

Trustees' Annual Report

For the period

From (start date) to end date

Section A

Reference and administration details

Charity name	<input type="text" value="Coxheath Scout Group"/>
Other names the charity is known by	<input type="text"/>
Registered charity number (if any)	<input type="text" value="2"/> <input type="text" value="8"/> <input type="text" value="2"/> <input type="text" value="1"/> <input type="text" value="2"/> <input type="text" value="3"/>
HQ registration number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Charity's principal address	<input type="text" value="The Scout Hut, Westerhill road, Coxheath"/> <input type="text"/> <input type="text"/> <input type="text" value="Postcode"/> <input type="text" value="M"/> <input type="text" value="E"/> <input type="text" value="1"/> <input type="text" value="7"/> <input type="text" value="4"/> <input type="text" value="D"/> <input type="text" value="H"/>

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rob Cox	Chair	
2	Sharon Mayhew	Treasurer	
3	Jodie Crane	Secretary	
4	Geoff Cooke		
5	Alex Foster		
6	Andy Hughes		
7	Paul Emery		
8	Juliet Hazebroek		
9	Jenny Stanbury		
10	Trudy Maxted		
11	Diana Bray		
12	Sofi Mallon		

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	<input type="text" value="Association. They consist of a royal Charter, which in turn gives authority to the Bye Laws of the association and The Policy, Organisation and Rules of The Scout (e.g. trust)"/>
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How the charity is constituted (e.g. trust, association, company)	<input type="text" value="The Group is a trust established under its rules which are common to all Scouts."/>
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Trustee selection methods (e.g. appointed by, elected by)	<input type="text" value="The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association."/>
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Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional Policies and procedures adopted for: manage them	<input type="text" value="The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate."/> <input type="text" value="The Committee consists of 3 independent representatives,"/>
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Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every two months.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar

Section C

Objectives and activities

out in its governing document

Care - we support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

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Section E	Financial Review
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reserves	Reserves Policy sum equivalent to 6 months running costs, circa £1500 grants recieved
Quantify and explain any designations	

Details of any funds materially in deficit (circumstances plus steps to eliminate)	
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Further financial review details (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• the charity’s principal sources of funds• how expenditure has supported the key<ul style="list-style-type: none">• investment policy and objectives;	<p>considers the cash flow requirements.</p> <p>Investment Policy societies.</p>
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Section F	Other Optional Information
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Plans for future periods (details of any	
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Section G	Declaration
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The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)	<div></div> <div></div>
Full name(s)	<div></div> <div></div>
Position (eg Secretary, Chair)	<div></div> <div></div>
Date	<div><div>D</div><div>D</div><div>M</div><div>M</div><div>Y</div><div>Y</div></div>

Coxheath Scout Group
Profit and Loss Account
Year ended 31/03/2021

	2020/21	2019/20
Income		
Subscriptions	9,652	14,296
Contribution to capitation	371	-
Scout Hall Hire	3,301	5,277
Fundraising	5,947	2,093
Donations	-	100
Grants	28,051	-
<i>Misc</i>		
Minibus Hire and contribution to petrol	-	591
Camps	-	-
	0	591
Total Income	£47,322	£22,357
Expenditure		
<i>Scout Hall Costs</i>		
Cleaner and Cleaning Materials	131	822
Land Rental	25	25
General Repairs and Maintenance	314	3,081
Redecoration of exterior	800	-
New roof	11,929	-
New tables/New floor	-	545
Insurance	871	807
<i>Utilities</i>		
Light and Heat	588	1,412
Water	266	228
	14,924	6,920
<i>Scouting expenditure</i>		
Beaver	20	240
Cubs	-	276
Scouts	192	308
Camps	715	285
Other group activities	55	260
Capitation	3,713	4,559
PPE and coronavirus related expenditure	1,017	-
Archery and rifle shooting equipment etc.	-	342
Badges	542	1,180
Misc	10	132
Donations	2,200	500
Xmas bowling	-	605
Gifts	322	255
Group uniform	156	383
Training	40	245
Poppy wreaths - Remembrance Sunday	20	20
	9,002	9,590
<i>Minibus expenditure</i>		
Tax, permits and insurance	(111)	860
Repairs and MOT	-	654
Fuel	-	120
	(111)	1,634
<i>Administrative costs</i>		
PPS	73	79
Total Expenditure	23,888	18,223
Profit for the year	£ 23,434	£4,134

Independent examiner's report to the trustees of the Coxheath Scout Troop

I report to the trustees on my examination of the accounts of the Coxheath Scout Troop for the year ended 31st March 2021

Responsibilities and basis of report

As the charity trustees of the Coxheath Scout Troop you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Coxheath Scout Troop accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Coxheath Scout Troop as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Hall FCA

Fellow of the Institute of Chartered Accountants in England & Wales

Address: Springfield House
Sandling Road
Maidstone
Kent
ME14 2LP

Date: 7th September 2021