

THE FAMILY INFORMATION GROUP

England & Wales · Charity number 282399

Details

Other names	PARENT HANDICAP INFORMATION GROUP, F I G, FIG
Status	Registered
Legal form	Other
Registered	1981-05-12
Register	View on the Charity Commission register

Contact

Address	The Family Information Group Taunton Hall 90 Taunton Road Romford RM3 7SU
Phone	01708378141
Email	office@familyinformationgroup.co.uk
Website	familyinformationgroup.co.uk

Activities

Objects: THE RELIEF OF CHILDREN SUFFERING FROM ANY DISABILITY OR LEARNING DIFFICULTY (AS DEFINED BY THE EDUCATION ACT 1981) AND WHERE APPROPRIATE THE RELIEF OF FINANCIAL HARDSHIP OF THE PARENT OR LEGAL GUARDIAN (SUCH EXPRESSIONS SHALL MEAN OR INCLUDE THE PARENT(S) OR THE LEGAL GUARDIAN(S) THAT GIVE COMFORT TO A CHILD IN THEIR FAMILY HOME) OF SUCH CHILDREN AND IN PARTICULAR BUT WITHOUT PREJUDICE TO GENERALITY OF THE FOREGOING

Activities: FAMILY INFORMATION GROUP PROVIDES CHILDCARE & SUPPORT TO FAMILIES OF CHILDREN WITH DISABILITIES & CHILDREN 'IN NEED' AS WELL AS LOCAL CHILDREN. WE OPERATE AN INCLUSIVE PROVISION WHERE CHILDREN WHO ARE DISADVANTAGED ARE CARED FOR ALONGSIDE OTHER CHILDREN WHO HAVE NO PARTICULAR DIFFICULTIES. THIS IS ACHIEVED BY WAY OF A TERM TIME PLAYGROUP FOR 2.5-5YR OLDS AND A SUMMER PLAYScheme FOR 5-18YR OLDS.

Classification

- **How:** Provides Services
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** UNDEFINED
- Havering

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£399,597	£419,378	-	-
2024-04-05	£386,171	£347,473	-	-
2023-04-05	£355,727	£358,789	-	-
2022-04-05	£305,233	£325,912	-	-
2021-04-05	£203,841	£221,337	-	-

Trustees

Name	Role	Appointed
LORRAINE SULLIVAN	Chair	
JOLENE HARROP		
KATHIE WHITELOCK		

THE FAMILY INFORMATION GROUP

England & Wales - Charity number 282399

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2025
FOR
FAMILY INFORMATION GROUP

Clemence Hoar Cum mings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

FAMILY INFORMATION GROUP

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FOR THE YEAR ENDED 5 APRIL 2025

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FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2025

The trustees present their report with the financial statements of the charity for the year ended 5 April 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are to promote 'the relief of children suffering from any disability or learning difficulty (as defined by the Education Act 1981) and where appropriate the relief of financial hardship of the parent or legal guardian (such expressions shall mean or include the parent(s) or the legal guardian(s) that give comfort to a child in their family home) of such children and in particular but without prejudice to generality of the foregoing'.

The strategies employed to achieve the charity's objectives are to:

- 1) provide, cause to be provided or assist in providing facilities for the treatment, education, training and welfare of the beneficiaries;
- 2) make grants or donations to or for the benefit of the beneficiaries, their parent(s) or legal guardian(s) who are in needy circumstances;
- 3) provide equipment and apparatus for the beneficiaries.

The trustees have not adopted any fresh policy documents during the year.

The charity's two major areas of activity are its Playgroup and Playscheme, when deciding upon the activities that will be carried out the trustees have taken full regard of the Charity Commission's guidance on public benefit.

Significant activities

Playgroup

The Local Authority continued funding during this time enabling us to meet our overheads. Some children who attend have additional needs or disabilities. Places are funded either by 2, 3 and 4 Year old EEE funding, some private fees paid by parents and some children with additional needs are supported through additional Local Authority funding.

Playscheme

FIG has been running successfully during all school holidays - February, April, May, August and October.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

54 children per term attended FIG Playgroup which is always well attended and parent feedback is always positive. We work closely with parents / carers to ensure all children's needs are met adequately. Children attending FIG Playgroup include both mainstream children and those with special needs.

172 children are now on our books for FIG Playschemes. Numbers we are able to provide for during each holiday depend on the amount of funding Havering give us.

The Family Information Group expresses their thanks to the following for providing us with support and funding during this financial year:

HAF

Happy Days

Essex Community Foundation

FINANCIAL REVIEW

Principal funding sources

The financial results for the year are set out in the attached accounts. They show a deficit of £19,781 for the year, compared with the surplus of £38,698 for the year ended 5 April 2024. The total reserves at 5 April 2025 were £24,402 compared with £44,183 at 5 April 2024. Total expenditure during the year was £419,378 compared with total expenditure of £347,473 during the year ended 5 April 2024.

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2025

FINANCIAL REVIEW

Reserves policy

The Trustees operate a policy on reserves and consider that it is still appropriate. Family Information Group are to maintain reserves equal to cover 3 months running costs, which may be necessary if the charity has a shortfall in funding. This policy amounts to the charity maintaining approximately £45,000 of free reserves. Current reserves have fallen to £24,402 and FIG is concerned about this. We are therefore continuing to seek further additional core funding from external funders.

Should the charity's funding stream cease, the constitution in place states that 'If, upon the winding up or dissolution of the F.I.G. there remains, after the settling of all its debt and liabilities, any property whatsoever, this shall not be paid to or distributed among the members of the F.I.G. but shall be given or transferred to a charitable organisation with similar objects'.

FUTURE PLANS

Playgroup

FIG continues to provide the 30 hours free Government funded childcare to families and the uptake on this by parents has been very positive to date and future demand is apparent. We will be looking for further funding opportunities to enable us to continue with providing additional projects at FIG.

Playscheme

FIG's Playschemes continue to be in high demand from parents and we anticipate that we will be required to continue to provide these for as many school holidays as possible.

The fundamental plan is to maintain both the Playgroup and Playscheme provisions for the foreseeable future and build upon their success. FIG will seek additional funding in order to do this and continue to implement our cost saving strategies to ensure that expenditure remains low whilst maintaining the high standards of care that we provide.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Family Information Group is an unincorporated charity governed by its constitution dated 4 April 1981 and amended to allow for current governance arrangement on 20 October 1992. It was registered as a charity with the Charity Commission on 12 May 1981. Anyone over the age of 18 wishing to advance the objectives of Family Information Group can become a member of the charity.

Recruitment and training of trustees

Regular Management Committee meetings are held, which users of the charity are invited to attend. It is at these meetings that new Trustees are recruited, if there is an interest. Elections take place at the Management Committee meetings and for a new trustee to be officially recruited, they must be nominated by one member and then seconded by another.

Organisational

Family Information Group officers and Management Committee met regularly during the year to govern the activities of the charity.

A Chief Officer (known as the Chief Executive Officer) is employed to manage the daily operation of the charity and additional personnel are recruited on the approval of Trustees to undertake agreed activities. Volunteers are deployed to support and assist in the achievement of charitable objectives.

Induction and training of new trustees

The charity has a formal policy in place for the induction and training of its new trustees. This is provided through Scope and HAVCO. In addition to this, informal training is available at the regular Management Committee meetings.

Related Parties and Connected Organisations

The charity has no link with "Related Parties" as defined by the Statement of Recommended Practice and has not combined with any other organisation in the pursuit of its charitable objectives.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

282399

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2025

Principal address
Old Ingrebourne School
Taunton Road
Harold Hill
Romford
Essex
RM3 7SU

Trustees
Kathie Whitelock
Lorraine Sullivan
Jolene Harrop

The Trustees work with a Management Committee whose members during the year were:

President:	Cllr Denis O'Flynn
Other members:	Nicola Pell Peterson Hinds Lindsey Portsmouth

Independent Examiner
Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Bankers
Lloyds Bank Plc
102 Hildene Avenue
Romford
Essex
RM3 8DU

Approved by order of the board of trustees on and signed on its behalf
by:

.....
Lorraine Sullivan - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FAMILY INFORMATION GROUP

Independent examiner's report to the trustees of Family Information Group

I report to the charity trustees on my examination of the accounts of Family Information Group (the Trust) for the year ended 5 April 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lee Blunden FCCA CTA

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date:

FAMILY INFORMATION GROUP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	2	225	-	225	818
Charitable activities	3				
Playgroup		186,946	-	186,946	186,768
Playscheme		212,426	-	212,426	198,585
Total		<u>399,597</u>	<u>-</u>	<u>399,597</u>	<u>386,171</u>
EXPENDITURE ON					
Charitable activities	4				
Playgroup		270,990	-	270,990	209,058
Playscheme		148,388	-	148,388	138,415
Total		<u>419,378</u>	<u>-</u>	<u>419,378</u>	<u>347,473</u>
NET INCOME/(EXPENDITURE)		(19,781)	-	(19,781)	38,698
RECONCILIATION OF FUNDS					
Total funds brought forward		44,183	-	44,183	5,485
TOTAL FUNDS CARRIED FORWARD		<u>24,402</u>	<u>-</u>	<u>24,402</u>	<u>44,183</u>

FAMILY INFORMATION GROUP

BALANCE SHEET
5 APRIL 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	9	-	-	-	810
CURRENT ASSETS					
Debtors	10	6,792	-	6,792	2,488
Cash at bank and in hand		<u>36,312</u>	<u>-</u>	<u>36,312</u>	<u>66,787</u>
		43,104	-	43,104	69,275
CREDITORS					
Amounts falling due within one year	11	<u>(10,639)</u>	<u>-</u>	<u>(10,639)</u>	<u>(14,220)</u>
NET CURRENT ASSETS		<u>32,465</u>	<u>-</u>	<u>32,465</u>	<u>55,055</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		32,465	-	32,465	55,865
CREDITORS					
Amounts falling due after more than one year	12	<u>(8,063)</u>	<u>-</u>	<u>(8,063)</u>	<u>(11,682)</u>
NET ASSETS		<u>24,402</u>	<u>-</u>	<u>24,402</u>	<u>44,183</u>
FUNDS	14				
Unrestricted funds				<u>24,402</u>	<u>44,183</u>
TOTAL FUNDS				<u>24,402</u>	<u>44,183</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Kathie Whitelock - Trustee

.....
Lorraine Sullivan - Trustee

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which are as follows:

Fixtures and fittings	20 % Straight line
Playgroup equipment	In year of acquisition
Improvements to property	Over period of lease

Taxation

As a charity, Family Information Group is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the General objectives of the charity.

Designated funds are unrestricted funds 'ring fenced' by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2025

2. CHARITABLE ACTIVITIES

	2025	2024
	£	£
Donations	<u>225</u>	<u>818</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2025	2024
	Activity	£	£
Playgroup fees	Playgroup	9,698	14,192
Grants	Playgroup	174,248	169,573
Sundry Income	Playgroup	3,000	3,003
Grants	Playscheme	<u>212,426</u>	<u>198,585</u>
		<u>399,372</u>	<u>385,353</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
London Borough of Havering	360,099	368,158
Happy Days	575	-
Arnold Clark	2,000	-
Awards for All	19,000	-
Essex Community Foundation	<u>5,000</u>	<u>-</u>
	<u>386,674</u>	<u>368,158</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Playgroup	228,989	42,001	270,990
Playscheme	<u>106,525</u>	<u>41,863</u>	<u>148,388</u>
	<u>335,514</u>	<u>83,864</u>	<u>419,378</u>

5. SUPPORT COSTS

	Management £	Other £	Finance £	Governance costs £	Totals £
Playgroup	36,794	1,576	1,242	2,389	42,001
Playscheme	<u>39,989</u>	<u>745</u>	<u>-</u>	<u>1,129</u>	<u>41,863</u>
	<u>76,783</u>	<u>2,321</u>	<u>1,242</u>	<u>3,518</u>	<u>83,864</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2025

6. TRUSTEES' REMUNERATION AND BENEFITS

There was no remuneration or other benefits paid to the members of the management committee for the year ended 5th April 2025, nor for the year ended 5th April 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5 April 2025 nor for the year ended 5 April 2024.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2025	2024
Direct	8	7
Support	2	3
	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	818	-	818
Charitable activities			
Playgroup	186,768	-	186,768
Playscheme	198,585	-	198,585
Total	<u>386,171</u>	<u>-</u>	<u>386,171</u>
EXPENDITURE ON			
Charitable activities			
Playgroup	209,058	-	209,058
Playscheme	138,415	-	138,415
Total	<u>347,473</u>	<u>-</u>	<u>347,473</u>
NET INCOME	38,698	-	38,698
RECONCILIATION OF FUNDS			
Total funds brought forward	5,485	-	5,485
TOTAL FUNDS CARRIED FORWARD	<u>44,183</u>	<u>-</u>	<u>44,183</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2025

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Playgroup equipment £	Fixtures and fittings £	Totals £
COST				
At 6 April 2024 and 5 April 2025	<u>13,200</u>	<u>34,953</u>	<u>30,129</u>	<u>78,282</u>
DEPRECIATION				
At 6 April 2024	13,200	34,953	29,319	77,472
Charge for year	<u>-</u>	<u>-</u>	<u>810</u>	<u>810</u>
At 5 April 2025	<u>13,200</u>	<u>34,953</u>	<u>30,129</u>	<u>78,282</u>
NET BOOK VALUE				
At 5 April 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 5 April 2024	<u>-</u>	<u>-</u>	<u>810</u>	<u>810</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Other debtors and prepayments	<u>6,792</u>	<u>2,488</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Bank loans and overdrafts (see note 13)	4,593	5,482
Social security and other taxes	3,605	5,933
Accruals and deferred income	<u>2,441</u>	<u>2,805</u>
	<u>10,639</u>	<u>14,220</u>

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2025 £	2024 £
Bank loans (see note 13)	<u>8,063</u>	<u>11,682</u>

13. LOANS

An analysis of the maturity of loans is given below:

	2025 £	2024 £
Amounts falling due within one year on demand:		
Bank loans	<u>4,593</u>	<u>5,482</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>5,000</u>	<u>5,000</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>3,063</u>	<u>6,682</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2025

14. MOVEMENT IN FUNDS

	At 6.4.24 £	Net movement in funds £	At 5.4.25 £
Unrestricted funds			
General Fund	44,183	(19,781)	24,402
TOTAL FUNDS	<u>44,183</u>	<u>(19,781)</u>	<u>24,402</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	399,597	(419,378)	(19,781)
TOTAL FUNDS	<u>399,597</u>	<u>(419,378)</u>	<u>(19,781)</u>

Comparatives for movement in funds

	At 6.4.23 £	Net movement in funds £	At 5.4.24 £
Unrestricted funds			
General Fund	5,485	38,698	44,183
TOTAL FUNDS	<u>5,485</u>	<u>38,698</u>	<u>44,183</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	386,171	(347,473)	38,698
TOTAL FUNDS	<u>386,171</u>	<u>(347,473)</u>	<u>38,698</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.23 £	Net movement in funds £	At 5.4.25 £
Unrestricted funds			
General Fund	5,485	18,917	24,402
TOTAL FUNDS	<u>5,485</u>	<u>18,917</u>	<u>24,402</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2025

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	785,768	(766,851)	18,917
TOTAL FUNDS	<u>785,768</u>	<u>(766,851)</u>	<u>18,917</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5 April 2025.

FAMILY INFORMATION GROUP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Charitable activities		
Donations	225	818
Charitable activities		
Playgroup fees	9,698	14,192
Grants	386,674	368,158
Sundry Income	3,000	3,003
	<u>399,372</u>	<u>385,353</u>
Total incoming resources	399,597	386,171
EXPENDITURE		
Charitable activities		
Personnel costs	212,679	180,832
Direct expenses	37,453	30,035
Training	4,860	4,640
Premises and utilities	52,604	23,713
Office costs	25,776	24,803
Sundries	2,142	2,880
	<u>335,514</u>	<u>266,903</u>
Support costs		
Management		
Wages	76,783	74,825
Other		
Insurance	2,321	1,953
Finance		
Bank charges	301	214
Bank interest	941	-
Bank loan interest	-	(97)
	<u>1,242</u>	<u>117</u>
Governance costs		
Accountancy and legal fees	2,708	2,865
Fixtures and fittings	810	810
	<u>3,518</u>	<u>3,675</u>
Total resources expended	419,378	347,473
Net (expenditure)/income	<u>(19,781)</u>	<u>38,698</u>

This page does not form part of the statutory financial statements

THE FAMILY INFORMATION GROUP

England & Wales - Charity number 282399

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2024
FOR
FAMILY INFORMATION GROUP**

Clemence Hoar Cummings
Chartered Accountants
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RM7 7DN

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FOR THE YEAR ENDED 5TH APRIL 2024**

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FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2024

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OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are to promote 'the relief of children suffering from any disability or learning difficulty (as defined by the Education Act 1981) and where appropriate the relief of financial hardship of the parent or legal guardian (such expressions shall mean or include the parent(s) or the legal guardian(s) that give comfort to a child in their family home) of such children and in particular but without prejudice to generality of the foregoing'.

The strategies employed to achieve the charity's objectives are to:

- 1) provide, cause to be provided or assist in providing facilities for the treatment, education, training and welfare of the beneficiaries;
- 2) make grants or donations to or for the benefit of the beneficiaries, their parent(s) or legal guardian(s) who are in needy circumstances;
- 3) provide equipment and apparatus for the beneficiaries.

The trustees have not adopted any fresh policy documents during the year.

The charity's two major areas of activity are its Playgroup and Playscheme, when deciding upon the activities that will be carried out the trustees have taken full regard of the Charity Commission's guidance on public benefit.

Significant activities

Playgroup

The Local Authority continued funding during this time enabling us to meet our overheads. Some children who attend have additional needs or disabilities. Places are funded either by 2, 3 and 4 Year old EEE funding, some private fees paid by parents and some children with additional needs are supported through additional Local Authority funding.

Playscheme

FIG has been running successfully during all school holidays - February, April, May, August and October.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

50 children per term attended FIG Playgroup which is always well attended and parent feedback is always positive. We work closely with parents / carers to ensure all children's needs are met adequately. Children attending FIG Playgroup include both mainstream children and those with special needs.

176 children are now on our books for FIG Playschemes. Numbers we are able to provide for during each holiday depend on the amount of funding Havering give us.

The Family Information Group expresses their thanks to the following for providing us with support and funding during this financial year:

HAF
Little Lives
Essex Community Foundation
Civil Roots
Essex Youth Trust

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2024

FINANCIAL REVIEW

Principal funding sources

The financial results for the year are set out in the attached accounts. They show a surplus of £38,698 for the year, compared with the deficit of £3,062 for the year ended 5 April 2023. The total reserves at 5 April 2024 were £44,183 compared with £5,485 at 5 April 2023. Total expenditure during the year was £347,473 compared with total expenditure of £358,789 during the year ended 5 April 2023.

Reserves policy

The Trustees operate a policy on reserves and consider that it is still appropriate. Family Information Group are to maintain reserves equal to cover 3 months running costs, which may be necessary if the charity has a shortfall in funding. This policy amounts to the charity maintaining approximately £45,000 of free reserves. Current reserves have fallen to £46,988 and FIG is concerned about this. We are therefore continuing to seek further additional core funding from external funders.

Should the charity's funding stream cease, the constitution in place states that 'If, upon the winding up or dissolution of the F.I.G. there remains, after the settling of all its debt and liabilities, any property whatsoever, this shall not be paid to or distributed among the members of the F.I.G. but shall be given or transferred to a charitable organisation with similar objects'.

FUTURE PLANS

Playgroup

FIG continues to provide the 30 hours free Government funded childcare to families and the uptake on this by parents has been very positive to date and future demand is apparent. We will be looking for further funding opportunities to enable us to continue with providing additional projects at FIG.

Playscheme

FIG's Playschemes continue to be in high demand from parents and we anticipate that we will be required to continue to provide these for as many school holidays as possible.

The fundamental plan is to maintain both the Playgroup and Playscheme provisions for the foreseeable future and build upon their success. FIG will seek additional funding in order to do this and continue to implement our cost saving strategies to ensure that expenditure remains low whilst maintaining the high standards of care that we provide.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Family Information Group is an unincorporated charity governed by its constitution dated 4 April 1981 and amended to allow for current governance arrangement on 20 October 1992. It was registered as a charity with the Charity Commission on 12 May 1981. Anyone over the age of 18 wishing to advance the objectives of Family Information Group can become a member of the charity.

Recruitment and training of trustees

Regular Management Committee meetings are held, which users of the charity are invited to attend. It is at these meetings that new Trustees are recruited, if there is an interest. Elections take place at the Management Committee meetings and for a new trustee to be officially recruited, they must be nominated by one member and then seconded by another.

Organisational

Family Information Group officers and Management Committee met regularly during the year to govern the activities of the charity.

A Chief Officer (known as the Chief Executive Officer) is employed to manage the daily operation of the charity and additional personnel are recruited on the approval of Trustees to undertake agreed activities. Volunteers are deployed to support and assist in the achievement of charitable objectives.

Induction and training of new trustees

The charity has a formal policy in place for the induction and training of its new trustees. This is provided through Scope and HAVCO. In addition to this, informal training is available at the regular Management Committee meetings.

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related Parties and Connected Organisations

The charity has no link with "Related Parties" as defined by the Statement of Recommended Practice and has not combined with any other organisation in the pursuit of its charitable objectives.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

282399

Principal address

Old Ingrebourne School
Taunton Road
Harold Hill
Romford
Essex
RM3 7SU

Trustees

Kathie Whitelock
Lorraine Sullivan
Jolene Harrop

The Trustees work with a Management Committee whose members during the year were:

President:	Cllr Denis O'Flynn
Other members:	Nicola Pell Peterson Hinds Lindsey Portsmouth

Independent Examiner

Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Bankers

Lloyds Bank Plc
102 Hilldene Avenue
Romford
Essex
RM3 8DU

Approved by order of the board of trustees on 29 January 2025..... and signed on its behalf by:

Lorraine Sullivan
Lorraine Sullivan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FAMILY INFORMATION GROUP**

Independent examiner's report to the trustees of Family Information Group

I report to the charity trustees on my examination of the accounts of Family Information Group (the Trust) for the year ended 5th April 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Blunden FCCA CTA

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date: 29 January 2025

FAMILY INFORMATION GROUP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	2	818	-	818	839
Charitable activities	3				
Playgroup		186,768	-	186,768	173,357
Playscheme		198,585	-	198,585	181,531
Total		386,171	-	386,171	355,727
EXPENDITURE ON					
Charitable activities	4				
Playgroup		209,058	-	209,058	210,189
Playscheme		138,415	-	138,415	148,600
Total		347,473	-	347,473	358,789
NET INCOME/(EXPENDITURE)		38,698	-	38,698	(3,062)
RECONCILIATION OF FUNDS					
Total funds brought forward		5,485	-	5,485	8,547
TOTAL FUNDS CARRIED FORWARD		44,183	-	44,183	5,485

The notes form part of these financial statements

FAMILY INFORMATION GROUP

BALANCE SHEET 5TH APRIL 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	9	810	-	810	1,620
CURRENT ASSETS					
Debtors	10	2,488	-	2,488	3,046
Cash at bank and in hand		66,787	-	66,787	28,211
		69,275	-	69,275	31,257
CREDITORS					
Amounts falling due within one year	11	(14,220)	-	(14,220)	(10,604)
NET CURRENT ASSETS		55,055	-	55,055	20,653
TOTAL ASSETS LESS CURRENT LIABILITIES		55,865	-	55,865	22,273
CREDITORS					
Amounts falling due after more than one year	12	(11,682)	-	(11,682)	(16,788)
NET ASSETS		44,183	-	44,183	5,485
FUNDS	14				
Unrestricted funds				44,183	5,485
TOTAL FUNDS				44,183	5,485

The financial statements were approved by the Board of Trustees and authorised for issue on
...29 January 2025... and were signed on its behalf by:


.....
Kathie Whitelock - Trustee


.....
Lorraine Sullivan - Trustee

FAMILY INFORMATION GROUP
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which are as follows:

Fixtures and fittings	20% Straight line
Playgroup equipment	In year of acquisition
Improvements to property	Over period of lease

Taxation

As a charity, Family Information Group is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the General objectives of the charity.

Designated funds are unrestricted funds 'ring fenced' by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2024

2. CHARITABLE ACTIVITIES

	2024 £	2023 £
Donations	<u>818</u>	<u>839</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2024 £	2023 £
Playgroup fees	Activity Playgroup	14,192	16,206
Grants	Playgroup	169,573	156,651
Sundry Income	Playgroup	3,003	500
Grants	Playscheme	198,585	181,531
		<u>385,353</u>	<u>354,888</u>

Grants received, included in the above, are as follows:

	2024 £	2023 £
London Borough of Havering	368,158	317,018
FORE funding	-	5,250
	<u>368,158</u>	<u>322,268</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Playgroup	171,683	37,375	209,058
Playscheme	95,220	43,195	138,415
	<u>266,903</u>	<u>80,570</u>	<u>347,473</u>

5. SUPPORT COSTS

	Management £	Other £	Finance £	Governance costs £	Totals £
Playgroup	33,672	1,565	117	2,021	37,375
Playscheme	41,153	388	-	1,654	43,195
	<u>74,825</u>	<u>1,953</u>	<u>117</u>	<u>3,675</u>	<u>80,570</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There was no remuneration or other benefits paid to the members of the management committee for the year ended 5th April 2024, nor for the year ended 5th April 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5th April 2024 nor for the year ended 5th April 2023.

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2024

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
Direct	7	11
Support	3	3
	<u>10</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	839	-	839
Charitable activities			
Playgroup	168,107	5,250	173,357
Playscheme	181,531	-	181,531
Total	<u>350,477</u>	<u>5,250</u>	<u>355,727</u>
EXPENDITURE ON			
Charitable activities			
Playgroup	204,939	5,250	210,189
Playscheme	148,600	-	148,600
Total	<u>353,539</u>	<u>5,250</u>	<u>358,789</u>
NET INCOME/(EXPENDITURE)	(3,062)	-	(3,062)
RECONCILIATION OF FUNDS			
Total funds brought forward	8,547	-	8,547
TOTAL FUNDS CARRIED FORWARD	<u>5,485</u>	<u>-</u>	<u>5,485</u>

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2024**

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Playgroup equipment £	Fixtures and fittings £	Totals £
COST				
At 6th April 2023 and 5th April 2024	<u>13,200</u>	<u>34,953</u>	<u>30,129</u>	<u>78,282</u>
DEPRECIATION				
At 6th April 2023	<u>13,200</u>	<u>34,953</u>	<u>28,509</u>	<u>76,662</u>
Charge for year	<u>-</u>	<u>-</u>	<u>810</u>	<u>810</u>
At 5th April 2024	<u>13,200</u>	<u>34,953</u>	<u>29,319</u>	<u>77,472</u>
NET BOOK VALUE				
At 5th April 2024	<u>-</u>	<u>-</u>	<u>810</u>	<u>810</u>
At 5th April 2023	<u>-</u>	<u>-</u>	<u>1,620</u>	<u>1,620</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other debtors and prepayments	<u>2,488</u>	<u>3,046</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Bank loans and overdrafts (see note 13)	<u>5,482</u>	<u>5,482</u>
Social security and other taxes	<u>5,933</u>	<u>2,415</u>
Accruals and deferred income	<u>2,805</u>	<u>2,707</u>
	<u>14,220</u>	<u>10,604</u>

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2024	2023
	£	£
Bank loans (see note 13)	<u>11,682</u>	<u>16,788</u>

13. LOANS

An analysis of the maturity of loans is given below:

	2024	2023
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>5,482</u>	<u>5,482</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>5,000</u>	<u>5,000</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>6,682</u>	<u>11,788</u>

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2024**

14. MOVEMENT IN FUNDS

	At 6.4.23 £	Net movement in funds £	At 5.4.24 £
Unrestricted funds			
General Fund	5,485	38,698	44,183
TOTAL FUNDS	<u>5,485</u>	<u>38,698</u>	<u>44,183</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	386,171	(347,473)	38,698
TOTAL FUNDS	<u>386,171</u>	<u>(347,473)</u>	<u>38,698</u>

Comparatives for movement in funds

	At 6.4.22 £	Net movement in funds £	At 5.4.23 £
Unrestricted funds			
General Fund	8,547	(3,062)	5,485
TOTAL FUNDS	<u>8,547</u>	<u>(3,062)</u>	<u>5,485</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	350,477	(353,539)	(3,062)
Restricted funds			
FORE funding	5,250	(5,250)	-
TOTAL FUNDS	<u>355,727</u>	<u>(358,789)</u>	<u>(3,062)</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2024

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.22 £	Net movement in funds £	At 5.4.24 £
Unrestricted funds			
General Fund	8,547	35,636	44,183
TOTAL FUNDS	<u>8,547</u>	<u>35,636</u>	<u>44,183</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	736,648	(701,012)	35,636
Restricted funds			
FORE funding	5,250	(5,250)	-
TOTAL FUNDS	<u>741,898</u>	<u>(706,262)</u>	<u>35,636</u>

FORE funding

This fund was established to cover the costs of employing specific playgroup workers to start the process of taking over CEO duties. The fund was fully utilised during the year.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5th April 2024.

FAMILY INFORMATION GROUP

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Charitable activities		
Donations	818	839
Charitable activities		
Playgroup fees	14,192	16,206
Grants	368,158	338,182
Sundry Income	3,003	500
	385,353	354,888
Total incoming resources	386,171	355,727
EXPENDITURE		
Charitable activities		
Personnel costs	180,832	158,492
Direct expenses	30,035	41,663
Training	4,640	2,385
Premises and utilities	23,713	25,322
Office costs	24,803	25,286
Sundries	2,880	2,597
	266,903	255,745
Support costs		
Management		
Wages	74,825	96,163
Other		
Insurance	1,953	2,509
Finance		
Bank charges	214	433
Bank loan interest	(97)	579
	117	1,012
Governance costs		
Accountancy and legal fees	2,865	2,550
Fixtures and fittings	810	810
	3,675	3,360
Total resources expended	347,473	358,789
Net income/(expenditure)	38,698	(3,062)

This page does not form part of the statutory financial statements

THE FAMILY INFORMATION GROUP

England & Wales - Charity number 282399

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2023
FOR
FAMILY INFORMATION GROUP**

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

FAMILY INFORMATION GROUP
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FOR THE YEAR ENDED 5TH APRIL 2023

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Detailed Statement of Financial Activities	13 to 14

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2023

The trustees present their report with the financial statements of the charity for the year ended 5th April 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are to promote 'the relief of children suffering from any disability or learning difficulty (as defined by the Education Act 1981) and where appropriate the relief of financial hardship of the parent or legal guardian (such expressions shall mean or include the parent(s) or the legal guardian(s) that give comfort to a child in their family home) of such children and in particular but without prejudice to generality of the foregoing'.

The strategies employed to achieve the charity's objectives are to:

- 1) provide, cause to be provided or assist in providing facilities for the treatment, education, training and welfare of the beneficiaries;
- 2) make grants or donations to or for the benefit of the beneficiaries, their parent(s) or legal guardian(s) who are in needy circumstances;
- 3) provide equipment and apparatus for the beneficiaries.

The trustees have not adopted any fresh policy documents during the year.

The charity's two major areas of activity are its Playgroup and Playscheme, when deciding upon the activities that will be carried out the trustees have taken full regard of the Charity Commission's guidance on public benefit.

Significant activities

Playgroup

The Local Authority continued funding during this time enabling us to meet our overheads. Some children who attend have additional needs or disabilities. Places are funded either by 2, 3 and 4 Year old EEE funding, some private fees paid by parents and some children with additional needs are supported through additional Local Authority funding.

Playscheme

FIG has been running successfully during all school holidays - February, April, May, August and October.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

50 children per term attended FIG Playgroup which is always well attended and parent feedback is always positive. We work closely with parents / carers to ensure all children's needs are met adequately. Children attending FIG Playgroup include both mainstream children and those with special needs.

161 children are now on our books for FIG Playschemes. Numbers we are able to provide for during each holiday depend on the amount of funding Havering give us.

The Family Information Group expresses their thanks to the following for providing us with support and funding during this financial year:

Arnold Clark
HAF
Little Lives
Essex Community Foundation
London Catalyst
Civil Roots
London Community Fund
Tysers

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2023

FINANCIAL REVIEW

Principal funding sources

The financial results for the year are set out in the attached accounts. They show a deficit of £3,062 for the year, compared with the deficit of £20,679 for the year ended 5 April 2022. The total reserves at 5 April 2023 were £5,485 compared with £8,547 at 5 April 2022. Total expenditure during the year was £358,789 compared with total expenditure of £325,912 during the year ended 5 April 2022. The increase in income and expenditure was mainly due to the playschemes recommencing.

Reserves policy

The Trustees operate a policy on reserves and consider that it is still appropriate. Family Information Group are to maintain reserves equal to cover 3 months running costs, which may be necessary if the charity has a shortfall in funding. This policy amounts to the charity maintaining approximately £45,000 of free reserves. Current reserves have fallen to £5,485 and FIG is concerned about this. We are therefore continuing to seek further additional core funding from external funders.

Should the charity's funding stream cease, the constitution in place states that 'If, upon the winding up or dissolution of the F.I.G. there remains, after the settling of all its debt and liabilities, any property whatsoever, this shall not be paid to or distributed among the members of the F.I.G. but shall be given or transferred to a charitable organisation with similar objects'.

FUTURE PLANS

Playgroup

FIG continues to provide the 30 hours free Government funded childcare to families and the uptake on this by parents has been very positive to date and future demand is apparent. We will be looking for further funding opportunities to enable us to continue with providing additional projects at FIG.

Playscheme

FIG's Playschemes continue to be in high demand from parents and we anticipate that we will be required to continue to provide these for as many school holidays as possible.

The fundamental plan is to maintain both the Playgroup and Playscheme provisions for the foreseeable future and build upon their success. FIG will seek additional funding in order to do this and continue to implement our cost saving strategies to ensure that expenditure remains low whilst maintaining the high standards of care that we provide.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

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Recruitment and training of trustees

Regular Management Committee meetings are held, which users of the charity are invited to attend. It is at these meetings that new Trustees are recruited, if there is an interest. Elections take place at the Management Committee meetings and for a new trustee to be officially recruited, they must be nominated by one member and then seconded by another.

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FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related Parties and Connected Organisations

The charity has no link with "Related Parties" as defined by the Statement of Recommended Practice and has not combined with any other organisation in the pursuit of its charitable objectives.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

282399

Principal address

Old Ingrebourne School
Taunton Road
Harold Hill
Romford
Essex
RM3 7SU

Trustees

Kathie Whitelock
Lorraine Sullivan
Jolene Harrop
Sunita Webb

The Trustees work with a Management Committee whose members during the year were:

President: Cllr Denis O'Flynn

Other members: Nicola Pell
Peterson Hinds
Lindsey Portsmouth

Independent Examiner

Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Bankers

Lloyds Bank Plc
102 Hilldene Avenue
Romford
Essex
RM3 8DU

Approved by order of the board of trustees on and signed on its behalf
by:

.....
Lorraine Sullivan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FAMILY INFORMATION GROUP**

Independent examiner's report to the trustees of Family Information Group

I report to the charity trustees on my examination of the accounts of Family Information Group (the Trust) for the year ended 5th April 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the ****ERROR - relevant professional body must be completed****, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lee Blunden FCCA CTA

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date:

FAMILY INFORMATION GROUP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	2	839	-	839	319
Charitable activities	3				
Playgroup		168,107	5,250	173,357	153,655
Playscheme		181,531	-	181,531	128,885
Other income		-	-	-	22,374
Total		350,477	5,250	355,727	305,233
EXPENDITURE ON					
Charitable activities	4				
Playgroup		204,939	5,250	210,189	206,707
Playscheme		148,600	-	148,600	119,205
Total		353,539	5,250	358,789	325,912
NET INCOME/(EXPENDITURE)		(3,062)	-	(3,062)	(20,679)
RECONCILIATION OF FUNDS					
Total funds brought forward		8,547	-	8,547	29,226
TOTAL FUNDS CARRIED FORWARD		5,485	-	5,485	8,547

The notes form part of these financial statements

FAMILY INFORMATION GROUP

**BALANCE SHEET
5TH APRIL 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	9	1,620	-	1,620	2,430
CURRENT ASSETS					
Debtors	10	3,046	-	3,046	3,054
Cash at bank and in hand		28,211	-	28,211	40,010
		31,257	-	31,257	43,064
CREDITORS					
Amounts falling due within one year	11	(10,604)	-	(10,604)	(17,364)
NET CURRENT ASSETS		20,653	-	20,653	25,700
TOTAL ASSETS LESS CURRENT LIABILITIES		22,273	-	22,273	28,130
CREDITORS					
Amounts falling due after more than one year	12	(16,788)	-	(16,788)	(19,583)
NET ASSETS		5,485	-	5,485	8,547
FUNDS	14				
Unrestricted funds				5,485	8,547
TOTAL FUNDS				5,485	8,547

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Kathie Whitelock - Trustee

.....
Lorraine Sullivan - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2023**

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which are as follows:

Fixtures and fittings	20% Straight line
Playgroup equipment	In year of acquisition
Improvements to property	Over period of lease

Taxation

As a charity, Family Information Group is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the General objectives of the charity.

Designated funds are unrestricted funds 'ring fenced' by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2023

2. CHARITABLE ACTIVITIES

	2023 £	2022 £
Gifts	(1)	-
Donations	840	319
	<u>839</u>	<u>319</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023 £	2022 £
Playgroup fees	Playgroup	16,206	13,135
Grants	Playgroup	156,651	140,520
Sundry Income	Playgroup	500	-
Grants	Playscheme	181,531	128,885
		<u>354,888</u>	<u>282,540</u>

Grants received, included in the above, are as follows:

	2023 £	2022 £
London Borough of Havering	317,018	257,555
FORE funding	5,250	7,750
	<u>322,268</u>	<u>265,305</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Playgroup	162,095	48,094	210,189
Playscheme	93,650	54,950	148,600
	<u>255,745</u>	<u>103,044</u>	<u>358,789</u>

5. SUPPORT COSTS

	Management £	Other £	Finance £	Governance costs £	Totals £
Playgroup	43,404	1,835	1,012	1,843	48,094
Playscheme	52,759	674	-	1,517	54,950
	<u>96,163</u>	<u>2,509</u>	<u>1,012</u>	<u>3,360</u>	<u>103,044</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2023

6. TRUSTEES' REMUNERATION AND BENEFITS

There was no remuneration or other benefits paid to the members of the management committee for the year ended 5th April 2023, nor for the year ended 5th April 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5th April 2023 nor for the year ended 5th April 2022.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2023	2022
Direct	11	9
Support	3	3
	<u>14</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	319	-	319
Charitable activities			
Playgroup	145,905	7,750	153,655
Playscheme	128,885	-	128,885
Other income	22,374	-	22,374
Total	<u>297,483</u>	<u>7,750</u>	<u>305,233</u>
EXPENDITURE ON			
Charitable activities			
Playgroup	198,957	7,750	206,707
Playscheme	119,205	-	119,205
Total	<u>318,162</u>	<u>7,750</u>	<u>325,912</u>
NET INCOME/(EXPENDITURE)	(20,679)	-	(20,679)
RECONCILIATION OF FUNDS			
Total funds brought forward	29,226	-	29,226
TOTAL FUNDS CARRIED FORWARD	<u>8,547</u>	<u>-</u>	<u>8,547</u>

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2023**

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Playgroup equipment £	Fixtures and fittings £	Totals £
COST				
At 6th April 2022 and 5th April 2023	13,200	34,953	30,129	78,282
DEPRECIATION				
At 6th April 2022	13,200	34,953	27,699	75,852
Charge for year	-	-	810	810
At 5th April 2023	13,200	34,953	28,509	76,662
NET BOOK VALUE				
At 5th April 2023	-	-	1,620	1,620
At 5th April 2022	-	-	2,430	2,430

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors and prepayments	3,046	3,054

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Bank loans and overdrafts (see note 13)	5,482	5,000
Social security and other taxes	2,415	869
Accruals and deferred income	2,707	11,495
	10,604	17,364

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Bank loans (see note 13)	16,788	19,583

13. LOANS

An analysis of the maturity of loans is given below:

	2023	2022
	£	£
Amounts falling due within one year on demand:		
Bank loans	5,482	5,000
Amounts falling between one and two years:		
Bank loans - 1-2 years	5,000	5,000
Amounts falling due between two and five years:		
Bank loans - 2-5 years	11,788	14,583

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2023**

14. MOVEMENT IN FUNDS

	At 6.4.22 £	Net movement in funds £	At 5.4.23 £
Unrestricted funds			
General Fund	8,547	(3,062)	5,485
TOTAL FUNDS	<u>8,547</u>	<u>(3,062)</u>	<u>5,485</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	350,477	(353,539)	(3,062)
Restricted funds			
FORE funding	5,250	(5,250)	-
TOTAL FUNDS	<u>355,727</u>	<u>(358,789)</u>	<u>(3,062)</u>

Comparatives for movement in funds

	At 6.4.21 £	Net movement in funds £	At 5.4.22 £
Unrestricted funds			
General Fund	29,226	(20,679)	8,547
TOTAL FUNDS	<u>29,226</u>	<u>(20,679)</u>	<u>8,547</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	297,483	(318,162)	(20,679)
Restricted funds			
FORE funding	7,750	(7,750)	-
TOTAL FUNDS	<u>305,233</u>	<u>(325,912)</u>	<u>(20,679)</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2023

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.21 £	Net movement in funds £	At 5.4.23 £
Unrestricted funds			
General Fund	29,226	(23,741)	5,485
TOTAL FUNDS	<u>29,226</u>	<u>(23,741)</u>	<u>5,485</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	647,960	(671,701)	(23,741)
Restricted funds			
FORE funding	13,000	(13,000)	-
TOTAL FUNDS	<u>660,960</u>	<u>(684,701)</u>	<u>(23,741)</u>

FORE funding

This fund was established to cover the costs of employing specific playgroup workers to start the process of taking over CEO duties. The fund was fully utilised during the year.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5th April 2023.

FAMILY INFORMATION GROUP

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Charitable activities		
Gifts	(1)	-
Donations	840	319
	839	319
Charitable activities		
Playgroup fees	16,206	13,135
Grants	338,182	269,405
Sundry Income	500	-
	354,888	282,540
Other income		
LBH COVID-19 grant	-	8,000
Job retention scheme	-	14,374
	-	22,374
Total incoming resources	355,727	305,233
EXPENDITURE		
Charitable activities		
Personnel costs	158,492	126,559
Direct expenses	41,663	36,802
Training	2,385	1,177
Premises and utilities	25,322	22,629
Office costs	25,286	25,251
Sundries	2,597	1,482
	255,745	213,900
Support costs		
Management		
Wages	96,163	103,752
Other		
Insurance	2,509	4,438
Finance		
Bank charges	433	502
Bank loan interest	579	-
	1,012	502
Governance costs		
Accountancy and legal fees	2,550	2,510
Fixtures and fittings	810	810
	3,360	3,320

This page does not form part of the statutory financial statements

FAMILY INFORMATION GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2023

	2023 £	2022 £
Total resources expended	358,789	325,912
Net expenditure	<u>(3,062)</u>	<u>(20,679)</u>

This page does not form part of the statutory financial statements

THE FAMILY INFORMATION GROUP

England & Wales - Charity number 282399

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2022
FOR
FAMILY INFORMATION GROUP**

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

FAMILY INFORMATION GROUP
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2022

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Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2022

The trustees present their report with the financial statements of the charity for the year ended 5 April 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are to promote 'the relief of children suffering from any disability or learning difficulty (as defined by the Education Act 1981) and where appropriate the relief of financial hardship of the parent or legal guardian (such expressions shall mean or include the parent(s) or the legal guardian(s) that give comfort to a child in their family home) of such children and in particular but without prejudice to generality of the foregoing'.

The strategies employed to achieve the charity's objectives are to:

- 1) provide, cause to be provided or assist in providing facilities for the treatment, education, training and welfare of the beneficiaries;
- 2) make grants or donations to or for the benefit of the beneficiaries, their parent(s) or legal guardian(s) who are in needy circumstances;
- 3) provide equipment and apparatus for the beneficiaries.

The trustees have not adopted any fresh policy documents during the year.

The charity's two major areas of activity are its Playgroup and Playscheme, when deciding upon the activities that will be carried out the trustees have taken full regard of the Charity Commission's guidance on public benefit.

Significant activities

Playgroup

Playgroup was running as usual after the uncertain times of Covid, though it took time for parents to regain their confidence to send their children back. The Local Authority continued funding during this time enabling us to meet our overheads. FIG was run for around 55 children per term between the ages of 2 and 4 years.

Some children who attend have additional needs or disabilities. Places are funded either by 2, 3 and 4 Year old EEF funding, some private fees paid by parents and some children with additional needs are supported through additional Local Authority funding.

Playscheme

FIG was able to recommence its Playschemes and these ran during the Summer, October and February holidays. Funding was also confirmed for Easter and May.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

55 children per term attended FIG Playgroup when we were able to open. Playgroup is always well attended and parent feedback is always positive. We work closely with parents / carers to ensure all children's needs are met adequately. Children attending FIG Playgroup include both mainstream children and those with special needs.

152 children are now on our books for FIG Playschemes. Numbers we are able to provide for during each holiday depend on the amount of funding Havering give us.

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2022

FINANCIAL REVIEW

Principal funding sources

The financial results for the year are set out in the attached accounts. They show a deficit of £20,679 for the year, compared with the deficit of £17,496 for the year ended 5 April 2021. The total reserves at 5 April 2022 were £8,547 compared with £29,226 at 5 April 2021. Total expenditure during the year was £325,912 compared with total expenditure of £221,337 during the year ended 5 April 2021. The increase in income and expenditure was mainly due to the playschemes recommencing.

Reserves policy

The Trustees operate a policy on reserves and consider that it is still appropriate. Family Information Group are to maintain reserves equal to cover 3 months running costs, which may be necessary if the charity has a shortfall in funding. This policy amounts to the charity maintaining approximately £45,000 of free reserves. Current reserves have fallen to £8,547 and FIG is concerned about this. However, with playschemes currently planned for the whole of the next financial year, we should recoup some of the deficit. In addition to this, we will be seeking further additional core funding from external funders.

Should the charity's funding stream cease, the constitution in place states that 'If, upon the winding up or dissolution of the F.I.G. there remains, after the settling of all its debt and liabilities, any property whatsoever, this shall not be paid to or distributed among the members of the F.I.G. but shall be given or transferred to a charitable organisation with similar objects'.

FUTURE PLANS

Playgroup

FIG continues to provide the 30 hours free Government funded childcare to families and the uptake on this by parents has been very positive to date and future demand is apparent. We will be looking for further funding opportunities to enable us to continue with providing additional projects at FIG.

Playscheme

FIG's Playschemes continue to be in high demand from parents and we anticipate that we will be required to continue to provide these for as many school holidays as possible.

The fundamental plan is to maintain both the Playgroup and Playscheme provisions for the foreseeable future and build upon their success. FIG will seek additional funding in order to do this and continue to implement our cost saving strategies to ensure that expenditure remains low whilst maintaining the high standards of care that we provide.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Family Information Group is an unincorporated charity governed by its constitution dated 4 April 1981 and amended to allow for current governance arrangement on 20 October 1992. It was registered as a charity with the Charity Commission on 12 May 1981. Anyone over the age of 18 wishing to advance the objectives of Family Information Group can become a member of the charity.

Recruitment and training of trustees

Regular Management Committee meetings are held, which users of the charity are invited to attend. It is at these meetings that new Trustees are recruited, if there is an interest. Elections take place at the Management Committee meetings and for a new trustee to be officially recruited, they must be nominated by one member and then seconded by another.

Organisational

Family Information Group officers and Management Committee met regularly during the year to govern the activities of the charity.

A Chief Officer (known as the Chief Executive Officer) is employed to manage the daily operation of the charity and additional personnel are recruited on the approval of Trustees to undertake agreed activities. Volunteers are deployed to support and assist in the achievement of charitable objectives.

Induction and training of new trustees

The charity has a formal policy in place for the induction and training of its new trustees. This is provided through Scope and HAVCO. In addition to this, informal training is available at the regular Management Committee meetings.

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related Parties and Connected Organisations

The charity has no link with "Related Parties" as defined by the Statement of Recommended Practice and has not combined with any other organisation in the pursuit of its charitable objectives.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

282399

Principal address

Old Ingrebourne School
Taunton Road
Harold Hill
Romford
Essex
RM3 7SU

Trustees

Kathie Whitelock
Lorraine Sullivan
Jolene Harrop
Sunita Webb

The Trustees work with a Management Committee whose members during the year were:

President: Cllr Denis O'Flynn

Other members: Nicola Pell
Peterson Hinds
Lindsey Portsmouth

Independent Examiner

Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Bankers

Lloyds Bank Plc
102 Hildene Avenue
Romford
Essex
RM3 8DU

Approved by order of the board of trustees on and signed on its behalf
by:


.....
Lorraine Sullivan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FAMILY INFORMATION GROUP**

Independent examiner's report to the trustees of Family Information Group

I report to the charity trustees on my examination of the accounts of Family Information Group (the Trust) for the year ended 5 April 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of _ which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date: 31 January 2023

FAMILY INFORMATION GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	2	319	-	319	4,105
Charitable activities					
Playgroup		145,905	7,750	153,655	121,310
Playscheme		128,885	-	128,885	-
Other income		22,374	-	22,374	78,426
Total		297,483	7,750	305,233	203,841
EXPENDITURE ON					
Charitable activities	4				
Playgroup		198,957	7,750	206,707	220,887
Playscheme		119,205	-	119,205	450
Total		318,162	7,750	325,912	221,337
NET INCOME/(EXPENDITURE)		(20,679)	-	(20,679)	(17,496)
RECONCILIATION OF FUNDS					
Total funds brought forward		29,226	-	29,226	46,722
TOTAL FUNDS CARRIED FORWARD		8,547	-	8,547	29,226

The notes form part of these financial statements

FAMILY INFORMATION GROUP

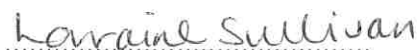
**BALANCE SHEET
5 APRIL 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	9	2,430	-	2,430	3,240
CURRENT ASSETS					
Debtors	10	3,054	-	3,054	179
Cash at bank and in hand		40,010	-	40,010	61,884
		43,064	-	43,064	62,063
CREDITORS					
Amounts falling due within one year	11	(17,364)	-	(17,364)	(16,077)
NET CURRENT ASSETS		25,700	-	25,700	45,986
TOTAL ASSETS LESS CURRENT LIABILITIES		28,130	-	28,130	49,226
CREDITORS					
Amounts falling due after more than one year	12	(19,583)	-	(19,583)	(20,000)
NET ASSETS		8,547	-	8,547	29,226
FUNDS	14				
Unrestricted funds				8,547	29,226
TOTAL FUNDS				8,547	29,226

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:



.....
Kathie Whitelock - Trustee



.....
Lorraine Sullivan - Trustee

The notes form part of these financial statements

FAMILY INFORMATION GROUP
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which are as follows:

Fixtures and fittings	20% Straight line
Playgroup equipment	In year of acquisition
Improvements to property	Over period of lease

Taxation

As a charity, Family Information Group is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the General objectives of the charity.

Designated funds are unrestricted funds 'ring fenced' by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2022**

2. CHARITABLE ACTIVITIES

	2022	2021
	£	£
Donations	319	4,105
	<u>319</u>	<u>4,105</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
Playgroup fees	Playgroup	13,135	8,550
Grants	Playgroup	140,520	112,760
Grants	Playscheme	128,885	-
		<u>282,540</u>	<u>121,310</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
London Borough of Havering	257,555	106,410
FORE funding	7,750	2,000
Edward Gostling	-	4,350
	<u>265,305</u>	<u>112,760</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Playgroup	133,481	73,226	206,707
Playscheme	80,419	38,786	119,205
	<u>213,900</u>	<u>112,012</u>	<u>325,912</u>

5. SUPPORT COSTS

	Management £	Other £	Finance £	Governance costs £	Totals £
Playgroup	66,601	3,503	502	2,620	73,226
Playscheme	37,151	935	-	700	38,786
	<u>103,752</u>	<u>4,438</u>	<u>502</u>	<u>3,320</u>	<u>112,012</u>

FAMILY INFORMATION GROUP
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2022

6. TRUSTEES' REMUNERATION AND BENEFITS

There was no remuneration or other benefits paid to the members of the management committee for the year ended 5th April 2022, nor for the year ended 5th April 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5 April 2022 nor for the year ended 5 April 2021.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2022	2021
Direct	9	8
Support	3	2
	<u>12</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	4,105	-	4,105
Charitable activities			
Playgroup	114,960	6,350	121,310
Other income	78,426	-	78,426
Total	<u>197,491</u>	<u>6,350</u>	<u>203,841</u>
EXPENDITURE ON			
Charitable activities			
Playgroup	218,887	2,000	220,887
Playscheme	450	-	450
Total	<u>219,337</u>	<u>2,000</u>	<u>221,337</u>
NET INCOME/(EXPENDITURE)	(21,846)	4,350	(17,496)
Transfers between funds	4,350	(4,350)	-
Net movement in funds	(17,496)	-	(17,496)
RECONCILIATION OF FUNDS			
Total funds brought forward	46,722	-	46,722
TOTAL FUNDS CARRIED FORWARD	<u>29,226</u>	<u>-</u>	<u>29,226</u>

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2022**

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Playgroup equipment £	Fixtures and fittings £	Totals £
COST				
At 6 April 2021 and 5 April 2022	13,200	34,953	30,129	78,282
DEPRECIATION				
At 6 April 2021	13,200	34,953	26,889	75,042
Charge for year	-	-	810	810
At 5 April 2022	13,200	34,953	27,699	75,852
NET BOOK VALUE				
At 5 April 2022	-	-	2,430	2,430
At 5 April 2021	-	-	3,240	3,240

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Other debtors and prepayments	3,054	179

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Bank loans and overdrafts (see note 13)	5,000	5,000
Social security and other taxes	869	2,577
Accruals and deferred income	11,495	8,500
	17,364	16,077

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2022 £	2021 £
Bank loans (see note 13)	19,583	20,000

13. LOANS

An analysis of the maturity of loans is given below:

	2022 £	2021 £
Amounts falling due within one year on demand:		
Bank loans	5,000	5,000
Amounts falling between one and two years:		
Bank loans - 1-2 years	5,000	5,000
Amounts falling due between two and five years:		
Bank loans - 2-5 years	14,583	15,000

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2022**

14. MOVEMENT IN FUNDS

	At 6.4.21 £	Net movement in funds £	At 5.4.22 £
Unrestricted funds			
General Fund	29,226	(20,679)	8,547
TOTAL FUNDS	29,226	(20,679)	8,547

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	297,483	(318,162)	(20,679)
Restricted funds			
FORE funding	7,750	(7,750)	-
TOTAL FUNDS	305,233	(325,912)	(20,679)

Comparatives for movement in funds

	At 6.4.20 £	Net movement in funds £	Transfers between funds £	At 5.4.21 £
Unrestricted funds				
General Fund	46,722	(21,846)	4,350	29,226
Restricted funds				
Edward Gostling	-	4,350	(4,350)	-
TOTAL FUNDS	46,722	(17,496)	-	29,226

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	197,491	(219,337)	(21,846)
Restricted funds			
FORE funding	2,000	(2,000)	-
Edward Gostling	4,350	-	4,350
	6,350	(2,000)	4,350
TOTAL FUNDS	203,841	(221,337)	(17,496)

FAMILY INFORMATION GROUP
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2022

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.20 £	Net movement in funds £	Transfers between funds £	At 5.4.22 £
Unrestricted funds				
General Fund	46,722	(42,525)	4,350	8,547
Restricted funds				
Edward Gostling	-	4,350	(4,350)	-
TOTAL FUNDS	<u>46,722</u>	<u>(38,175)</u>	<u>-</u>	<u>8,547</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	494,974	(537,499)	(42,525)
Restricted funds			
FORE funding	9,750	(9,750)	-
Edward Gostling	4,350	-	4,350
	<u>14,100</u>	<u>(9,750)</u>	<u>4,350</u>
TOTAL FUNDS	<u>509,074</u>	<u>(547,249)</u>	<u>(38,175)</u>

FORE funding

This fund was established to cover the costs of employing specific playgroup workers to start the process of taking over CEO duties. The fund was fully utilised during the year

Edward Gostling

The fund was established to cover the cost of a new water boiler. The fund was fully utilised during the year.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5 April 2022.

FAMILY INFORMATION GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Charitable activities		
Donations	319	4,105
Charitable activities		
Playgroup fees	13,135	8,550
Grants	<u>269,405</u>	<u>112,760</u>
	282,540	121,310
Other income		
LBH COVID-19 grant	8,000	20,241
Job retention scheme	<u>14,374</u>	<u>58,185</u>
	22,374	78,426
Total incoming resources	305,233	203,841
EXPENDITURE		
Charitable activities		
Personnel costs	126,559	102,824
Direct expenses	36,802	4,860
Training	1,177	595
Premises and utilities	22,629	18,942
Office costs	25,251	19,007
Sundries	<u>1,482</u>	<u>933</u>
	213,900	147,161
Support costs		
Management		
Wages	103,752	64,724
Other		
Insurance	4,438	5,158
Finance		
Bank charges	502	297
Governance costs		
Accountancy and legal fees	2,510	2,538
Fixtures and fittings	810	810
Computer equipment	<u>-</u>	<u>649</u>
	3,320	3,997
Total resources expended	<u>325,912</u>	<u>221,337</u>
Net expenditure	<u>(20,679)</u>	<u>(17,496)</u>

This page does not form part of the statutory financial statements

THE FAMILY INFORMATION GROUP

England & Wales - Charity number 282399

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2021
FOR
FAMILY INFORMATION GROUP**

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

FAMILY INFORMATION GROUP
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FOR THE YEAR ENDED 5TH APRIL 2021

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FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2021

The trustees present their report with the financial statements of the charity for the year ended 5th April 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are to promote 'the relief of children suffering from any disability or learning difficulty (as defined by the Education Act 1981) and where appropriate the relief of financial hardship of the parent or legal guardian (such expressions shall mean or include the parent(s) or the legal guardian(s) that give comfort to a child in their family home) of such children and in particular but without prejudice to generality of the foregoing'.

The strategies employed to achieve the charity's objectives are to:

- 1) provide, cause to be provided or assist in providing facilities for the treatment, education, training and welfare of the beneficiaries;
- 2) make grants or donations to or for the benefit of the beneficiaries, their parent(s) or legal guardian(s) who are in needy circumstances;
- 3) provide equipment and apparatus for the beneficiaries.

The trustees have not adopted any fresh policy documents during the year.

The charity's two major areas of activity are its Playgroup and Playscheme, when deciding upon the activities that will be carried out the trustees have taken full regard of the Charity Commission's guidance on public benefit.

Significant activities

Playgroup

playgroup was closed from April until September 2020 due to Covid. The Local Authority continued funding during this time, enabling us to meet our overheads. When we returned in September, FIG was run for around 55 children per term between the ages of 2 and 4 years.

Some children who attend have additional needs or disabilities. Places are funded either by 2, 3 and 4 Year old EEE funding, some private fees paid by parents and some children with additional needs are supported through additional Local Authority funding.

Playscheme

FIG was unable to run any of its holiday Playschemes due to Covid restrictions. By the beginning of 2021, we did feel in a position with all protocols in place that we could think about running Playscheme again, however Havering Short Breaks were not ready to permit this. FIG foresee that Playschemes will recommence as soon as restrictions allow.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

55 children per term attended FIG Playgroup when we were able to open. Playgroup is always well attended and parent feedback is always positive. We work closely with parents / carers to ensure all children's needs are met adequately. Children attending FIG Playgroup include both mainstream children and those with special needs. We also continued to provide a Speech Project for children requiring such support.

FINANCIAL REVIEW

Principal funding sources

The financial results for the year are set out in the attached accounts. They show a deficit of £17,496 for the year, compared with a surplus of £1,276 for the year ended 5 April 2020. The total reserves at 5 April 2021 were £29,226 compared with £46,722 at 5 April 2020. Total expenditure during the year was £221,337 compared with total expenditure of £341,603 during the year ended 5 April 2020.

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2021

FINANCIAL REVIEW

Reserves policy

The Trustees operate a policy on reserves and consider that it is still appropriate. Family Information Group are to maintain reserves equal to cover 3 months running costs, which may be necessary if the charity has a shortfall in funding. This policy amounts to the charity maintaining approximately £45,000 of free reserves. Current reserves have fallen to £29,226, however FIG is confident that once Playschemes can reopen, we will recoup some of this deficit. In addition to this, we will be seeking further additional core funding from external funders.

Should the charity's funding stream cease, the constitution in place states that 'If, upon the winding up or dissolution of the F.I.G. there remains, after the settling of all its debt and liabilities, any property whatsoever, this shall not be paid to or distributed among the members of the F.I.G. but shall be given or transferred to a charitable organisation with similar objects'.

FUTURE PLANS

Playgroup

FIG continues to provide the 30 hours free Government funded childcare to families and the uptake on this by parents has been very positive to date and future demand is apparent. We will be looking for further funding opportunities to enable us to continue with providing additional projects at FIG.

Playscheme

FIG's Playschemes continue to be in high demand from parents and we anticipate that we will be required to continue to provide these for as many school holidays as possible once Covid restrictions allow.

The fundamental plan is to maintain both the Playgroup and Playscheme provisions for the foreseeable future and build upon their success. FIG will seek additional funding in order to do this and continue to implement our cost saving strategies to ensure that expenditure remains low whilst maintaining the high standards of care that we provide.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Family Information Group is an unincorporated charity governed by its constitution dated 4 April 1981 and amended to allow for current governance arrangement on 20 October 1992. It was registered as a charity with the Charity Commission on 12 May 1981. Anyone over the age of 18 wishing to advance the objectives of Family Information Group can become a member of the charity.

Recruitment and training of trustees

Regular Management Committee meetings are held, which users of the charity are invited to attend. It is at these meetings that new Trustees are recruited, if there is an interest. Elections take place at the Management Committee meetings and for a new trustee to be officially recruited, they must be nominated by one member and then seconded by another.

Organisational

Family Information Group officers and Management Committee met regularly during the year to govern the activities of the charity.

A Chief Officer (known as the Chief Executive Officer) is employed to manage the daily operation of the charity and additional personnel are recruited on the approval of Trustees to undertake agreed activities. Volunteers are deployed to support and assist in the achievement of charitable objectives.

Induction and training of new trustees

The charity has a formal policy in place for the induction and training of its new trustees. This is provided through Scope and HAVCO. In addition to this, informal training is available at the regular Management Committee meetings.

Related Parties and Connected Organisations

The charity has no link with "Related Parties" as defined by the Statement of Recommended Practice and has not combined with any other organisation in the pursuit of its charitable objectives.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

282399

FAMILY INFORMATION GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH APRIL 2021

Principal address

Old Ingrebourne School
Taunton Road
Harold Hill
Romford
Essex
RM3 7SU

Trustees

Kathie Whitelock
Lorraine Sullivan
Jolene Harrop
Sunita Webb

The Trustees work with a Management Committee whose members during the year were:

President: Cllr Denis O'Flynn

Other members: Nicola Pell
Peterson Hinds
Lindsey Portsmouth

Independent Examiner

Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Bankers

Lloyds Bank Plc
102 Hilldene Avenue
Romford
Essex
RM3 8DU

Approved by order of the board of trustees on and signed on its behalf
by:

.....
Lorraine Sullivan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FAMILY INFORMATION GROUP**

Independent examiner's report to the trustees of Family Information Group

I report to the charity trustees on my examination of the accounts of Family Information Group (the Trust) for the year ended 5th April 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lee Blunden FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date:

FAMILY INFORMATION GROUP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	2	4,105	-	4,105	-
Charitable activities	4				
Playgroup		114,960	6,350	121,310	155,646
Playscheme		-	-	-	183,468
Other trading activities	3	-	-	-	3,765
Other income		78,426	-	78,426	-
Total		197,491	6,350	203,841	342,879
EXPENDITURE ON					
Charitable activities	5				
Playgroup		218,887	2,000	220,887	178,001
Playscheme		450	-	450	163,602
Total		219,337	2,000	221,337	341,603
NET INCOME/(EXPENDITURE)		(21,846)	4,350	(17,496)	1,276
Transfers between funds	15	4,350	(4,350)	-	-
Net movement in funds		(17,496)	-	(17,496)	1,276
RECONCILIATION OF FUNDS					
Total funds brought forward		46,722	-	46,722	45,446
TOTAL FUNDS CARRIED FORWARD		29,226	-	29,226	46,722

The notes form part of these financial statements

FAMILY INFORMATION GROUP

**BALANCE SHEET
5TH APRIL 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	10	3,240	-	3,240	-
CURRENT ASSETS					
Debtors	11	179	-	179	5,646
Cash at bank and in hand		61,884	-	61,884	47,290
		62,063	-	62,063	52,936
CREDITORS					
Amounts falling due within one year	12	(16,077)	-	(16,077)	(6,214)
NET CURRENT ASSETS		45,986	-	45,986	46,722
TOTAL ASSETS LESS CURRENT LIABILITIES		49,226	-	49,226	46,722
CREDITORS					
Amounts falling due after more than one year	13	(20,000)	-	(20,000)	-
NET ASSETS		29,226	-	29,226	46,722
FUNDS	15				
Unrestricted funds				29,226	46,722
TOTAL FUNDS				29,226	46,722

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Kathie Whitelock - Trustee

.....
Lorraine Sullivan - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2021**

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which are as follows:

Fixtures and fittings	20% Straight line
Playgroup equipment	In year of acquisition
Improvements to property	Over period of lease

Taxation

As a charity, Family Information Group is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the General objectives of the charity.

Designated funds are unrestricted funds 'ring fenced' by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2021**

2. CHARITABLE ACTIVITIES

	2021	2020
	£	£
Donations	4,105	-

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	765
Room hire	-	3,000
	-	3,765

4. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
		£	£
Playgroup fees	Activity	8,550	7,699
Grants	Playgroup	112,760	147,947
Grants	Playscheme	-	183,468
		121,310	339,114

Grants received, included in the above, are as follows:

	2021	2020
	£	£
London Borough of Havering	106,410	313,148
BBC Children in Need	-	18,267
FORE funding	2,000	-
Edward Gostling	4,350	-
	112,760	331,415

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Playgroup	146,711	74,176	220,887
Playscheme	450	-	450
	147,161	74,176	221,337

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2021

6. SUPPORT COSTS

	Management £	Other £	Finance £	Governance costs £	Totals £
Playgroup	<u>64,724</u>	<u>5,158</u>	<u>297</u>	<u>3,997</u>	<u>74,176</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There was no remuneration or other benefits paid to the members of the management committee for the year ended 5th April 2021, nor for the year ended 5th April 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5th April 2021 nor for the year ended 5th April 2020.

8. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Direct	8	13
Support	2	2
	<u>10</u>	<u>15</u>

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Playgroup	137,379	18,267	155,646
Playscheme	183,468	-	183,468
Other trading activities	3,765	-	3,765
Total	<u>324,612</u>	<u>18,267</u>	<u>342,879</u>
EXPENDITURE ON			
Charitable activities			
Playgroup	159,734	18,267	178,001
Playscheme	163,602	-	163,602
Total	<u>323,336</u>	<u>18,267</u>	<u>341,603</u>
NET INCOME	<u>1,276</u>	<u>-</u>	<u>1,276</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	45,446	-	45,446

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2021**

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>46,722</u>	<u>-</u>	<u>46,722</u>

10. TANGIBLE FIXED ASSETS

	Improvements to property £	Playgroup equipment £	Fixtures and fittings £	Totals £
COST				
At 6th April 2020	13,200	34,304	26,079	73,583
Additions	<u>-</u>	<u>649</u>	<u>4,050</u>	<u>4,699</u>
At 5th April 2021	<u>13,200</u>	<u>34,953</u>	<u>30,129</u>	<u>78,282</u>
DEPRECIATION				
At 6th April 2020	13,200	34,304	26,079	73,583
Charge for year	<u>-</u>	<u>649</u>	<u>810</u>	<u>1,459</u>
At 5th April 2021	<u>13,200</u>	<u>34,953</u>	<u>26,889</u>	<u>75,042</u>
NET BOOK VALUE				
At 5th April 2021	<u>-</u>	<u>-</u>	<u>3,240</u>	<u>3,240</u>
At 5th April 2020	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors and prepayments	<u>179</u>	<u>5,646</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Bank loans and overdrafts (see note 14)	5,000	-
Social security and other taxes	2,577	2,307
Accruals and deferred income	8,500	3,907
	<u>16,077</u>	<u>6,214</u>

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2021**

13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Bank loans (see note 14)	20,000	-

14. LOANS

An analysis of the maturity of loans is given below:

	2021	2020
	£	£
Amounts falling due within one year on demand:		
Bank loans	5,000	-
Amounts falling between one and two years:		
Bank loans - 1-2 years	5,000	-
Amounts falling due between two and five years:		
Bank loans - 2-5 years	15,000	-

15. MOVEMENT IN FUNDS

	At 6.4.20	Net	Transfers	At
	£	movement	between	5.4.21
		in funds	funds	£
		£	£	
Unrestricted funds				
General Fund	46,722	(21,846)	4,350	29,226
Restricted funds				
Edward Gostling	-	4,350	(4,350)	-
TOTAL FUNDS	46,722	(17,496)	-	29,226

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds			
General Fund	197,491	(219,337)	(21,846)
Restricted funds			
FORE funding	2,000	(2,000)	-
Edward Gostling	4,350	-	4,350
	6,350	(2,000)	4,350
TOTAL FUNDS	203,841	(221,337)	(17,496)

FAMILY INFORMATION GROUP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2021**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 6.4.19 £	Net movement in funds £	At 5.4.20 £
Unrestricted funds			
General Fund	45,446	1,276	46,722
TOTAL FUNDS	<u>45,446</u>	<u>1,276</u>	<u>46,722</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	324,612	(323,336)	1,276
Restricted funds			
Playgroup Workers and Expenditure Fund	18,267	(18,267)	-
TOTAL FUNDS	<u>342,879</u>	<u>(341,603)</u>	<u>1,276</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.19 £	Net movement in funds £	Transfers between funds £	At 5.4.21 £
Unrestricted funds				
General Fund	45,446	(20,570)	4,350	29,226
Restricted funds				
Edward Gostling	-	4,350	(4,350)	-
TOTAL FUNDS	<u>45,446</u>	<u>(16,220)</u>	<u>-</u>	<u>29,226</u>

FAMILY INFORMATION GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 5TH APRIL 2021

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	522,103	(542,673)	(20,570)
Restricted funds			
Playgroup Workers and Expenditure Fund	18,267	(18,267)	-
FORE funding	2,000	(2,000)	-
Edward Gostling	4,350	-	4,350
	<u>24,617</u>	<u>(20,267)</u>	<u>4,350</u>
TOTAL FUNDS	<u>546,720</u>	<u>(562,940)</u>	<u>(16,220)</u>

FORE funding

This fund was established to cover the costs of employing specific playgroup workers to start the process of taking over CEO duties. The fund was fully utilised during the year

Edward Gostling

The fund was established to cover the cost of a new water boiler. The fund was fully utilised during the year.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5th April 2021.

FAMILY INFORMATION GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Charitable activities		
Donations	4,105	-
Other trading activities		
Fundraising events	-	765
Room hire	-	3,000
	-	3,765
Charitable activities		
Playgroup fees	8,550	7,699
Grants	112,760	331,415
	121,310	339,114
Other income		
LBH COVID-19 grant	20,241	-
Job retention scheme	58,185	-
	78,426	-
Total incoming resources	203,841	342,879
EXPENDITURE		
Charitable activities		
Personnel costs	102,824	166,718
Direct expenses	4,860	38,461
Training	595	2,144
Premises and utilities	18,942	24,854
Office costs	19,007	22,403
Sundries	933	1,364
	147,161	255,944
Support costs		
Management		
Wages	64,724	77,913
Other		
Insurance	5,158	4,721
Finance		
Bank charges	297	595
Governance costs		
Accountancy and legal fees	2,538	2,430
Fixtures and fittings	810	-
Computer equipment	649	-
	3,997	2,430

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FAMILY INFORMATION GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2021

	2021 £	2020 £
Total resources expended	221,337	341,603
Net (expenditure)/income	<u>(17,496)</u>	<u>1,276</u>

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