

# THIRD ROYAL ELTHAM SCOUT GROUP

England & Wales · Charity number 282362

## Details

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Other names	THIRD ROYAL ELTHAM BOY SCOUT GROUP
Status	Registered
Legal form	Other
Registered	1981-05-05
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Third Royal Eltham Scout Group 98 Sparrows Lane London SE9 2BT
Phone	07557050032
Email	<a href="mailto:andysmith.gsl@gmail.com">andysmith.gsl@gmail.com</a>

## Activities

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**Objects:** PROMOTING THE DEVELOPMENT OF YOUNG PEOPLE UN ACHIEVING THEIR FULL PHYSICAL ITELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** The object of the charity is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of the their local, national and international communities.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** GREENWICH LB
- Greenwich

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£105,804	£72,896	-	-
2024-03-31	£58,203	£50,514	-	-
2023-03-31	£55,707	£89,147	-	-
2022-03-31	£64,371	£70,775	-	-
2021-03-31	£54,195	£77,951	-	-

## Trustees

Name	Role	Appointed
<b>Kevin Andrew Trump</b>	Chair	2018-07-01
Andrew Smith		2015-04-01
Charlotte Brown		2025-09-23
DAWN BURTON		
Jane Ashfield		2024-07-01
Kathy Vercruysse		2024-07-01
Louise Ring		2014-01-31
RUTH FANCETT		
Tim Lofts		2014-01-31

**THIRD ROYAL ELTHAM SCOUT GROUP**

England & Wales - Charity number 282362

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# Accounts

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**3<sup>rd</sup> Royal Eltham Scout Group**

# **Third Royal Eltham Scout Group**

## **TRUSTEE'S ANNUAL REPORT**

**For the period  
1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025**

**98 Sparrows Lane  
New Eltham  
London  
SE9 2BT**

**Charity no. 2823362**

## Names of Charity Trustees\* and helpers who manage the Charity

Trustee Name	Office (if any)	Dates acted (if not for whole year)
Bendy Ashfield	Chair	
Tim Lofts*	Deputy Chair	
Kathy Van de Rijt	Treasurer	
Amanda Jackson-Downie	Group Secretary	
Andy Smith*	Group Scout Leader	
Dawn Burton*	Squirrel Scout Leader / Hall Hires	
Abi Burton	Squirrel Scout Leader	
Darren Goulston	Beaver Scout Leader	
Rachel Thorn	Beaver Scout Leader	
Louise Ring*	Cub Scout Leader	
Tiff Blaylock	Scout Leader	
Alex Jean-Paul	Leader	
Ruth Fancett*		
Mark Gately*		
Kevin Trump*		
Elsbeth Geden	Parent	
Inga Stamer	Parent	
Chris Mangar	Parent	
Debbie Sankey	Parent	

## CHAIR'S REPORT

At the end of my first year as Chair of Third Royal Eltham Scout Group I am immensely proud of everything the Group has achieved, all of which you will hear about in more detail from the Sections themselves. Being invited to some of the events and evenings which sections run has been a real joy, with my particular highlight being the Beavers' Christmas tea party!

As you will all be aware one of the key things that makes our Group so successful is the team of leaders which we have and who give their time so endlessly to run the Section meetings and all the other camps and activities which our young people take part in. To be totally honest I hadn't ever properly considered how much time this takes. Being Chair has opened my eyes to exactly how much time all our leaders contribute to planning and delivering the sessions, so a huge thank you to them all.

The Trustee Board is made up of leaders and parents and works to make sure that everything is in place for our leaders to do what they do so brilliantly. We now have increasing numbers of bookings of the hall outside of scouting use which has continued to cement our financial position following the pandemic. As a Group we have continued to maintain and make improvements to the hall including replacing the front doors, and as anyone who has been here for the last day or so will have noticed, we now have fully working sinks outside at the front and I believe blackout blinds are the next project.

We have also spent money on buying and replacing kit for all sections. Some of this was for when groups go on camps like new alter fires, but we also bought equipment for activities in the hall.

One of the tricky realities of having such a successful Group is the accompanying waiting list! The Trustee Board and leaders have worked to create a policy to manage the waiting list fairly and transparently – and share this with all those on the list and ask them to confirm they still want to be on the list. This sounds a deceptively simple piece of work but was not! Many thanks to Debbie and Tim who have worked really hard on this piece.

One of the Board, Mark Gately, whose association with the Thirds goes back an indecent amount of time has decided to step down from the Board as he has moved further afield. I would like to thank him for all his work over the years and personally for the support he offered when I first started and last autumn, when Andy stepped back from the Group for a short period of time.

My thanks to all those who are on the Trustee board and also gave up their time to support the Group.

Apart from leaders and trustees the other strand of support comes from you as parents and friends of our members and as ever we are really grateful for your ongoing support and help with all our Sections.

Fundamentally we are all here to give our young people incredible opportunities to do things, make friends and have fun. And it is thanks to all these different strands of support that we can and do. I am very much looking forward to hearing more about what they have done over the past year shortly and to the next year of activities, camps and fun!

*Bendy Ashfield*

**Chair**

**Third Royal Eltham Scout Group**

## Reference and Administration

The attached annual accounts for the Group show income above the level that requires external examination. The accounts have been prepared by the Group Treasurer and put before and agreed by the Executive Committee. The accounts are annexed to this report and a scrutinised copy will be lodged with the Charity Commissioner as required.

The land and buildings shown in the accounts are owned by the Group but held in trust for the Group by the Scout Association.

## Structure, Governance and Management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of The Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section Leaders and parent's representation and meets approximately every three months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the new appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## Risk and internal control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would request the use of the buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to Leaders, helpers, supporters and members.** The Group, through the capitation fees contribute to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

**Reduced income from fund-raising.** The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently. The review of the subscriptions is undertaken on a yearly basis.

**Reduction or loss of Leaders.** The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the Group as a whole, then there would have to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 4 to 14 years. If there was a reduction in membership in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section, or in the worst-case scenario, the complete closure of the Group.

The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments.

## Objectives and activities

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise.

The Group Sections meeting on a regular basis not less than once per week during school term time. In addition, they participate in events run and controlled by the Scout District and Scout County. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Achievements and performance**

The Group Scout Leader acknowledges the time and commitment of the Section Leaders together with the contribution of the Group Executive Committee. Whilst these people commit many hours per year to the Group, it does not go unnoticed the myriad of parents that assist on section events, however small that contribution. Without all those small contributions the Group would not function to the present level of success that it enjoys.

## **General Data Protection Guidelines – GDPR**

We do process data provided in the course of running the Group and carrying out activities. We keep personal data in relation to each family and their child in order to provide a contact database: to collect and manage payments; and to be aware of the medical history and conditions to enable us to keep children safe whilst on activities. As part of the safeguarding requirements of the Scout Association we also collect Criminal Records data for adults involved in activities.

## **Arrowhead Explorers**

For ease of management due to their affiliation to The Third Royal Eltham Scout Group, Arrowhead Explorers are included in our accounts but are governed by the District's procedures and are registered with a different charity number to the Group.

Arrowhead are an asset to the Group and provide an essential role of support as young leaders to the Group, with many of its current members having progressed from the Group's Scout section – and indeed, through the Group from Beavers and Cubs. An achievement we are very proud of.

## **Financial Review**

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, reduced pro rata by the fact that lower income is caused by a number of factors, and if that is due to reduced members, this will result in lower running costs.

# Financial Review

The Group Executive has reviewed the reserve policy this year and it was agreed to hold a figure at or about the cost of running the building and insurance for a year without the benefit of members or income. The Group Executive's reserving policy has therefore been calculated on the basis of nil members and the building not being utilised, the reserve is therefore circa £4,000. It is recognised that this figure does not allow for any urgent capital expenditure but it is considered that the risk of nil members and a large urgent capital expenditure is highly unlikely.

## Restricted Reserves

In addition to the general reserve restricted funds are held for each section where monies have been paid for activities that have not yet taken place at the financial year end.

## Investment Policy

The Group's income and expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Declaration

The Trustees declare that they have approved the Trustee Report above.

Signed on behalf of the Charity Trustees:

Signature: .....

Name: .....

Position: .....

Date: .....

# ACCOUNTS

## INCOME AND EXPENDITURE ACCOUNT SUMMARY FOR THE YEAR END 31ST MARCH 2025

<b>Total Funds 2024 ('£)</b>	<b>Balances</b>	<b>General Funds 2025 ('£)</b>	<b>Restricted Funds 2025 ('£)</b>	<b>Total Funds 2025 ('£)</b>
67,769	<b>Total receipts for the year (see page 2)</b>	105,804	0	105,804
50,514	<b>Total payments for the year (see page 3)</b>	72,896	0	72,896
17,255	<b>Net receipts/payments for the year</b>	32,908	0	32,908
9,185	<b>Cash, bank and similar funds brought forward</b>	19,837	3,173	23,010
23,010	<b>Cash, bank and similar funds carried forward</b>	51,918	4,000	55,918
	<b>REPRESENTED BY</b>			
23,010	<b>Monetary assets (see page 4)</b>	51,918	4,000	55,918
23,010		51,918	4,000	55,918

## INCOME FOR THE YEAR ENDED 31ST MARCH 2025

	General Funds 2025 ('£)	Restricted Funds 2025 ('£)	Total Funds 2025 ('£)
<b>MEMBERSHIP</b>			
Group sections	20,497		20,497
Arrowhead	7,212		7,212
	27,709		27,709
<b>GROUP PREMISES</b>			
Use of headquarters by third parties	2,645		2,645
Use of minivan	80		80
	2,725		2,725
<b>ACTIVITIES</b>			
Squirrels	340		340
Beavers	359		359
Cubs	323		323
Scouts	1,360		1,360
Arrowhead	840		840
	3,222		3,222
<b>CAMPS</b>			
Squirrels	65		65
Beavers	455		455
Cubs	2,924		2,924
Scouts	5,908		5,908
Arrowhead	43,554		43,554
	52,906		52,906
<b>FAMILY EVENTS</b>			
Fireworks	2,707		2,707
Family camp	1,856		1,856
	4,562		4,562
<b>FUNDRAISING</b>			
Group fundraising	10,060		10,060
Gift Aid	4,561		4,561
	14,621		14,621
<b>OTHER INCOME</b>			
Admin, equipment etc.	59		59
	59		59
<b>TOTAL INCOME</b>	105,804	0	105,804

## EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2025

	General Funds 2025 ('£)	Restricted Funds 2025 ('£)	Total Funds 2025 ('£)
<b>MEMBERSHIP</b>			
Group sections	8,770		8,770
Arrowhead	3,036		3,036
	11,805		11,805
<b>GROUP PREMISES</b>			
Cleaning	3,620		3,620
Venue maintenance	5,999		5,999
Minibus	1,615		1,615
Insurance	2,481		2,481
Utilities and broadband	2,734		2,734
	16,450		16,450
<b>ACTIVITIES</b>			
Squirrels	839		839
Beavers	501		501
Cubs	542		542
Scouts	2,114		2,114
Arrowhead	1,169		1,169
	5,165		5,165
<b>CAMPS</b>			
Squirrels	4		4
Beavers	189		189
Cubs	2,360		2,360
Scouts	5,171		5,171
Arrowhead	24,888		24,888
	32,612		32,612
<b>FAMILY EVENTS</b>			
Fireworks	1,323		1,323
Family camp	2,056		2,056
	3,380		3,380
<b>OTHER EXPENSES</b>			
Uniforms & badges	1,135		1,135
Admin, equipment etc.	2,350		2,350
	3,485		3,485
<b>TOTAL PAYMENTS</b>	72,896	0	72,896

## STATEMENT OF ASSETS AT 31ST MARCH 2025

Total Funds 2024 (£)	<b>MONETARY ASSETS</b>	General Funds 2025 (£)	Restricted Funds 2025 (£)	Total Funds 2025 (£)
23,010	Barclays current account	51,829	4,000	55,829
0	OSM expense account	89	0	89
<b>23,010</b>		<b>51,918</b>	<b>4,000</b>	<b>55,918</b>

<b>NON-MONETARY ASSETS (held for use by the Charity)</b>		Value 2024	Additions 2025	Depreciation 2025	Value 2025
20,000	Land held in trust by Scout Association Trust Corp.	20,000	0	0	20,000
300,000	Buildings held in trust by Scout Association Trust Corp.	300,000	0	0	300,000
19,638	Minibus purchase in September 2020	19,638	0	1,964	17,674
26,415	Equipment furniture and fittings (insured value)	26,415			28,764
<b>366,053</b>		<b>366,053</b>			<b>366,438</b>

<b>STATEMENT OF RESERVES HELD</b>		General	Restricted	Total
19,837	General group reserve	51,918	0	51,918
3,173	Arrowhead reserve	0	0	0
0	Reserve policy	0	4,000	4,000
<b>23,010</b>	<b>TOTAL RESERVES</b>	<b>51,918</b>	<b>4,000</b>	<b>55,918</b>



**3<sup>rd</sup> Royal Eltham Scout Group**

# **Third Royal Eltham Scout Group**

## **TRUSTEE'S ANNUAL REPORT**

**For the period  
1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025**

**98 Sparrows Lane  
New Eltham  
London  
SE9 2BT**

**Charity no. 2823362**

## Names of Charity Trustees\* and helpers who manage the Charity

Trustee Name	Office (if any)	Dates acted (if not for whole year)
Bendy Ashfield	Chair	
Tim Lofts*	Deputy Chair	
Kathy Van de Rijt	Treasurer	
Amanda Jackson-Downie	Group Secretary	
Andy Smith*	Group Scout Leader	
Dawn Burton*	Squirrel Scout Leader / Hall Hires	
Abi Burton	Squirrel Scout Leader	
Darren Goulston	Beaver Scout Leader	
Rachel Thorn	Beaver Scout Leader	
Louise Ring*	Cub Scout Leader	
Tiff Blaylock	Scout Leader	
Alex Jean-Paul	Leader	
Ruth Fancett*		
Mark Gately*		
Kevin Trump*		
Elsbeth Geden	Parent	
Inga Stamer	Parent	
Chris Mangar	Parent	
Debbie Sankey	Parent	

## CHAIR'S REPORT

At the end of my first year as Chair of Third Royal Eltham Scout Group I am immensely proud of everything the Group has achieved, all of which you will hear about in more detail from the Sections themselves. Being invited to some of the events and evenings which sections run has been a real joy, with my particular highlight being the Beavers' Christmas tea party!

As you will all be aware one of the key things that makes our Group so successful is the team of leaders which we have and who give their time so endlessly to run the Section meetings and all the other camps and activities which our young people take part in. To be totally honest I hadn't ever properly considered how much time this takes. Being Chair has opened my eyes to exactly how much time all our leaders contribute to planning and delivering the sessions, so a huge thank you to them all.

The Trustee Board is made up of leaders and parents and works to make sure that everything is in place for our leaders to do what they do so brilliantly. We now have increasing numbers of bookings of the hall outside of scouting use which has continued to cement our financial position following the pandemic. As a Group we have continued to maintain and make improvements to the hall including replacing the front doors, and as anyone who has been here for the last day or so will have noticed, we now have fully working sinks outside at the front and I believe blackout blinds are the next project.

We have also spent money on buying and replacing kit for all sections. Some of this was for when groups go on camps like new alter fires, but we also bought equipment for activities in the hall.

One of the tricky realities of having such a successful Group is the accompanying waiting list! The Trustee Board and leaders have worked to create a policy to manage the waiting list fairly and transparently – and share this with all those on the list and ask them to confirm they still want to be on the list. This sounds a deceptively simple piece of work but was not! Many thanks to Debbie and Tim who have worked really hard on this piece.

One of the Board, Mark Gately, whose association with the Thirds goes back an indecent amount of time has decided to step down from the Board as he has moved further afield. I would like to thank him for all his work over the years and personally for the support he offered when I first started and last autumn, when Andy stepped back from the Group for a short period of time.

My thanks to all those who are on the Trustee board and also gave up their time to support the Group.

Apart from leaders and trustees the other strand of support comes from you as parents and friends of our members and as ever we are really grateful for your ongoing support and help with all our Sections.

Fundamentally we are all here to give our young people incredible opportunities to do things, make friends and have fun. And it is thanks to all these different strands of support that we can and do. I am very much looking forward to hearing more about what they have done over the past year shortly and to the next year of activities, camps and fun!

*Bendy Ashfield*

**Chair**

**Third Royal Eltham Scout Group**

## Reference and Administration

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The land and buildings shown in the accounts are owned by the Group but held in trust for the Group by the Scout Association.

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- Assisting in the recruitment of leaders and other adult support;
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## Risk and internal control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would request the use of the buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

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The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments.

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## **Achievements and performance**

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## **General Data Protection Guidelines – GDPR**

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## **Arrowhead Explorers**

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Arrowhead are an asset to the Group and provide an essential role of support as young leaders to the Group, with many of its current members having progressed from the Group's Scout section – and indeed, through the Group from Beavers and Cubs. An achievement we are very proud of.

## **Financial Review**

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, reduced pro rata by the fact that lower income is caused by a number of factors, and if that is due to reduced members, this will result in lower running costs.

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## Restricted Reserves

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## Investment Policy

The Group's income and expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Declaration

The Trustees declare that they have approved the Trustee Report above.

Signed on behalf of the Charity Trustees:

Signature: .....

Name: .....

Position: .....

Date: .....

# ACCOUNTS

## INCOME AND EXPENDITURE ACCOUNT SUMMARY FOR THE YEAR END 31ST MARCH 2025

<b>Total Funds 2024 ('£)</b>	<b>Balances</b>	<b>General Funds 2025 ('£)</b>	<b>Restricted Funds 2025 ('£)</b>	<b>Total Funds 2025 ('£)</b>
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23,010	<b>Cash, bank and similar funds carried forward</b>	51,918	4,000	55,918
	<b>REPRESENTED BY</b>			
23,010	<b>Monetary assets (see page 4)</b>	51,918	4,000	55,918
23,010		51,918	4,000	55,918

## INCOME FOR THE YEAR ENDED 31ST MARCH 2025

	General Funds 2025 ('£)	Restricted Funds 2025 ('£)	Total Funds 2025 ('£)
<b>MEMBERSHIP</b>			
Group sections	20,497		20,497
Arrowhead	7,212		7,212
	27,709		27,709
<b>GROUP PREMISES</b>			
Use of headquarters by third parties	2,645		2,645
Use of minivan	80		80
	2,725		2,725
<b>ACTIVITIES</b>			
Squirrels	340		340
Beavers	359		359
Cubs	323		323
Scouts	1,360		1,360
Arrowhead	840		840
	3,222		3,222
<b>CAMPS</b>			
Squirrels	65		65
Beavers	455		455
Cubs	2,924		2,924
Scouts	5,908		5,908
Arrowhead	43,554		43,554
	52,906		52,906
<b>FAMILY EVENTS</b>			
Fireworks	2,707		2,707
Family camp	1,856		1,856
	4,562		4,562
<b>FUNDRAISING</b>			
Group fundraising	10,060		10,060
Gift Aid	4,561		4,561
	14,621		14,621
<b>OTHER INCOME</b>			
Admin, equipment etc.	59		59
	59		59
<b>TOTAL INCOME</b>	105,804	0	105,804

## EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2025

	General Funds 2025 ('£)	Restricted Funds 2025 ('£)	Total Funds 2025 ('£)
<b>MEMBERSHIP</b>			
Group sections	8,770		8,770
Arrowhead	3,036		3,036
	11,805		11,805
<b>GROUP PREMISES</b>			
Cleaning	3,620		3,620
Venue maintenance	5,999		5,999
Minibus	1,615		1,615
Insurance	2,481		2,481
Utilities and broadband	2,734		2,734
	16,450		16,450
<b>ACTIVITIES</b>			
Squirrels	839		839
Beavers	501		501
Cubs	542		542
Scouts	2,114		2,114
Arrowhead	1,169		1,169
	5,165		5,165
<b>CAMPS</b>			
Squirrels	4		4
Beavers	189		189
Cubs	2,360		2,360
Scouts	5,171		5,171
Arrowhead	24,888		24,888
	32,612		32,612
<b>FAMILY EVENTS</b>			
Fireworks	1,323		1,323
Family camp	2,056		2,056
	3,380		3,380
<b>OTHER EXPENSES</b>			
Uniforms & badges	1,135		1,135
Admin, equipment etc.	2,350		2,350
	3,485		3,485
<b>TOTAL PAYMENTS</b>	72,896	0	72,896

## STATEMENT OF ASSETS AT 31ST MARCH 2025

Total Funds 2024 (£)	<b>MONETARY ASSETS</b>	General Funds 2025 (£)	Restricted Funds 2025 (£)	Total Funds 2025 (£)	
23,010	Barclays current account	51,829	4,000	55,829	
0	OSM expense account	89	0	89	
<u>23,010</u>		<u>51,918</u>	<u>4,000</u>	<u>55,918</u>	
<b>NON-MONETARY ASSETS (held for use by the Charity)</b>					
		Value 2024	Additions 2025	Depreciation 2025	Value 2025
20,000	Land held in trust by Scout Association Trust Corp.	20,000	0	0	20,000
300,000	Buildings held in trust by Scout Association Trust Corp.	300,000	0	0	300,000
19,638	Minibus purchase in September 2020	19,638	0	1,964	17,674
26,415	Equipment furniture and fittings (insured value)	26,415			28,764
<u>366,053</u>		<u>366,053</u>			<u>366,438</u>
<b>STATEMENT OF RESERVES HELD</b>					
		General	Restricted	Total	
19,837	General group reserve	51,918	0	51,918	
3,173	Arrowhead reserve	0	0	0	
0	Reserve policy	0	4,000	4,000	
<u>23,010</u>	<b>TOTAL RESERVES</b>	<u>51,918</u>	<u>4,000</u>	<u>55,918</u>	

Scrutineer's Report to the Trustees of the  
Third Royal Eltham Scout Group

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2025

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that the independent examination of them is required under the Charities Act 2011. It is my responsibility to scrutinise the accounts and report to you.

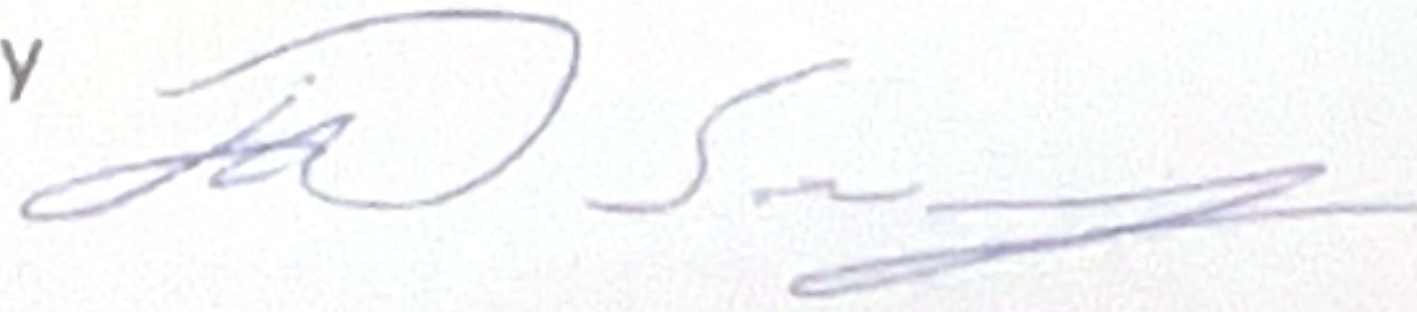
Basis of Scrutineer's Statement

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out before me.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the regulations and constitution.

Name: Mr John Sweeney



Address:

Date : 13<sup>th</sup> June 2025

**THIRD ROYAL ELTHAM SCOUT GROUP**

England & Wales - Charity number 282362

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# Accounts

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## **Third Royal Eltham Scout Group**

### **TRUSTEE'S ANNUAL REPORT**

**For the period**

**1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024**

**98 Sparrows Lane  
New Eltham  
London  
SE9 2BT**

**Charity no. 2823362**

## Names of Charity Trustees\* and helpers who manage the Charity

Trustee Name	Office (if any)	Dates acted (if not for whole year)
Kevin Trump*	Chair	
Tim Lofts*	Deputy Chair	
Kathy Van de Rijt	Treasurer	
Amanda Jackson-Downie*	Group Secretary	
Andy Smith*	Group Scout Leader	
Dawn Burton*	Squirrel Scout Leader / Hall Hires	
Rachel Thorn Darren Goulston	Beaver Scout Leader	
Louise Ring*	Cub Scout Leader	
Sam Whitehead	Assistant Scout Leader	
Ruth Fancett*		
Mark Gately*		
Bendy Ashfield	Parent	
Elspeth Geden	Parent	
Inga Stamer	Parent	
Chris Mangar	Parent	
Debbie Sankey	Parent	

## CHAIR'S REPORT

*Kevin Trump*

**Chair  
Third Royal Eltham Scout Group**

## Reference and Administration

The attached annual accounts for the Group show income above the level that requires external examination. The accounts have been prepared by the Group Treasurer and put before and agreed by the Executive Committee. The accounts are annexed to this report and a scrutinised copy will be lodged with the Charity Commissioner as required.

The land and buildings shown in the accounts are owned by the Group but held in trust for the Group by the Scout Association.

## Structure, Governance and Management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of The Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section Leaders and parent's representation and meets approximately every three months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the new appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## Risk and internal control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would request the use of the buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to Leaders, helpers, supporters and members.** The Group, through the capitation fees contribute to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

**Reduced income from fund-raising.** The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently. The review of the subscriptions is undertaken on a yearly basis.

**Reduction or loss of Leaders.** The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the Group as a whole, then there would have to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 4 to 14 years. If there was a reduction in membership in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section, or in the worst-case scenario, the complete closure of the Group.

The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments.

## **Objectives and activities**

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise.

The Group Sections meeting on a regular basis not less than once per week during school term time. In addition, they participate in events run and controlled by the Scout District and Scout County. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Achievements and performance**

The Group Scout Leader acknowledges the time and commitment of the Section Leaders together with the contribution of the Group Executive Committee. Whilst these people commit many hours per year to the Group, it does not go unnoticed the myriad of parents that assist on section events, however small that contribution. Without all those small contributions the Group would not function to the present level of success that it enjoys.

## **General Data Protection Guidelines – GDPR**

We do process data provided in the course of running the Group and carrying out activities. We keep personal data in relation to each family and their child in order to provide a contact database: to collect and manage payments; and to be aware of the medical history and conditions to enable us to keep children safe whilst on activities. As part of the safeguarding requirements of the Scout Association we also collect Criminal Records data for adults involved in activities.

## **Arrowhead Explorers**

For ease of management due to their affiliation to The Third Royal Eltham Scout Group, Arrowhead Explorers are included in our accounts but are governed by the District's procedures and are registered with a different charity number to the Group.

Arrowhead are an asset to the Group and provide an essential role of support as young leaders to the Group, with many of its current members having progressed from the Group's Scout section – and indeed, through the Group from Beavers and Cubs. An achievement we are very proud of.

## **Financial Review**

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, reduced pro rata by the fact that lower income is caused by a number of factors, and if that is due to reduced members, this will result in lower running costs.

The Group Executive has reviewed the reserve policy this year and it was agreed to hold a figure at or about the cost of running the building and insurance for a year without the benefit of members or income. The Group Executive's reserving policy has therefore been calculated on the basis of nil members and the building not being utilised, the reserve is therefore circa £10,000. It is recognised that this figure does not allow for any urgent capital expenditure but it is considered that the risk of nil members and a large urgent capital expenditure is highly unlikely.

## Restricted Reserves

In addition to the general reserve restricted funds are held for each section where monies have been paid for activities that have not yet taken place at the financial year end.

## Investment Policy

The Group's income and expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or the Scout Association's short term investment service.

## Declaration

The Trustees declare that they have approved the Trustee Report above.

Signed on behalf of the Charity Trustees:

Signature: .....

Name: .....

Position: .....

Date: .....

# ACCOUNTS

## INCOME AND EXPENDITURE ACCOUNT SUMMARY FOR THE YEAR END 31ST MARCH 2024

Total Funds 2023 ('£)	Balances	General Funds 2024 ('£)	Restricted Funds 2024 ('£)	Total Funds 2024 ('£)
55,707	Total receipts for the year (see page 2)	58,203	9,566	67,769
89,147	Total payments for the year (see page 3)	43,836	6,678	50,514
-33,440	Net receipts/payments for the year	14,367	2,888	17,255
42,624	Cash, bank and similar funds brought forward	6,782	2,403	9,185
9,185	Cash, bank and similar funds carried forward	19,837	3,173	23,010
	<b>REPRESENTED BY</b>			
9,185	Monetary assets (see page 4)	19,837	3,173	23,010
9,185		6,782	2,403	9,185

**INCOME FOR THE YEAR ENDED 31ST MARCH 2024**

	General Funds 2024 ('£)	Restricted Funds 2024 ('£)	Total Funds 2024 ('£)
<b>MEMBERSHIP</b>			
Group sections	20,845		20,845
Arrowhead		5,016	5,016
	<u>20,845</u>	<u>5,016</u>	<u>25,861</u>
<b>GROUP PREMISES</b>			
Use of headquarters by third parties	2,750		2,750
Use of minivan	50		50
	<u>2,800</u>		<u>2,800</u>
<b>ACTIVITIES</b>			
Squirrels	154		154
Beavers	719		719
Cubs	846		846
Scouts	2,874		2,874
Arrowhead		1,281	1,281
	<u>4,593</u>	<u>1,281</u>	<u>5,873</u>
<b>CAMPS</b>			
Squirrels	45		45
Beavers	200		200
Cubs	1,620		1,620
Scouts	6,225		6,225
Arrowhead		3,269	3,269
Jamboree & Croatia	1,500		
	<u>9,590</u>	<u>3,269</u>	<u>12,859</u>
<b>FAMILY EVENTS</b>			
Fireworks	3,028		3,028
100 years event	4,757		4,757
Other events	870		870
	<u>8,655</u>		<u>8,655</u>
<b>FUNDRAISING</b>			
General fundraising	1,756		1,756
Gift Aid	5,513		5,513
	<u>7,269</u>		<u>7,269</u>
<b>OTHER INCOME</b>			
Uniforms & badges	507		507
Admin, equipment etc.	3,945		3,945
	<u>4,452</u>		<u>4,452</u>
<b>TOTAL INCOME</b>	<u><u>58,203</u></u>	<u><u>9,566</u></u>	<u><u>67,769</u></u>

**EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2024**

	General Funds 2024 (£)	Restricted Funds 2024 (£)	Total Funds 2024 (£)
<b>MEMBERSHIP</b>			
Group sections	9,203		9,203
Arrowhead		2,479	2,479
	<u>9,203</u>	<u>2,479</u>	<u>11,682</u>
<b>GROUP PREMISES</b>			
Cleaning	3,194		3,194
Venue maintenance	1,585		1,585
Minibus	2,201		2,201
Insurance	3,419		3,419
Utilities and broadband	2,332		2,332
	<u>12,731</u>		<u>12,731</u>
<b>ACTIVITIES</b>			
Squirrels	522		522
Beavers	608		608
Cubs	1,013		1,013
Scouts	2,776		2,776
Arrowhead		2,083	2,083
	<u>4,918</u>	<u>2,083</u>	<u>7,001</u>
<b>CAMPS</b>			
Squirrels	3		3
Beavers	11		11
Cubs	1,759		1,759
Scouts	5,012		5,012
Arrowhead		2,116	2,116
Jamboree & Croatia	1,500		1,500
	<u>8,284</u>	<u>2,116</u>	<u>10,400</u>
<b>FAMILY EVENTS</b>			
Fireworks	930		930
100 years event	4,234		4,234
Other events	191		191
	<u>5,355</u>		<u>5,355</u>
<b>OTHER EXPENSES</b>			
Uniforms & badges	1,913		1,913
Admin, equipment etc.	1,432		1,432
	<u>3,345</u>		<u>3,345</u>
<b>TOTAL PAYMENTS</b>	<u>43,836</u>	<u>6,678</u>	<u>50,514</u>

## STATEMENT OF ASSETS AT 31ST MARCH 2023

Total Funds 2023 (£)	<b>MONETARY ASSETS</b>	General Funds 2024 (£)	Restricted Funds 2024 (£)	Total Funds 2024 (£)
5,755	Barclays current account	19,837	3,173	23,010
0	Cash in hand	0	0	0
3,430	Scout Association Short Term Investment Account	0	0	0
<u>9,185</u>		<u>19,837</u>	<u>3,173</u>	<u>23,010</u>

<b>NON-MONETARY ASSETS (held for use by the Charity)</b>		Value 2023	Additions 2024	Depreciation 2024	Value 2024
20,000	Land held in trust by Scout Association Trust Corp.	20,000	0	0	20,000
300,000	Buildings held in trust by Scout Association Trust Corp.	300,000	0	0	300,000
21,820	Minibus purchase in September 2020	21,820	0	2,182	19,638
3,530	Equipment furniture and fittings (2024 value = insured value)	3,530			26,415
<u>345,350</u>		<u>345,350</u>			<u>366,053</u>

<b>STATEMENT OF RESERVES HELD</b>		General	Restricted	Total
6,782	General reserve in accordance with reserves policy	19,837	0	19,837
2,403	Arrowhead reserve	0	3,173	3,173
<u>9,185</u>	<b>TOTAL RESERVES</b>	<u>19,837</u>	<u>3,173</u>	<u>23,010</u>

**INCOME AND EXPENDITURE ACCOUNT SUMMARY FOR THE YEAR END 31ST MARCH 2024**

<b>Total Funds 2023 ('£)</b>	<b>Balances</b>	<b>General Funds 2024 ('£)</b>	<b>Restricted Funds 2024 ('£)</b>	<b>Total Funds 2024 ('£)</b>
55,707	<b>Total receipts for the year (see page 2)</b>	58,203	9,566	67,769
89,147	<b>Total payments for the year (see page 3)</b>	43,836	6,678	50,514
-33,440	<b>Net receipts/payments for the year</b>	14,367	2,888	17,255
42,624	<b>Cash, bank and similar funds brought forward</b>	6,782	2,403	9,185
9,185	<b>Cash, bank and similar funds carried forward</b>	19,837	3,173	23,010
	<b>REPRESENTED BY</b>			
9,185	<b>Monetary assets (see page 4)</b>	19,837	3,173	23,010
9,185		6,782	2,403	9,185

## INCOME FOR THE YEAR ENDED 31ST MARCH 2024

	General Funds 2024 ('£)	Restricted Funds 2024 ('£)	Total Funds 2024 ('£)
<b>MEMBERSHIP</b>			
Group sections	20,845		20,845
Arrowhead		5,016	5,016
	20,845	5,016	25,861
<b>GROUP PREMISES</b>			
Use of headquarters by third parties	2,750		2,750
Use of minivan	50		50
	2,800		2,800
<b>ACTIVITIES</b>			
Squirrels	154		154
Beavers	719		719
Cubs	846		846
Scouts	2,874		2,874
Arrowhead		1,281	1,281
	4,593	1,281	5,873
<b>CAMPS</b>			
Squirrels	45		45
Beavers	200		200
Cubs	1,620		1,620
Scouts	6,225		6,225
Arrowhead		3,269	3,269
Jamboree & Croatia	1,500		
	9,590	3,269	12,859
<b>FAMILY EVENTS</b>			
Fireworks	3,028		3,028
100 years event	4,757		4,757
Other events	870		870
	8,655		8,655
<b>FUNDRAISING</b>			
General fundraising	1,756		1,756
Gift Aid	5,513		5,513
	7,269		7,269
<b>OTHER INCOME</b>			
Uniforms & badges	507		507
Admin, equipment etc.	3,945		3,945
	4,452		4,452
<b>TOTAL INCOME</b>	58,203	9,566	67,769

## EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2024

	General Funds 2024 (£)	Restricted Funds 2024 (£)	Total Funds 2024 (£)
<b>MEMBERSHIP</b>			
Group sections	9,203		9,203
Arrowhead		2,479	2,479
	9,203	2,479	11,682
<b>GROUP PREMISES</b>			
Cleaning	3,194		1,953
Venue maintenance	1,585		
Minibus	2,201		
Insurance	3,419		3,101
Utilities and broadband	2,332		3,039
	12,731		8,094
<b>ACTIVITIES</b>			
Squirrels	522		
Beavers	608		
Cubs	1,013		
Scouts	2,776		
Arrowhead		2,083	695
	4,918	2,083	695
<b>CAMPS</b>			
Squirrels	3		3
Beavers	11		11
Cubs	1,759		1,759
Scouts	5,012		5,012
Arrowhead		2,116	2,116
Jamboree & Croatia	1,500		1,500
	8,284	2,116	10,400
<b>FAMILY EVENTS</b>			
Fireworks	930		930
100 years event	4,234		4,234
Other events	191		191
	5,355		5,355
<b>OTHER EXPENSES</b>			
Uniforms & badges	1,913		2,891
Admin, equipment etc.	1,432		6,992
	3,345		3,345
<b>TOTAL PAYMENTS</b>	43,836	6,678	50,514

## STATEMENT OF ASSETS AT 31ST MARCH 2023

Total Funds 2023 (£)	<b>MONETARY ASSETS</b>	General Funds 2024 (£)	Restricted Funds 2024 (£)	Total Funds 2024 (£)
5,755	Barclays current account	19,837	3,173	23,010
0	Cash in hand	0	0	0
3,430	Scout Association Short Term Investment Account	0	0	0
<b>9,185</b>		<b>19,837</b>	<b>3,173</b>	<b>23,010</b>

<b>NON-MONETARY ASSETS (held for use by the Charity)</b>		Value 2023	Additions 2024	Depreciation 2024	Value 2024	
20,000	Land held in trust by Scout Association Trust Corp.	20,000	0	0	20,000	
300,000	Buildings held in trust by Scout Association Trust Corp.	300,000	0	0	300,000	
21,820	Minibus purchase in September 2020	21,820	0	?	#VALUE!	Amounts from 2023:
3,530	Equipment furniture and fittings (insurance value)	3,530	0	?	#VALUE!	2,065
<b>345,350</b>		<b>345,350</b>	<b>0</b>	<b>0</b>	<b>345,350</b>	<b>2,920</b>

<b>STATEMENT OF RESERVES HELD</b>		General	Restricted	Total
6,782	General reserve in accordance with reserves policy	19,837	0	19,837
2,403	Arrowhead reserve	0	3,173	3,173
<b>9,185</b>	<b>TOTAL RESERVES</b>	<b>19,837</b>	<b>3,173</b>	<b>23,010</b>

Scrutineer's Report to the Trustees of the  
Third Royal Eltham Scout Group

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2024

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that the independent examination of them is required under the Charities Act 2011. It is my responsibility to scrutinise the accounts and report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out before me.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the regulations and constitution.

Name: Mr John Sweeney, ACCA



Address: Foreign, Commonwealth & Development Office  
Lancaster House  
Stable Yard  
Cleveland Row  
London SW1A 1AA

Date : 2<sup>nd</sup> June 2024

**THIRD ROYAL ELTHAM SCOUT GROUP**

England & Wales - Charity number 282362

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# Accounts

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## **Third Royal Eltham Scout Group**

### **TRUSTEE'S ANNUAL REPORT**

**For the period**

**1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023**

**98 Sparrows Lane  
New Eltham  
London  
SE9 2BT**

**Charity no. 2823362**



## Names of Charity Trustees\* and helpers who manage the Charity

Trustee Name	Office (if any)	Dates acted (if not for whole year)
Kevin Trump*	Chair	
Tim Lofts*	Deputy Chair	
Martyna Simanonyte* Mark Gately*	Treasurer	
Amanda Jackson-Downie*	Group Secretary	
Andy Smith*	Group Scout Leader	
Dawn Burton*	Scout Leader / Hall Hires	
Lorraine Durrant	Beaver Scout Leader	
Louise Ring*	Cub Scout Leader	
Sam Whitehead	Assistant Scout Leader	
Ruth Fancett*		
Bendy Ashfield	Parent	
Elspeth Geden	Parent	
Inga Stamer	Parent	
Chris Mangar	Parent	

## CHAIR'S REPORT

2023 sees the 100 year Centenary celebration of the Third Royal Eltham Scout Group. So much has changed during that time, but one thing that has remained constant is the dedication and commitment of our Group to Scouting and all that the movement represents.

This year we are honoured to have had a number of our Group selected to take part in the International Jamboree to be held in Korea later this year. This in itself is an incredible achievement and demonstrates what can be achieved by young people if they are nurtured, supported and given the opportunity to develop and test themselves.

We also welcome to the family our Avery Squirrel Drey – recently launched and already a wonderful success.

Scouting is more than just turning up once a week to engage in fun activities. It is about providing a friendship group to our young people. A place where they can trust, relax and lose themselves in activities that challenge and develop them. A place where they gain confidence in who they are, and who they are growing into, at a time when it is probably needed the most. A family of sorts. And with that, I would like personally to thank our outstanding Leader and fellow Executive Team, parents, carers and local community for creating and continuing that family.

Without the tireless efforts of these incredible volunteers, our little family would not exist. And of course, to thank the band of young people – our Squirrels, Beavers, Cubs, Scouts and Explorers for providing the laughter, energy, enthusiasm, and inspiration along the way.

*Kevin Trump*

**Chair**  
**Third Royal Eltham Scout Group**

## Reference and Administration

The attached annual accounts for the Group show income above the level that requires external examination. The accounts have been prepared by the Group Treasurer and put before and agreed by the Executive Committee. The accounts are annexed to this report and a scrutinised copy will be lodged with the Charity Commissioner as required.

The land and buildings shown in the accounts are owned by the Group but held in trust for the Group by the Scout Association.

## Structure, Governance and Management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of The Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section Leaders and parent's representation and meets approximately every three months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the new appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## Risk and internal control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment.** The Group would request the use of the buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to Leaders, helpers, supporters and members.** The Group, through the capitation fees contribute to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

**Reduced income from fund-raising.** The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently. The review of the subscriptions is undertaken on a yearly basis.

**Reduction or loss of Leaders.** The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the Group as a whole, then there would have to be a contraction, consolidation or closure of a section or, in the worst-case scenario, the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 14 years. If there was a reduction in membership in a particular section or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section, or in the worst-case scenario, the complete closure of the Group.

The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments.

## **Objectives and activities**

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise.

The Group Sections meeting on a regular basis not less than once per week during school term time. In addition, they participate in events run and controlled by the Scout District and Scout County. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Achievements and performance**

The Group Scout Leader acknowledges the time and commitment of the Section Leaders together with the contribution of the Group Executive Committee. Whilst these people commit many hours per year to the Group, it does not go unnoticed the myriad of parents that assist on section events, however small that contribution. Without all those small contributions the Group would not function to the present level of success that it enjoys.

## **General Data Protection Guidelines – GDPR**

We do process data provided in the course of running the Group and carrying out activities. We keep personal data in relation to each family and their child in order to provide a contact database: to collect and manage payments; and to be aware of the medical history and conditions to enable us to keep children safe whilst on activities. As part of the safeguarding requirements of the Scout Association we also collect Criminal Records data for adults involved in activities.

## **Arrowhead Explorers**

For ease of management due to their affiliation to The Third Royal Eltham Scout Group, Arrowhead Explorers are included in our accounts but are governed by the District's procedures and are registered with a different charity number to the Group.

Arrowhead are an asset to the Group and provide an essential role of support as young leaders to the Group, with many of its current members having progressed from the Group's Scout section – and indeed, through the Group from Beavers and Cubs. An achievement we are very proud of.

## **Financial Review**

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, reduced pro rata by the fact that lower income is caused by a number of factors, and if that is due to reduced members, this will result in lower running costs.

The Group Executive has reviewed the reserve policy this year and it was agreed to hold a figure at or about the cost of running the building and insurance for a year without the benefit of members or income. The Group Executive's reserving policy has therefore been calculated on the basis of nil members and the building not being utilised, the reserve is therefore circa £10,000. It is recognised that this figure does not allow for any urgent capital expenditure but it is considered that the risk of nil members and a large urgent capital expenditure is highly unlikely.

## Restricted Reserves

In addition to the general reserve restricted funds are held for each section where monies have been paid for activities that have not yet taken place at the financial year end.

## Investment Policy

The Group's income and expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or the Scout Association's short term investment service.

## Declaration

The Trustees declare that they have approved the Trustee Report above.

Signed on behalf of the Charity Trustees:

Signature: .....

Name: .....

Position: .....

Date: .....

# ACCOUNTS

## INCOME AND EXPENDITURE ACCOUNT SUMMARY FOR THE YEAR END 31ST MARCH 2023

Total Funds 2022 (£)	Balances	General Funds 2023 (£)	Restricted Funds 2023 (£)	Total Funds 2023 (£)
64,375	Total receipts for the year (see page 2)	49,051	6,657	55,707
70,776	Total payments for the year (see page 3)	82,821	6,326	89,147
-6,401	Net receipts/payments for the year	-33,770	330	-33,440
49,025	Cash, bank and similar funds brought forward	42,624		42,624
42,624	Cash, bank and similar funds carried forward	9,185		9,185
	<b>REPRESENTED BY</b>			
42,624	Monetary assets (see page 4)	6,782	2,403	9,185
42,624		6,782	2,403	9,185

## INCOME FOR THE YEAR ENDED 31ST MARCH 2023

	General Funds 2023 (£)	Restricted Funds 2023 (£)	Total Funds 2023 (£)
<b>Membership Subscriptions</b>	16,131		16,131
Arrowhead Membership Subscriptions		3,291	3,291
Net Membership Subscriptions	16,131	3,291	19,422
 <b>GROUP PREMISES</b>			
Use of headquarters by third parties	6,570		6,570
Use of Van and Equipment	850		850
	7,420		7,420
 <b>ACTIVITIES</b>			
Section camps and activities	2,795		2,795
Beavers	2,063		2,063
Cubs	2,556		2,556
Scouts	2,432		2,432
Explorers		3,365	
 <b>GROUP CAMPS</b>			
Poacher Camp	1,661		1,661
Jamboree	13,370		13,370
	24,876	3,365	28,242
 <b>FUNDRAISING</b>			
General	174		174
Clothing Sales	435		435
	609		609
 <b>INVESTMENT INCOME</b>			
Bank interest received	14		14
 <b>TOTAL INCOME</b>	49,051	6,657	55,707

## EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2023

	General Funds 2023 (£)	Restricted Funds 2023 (£)	Total Funds 2023 (£)
<b>GROUP PREMISES</b>			
Cleaning and Grounds	1,953		1,953
Insurance	3,101		3,101
Trainings	36		36
Utilities and Broadband	3,039		3,039
Hall refurbishment works / refunds	2,660		2,660
	10,790		10,790
<b>ACTIVITIES</b>			
Section activities	695		695
Arrowhead		6,326	
Group Events	2,593		2,593
Group Camps	5,501		5,501
Jamboree	13,695		13,695
Poacher	3,280		3,280
Activities	4,206		4,206
Croatia	150		150
Uniforms and Badges	1,920		1,920
	32,040	6,326	38,366
<b>ADMIN AND TRUSTEE EXPENSES</b>			
Administration	380		380
	380		380
<b>OTHER EXPENSES</b>			
Minibus running costs	2,891		2,891
Capitation Paid to District	6,992		6,992
Hall improvements	1,828		1,828
Improvements - Driveway	19,680		19,680
Improvements - Plumbing	8,220		8,220
	39,611		39,611
<b>TOTAL PAYMENTS</b>	<b>82,821</b>	<b>6,326</b>	<b>89,147</b>

## STATEMENT OF ASSETS AT 31ST MARCH 2023

Total Funds 2022 (£)	<b>MONETARY ASSETS</b>	General Funds 2023 (£)	Restricted Funds 2023 (£)	Total Funds 2023 (£)
39,209	Barclays current account re group	3,352	2,403	5,755
0	Cash in hand	0	0	0
3,415	Scout Association Short Term Investment Account	3,430	0	3,430
<u>42,624</u>		<u>6,782</u>	<u>2,403</u>	<u>9,185</u>

<b>NON-MONETARY ASSETS (held for use by the Charity)</b>		Value 2022	Additions 2023	Depreciation 2023	Value 2023
20,000	Land held in trust by Scout Association Trust Corp.	20,000	0	0	20,000
300,000	Buildings held in trust by Scout Association Trust Corp.	300,000	0	0	300,000
23,885	Minibus purchase in September 2020	23,885	0	2,065	21,820
6,450	Equipment furniture and fittings (insurance value)	6,450	0	2,920	3,530
<u>350,335</u>		<u>350,335</u>	<u>0</u>	<u>4,985</u>	<u>345,350</u>

<b>STATEMENT OF RESERVES HELD</b>		General	Restricted	Total
10,721	General reserve in accordance with reserves policy	6,782	0	6,782
19,680	Scout Hall Driveway and Car Park	0	0	0
8,220	Men's Toilet Refurbishment	0	0	0
2,073	Arrowhead reserve	0	2,403	2,403
1,930	Poacher Camp	0	0	0
<u>42,624</u>	<b>TOTAL RESERVES</b>	<u>6,782</u>	<u>2,403</u>	<u>9,185</u>

## INCOME AND EXPENDITURE ACCOUNT SUMMARY FOR

<b>Total Funds 2022 (£)</b>	<b>Balances</b>
64,375	<b>Total receipts for the year (see page 2)</b>
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42,624	<b>Cash, bank and similar funds carried forward</b>
	<b>REPRESENTED BY</b>
42,624	<b>Monetary assets (see page 4)</b>
<u>42,624</u>	

**R THE YEAR END 31ST MARCH 2023**

<b>General Funds 2023 ('£)</b>	<b>Restricted Funds 2023 ('£)</b>	<b>Total Funds 2023 ('£)</b>
49,051	6,657	55,707
82,821	6,326	89,147
-33,770	330	-33,440
42,624		42,624
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## INCOME FOR THE YEAR ENDED 31ST MARCH 2023

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<b>INVESTMENT INCOME</b>	
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Restricted Funds 2023 ('£)	Total Funds 2023 ('£)
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<hr/>	<hr/>
3,291	19,422
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	850
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3,365	28,242
	174
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	<hr/>
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<hr/>	<hr/>

## EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2023

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	32,040	6,326
<b>ADMIN AND TRUSTEE EXPENSES</b>		
Administration	380	
	<hr/>	
	380	
<b>OTHER EXPENSES</b>		
Minibus running costs	2,891	
Capitation Paid to District	6,992	
Hall improvements	1,828	
Improvements - Driveway	19,680	
Improvements - Plumbing	8,220	
	<hr/>	
	39,611	
<b>TOTAL PAYMENTS</b>	<hr/>	<hr/>
	82,821	6,326

Total Funds  
2023 (£)

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380

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6,992

1,828

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## STATEMENT OF ASSETS AT 31ST MARCH 2023

Total Funds 2022 (£)	<b>MONETARY ASSETS</b>	General Funds 2023 (£)
39,209	Barclays current account re group	5,755
0	Cash in hand	0
3,415	Scout Association Short Term Investment Account	3,430
42,624		9,185

	<b>NON-MONETARY ASSETS (held for use by the Charity)</b>	Value 2022
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350,335		350,335

	<b>STATEMENT OF RESERVES HELD</b>	General
10,721	General reserve in accordance with reserves policy	6,782
19,680	Scout Hall Driveway and Car Park	0
8,220	Men's Toilet Refurbishment	0
2,073	Arrowhead reserve	0
1,930	Poacher Camp	0
42,624	<b>TOTAL RESERVES</b>	6,782

Restricted Funds 2023 (£)	Total Funds 2023 (£)
0	5,755
0	0
0	3,430
<hr/> 0	<hr/> 9,185

Additions 2023	Depreciation 2023	Value 2023
0	0	20,000
0	0	300,000
0	2,065	21,820
0	2,920	3,530
<hr/> 0	<hr/> 4,985	<hr/> 345,350

Restricted	Total
0	6,782
0	0
0	0
2,403	2,403
0	0
<hr/> 2,403	<hr/> 9,185

Scrutineer's Report to the Trustees of the  
Third Royal Eltham Scout Group

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2023

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that the independent examination of them is required under the Charities Act 2011. It is my responsibility to scrutinise the accounts and report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out before me.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the regulations and constitution.

Name: Mr John Sweeney, ACCA



Address: Foreign, Commonwealth & Development Office  
Lancaster House  
Stable Yard  
Cleveland Row  
London SW1A 1AA

Date : 30th January 2024