

COXHEATH SCOUT GROUP

England & Wales - Charity number 282123

Details

Other names COXHEATH - MAIDSTONE SCOUT GROUP

Status Registered

Legal form Other

Registered 1981-03-18

Register [View on the Charity Commission register](#)

Contact

Address Amsbury Cottage
Amsbury Road
Hunton
Maidstone
ME15 0QH

Phone 07889524013

Email geoffbch@gmail.com

Activities

Objects: THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE THE PRINCIPLES OF DISCIPLINE LOYALTY AND GOOD CITIZENSHIP.

Activities: Scout group - Scouts, Cubs, Beavers and Squirrels

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£44,771	£30,133	-	-
2024-03-31	£34,060	£54,545	-	-
2023-03-31	£43,603	£30,360	-	-
2022-03-31	£32,749	£27,481	-	-
2021-03-31	£47,322	£23,888	-	-

Trustees

Name	Role	Appointed
Robert Simon Cox	Chair	2018-09-07
Alex Foster		2018-05-20
Andrew Hughes		2018-05-20
Angela Maryon		2024-12-18
GEOFFREY DUNCAN COOKE		2011-03-31
Jennifer Christine Stanbury		2018-09-07
Juliet Carolyn Hazebroek		2018-09-07
Paul Emery		2025-10-04
Rachel Mcara		2024-12-18
SHARON MAYHEW BSC ACA		2011-03-31
Sofi Mallon		2018-09-07
Trudy Ann Maxted		2025-10-04

COXHEATH SCOUT GROUP

England & Wales - Charity number 282123

Accounts

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	5	2	2	5
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Section A

Reference and administration details

Charity name

Coxheath Scout Group

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

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Charity's principal address

The Scout Hut							
Westerhill road							
Coxheath, Maidstone							
Postcode	M	E	1	7	4	D	H

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rob Cox	Chair	
2	Sharon Mayhew	Treasurer	
3	Angela Maryon	Secretary	
4	Geoff Cooke		
5	Alex Foster		
6	Jenny Stanbury		
7	Juliet Hazebroek		
8	Rachel Mcara		
9	Paul Emery		
10	Trudy Maxted		
11	Andy Hughes		
12			
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15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

1 LT700001 (14 September 2024)

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including 3 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3 months.

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
 Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
 As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £10K

The Group held reserves of approximately £25K against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

The Group's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream bank.

Section F Other Optional Information


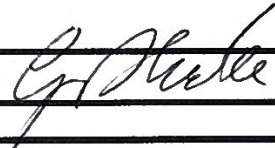
Plans for future periods (details of any significant activities planned to achieve them)

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alex Foster	Geoffrey Cooke
Position (eg Secretary, Chair)	Trustee	Trustee
Date	2 0 2 4	

Coxheath Scout Group
Profit and Loss Account
Year ended 31/03/2025

	2024/25	2023/24
Income		
Subscriptions	27,800	24,080
Scout Hall Hire	5,157	4,982
Fundraising	1,398	2,980
Donations	7,600	552
Grants	942	-
<i>Misc</i>		
Minibus Hire and contribution to petrol	696	786
Family camp	1,178	506
Other income	-	174
	1,874	1,466
Total Income	44,771	34,060
Expenditure		
<i>Scout Hall Costs</i>		
Cleaner and Cleaning Materials	1,123	1,026
Land Rental	25	25
General Repairs and Maintenance	1,136	22,643
Refuse Disposal	509	460
Insurance	1,163	1,068
<i>Utilities</i>		
Light and Heat	1,877	6,658
Water	219	251
	6,052	32,131
<i>Scouting expenditure</i>		
Squirrels	300	602
Beaver	365	738
Cubs	407	464
Scouts	558	499
Camps	1,217	(429)
Equipment	704	1,037
Other group activities	1,376	471
Capitation	9,381	6,724
First Aid	46	32
Badges	2,225	1,687
Misc	49	68
Donations	198	3,056
AGM	(24)	41
Fireworks	3	75
Group campfire	77	34
Xmas bowling	296	516
Xmas carols	55	85
Leaders evening	119	-
Gifts	449	435
Group uniform	470	1,347
Training	0	40
Poppy wreaths - Remembrance Sunday	28	28
	18,299	17,550
<i>Minibus expenditure</i>		
Tax, permits and insurance	1,489	1,321
Repairs and MOT	737	1,245
Signwriting	-	130
Fuel	168	185
Parking	9	10
Profit on disposal of trailer	-	(1,400)
Depreciation	3,290	3,290
	5,693	4,781
<i>Administrative costs</i>		
PPS	89	83
Total Expenditure	30,133	54,545
Profit/(Loss) for the year	£14,638	£(20,485)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Coxheath Scout Group

On accounts for the year
ended

31 March 2025

Charity no
(if any) 282123

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Laura Hulme*

Date: 26 September 2025

Name: Laura Hulme FCA

Relevant professional
qualification(s) or body
(if any):

Fellow of the Institute of Chartered Accountants in England & Wales

Address:

41 Waldron Drive

Loose

ME15 9TH

COXHEATH SCOUT GROUP

England & Wales - Charity number 282123

Accounts

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)		
---------------------	--	--

Position (eg Secretary, Chair, etc)		
--	--	--

Date	
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Coxheath Scout Group
Profit and Loss Account
Year ended 31/03/2024

	2023/24	2022/23
Income		
Subscriptions	24,080	17,895
Scout Hall Hire	4,982	5,519
Fundraising	2,980	2,093
Donations	552	94
Grants	-	15,866
<i>Misc</i>		
Minibus Hire and contribution to petrol	786	875
Equipment hire	-	100
Family camp	506	1,161
Other income	174	-
	1,466	2,136
Total Income	34,060	43,603
Expenditure		
<i>Scout Hall Costs</i>		
Cleaner and Cleaning Materials	1,026	886
Land Rental	25	25
General Repairs and Maintenance	22,643	3,689
Refuse Disposal	460	-
New benches	-	800
Insurance	1,068	995
<i>Utilities</i>		
Light and Heat	6,658	2,780
Water	251	323
	32,131	9,498
<i>Scouting expenditure</i>		
Squirrels	602	1,340
Beaver	738	502
Cubs	464	621
Scouts	499	217
Camps	-429	376
Equipment	1,037	1,311
Other group activities	471	726
Capitation	6,724	5,768
First Aid (PPE and coronavirus related expenditure)	32	129
Roundhouse	-	42
Badges	1,687	1,800
Flags, flagpoles and storage bags	-	770
Misc	68	30
Donations	3,056	1,752
AGM	41	75
Fireworks	75	453
Group campfire	34	76
Xmas bowling	516	156
Xmas carols	85	73
Leaders evening	-	109
Gifts	435	491
Group uniform	1,347	715
Training	40	180
Poppy wreaths - Remembrance Sunday	28	28
	17,550	17,740
<i>Minibus expenditure</i>		
Tax, permits and insurance	1,321	1,025
Repairs and MOT	1,245	92
Signwriting	130	262
Fuel	185	50
Parking	10	-
Profit on disposal of trailer	-1,400	-
Depreciation	3,290	1,620
	4,781	3,049
<i>Administrative costs</i>		
PPS	83	73
Total Expenditure	54,545	30,360
Loss/Profit for the year	-£20,485	£13,243

Independent examiner's report to the trustees of the Coxheath Scout Troop

I report to the trustees on my examination of the accounts of the Coxheath Scout Troop for the year ended 31st March 2024

Responsibilities and basis of report

As the charity trustees of the Coxheath Scout Troop you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Coxheath Scout Troop accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Coxheath Scout Troop as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Hall FCA

Fellow of the Institute of Chartered Accountants in England & Wales

Address: Nexus Business Centre,
19-21 Albion Place,
Maidstone,
ME14 5DY

Date: 2nd August 2024

COXHEATH SCOUT GROUP

England & Wales - Charity number 282123

Accounts

Trustees' Annual Report

For the period

From (start date)

D	D	M	M	Y	Y
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 to end date

D	D	M	M	Y	Y
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Section A	Reference and administration details
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Charity name														
Other names the charity is known by														
Registered charity number (if any)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>													
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Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 25px;"></td></tr> <tr><td style="height: 25px;"></td></tr> <tr><td style="height: 25px;"></td></tr> <tr> <td style="text-align: right; padding-right: 10px;">Postcode</td> <td style="border: 1px solid black; text-align: center;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> </td> </tr> </table>				Postcode	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1			
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Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's/District's/Area's/County's (delete as appropriate) governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group/District/Area/County (delete as appropriate) is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

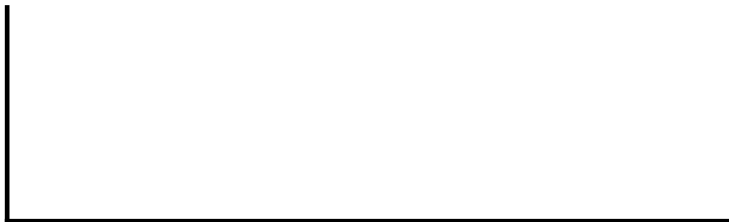
Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.



Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

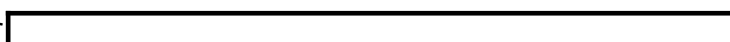
The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
Care - We support others and take care of the world in which we live.
Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:
- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects



Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further 

statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to X months running costs, circa £X.

The Group held reserves of approximately £X against this at year end. This is above the level/below required for operating expenses. However this can be explained by

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

[Empty box for plans for future periods]

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) [] []

Full name(s) [] []

Position (eg Secretary, Chair) [] []

Date [D][D][M][M][Y][Y]

Coxheath Scout Group
Balance Sheet
As at 31st March 2023

	31.03.23	31.03.22
Fixed Assets		
Minibus	8,100	8,100
Trailer	2,400	2,400
Less: Depreciation (Note 1)	<u>-5,640</u>	<u>-4,020</u>
	4,860	6,480
Current Assets		
Natwest Current Account	44,978	30,233
Alliance & Leicester Business Account	1	1
Petty Cash	<u>1,241</u>	<u>1,123</u>
	46,220	31,357
Total Assets	<u>£51,080</u>	<u>£37,837</u>
Financed by		
Opening Reserves	37,837	32,569
Profit for the year	13,243	5,268
Reserves as at 31.03.23	<u>£51,080</u>	<u>£37,837</u>

Note 1: The value of the minibus will be written off over 5 years on a straight line basis, from the date of purchase.

Independent examiner's report to the trustees of the Coxheath Scout Troop

I report to the trustees on my examination of the accounts of the Coxheath Scout Troop for the year ended 31st March 2023

Responsibilities and basis of report

As the charity trustees of the Coxheath Scout Troop you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Coxheath Scout Troop accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Coxheath Scout Troop as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Hall FCA

Fellow of the Institute of Chartered Accountants in England & Wales

Address: Nexus Business Centre,
19-21 Albion Place,
Maidstone,
ME14 5DY

Date: 8th September 2023

COXHEATH SCOUT GROUP

England & Wales - Charity number 282123

Accounts

Trustees' Annual Report

For the period

From (start date)

1	0	0	9	2	1
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 to end date

1	0	0	9	2	2
---	---	---	---	---	---

Section A Reference and administration details

Charity name

Coxheath Scout Group

Other names the charity is known by

--

Registered charity number (if any)

2	8	2	1	2	3
---	---	---	---	---	---

HQ registration number

--	--	--	--	--	--	--	--

Charity's principal address

The scout hut							
Westerhill Road							
Coxheath, Maidstone							
Postcode	M	E	1	7	4	D	Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Robert Cox	Chair	
2	Sharon Mayhew	Treasurer	
3	Jodie Crane	Secretary	
4	Geoff Cooke		
5	Alex Foster		
6	Andy Hughes		
7	Paul Emery		
8	Juliet Hazebroek		
9	Jenny Stanbury		
10	Trudy Maxted		
11	Sofi Mallon		
12	Rachel Mcara		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

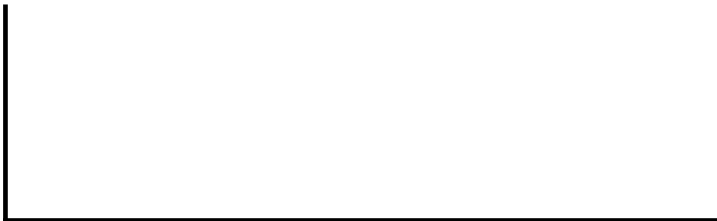
Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.



Section C	Objectives and activities
-----------	---------------------------

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
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Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:
- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects



Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further



statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

--

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

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Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to X months running costs, circa £X.

The Group held reserves of approximately £X against this at year end. This is above the level/below required for operating expenses. However this can be explained by

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

--

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

	<p>Investment Policy (Specimen 1)</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p>
	<p>The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.</p>
	<p>Investment Policy (Specimen 2)</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

--	--

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	G D Cooke	
Full name(s)	Geoff Cooke	
Position (eg Secretary, Chair)	Group Scout Leader	
Date	2	1
	0	4
	2	3

Coxheath Scout Group
Profit and Loss Account
Year ended 31/03/2022

	2021/22	2020/21
Income		
Subscriptions	14,189	9,652
Contribution to capitation	50	371
Scout Hall Hire	4,682	3,301
Fundraising	2,189	5,947
Donations	589	-
Grants	10,667	28,051
<i>Misc</i>		
Minibus Hire and contribution to petrol	198	-
Other group activities	185	-
	383	0
Total Income	£32,749	£47,322
Expenditure		
<i>Scout Hall Costs</i>		
Cleaner and Cleaning Materials	507	131
Land Rental	25	25
General Repairs and Maintenance	1,563	314
New cooker and kitchen work	1,002	-
Redecoration of exterior	-	800
New roof	-	11,929
Insurance	895	871
<i>Utilities</i>		
Light and Heat	1,104	588
Water	239	266
	5,335	14,924
<i>Scouting expenditure</i>		
Beaver	313	20
Cubs	339	-
Scouts	552	192
Camps	636	715
New camping equipment	7,905	-
Other group activities	-	55
Capitation	3,975	3,713
PPE and coronavirus related expenditure	137	1,017
Outdoor activities equipment	117	-
Roundhouse	96	-
Badges	1,267	542
Misc	58	10
Donations	1,323	2,200
Xmas bowling	470	-
Gifts	515	322
Group uniform	37	156
Training	(200)	40
Poppy wreaths - Remembrance Sunday	20	20
	17,560	9,002
<i>Minibus expenditure</i>		
Tax, permits and insurance	1,580	(111)
Repairs and MOT	1,109	-
Fuel	239	-
Parking area	216	-
Profit on disposal of minibus	-267	-
Depreciation	1,620	-
	4,497	(111)
<i>Administrative costs</i>		
PPS	89	73
Total Expenditure	27,481	23,888
Profit for the year	£5,268	£ 23,434

Independent examiner's report to the trustees of the Coxheath Scout Troop

I report to the trustees on my examination of the accounts of the Coxheath Scout Troop for the year ended 31st March 2022

Responsibilities and basis of report

As the charity trustees of the Coxheath Scout Troop you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Coxheath Scout Troop accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Coxheath Scout Troop as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Hall FCA

Fellow of the Institute of Chartered Accountants in England & Wales

Address: Springfield House
Sandling Road
Maidstone
Kent
ME14 2LP

Date: 1st September 2022

COXHEATH SCOUT GROUP

England & Wales - Charity number 282123

Accounts

Trustees' Annual Report

For the period

From (start date) to end date

Section A

Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

Postcode

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rob Cox	Chair	
2	Sharon Mayhew	Treasurer	
3	Jodie Crane	Secretary	
4	Geoff Cooke		
5	Alex Foster		
6	Andy Hughes		
7	Paul Emery		
8	Juliet Hazebroek		
9	Jenny Stanbury		
10	Trudy Maxted		
11	Diana Bray		
12	Sofi Mallon		

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

How the charity is constituted (e.g. trust, association, company)

Trustee selection methods (e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional Policies and procedures adopted for: manage them

Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every two months.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar

Section C

Objectives and activities

out in its governing document

Care - we support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E Financial Review

reserves

Reserves Policy
sum equivalent to 6 months running costs, circa £1500
grants recieved

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity’s principal sources of funds
- how expenditure has supported the key
 - investment policy and objectives;

considers the cash flow requirements.
Investment Policy
societies.

Section F Other Optional Information

Plans for future periods (details of any

Section G Declaration

The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date

Coxheath Scout Group
Profit and Loss Account
Year ended 31/03/2021

	2020/21	2019/20
Income		
Subscriptions	9,652	14,296
Contribution to capitation	371	-
Scout Hall Hire	3,301	5,277
Fundraising	5,947	2,093
Donations	-	100
Grants	28,051	-
<i>Misc</i>		
Minibus Hire and contribution to petrol	-	591
Camps	-	-
	0	591
Total Income	£47,322	£22,357
Expenditure		
<i>Scout Hall Costs</i>		
Cleaner and Cleaning Materials	131	822
Land Rental	25	25
General Repairs and Maintenance	314	3,081
Redecoration of exterior	800	-
New roof	11,929	-
New tables/New floor	-	545
Insurance	871	807
<i>Utilities</i>		
Light and Heat	588	1,412
Water	266	228
	14,924	6,920
<i>Scouting expenditure</i>		
Beaver	20	240
Cubs	-	276
Scouts	192	308
Camps	715	285
Other group activities	55	260
Capitation	3,713	4,559
PPE and coronavirus related expenditure	1,017	-
Archery and rifle shooting equipment etc.	-	342
Badges	542	1,180
Misc	10	132
Donations	2,200	500
Xmas bowling	-	605
Gifts	322	255
Group uniform	156	383
Training	40	245
Poppy wreaths - Remembrance Sunday	20	20
	9,002	9,590
<i>Minibus expenditure</i>		
Tax, permits and insurance	(111)	860
Repairs and MOT	-	654
Fuel	-	120
	(111)	1,634
<i>Administrative costs</i>		
PPS	73	79
Total Expenditure	23,888	18,223
Profit for the year	£ 23,434	£4,134

Independent examiner's report to the trustees of the Coxheath Scout Troop

I report to the trustees on my examination of the accounts of the Coxheath Scout Troop for the year ended 31st March 2021

Responsibilities and basis of report

As the charity trustees of the Coxheath Scout Troop you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Coxheath Scout Troop accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Coxheath Scout Troop as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Ian Hall FCA

Fellow of the Institute of Chartered Accountants in England & Wales

Address: Springfield House
Sandling Road
Maidstone
Kent
ME14 2LP

Date: 7th September 2021