|-----------------------|-----|
| Fixtures and Fittings | 20% |
| Equipment             | 20% |
| Motor Vehicles        | 20% |

No depreciation is charged to freehold property (land and buildings) as the property is maintained to such a standard that the estimated residual value is not less than cost.

##### **Stocks and work in progress**

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

| <b>2. TANGIBLE FIXED ASSETS</b> |           | Notes | Land & Buildings<br>£ | Fixtures, Fittings & Equipment<br>£ | Motor Vehicles<br>£ | Total<br>£           |
|---------------------------------|-----------|-------|-----------------------|-------------------------------------|---------------------|----------------------|
| Cost                            | 01-Jan-21 |       | 17,053                | 9,498                               | -                   | 26,551               |
| Additions                       |           |       |                       |                                     |                     | -                    |
| Disposals                       |           |       |                       |                                     |                     | -                    |
| Cost at                         | 31-Dec-21 |       | <u>17,053</u>         | <u>9,498</u>                        | <u>-</u>            | <u>26,551</u>        |
| Depreciation Charge             | 01-Jan-21 |       | -                     | 9,273                               | -                   | 9,273                |
| Disposal                        |           |       |                       | 113                                 |                     | 113                  |
| Depreciation at                 | 31-Dec-21 |       | <u>-</u>              | <u>9,386</u>                        | <u>-</u>            | <u>9,386</u>         |
| Net Book Value                  | 31-Dec-21 |       | <u><b>17,053</b></u>  | <u><b>112</b></u>                   | <u>-</u>            | <u><b>17,165</b></u> |
| Net Book Value                  | 31-Dec-20 |       | <u><b>17,053</b></u>  | <u><b>225</b></u>                   | <u>-</u>            | <u><b>17,278</b></u> |

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

|                     |      |
|---------------------|------|
| 31st December 2021: | None |
| 31st December 2020: | None |

### 3. INCOME FROM:

|                                    | Notes | Unrestricted Funds<br>£ | Restricted Funds<br>£ | TOTAL 2021<br>£      | TOTAL 2020<br>£      |
|------------------------------------|-------|-------------------------|-----------------------|----------------------|----------------------|
| <b>a) Charitable Activities</b>    |       |                         |                       |                      |                      |
| Rental income                      |       | 1,760                   | -                     | 1,760                | 2,040                |
|                                    |       | <u><b>1,760</b></u>     | <u>-</u>              | <u><b>1,760</b></u>  | <u><b>2,040</b></u>  |
| <b>b) Other Trading Activities</b> |       |                         |                       |                      |                      |
| Shop Trading Income                |       | 22,287                  | -                     | 22,287               | 18,985               |
| Amazon Income                      |       | -                       | -                     | -                    | 1,328                |
| Small business grant               |       | -                       | -                     | -                    | 10,000               |
| Other                              |       | 85                      | -                     | 85                   | -                    |
|                                    |       | <u><b>22,372</b></u>    | <u>-</u>              | <u><b>22,372</b></u> | <u><b>30,313</b></u> |
| <b>c) Income from Investments</b>  |       |                         |                       |                      |                      |
| Bank Interest                      |       | -                       | -                     | -                    | 41                   |
|                                    |       | <u>-</u>                | <u>-</u>              | <u>-</u>             | <u><b>41</b></u>     |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 4. EXPENDITURE

|   | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | TOTAL<br>2021<br>£ | TOTAL<br>2020<br>£ |
|---|-------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Expenditure on Charitable Activities</b> |       |                            |                          |                    |                    |
| Cost of Goods for Trading                   |       | 11,777                     | -                        | 11,777             | 14,499             |
| Amazon Fees                                 |       | 528                        | -                        | 528                | 665                |
| Advertising and Publicity                   |       | -                          | -                        | -                  | 5                  |
| Staff Costs                                 | 9     | 1,940                      | -                        | 1,940              | 2,253              |
| Bank charges                                |       | 400                        | -                        | 400                | 316                |
| IT Expenses                                 |       | 20                         | -                        | 20                 | 140                |
| Depreciation                                |       | 113                        | -                        | 113                | 767                |
| Equipment                                   |       | -                          | -                        | -                  | -                  |
| Insurance                                   |       | 1,080                      | -                        | 1,080              | 1,013              |
| Licences and Subscriptions                  |       | 392                        | -                        | 392                | 357                |
| Light and Heat                              |       | 1,631                      | -                        | 1,631              | 1,732              |
| Travel Costs                                |       | -                          | -                        | -                  | 4                  |
| Printing, Postage and Stationery            |       | 96                         | -                        | 96                 | 858                |
| Rates                                       |       | 274                        | -                        | 274                | 52                 |
| Repairs and Maintenance                     |       | 227                        | -                        | 227                | 352                |
| Sundry items                                |       | 103                        | -                        | 103                | 151                |
| Telephone                                   |       | 264                        | -                        | 264                | 297                |
| <b>Governance Costs</b>                     |       |                            |                          |                    |                    |
| Independent Examiner's Fee                  |       | 720                        | -                        | 720                | 570                |
|   |       | <b>19,565</b>              | <b>-</b>                 | <b>19,565</b>      | <b>24,031</b>      |

#### 5. CASH AT BANK AND IN HAND

|                          | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | Total<br>31-Dec-21<br>£ | Total<br>31-Dec-20<br>£ |
|--------------------------|---------------------------|-------------------------|-------------------------|-------------------------|
| Cash at bank and in hand | 32,727                    | -                       | 32,727                  | 29,323                  |
|                          | <b>32,727</b>             | <b>-</b>                | <b>32,727</b>           | <b>29,323</b>           |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

| 6. STOCKS               | Stock for Resale<br>£ | TOTAL<br>2021<br>£ | TOTAL<br>2020<br>£ |
|-------------------------|-----------------------|--------------------|--------------------|
| Opening stock           | 30,730                | 30,730             | 33,774             |
| Purchases               | 12,791                | 12,791             | 11,455             |
|                         | <hr/> 43,521          | <hr/> 43,521       | <hr/> 45,229       |
| less Cost of Goods Sold | 11,777                | 11,777             | 14,499             |
|                         | <hr/> 31,744          | <hr/> 31,744       | <hr/> 30,730       |

#### 7. DEBTORS & PREPAYMENTS

|                  | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | Total<br>2021<br>£ | Total<br>31-Dec-20<br>£ |
|------------------|---------------------------|-------------------------|--------------------|-------------------------|
| Trade Debtors    | 389                       | -                       | 389                | -                       |
| Taxation Debtors | -                         | -                       | -                  | -                       |
| Prepayments      | -                         | -                       | -                  | -                       |
|                  | <hr/> <b>389</b>          | <hr/> -                 | <hr/> <b>389</b>   | <hr/> -                 |

#### 8. CREDITORS, ACCRUALS AND DEFERRED INCOME: AMOUNTS DUE WITHIN ONE YEAR

|                                      | Unrestricted<br>Fund<br>£ | Restricted<br>Fund<br>£ | Total<br>2021<br>£ | Total<br>31-Dec-20<br>£ |
|--------------------------------------|---------------------------|-------------------------|--------------------|-------------------------|
| Trade Creditors                      | 569                       | -                       | 569                | 531                     |
| Taxation Creditors                   | 560                       | -                       | 560                | 621                     |
| Accrual: Independent Examiner's Fees | 720                       | -                       | 720                | 570                     |
| Other Accruals                       | -                         | -                       | -                  | -                       |
|                                      | <hr/> <b>1,849</b>        | <hr/> -                 | <hr/> <b>1,849</b> | <hr/> <b>1,722</b>      |

## GOSPORT CORNERSTONE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 9. ANALYSIS OF EMPLOYMENT COSTS

|                                     | 2021<br>£    | 2020<br>£    |
|-------------------------------------|--------------|--------------|
| Gross Wages and Salaries            | 1,940        | 2,253        |
| Employer's National Insurance Costs | -            | -            |
| Pension Contributions               | -            | -            |
|                                     | <u>1,940</u> | <u>2,253</u> |

The average number of employees who were engaged in each of the following activities:

|                       | 2021<br>TOTAL | 2020<br>TOTAL |
|-----------------------|---------------|---------------|
| Charitable activities | 1             | 1             |

No employees received emoluments in excess of £60,000.

#### 10. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

#### 11. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### 12. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

#### 13. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.