

# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date       Period end date

Charity name

Charity No  
(if any)

## Objectives and Activities

	<b>SORP reference</b>	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	<b>SORP reference</b>	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	<b>SORP reference</b>	
Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

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**Full name(s)**

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**Position (eg Secretary,  
Chair, etc)**

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**Date**

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Coxheath Scout Group  
Profit and Loss Account  
Year ended 31/03/2024

	2023/24	2022/23
<b>Income</b>		
Subscriptions	24,080	17,895
Scout Hall Hire	4,982	5,519
Fundraising	2,980	2,093
Donations	552	94
Grants	-	15,866
<i>Misc</i>		
Minibus Hire and contribution to petrol	786	875
Equipment hire	-	100
Family camp	506	1,161
Other income	174	-
	1,466	2,136
<b>Total Income</b>	<b>34,060</b>	<b>43,603</b>
<b>Expenditure</b>		
<i>Scout Hall Costs</i>		
Cleaner and Cleaning Materials	1,026	886
Land Rental	25	25
General Repairs and Maintenance	22,643	3,689
Refuse Disposal	460	-
New benches	-	800
Insurance	1,068	995
<i>Utilities</i>		
Light and Heat	6,658	2,780
Water	251	323
	32,131	9,498
<i>Scouting expenditure</i>		
Squirrels	602	1,340
Beaver	738	502
Cubs	464	621
Scouts	499	217
Camps	-429	376
Equipment	1,037	1,311
Other group activities	471	726
Capitation	6,724	5,768
First Aid (PPE and coronavirus related expenditure)	32	129
Roundhouse	-	42
Badges	1,687	1,800
Flags, flagpoles and storage bags	-	770
Misc	68	30
Donations	3,056	1,752
AGM	41	75
Fireworks	75	453
Group campfire	34	76
Xmas bowling	516	156
Xmas carols	85	73
Leaders evening	-	109
Gifts	435	491
Group uniform	1,347	715
Training	40	180
Poppy wreaths - Remembrance Sunday	28	28
	17,550	17,740
<i>Minibus expenditure</i>		
Tax, permits and insurance	1,321	1,025
Repairs and MOT	1,245	92
Signwriting	130	262
Fuel	185	50
Parking	10	-
Profit on disposal of trailer	-1,400	-
Depreciation	3,290	1,620
	4,781	3,049
<i>Administrative costs</i>		
PPS	83	73
<b>Total Expenditure</b>	<b>54,545</b>	<b>30,360</b>
<b>Loss/Profit for the year</b>	<b>-£20,485</b>	<b>£13,243</b>

## **Independent examiner's report to the trustees of the Coxheath Scout Troop**

I report to the trustees on my examination of the accounts of the Coxheath Scout Troop for the year ended 31<sup>st</sup> March 2024

### **Responsibilities and basis of report**

As the charity trustees of the Coxheath Scout Troop you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Coxheath Scout Troop accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Coxheath Scout Troop as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Hall FCA

Fellow of the Institute of Chartered Accountants in England & Wales

Address: Nexus Business Centre,  
19-21 Albion Place,  
Maidstone,  
ME14 5DY

Date: 2<sup>nd</sup> August 2024