

**CHARITY REGISTRATION NUMBER: 282212**

**Hatfield Philharmonic Orchestra**  
**Unaudited Financial Statements**  
**31 July 2024**

**JANE WATERS**  
1 Barleycroft Green  
Welwyn Garden City  
Herts  
AL8 6JY

# **Hatfield Philharmonic Orchestra**

## **Financial Statements**

**Year ended 31 July 2024**

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# Hatfield Philharmonic Orchestra

## Trustees' Annual Report

Year ended 31 July 2024

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 July 2024.

### Reference and administrative details

<b>Registered charity name</b>	Hatfield Philharmonic Orchestra
<b>Charity registration number</b>	282212
<b>Principal office</b>	Timbers Cheverells Green Markyate Herts AL3 8RN

### The trustees

Ms J Bedwell  
Mrs C Tewson  
Mrs J Tothill  
Mr R Houghton  
Mrs H Grant  
Miss S Eversden

### Independent examiner

Ms Jane Waters  
1 Barleycroft Green  
Welwyn Garden City  
Herts  
AL8 6JY

### Structure, governance and management

The Hatfield Philharmonic Orchestra performs under the name the de Havilland Philharmonic Orchestra. The charity is an unincorporated society receiving sponsorship from the University of Hertfordshire Arts and subscription income from members and patrons of the orchestra.

The orchestra is managed by a committee of trustees together with assistance from a programming committee and the conductor of the orchestra.

On 20 July 2017 the Trustees set up a subsidiary company, de Havilland Philharmonic Productions Ltd, for the purpose of producing the concerts in order to claim Orchestral Tax Relief on the costs. These accounts are not consolidated into the charity accounts, but all costs incurred by the subsidiary company, excepting Orchestral Tax Relief, are reimbursed directly.

# Hatfield Philharmonic Orchestra

## Trustees' Annual Report *(continued)*

**Year ended 31 July 2024**

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### **Objectives and activities**

The objects of the society are:

- to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects, by any means the trustees see fit, including through the presentation of public concerts and recitals;

- to further such charitable purpose or purposes as the trustees in their absolute discretion shall think fit but in particular through the making of grants and donations.

In addition to public concerts and recitals, the Society encourages community engagement through a variety of methods; a non-exclusive description is provided below.

Membership of the Society is open to anyone over the age of 18 and UHArts advertise the orchestra to all students, music and non-music students alike. Students who are not members of the orchestra may also attend rehearsals and the orchestra will rehearse and programme student compositions for performance at suitable occasions.

Members of the orchestra are available, as appropriate, for photography for publicity purposes and can also be available, either individually or in small groups, for interview purposes, to produce material for publicity and community engagement.

The Society works with artist James Mayhew, to produce an innovative performance, with the aim of engaging children and families with classical music. Our family concert also enables us to work with a local reading group charity. James Mayhew is supported in his school engagement activities by the orchestra through provision of funds and advice as appropriate.

### **Achievements and performance**

The orchestra rehearses for and performs 7 concerts during the academic year, the concerts taking place at the Weston Auditorium at the University of Hertfordshire. The concerts are usually reasonably attended, in particular the two concerts in November together with the illustrator James Mayhew.

### **Financial review**

The orchestra benefits from sponsorship for all its concerts from the University of Hertfordshire, Arts department, and this income together with subscription income, income from orchestra patrons and the claiming of gift-aid and orchestra tax relief means that the orchestra usually breaks even over the year. In the 23/24 year the orchestra made a small profit of £1,620 (22/23: a loss of £5,025).

The orchestra maintains funds of £49,137 (2023: £47,517) to subsidise future concerts in the event of a change in funding. As in the prior year University of Hertfordshire, Arts subsidises the orchestra such that the orchestra receives £2,000 (2022: £2,000) in fixed funding per concert plus a percentage of the ticket sales. The Orchestra are grateful that the University have confirmed an increase in ticket funding to £3,000 per concert for the 24/25 Season.

# Hatfield Philharmonic Orchestra

## Trustees' Annual Report *(continued)*

Year ended 31 July 2024

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The trustees' annual report was approved on 7 November 2024 and signed on behalf of the board of trustees by:



Ms J Bedwell  
Trustee



Mr R Houghton  
Trustee



# Hatfield Philharmonic Orchestra

## Independent Examiner's Report to the Trustees of Hatfield Philharmonic Orchestra

**Year ended 31 July 2024**

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I report to the trustees on my examination of the financial statements of Hatfield Philharmonic Orchestra ('the charity') for the year ended 31 July 2024.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ms Jane Waters

Independent Examiner

1 Barleycroft Green  
Welwyn Garden City  
Herts  
AL8 6JY

7 November 2024

# Hatfield Philharmonic Orchestra

## Statement of Financial Activities

Year ended 31 July 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	4	22,516	—	22,516	17,141
Charitable activities	5	425	—	425	277
Investment income	6	386	—	386	140
Other income	7	11,065	—	11,065	7,593
<b>Total income</b>		<u>34,392</u>	<u>—</u>	<u>34,392</u>	<u>25,151</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	32,772	—	32,772	30,176
<b>Total expenditure</b>		<u>32,772</u>	<u>—</u>	<u>32,772</u>	<u>30,176</u>
<b>Net income/(expenditure) and net movement in funds</b>		<u>1,620</u>	<u>—</u>	<u>1,620</u>	<u>(5,025)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		45,399	2,118	47,517	52,542
<b>Total funds carried forward</b>		<u>47,019</u>	<u>2,118</u>	<u>49,137</u>	<u>47,517</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 14 form part of these financial statements.

# Hatfield Philharmonic Orchestra

## Statement of Financial Position

31 July 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Investments	14	2	2
<b>Current assets</b>			
Debtors	15	13,366	12,875
Cash at bank and in hand		35,769	34,640
		<u>49,135</u>	<u>47,515</u>
<b>Net current assets</b>		49,135	47,515
<b>Total assets less current liabilities</b>		<u>49,137</u>	<u>47,517</u>
<b>Funds of the charity</b>			
Restricted funds		2,118	2,118
Unrestricted funds		47,019	45,399
<b>Total charity funds</b>	16	<u>49,137</u>	<u>47,517</u>

These financial statements were approved by the board of trustees and authorised for issue on 7 November 2024, and are signed on behalf of the board by:



Ms J Bedwell  
Trustee



Mr R Houghton  
Trustee

The notes on pages 8 to 14 form part of these financial statements.



# Hatfield Philharmonic Orchestra

## Statement of Cash Flows

Year ended 31 July 2024

	2024 £	2023 £
<b>Cash flows from operating activities</b>		
Net income/(expenditure)	1,620	(5,025)
<i>Adjustments for:</i>		
Other interest receivable and similar income	(386)	(140)
Interest payable and similar charges	–	111
<i>Changes in:</i>		
Trade and other debtors	(491)	(1,745)
Cash generated from operations	743	(6,799)
Interest paid	–	(111)
Interest received	386	140
Net cash from/(used in) operating activities	<u>1,129</u>	<u>(6,770)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	1,129	(6,770)
<b>Cash and cash equivalents at beginning of year</b>	34,640	41,410
<b>Cash and cash equivalents at end of year</b>	<u>35,769</u>	<u>34,640</u>

The notes on pages 8 to 14 form part of these financial statements.

# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements

Year ended 31 July 2024

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Timbers, Cheverells Green, Markyate, Herts, AL3 8RN.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

The accounts are prepared on a going concern basis. The Trustees consider that there are no material uncertainties that cast significant doubt on the charity's ability to continue as a going concern.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Significant judgements

The Trustees consider that the judgements (apart from those involving estimations) that management have made in the process of applying the entity's accounting policies have no significant effect on the amounts recognised in the financial statements.

##### Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The Trustees consider that the key assumptions and other sources of estimation uncertainty have no significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

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### 3. Accounting policies *(continued)*

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.
- income from tax relief is recognised in the year to which it relates.



# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements (continued)

Year ended 31 July 2024

### 3. Accounting policies (continued)

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

### 4. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
<b>Sponsorship</b>				
UH Arts Income	22,516	22,516	17,141	17,141

### 5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Income from sale of programmes	425	425	277	277

# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements (continued)

Year ended 31 July 2024

### 6. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	386	386	140	140

### 7. Other income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Members subscriptions	9,255	9,255	6,259	6,259
Patron subscriptions	30	30	158	158
Gift aid	1,780	1,780	1,176	1,176
	<u>11,065</u>	<u>11,065</u>	<u>7,593</u>	<u>7,593</u>

### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Rehearsing for and performing concerts	32,737	32,737	29,230	29,230
Support costs	35	35	946	946
	<u>32,772</u>	<u>32,772</u>	<u>30,176</u>	<u>30,176</u>

### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Rehearsing for and performing concerts	32,737	—	32,737	29,230
Governance costs	—	35	35	946
	<u>32,737</u>	<u>35</u>	<u>32,772</u>	<u>30,176</u>

### 10. Analysis of support costs

	Total 2024	Total 2023
	£	£
Finance costs	—	111

### 11. Independent examination fees

No fees were charged by the Independent Examiner.

### 12. Staff costs



# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

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### 12. Staff costs *(continued)*

The average head count of employees during the year was Nil (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

### 14. Investments

	Shares in group undertaking s £
Cost or valuation At 1 August 2023 and 31 July 2024	2
Impairment At 1 August 2023 and 31 July 2024	—
Carrying amount At 31 July 2024	2
At 31 July 2023	2

All investments shown above are held at valuation.

### 15. Debtors

	2024 £	2023 £
Other debtors	13,366	12,875

The debtors mainly relate to amounts owed by de Havilland Philharmonic Productions Ltd in relation the Orchestra Tax Relief.

# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements (continued)

Year ended 31 July 2024

### 16. Analysis of charitable funds

#### Unrestricted funds

	At 1 August 2023	Income £	Expenditure £	At 31 July 2024 £
General funds	45,399	34,392	(32,772)	47,019

	At 1 August 2022	Income £	Expenditure £	At 31 July 2023 £
General funds	50,424	25,151	(30,176)	45,399

#### Restricted funds

	At 1 August 2023	Income £	Expenditure £	At 31 July 2024 £
R Kitchenman Fund	1,800	—	—	1,800
J Mayhew Fund	318	—	—	318
	<u>2,118</u>	<u>—</u>	<u>—</u>	<u>2,118</u>

	At 1 August 2022	Income £	Expenditure £	At 31 July 2023 £
R Kitchenman Fund	1,800	—	—	1,800
J Mayhew Fund	318	—	—	318
	<u>2,118</u>	<u>—</u>	<u>—</u>	<u>2,118</u>

### 17. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	<u>47,019</u>	<u>2,118</u>	<u>49,137</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	<u>45,399</u>	<u>2,118</u>	<u>47,517</u>

# Hatfield Philharmonic Orchestra

## Notes to the Financial Statements (continued)

Year ended 31 July 2024

### 18. Financial instruments

The carrying amount for each category of financial instrument is as follows:

	2024 £	2023 £
<b>Financial assets that are debt instruments measured at amortised cost</b>		
Financial assets that are debt instruments measured at amortised cost	<u>49,137</u>	<u>47,515</u>

### 19. Analysis of changes in net debt

	At 1 Aug 2023 £	Cash flows £	At 31 Jul 2024 £
Cash at bank and in hand	<u>34,640</u>	<u>1,129</u>	<u>35,769</u>

### 20. Related parties

The Charity has a 100% subsidiary, De Havilland Philharmonic Productions Limited. This company was set up for the express purpose of claiming Orchestra Tax Relief ("OTR") on all concert production costs. In order to facilitate this the Charity loans a maximum of £7,000 per concert to DHP Productions Ltd to fund the costs of each concert. At the end of the year an amount equalling the total cost of the concerts less any OTR is billed to the Charity. In this year the amount billed to the Charity was £32,737 (2023 £28,948). DHP Production Ltd then makes the claim for relief leaving the subsidiary company with no profit or loss. The OTR receivable is £9,255 (2023 £9,276).