

HAMPSTEAD COMMUNITY ACTION LIMITED

England & Wales · Charity number 282089

Details

Other names HAMPSTEAD COMMUNITY CENTRE

Status Registered

Legal form Charitable company

Company number [01270770](#)

Registered 1981-03-17

Register [View on the Charity Commission register](#)

Contact

Address Hampstead Community Centre
78 Hampstead High Street
London
NW3 1RE

Phone 02077948313

Email chair@hampsteadcommunitycentre.co.uk

Website www.hampsteadcommunitycentre.co.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INHABITANTS IN THE PART OF THE LONDON BOROUGH OF CAMDEN BEING THE AREA ENCOMPASSED BY A CIRCLE OF ONE KILOMETRE RADIUS CENTRED ON HAMPSTEAD TUBE STATION.

Activities: PLAYGROUPS, PLAYCENTRE (ASC AND PLAYSCHMES), OVER 60s, SUPPORT GROUPS, PRODUCE MARKET, EDUCATION, ADVICE

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** SEE OBJECTS
- Camden

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£421,335	£412,679	-	-
2024-03-31	£376,852	£356,976	-	-
2023-03-31	£375,836	£332,263	-	-
2022-03-31	£307,667	£276,353	-	-
2021-03-31	£262,832	£247,036	-	-

Trustees

Name	Role	Appointed
GUY WINGATE	Chair	2014-11-24
Harmen Van Den Hondel		2025-07-14
JOHN GOLDSMITH		2012-09-12
Rev Yaroslav Sky Walker		2025-07-14

HAMPSTEAD COMMUNITY ACTION LIMITED

England & Wales - Charity number 282089

Accounts

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 March 2025

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

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HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
for the year ended 31 March 2025

Trustees

Guy Wingate
John Goldsmith
Linda Chung (resigned 14 July 2025)
Stephen Brandes (resigned 12 November 2024)
The Reverend Yaroslav Walker (appointed 14 July 2025)
Harmen van den Hondel (appointed 14 July 2025)

Company registered number

1270770

Charity registered number

282089

Registered office

78 Hampstead High Street, London, NW3 1RE

Treasurer

G. Wingate

Principal staff

Carmen Moore from 23 June 2025

Accountant

R.G. Drennan FCA, 64 Belsize Park, London, NW3 4EH

Bankers

NatWest, 127 Kilburn High Road, London, NW6 6JL

Nationwide Building Society

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2025

The trustees present their annual report together with the financial statements of Hampstead Community Action Ltd. for the period 1 April 2024 to 31 March 2025. The Annual report serves the purposes of both a trustees' report and a directors' report under company law. The trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The charity also trades under the name "Hampstead Community Centre".

Since the charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

OBJECTIVES AND ACTIVITIES

a. Policies and objectives

The centre's premises at 78 Hampstead High Street comprise a reception area and large hall on the ground floor, both with disabled access and facilities. On the upper floors, there is an administration office two small meeting rooms. The upper floors do not have disabled access. The centre's community market comprises a small ground floor retail unit and an adjoining market area with a further five units. All units are occupied by outside traders under licence agreements terminable by either party at short notice.

The charity provides organised activities and services for a wide range of age groups and needs. These take place on weekdays in the centre's hall and meeting rooms throughout the week. These are available for hire at weekends and in the evenings and are popular with local support groups who pay a nominal fee.

The charity is a social enterprise and aims to make the following overall and specific differences to the lives of Camden residents:

- Reduce isolation and promote stimulating activity for older people through social inclusion
- Improve people's access to safe, stimulating care for children aged 4 -12
- Increase creative play opportunities for children under five and support to their parents and carers
- Improve people's access to advice, information, support, counselling and advocacy
- Improve people's access to meeting space for voluntary and community groups

These differences have been achieved by the provision of activities and services that include:

- Activities and events for seniors including Christmas Day Lunch for older people on their own
- Under 5s: Term-time - Mondays, Wednesdays and Fridays. Parents/carers and toddler groups
- After School Play Centre (4-12's): Term-Time Monday to Friday
- Playschemes (5-12's): During school holidays in Summer, Easter, February, May and October
- Community support groups AA and NA
- Counselling sessions, local leisure groups, language classes, art classes, yoga and special events

The charity makes resources available to other community groups for the creation and further development of services. Registered non-profit organisations within the Area of Benefit who hold events that are free to the community are offered hall hire at cost

The charity has a number of detailed policies in relation to all aspects of the centre and they are listed in the Employee Involvement and Employment of the Disabled section of the report.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

OBJECTIVES AND ACTIVITIES (continued)

Previous plans to redevelop the premises have been set aside by the trustees for four principal reasons:

1. The proposals would not have provided value for money on a cost per square foot basis
2. Increases to the centre's overall square footage would bear financial consequences in terms of increased rent and business rates
3. Local planning and conservation officers were unenthusiastic about the changes that would be made to the frontage of the building and, by association, to the unique nature of the outdoor Community Market
4. The cost of raising finance is now significantly higher and carries greater risk than when the project was in its planning stages

ACHIEVEMENTS AND PERFORMANCE

a. Key performance indicators

The key performance indicators are:

Income received	£421,335 (2023/24 £376,852)
Surplus for the year	£ 8,656 (2023/24 £19,876)
Funds	£293,946 (2023/24 £285,289)

b. Review of activities

OLDER PEOPLE ACTIVITIES

The centre hosts a weekly coffee morning for older people (Seniors), a gentle yoga session and other activities and support sessions.

Activities for Seniors are run in conjunction with local Churches, sheltered housing and local AGE UK Camden facilities.

A Christmas Day lunch event was again organised remotely with delivery of 70 two-course lunches by a specialist company and 70 hampers delivered by volunteers to older people in the local area. Funding for the event came from the public through crowd-funded donations, Waitrose and the Hampstead Wells and Camden Trust. The centre targeted those most in need and staff worked closely with Camden Adult Social Care, day centre's, agencies, Age UK Camden and sheltered housing wardens. The Camden New Journal Christmas Hamper fund donated 50 hampers to the event.

CHILDRENS PLAYCENTRE 4-12s (term time and school holidays)

The holiday play schemes and the term time play centre After School Club are important core services for children within the local community aged between 4 and 12.

The services receive good reports from Camden Council grant monitoring officers who are reported to quarterly. Ofsted regulates services under the charity's two separate registrations: 116323 (Centre) and EY262532.

At 31 March, 78 (2024: 95) children from Camden's diverse community were registered at the After School Club which provides a programme of activities after school in the centre's hall between 3.30pm and 6pm Monday to Friday during the school term. This is a service for children aged between 4 and 12 and is essential for many working parents and carers, especially those on low household incomes. With financial support from the London Borough of Camden, the charity continues to provide very low cost or free places for those most in need.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE (continued)

The play centre operates a pick-up facility for the children of Fitzjohn's School, Hampstead Parochial School and New End School.

The children are looked after by an experienced staff team and they have the opportunity to participate in an exciting and stimulating programme of activities carried out within a safe and caring environment. This is possible through careful planning and use of suitable equipment and materials. Children are encouraged to share, respect and learn from each other's cultures and traditions and express themselves through imaginative and creative play.

As well as the play centre, the charity runs holiday play schemes during all school holidays. All play schemes are organised for children living within the London Borough of Camden. Priority is given to referred children, children attending the term time After School Club and low income/key worker parents. Information on how to apply for childcare tax credit/low-income subsidised places is on the UK Gov website.

Between 29th July and 23 August 2024, Hampstead Community Action organised a four week Summer Play Scheme for children aged between 5 and 12 (4 if in Reception class). As with previous years, the play scheme ran at Fitzjohn's Primary School in Hampstead.

The school enables the use of most of the school's outside area and two of the class rooms and also the kitchen ("Lab") allowing us to run activities outside, including art activities, games and sports. The Lab is also used to prepare the HAF (Holiday Activities and Food) children's lunches.

On this years Summer Play School, there were a number of children with additional needs; we supported 4 children with autism (2 of which needed 1:1 support), 2 child with global delay, 1 child with cerebral palsy, 3 children with ADHD and several children with no or very little command of English.

17 children were registered on the Summer Play Scheme with a daily maximum of 80. Children attending the scheme came from varied socio-economic and cultural backgrounds.

We had 26 children attending through the HAF scheme for whom lunches were provided. These places were paid for by a grant from the Young Camden Foundation and free to parents of children who are in receipt of free school meals.

The four-week programme of activities takes into consideration the cultural needs, ages and interests of the children attending based on feedback from previous schemes, parent/carer and children's surveys and staff knowledge.

Every day there were off site trips. Children could book one trip a week which would either be in a minibus or by public transport. Trips included swimming, kayaking, bell boating, trampolining, a farm visit, mini golf and bowling.

The detailed programme of activities for each week included activities such as: playscheme posters, clay work, mask making, glass painting, flag painting, bubble printing, pipe cleaner monsters, tie dye t-shirts, sewing and jewellery making. A great deal of emphasis is placed on providing age-appropriate play and equipment for young (EYFS) children and sensory activities for SEND children.

Parent/carer satisfaction surveys were handed out and the children were helped with children's questionnaires during the scheme. This enables children and adults alike to voice their opinions and make suggestions about the services that are offered, and the information gathered enables us to plan and improve activities for future play schemes.

As well as fees, Children's Activities receive funding from the London Borough of Camden, the Young Camden Foundation and the Hampstead Churches Youth Committee.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE (continued)

The Easter play scheme and all other half-term play schemes continued to be held at the centre.

UNDER 5s

The Under 5s parent/carer drop-in groups continued to provide a broad range of structured activities throughout the year during school terms.

Around a dozen children attend the sessions which aim to provide a safe and stimulating environment for young children to play, have fun and develop both social and physical skills. It is also a place where parents/carers are able to get together to share ideas and experiences and get help and information in a relaxed and friendly atmosphere. Each session has a particular theme, and parents/carers are encouraged to participate.

A programme of activities including music & rhyme, cooking and arts & crafts is published each term.

Daily activities include; imaginative play, puzzles & books, dressing-up and construction toys. There is always a soft play area and baby toys. Refreshments and healthy snacks are provided within the price of admission.

Feedback on all Children's services is provided by users throughout the term.

OTHER USERS

Community support groups and anonymous groups not listed on the weekly programme operated from Room 2 on most days of the week. The premises are closed during the winter holidays but provision is made to open the centre on at least one day to host anonymous groups during the period.

Room 2 is used for counselling and other small groups throughout the year.

Indoor markets, fairs, local leisure groups, yoga, language classes, art classes, community and consultation events used the hall and meeting rooms at days and times in the week when the centre's core activities are not running.

FINANCIAL REVIEW

a. Reserves policy

Grants of restricted funds are generally made for one year's expenditure. The trustees do not build up reserves of such funds as this would be contrary to the donors' intent.

A designated reserve is in place to fund future premises improvements and to ensure the security and tenure of the centre and its activities.

The centre has a twenty year lease (from 2016) and the charity has policies in place to maintain the premises. A rent review is due in April 2026 which is expected to add to the centre's costs. Business Rates are also expected to rise

The trustees aim to accumulate unrestricted funds to provide for adequate working capital, increases in costs, uneven patterns of expenditure and 12 months running costs in case funding no longer becomes available from previous sources or there is a reduction in commercial income. The charity is working towards meeting this requirement and the present unrestricted reserves are £235,026.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

b. Result

The outside market stalls and weekend markets contribute a significant amount towards the running costs of the centre. Limited funding for Children's Services services comes from the local authority.

Following the cancellation of plans to extend the centre's premises, the trustees have turned their focus to improving the existing building through the refurbishment of the Community Market and the centre itself. The exterior of the building and the main hall have been repainted. An advanced infra-red heating system has been installed in the hall to replace the previous system that was over 40 years old and environmentally inefficient. Future improvements of this nature are planned as the centre approaches its fifth year anniversary in July 2026.

The result for the year was an excess of income over expenditure of £8,656 with the help of sound financial management and the support of its staff. Unrestricted reserves (including designated reserves) carried forward at 31 March 2025 are £288,134.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The charity is constituted under a Memorandum of Association and is a registered UK Charity number 282089.

The principal objectives of the charity as stated in the Memorandum and Articles are:

(i) To promote the benefit of the inhabitants in that part of the London Borough of Camden being the area encompassed by a circle of one kilometre radius centred on Hampstead Tube Station (hereinafter called "the Area of Benefit" without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants

(ii) To establish or secure the establishment of a community centre (hereinafter called "the centre" anywhere within the Area of Benefit, and to maintain and manage, or to cooperate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects

The trustees have identified that the existing Memorandum and Articles of Association adopted in 1980 require modernisation in line with the Charity Commission guidelines and modern Company Law. Advice has been sought from the NCVO and the charity's professional advisors with a view to producing a new governing document. Once a draft has been prepared, it will be circulated to trustees and then the Charity Commission for approval. The trustees have committed to preserving the original founding objectives of the charity and for these to be carried out within the same Area of Benefit.

The trustees are also running a wide-ranging public consultation inviting users and non-users to feed back their opinions on the centre and how its services might be improved to best serve the community.

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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

b. Methods of appointment or election of trustees

The management of the charity and the centre is the responsibility of the trustees who are elected and co-opted under the terms of the articles of association. When considering the recruitment and appointment of trustees, the Management Committee considers the skills and experience needed to maintain a broad range of skills. Some of the trustees have served on the Management Committee for several years, which has created a feeling of stability within the centre with members providing many additional specialised skills.

As part of the modernisation of its Governance, the trustees anticipate that future recruitment of new trustees will also include for advertising for new volunteers for the role. It is intended that this will be run at arm's length by an external agency.

The trustees will continue to co-op new trustees for key specialised roles when necessary.

c. Organisational structure and decision-making policies

Hampstead Community Action Ltd employs a staff team comprising the Centre Manager (a new Centre Manager was appointed 23 June 2025) with an assistant to run Children's Services. Playworkers are employed on a sessional basis when needed.

Volunteers provide invaluable assistance within all the activity groups. The Centre Manager is responsible for the day-to-day management of the centre and its employees. The Centre Manager reports to the trustees at meetings. The trustees separately hold meeting to review any organisational changes and financial procedures.

Management Committee members are referred to as trustees throughout this report. They now meet monthly. The full Committee met 4 times during the year ended 31 March 2025.

d. Policies adopted for the induction and training of trustees

New trustees attend a session with the Centre Manager and a senior member of the Management Committee to familiarise themselves with the charity and the context within which it operates. The session covers their obligations under charity and company law, the content of the Memorandum and Articles of Association, the Committee and decision-making processes, the plans for development and financial performance of the charity.

e. Related party relationships

The charity rents the Community Centre premises from the London Borough of Camden and works closely with the Council, especially in respect to older people and children to identify those in need and actively develop strategies to continually improve the quality of services to our clients.

The charity has developed opportunities for collaborative working with other organisations through outreach work and taking an active part in partnership schemes.

The charity also makes resources available to other community groups for the creation and further development of services. The centre does not charge a hiring fee for charity and community events which are open to the public at no cost. In turn, this allows for collaboration with local community organisations and groups.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

f. Financial risk management

The trustees continually monitor risks to the charity and. Internal control procedures are in place for the authorisation of all transactions, activities and projects. The trustees have applied to centralise the charity's banking and investments with the Charities Aid Foundation;s CAF Bank, a process that is expected to be completed by the end of the 2025/26 financial year.

Procedures are in place to ensure compliance with health and safety of staff, volunteers and clients at the centre including the policies listed under Policies and Objectives. The charity consults Camden Property Services regarding all premises alterations and in accordance with the premises access audit and terms of the building's lease.

g. Monitoring and evaluation

The charity continually reviews activities through specific assessment procedures and consultation exercises with all groups directly run within the centre. Consultation meetings are held for the majority of services and user satisfaction surveys are undertaken on a regular basis. Meetings are organised to assess the findings.

Camden Council carries out full monitoring processes specifically for the Playcentre and the following monitoring of the Community Centre takes place annually: Diversity of income, activities, governance, demographic data, assets and outcomes. Camden's monitoring officers review the findings of all monitoring processes.

PLANS FOR FUTURE PERIODS

The activities and services described above will continue to function subject to adequate funding. All have operated normally throughout the period covered by these accounts and beyond, but the trustees continue to be vigilant in the face of increasing financial headwinds.

In the past, the charity received significant strategic partner funding from the London Borough of Camden which was used to support core operations of the centre. This came to an end in April 2024 which has naturally had an impact on finances. Government policy changes introduced in subsequent annual budgets have also had their impact on the charity. Increases in Business Rates and Employers' National Insurance contributions have increased costs not only to the charity but particularly to its suppliers whose costs are passed on to the charity.

The trustees are also aware that due to declining birth rates in the Borough, Children's Services will have to be kept under ongoing review. The future viability of these services will depend on numbers attending sessions at the centre as well as decisions made on the separate grant-funding for Children's Services by the London Borough of Camden.

With the abandonment of plans to redevelop the premises, the trustees continue to invest in improvements to the existing building and the community market.

MEMBERS'S LIABILITY

The trustees of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF THE DISABLED

Employees are consulted on issues of concern to them by means of regular staff meetings with the Centre Manager and are kept informed on specific matters directly by management. The centre has adopted a procedure of upward feedback for senior management and the trustees.

In accordance with the charity's equal opportunity policy, there are long established fair employment practices in the recruitment, selection, retention and training of staff.

The charity has a number of detailed policies in relation to all aspects of personnel matters including:

- Equality, Diversity and Inclusion
- Volunteer Recruitment and Management
- Health & Safety
- Safeguarding Children
- Safeguarding Adults
- GDPR Data Schedule Document
- Safe Working Protocol
- Risk Management Register
- Complaints Procedure
- Disciplinary and Grievance Procedures
- Privacy Policy
- Key Person Approach

The centre has long-established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the charity's offices.

APPRECIATIONS

The Trustees wish to record their thanks to all organisations that have supported the charity's activities, financially and in other ways. The trustees are also grateful to both its volunteers and members of the local community for their ongoing involvement and support.

The trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2025

Statement of trustees' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial . Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of trustees on 12 December 2025 and signed on their behalf by:



Guy Wingate

HAMPSTEAD COMMUNITY ACTION LTD.
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INDEPENDENT EXAMINER'S REPORT
for the year ended 31 March 2025

Independent examiner's report to the trustees of Hampstead Community Action Ltd. ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work or for this report.

Signed:



R. G. Drennan

Dated: 12 December 2025

FCA - ICAEW

64 Belsize Park, London NW3 4EH

HAMPSTEAD COMMUNITY ACTION LTD.
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STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
for the year ended 31 March 2025

	Note	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Charitable activities	3	58,437	167,422	225,859	196,571
Other trading activities	5	-	180,853	180,853	171,467
Investments	6	-	14,623	14,623	8,814
Total income		58,437	362,898	421,335	376,852
Expenditure on:					
Charitable activities	7	-	412,679	412,679	356,976
Total expenditure		-	412,679	412,679	356,976
Net income/(expenditure)		58,437	(49,781)	8,656	19,876
Transfers between funds	14	(54,803)	54,803	-	-
Net movement in funds		3,634	5,022	8,656	19,876
Reconciliation of funds:					
Total funds brought forward		2,178	283,111	285,289	265,413
Net movement in funds		3,634	5,022	8,656	19,876
Total funds carried forward		5,812	288,133	293,945	285,289

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET
as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	11	2	2
		<u>2</u>	<u>2</u>
Current assets			
Debtors	12	8,252	9,678
Cash at bank and in hand		455,341	432,111
		<u>463,593</u>	<u>441,789</u>
Current liabilities			
Creditors: amounts falling due within one year	13	(169,650)	(156,502)
Net current assets		<u>293,943</u>	285,287
Total assets less current liabilities		<u>293,945</u>	<u>285,289</u>
Net assets excluding pension asset		<u>293,945</u>	<u>285,289</u>
Total net assets		<u><u>293,945</u></u>	<u><u>285,289</u></u>
Charity funds			
Restricted funds	14	5,812	2,178
Unrestricted funds	14	288,133	283,111
Total funds		<u><u>293,945</u></u>	<u><u>285,289</u></u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

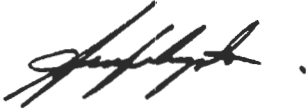
The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the trustees on 12 December 2025 and signed on their behalf by:

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET (CONTINUED)
as at 31 March 2025



Guy Wingate

The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

1. General information

The entity is a company limited by guarantee and registered in England and Wales and with the Charity Commission.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hampstead Community Action Ltd. meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Plant and machinery	- 20% straight line
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2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

3. Income from charitable activities

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Over 60's	3,561	1,225	4,786
Under 5's	1,000	16,929	17,929
Play Centre (5-12)	53,876	149,268	203,144
Total 2025	<u>58,437</u>	<u>167,422</u>	<u>225,859</u>
	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Over 60's	9,450	4,246	13,696
Under 5's	-	13,356	13,356
Play Centre (5-12)	42,880	126,639	169,519
<i>Total 2024</i>	<u>52,330</u>	<u>144,241</u>	<u>196,571</u>

4. Analysis of Restricted Funds Received

	Restricted funds 2025 £	Total funds 2025 £
John Lewis & Christmas	2,041	2,041
London Borough of Camden	48,926	48,926
Hampstead Wells & Campden Trust - Christmas	1,520	1,520
Hampstead Churches Youth Committee - Children's Services	3,500	3,500
Young Camden Foundation	2,500	2,500
	<u>58,487</u>	<u>58,487</u>

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2025 £	Total funds 2025 £
Lettings - market stalls	126,192	126,192
Lettings - halls & rooms	51,933	51,933
Miscellaneous donations	2,728	2,728
	180,853	180,853
	180,853	180,853

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Lettings - market stalls	124,640	124,640
Lettings - halls & rooms	46,719	46,719
Miscellaneous donations	108	108
	171,467	171,467
	171,467	171,467

6. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £
Bank deposit interest	14,623	14,623
	14,623	14,623
	14,623	14,623

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Bank deposit interest	8,814	8,814
	8,814	8,814
	8,814	8,814

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Total 2025 £
Over 60's	18,743	18,743
Under 5's	37,378	37,378
Play Centre (5-12)	158,481	158,481
Running costs of Centre	198,077	198,077
	<u>412,679</u>	<u>412,679</u>

	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total 2024 £</i>
Over 60's	-	11,056	11,056
Under 5's	-	17,614	17,614
Play Centre (5-12)	-	124,911	124,911
Running costs of Centre	-	198,453	198,453
Refurbishment costs	4,942	-	4,942
	<u>4,942</u>	<u>352,034</u>	<u>356,976</u>

Summary by expenditure type

	Staff costs 2025 £	Other costs 2025 £	Total 2025 £
Over 60's	5,866	12,877	18,743
Under 5's	28,447	8,931	37,378
Play Centre (5-12)	124,432	34,049	158,481
Running costs of Centre	51,570	146,507	198,077
	<u>210,315</u>	<u>202,364</u>	<u>412,679</u>

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

7. Analysis of expenditure on charitable activities (continued)

Summary by expenditure type (continued)

	<i>Staff costs</i> 2024 £	<i>Other costs</i> 2024 £	<i>Total</i> 2024 £
Over 60's	1,193	9,863	11,056
Under 5's	16,759	855	17,614
Play Centre (5-12)	109,434	15,477	124,911
Running costs of Centre	88,790	109,663	198,453
Refurbishment costs	-	4,942	4,942
	<u>216,176</u>	<u>140,800</u>	<u>356,976</u>

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

8. Independent examiner's remuneration

	2025 £	2024 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	3,250	3,100
Fees payable to the charity's independent examiner in respect of: All other services not included above	1,260	-
	3,510	3,100

9. Staff costs

	2025 £	2024 £
Wages and salaries	210,315	216,176
	210,315	216,176

The average number of persons employed by the charity during the year was as follows:

	2025 No.	2024 No.
Play Centre	9	9
Running the Centre	4	4
	13	13

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the year, no trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, expenses totaling £276 were reimbursed or paid directly to trustee (2024 - £NIL to trustee).

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

11. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2024	2
At 31 March 2025	2
Net book value	
At 31 March 2025	2
At 31 March 2024	2

12. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	3,897	-
Prepayments and accrued income	4,353	9,678
Other unallocated	2	-
	8,252	9,678

13. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	4,563	-
Other taxation and social security	4,180	4,354
Accruals and deferred income	160,907	152,148
	169,650	156,502

Accruals and deferred income includes £5,812 (2024: £2,178) of grants and fees received in advance for activities taking place in 2025/26 and fund received from a previous partnership with Age UK Camden of £149,970 (2024: £149,970).

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025

14. Statement of funds

Statement of funds

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	48,085	-	-	(33,465)	14,620
General funds					
General Funds - all funds	235,026	362,898	(412,679)	88,268	273,513
Total Unrestricted funds	283,111	362,898	(412,679)	54,803	288,133
Restricted funds					
Restricted Funds - all funds	2,178	58,437	-	(54,803)	5,812
Total of funds	285,289	421,335	(412,679)	-	293,945

A designated reserve is in place to fund future improvements and to help ensure the security of tenure of the centre and its activities.

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	-	2	2
Current assets	5,812	457,781	463,593
Creditors due within one year	-	(169,650)	(169,650)
Total	5,812	288,133	293,945

HAMPSTEAD COMMUNITY ACTION LIMITED

England & Wales - Charity number 282089

Accounts

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
for the year ended 31 March 2024

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

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HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CENTRE, ITS TRUSTEES AND ADVISERS
for the year ended 31 March 2024

Trustees

Chris Knight (resigned 15 June 2023)
Stephen Brandes
John Goldsmith
Linda Chung
Guy Wingate

Company registered number

1270770

Charity registered number

282089

Registered office

78 Hampstead High Street, London, NW3 1RE

Treasurer

S. Brandes

Principal staff

Carlos Tapia Montes from 1 April 2024

Accountant

R.G. Drennan FCA, 64 Belsize Park, London, NW3 4EH

Bankers

NatWest, 106 Finchley Road, London NW3 5JN

Nationwide Building Society

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2024

The Trustees present their annual report together with the financial statements of Hampstead Community Action Ltd. for the period 1 April 2023 to 31 March 2024. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The entity also trades under the name "Hampstead Community Centre".

Since the Centre qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

OBJECTIVES AND ACTIVITIES

a. Policies and objectives

The Centre's premises at 78 Hampstead High Street comprise a reception area and large hall on the ground floor, both with disabled access and facilities. On the upper floors, there is an administration office, large meeting room and a small interview room. Unfortunately, the upper floors do not have disabled access. There is a small ground floor retail unit and an adjoining market area with five units, which traders occupy under licence agreements.

The Centre provides organised activities and services for various age groups and needs. These take place on weekdays in the hall and meeting rooms. The hall and rooms are available for hire at weekends and in the evenings and are popular with local support groups who pay a nominal fee. The Centre is open every day of the year.

The Centre is a social enterprise and aims to make the following overall and specific differences to the lives of Camden residents:

Reduce isolation and promote stimulating activity for older people through social inclusion
Improve people's access to safe, stimulating care for children aged 4 -12
Increase creative play opportunities for children under five and support to their parents and carers
Improve people's access to advice, information, support, counselling and advocacy
Improve people's access to meeting space for voluntary and community groups

These differences have been achieved by the provision of activities and services that include:

Over 60s activities/events including Christmas Day Lunch for older people on their own
Under 5s: Term-time Tuesday - Friday parent/carer with toddler groups
After School Playcentre (4-12's): Term-Time Monday - Friday
Playschemes (5-12's): Summer, Easter & half-terms in May/June, October & February school holidays
Community support groups (13 groups such as AA, CA, NA, SA and CODA).Counselling sessions, local leisure groups, language classes, art classes, yoga and special events

The Centre makes resources available to other community groups for the creation and further development of services.

The Centre has a number of detailed policies in relation to all aspects of the Centre and they are listed in the Employee Involvement and Employment of the Disabled section of the report.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

OBJECTIVES AND ACTIVITIES (continued)

The Feasibility Study to identify and assess opportunities for improvements to expand and enhance the accommodation and services provided by the Centre was completed in March 23. The proposals have now been submitted to Camden for pre-application planning advice.

The study is a very detailed report including two detailed proposals, MEP and sustainability study and cost plan. The study will be integral to the key stakeholder consultation stage.

ACHIEVEMENTS AND PERFORMANCE

a. Key performance indicators

The key performance indicators are:

Income received	£376,852 (2022/23 £375,836)
Surplus for the year	£ 19,876 (2022/23 £45,573)
Funds	£285,289 (2022/23 £265,412)

b. Review of activities

OLDER PEOPLE ACTIVITIES

The successful 'Act Your Age' intergenerational project continued throughout all of the school holidays organised by the Centre in association with Henderson Court Day Centre.

The Centre organised and ran 'Warm space, hot Lunch Mondays' every other Monday from January – March where people were able to meet in a warm space, have coffee and cake and eat a hot homemade lunch. The project was free to all and very well attended. The event was publicised locally and with all sheltered housing and day centres. The project was funded by the Centre and a cost-of-living grant from Camden council.

Coach day trips were organised monthly from May-Sept and once again proved very popular, the trips were open to all of the community in order for families to travel together if they wished. The Centre heavily subsidised the trips to make it affordable for the users as the cost of coach hire has continued to increase.

A Christmas party was organised on 18th December including a festive lunch, magician and singer. 63 people, many of which live in local sheltered accommodation, attended the event.

A Christmas Day Lunch event was again organised remotely with delivery of 70 two-course lunches by a specialist company and 70 hampers delivered by volunteers to older people in the local area. Funding for the event came from the public through crowd-funded donations, Judy Green Store and Waitrose. The Centre targeted those most in need and staff worked closely with Adult Social Care, Day Centre's, agencies, Age UK Camden, sheltered housing wardens and social workers. The Camden New Journal Christmas Hamper fund donated 50 hampers to the event.

CHILDRENS PLAYCENTRE 4-12s (term time and school holidays)

The Summer Playscheme and the term time Playcentre are important core services for children (4-12) and their parents/carers within the local community.

The services receive very good reports from Camden Council grant monitoring officers who we have to report quarterly followed up by meetings. Ofsted inspects services: Reg No's 116323 (Centre) and EY262532 (Fitzjohn's school).

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Ninety-five children from Camden's diverse community are registered at the After School Playcentre which provided an extensive programme of activities after school in the Centre's Hall until 6pm Monday-Friday during the school term. This is a service for children aged 4-12 and essential for many working parents and carers, especially those on low household incomes. With financial support from Camden and Charitable Trusts the After School Playcentre continued to provide very low cost or free places in 2023/24 for those most in need.

The Playcentre operated a pick-up facility for the children of Fitzjohn's School, Hampstead Parochial School and New End School.

The children and young people are looked after by a very experienced staff team and they have the opportunity to participate in an exciting and stimulating programme of activities carried out within a safe and caring environment. This is possible through careful planning and use of suitable equipment and materials. Children are encouraged to share, respect and learn from each other's cultures and traditions and express themselves through imaginative and creative play.

The Hampstead Community Centre organised and ran a 4-week summer playscheme, for children aged 5-12 (4 if in reception class) from 31st July - 25th August, at Fitzjohn's primary school. The scheme was open from 9am - 6pm, core day 11am- 4pm.

We had the use of most of the school's outside area and 2 of the class rooms and the lab/kitchen, allowing us to run lots of activities outside, including art activities, play games, sports and lots of water games. The lab was also used to prepare the HAF (Holiday activities and food) children's lunches.

The playscheme was organised for children living within the London Borough of Camden. Priority was given to referred children, children attending the term time After School Club and low income/key worker parents. Information on how to apply for childcare tax credit/low-income subsidised places is on our website.

There was a well-balanced team of 15 playworkers working on the playscheme, most of whom had worked for the Community Centre on schemes before and have a great deal of experience working with children from the local area. Some had attended the playscheme as children and been helpers and volunteers. We employed 4 new staff members this year, all of whom had attended the playscheme as children. 9 young helpers (aged of 13 and 15) plus 2 young volunteer (aged 16-17) from the local community, who have attended the playscheme previously, helped on the scheme as part of our "bridging the gap" policy.

There were a number of children with additional needs; we supported 4 children with autism (2 of which needed 1:1 support), 1 child with global delay, 1 child with Down syndrome, 1 child with cerebral palsy, 2 children with ADHD and several children with no or very little English. We also supported 2 non binary children.

Publicity was sent out to local schools and other community organisations. Parents/carers were able to download the information from our website and booking was done via email or in person at the Community Centre. 176 (of which 23 were HAF) children were registered on the scheme with a daily maximum of 80. Children attending the scheme came from varied socio-economic and cultural backgrounds.

We had 23 children attending through the HAF scheme, totaling 188 days used. Lunches were provided. The Centre Manager spoke to head teachers at our local schools to pinpoint children in need of the HAF places. These places were paid for by Young Camden Foundation and free to parents of children who are in receipt of free school meals. The places included provision of lunch. We had allocated a member of staff to be in charge of the HAF children and make their lunches. All staff that handle food hold food hygiene certificates.

The four-week programme of activities was planned in advance and available for parents/carers on line. The programme took in to consideration the cultural needs, ages and interests of the children attending based on feedback from previous schemes, parent/carers and children's surveys and staff knowledge.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Every day there were off site trips. Children could book one trip a week which would either be in the minibus or by public transport. Trips included swimming, kayaking, bell boating, trampolining, farm, mini golf and bowling. This year, the playscheme continued to run the "Trans Age Project" in partnership with Age Concern at Henderson Court Day Centre. For 4 weeks, a small group of children went round to Henderson Ct. to take part in joint activities with the older people. This was run by our 'Act Your Age' coordinator, Caz Brill.

The detailed programme of activities for each week included activities such as: playscheme posters, clay work, mask making, glass painting, flag painting, bubble printing, pipe cleaner monsters, tie dye t-shirts, sewing and jewellery making. A great deal of emphasis is placed on providing age-appropriate play and equipment for young (EYFS) children and sensory activities for SEN children.

Other activities included: music, dance and movement sessions, board games, construction toys, pool and table tennis. The playground was used for various outdoor games including kwik cricket, soft tennis, badminton, rounders, football, water play, group games and opportunities for the children to play their own imaginary games. As the weather was good this year, we had a paddling pool and a lot of various water games. A copy of the programme is attached.

The scheme culminated with a giant Playscheme quiz with questions and challenges. The quiz involved all the children taking part in teams. After the quiz they had an ice cream party.

Parent/carer satisfaction surveys were handed out and the children were helped with children's questionnaires during the scheme. This is very important as it enables children and adults alike to voice their opinions and make suggestions about the service we offer, and the information gathered enables us to plan and improve activities for future playschemes.

The London Borough of Camden, Young Camden Foundation, Hampstead Churches Youth Committee, fees and fundraising, funded the playcentre.

All half term and Easter Playschemes (4-12s) continued throughout the year at the Centre.

UNDER 5s

The Under 5s parent/carer groups continued to provide a broad range of structured activities from Tuesday to Friday term time throughout the year.

298 families are currently registered to attend. The groups aim to provide a safe and stimulating environment for young children to play, have fun and develop both social and physical skills. It is also a place where parents/carers are able to get together to share ideas and experiences and get help and information in a relaxed and friendly atmosphere. Each session has a particular theme, and parents/carers are encouraged to participate.

An extensive programme of activities including music & rhyme, cooking and arts & crafts is published each term.

Daily play activities include; Play dough, imaginative play, puzzles & books, dressing-up, construction toys, climbing frame and bikes. There is always a soft play area and baby toys. A healthy snack is included in the price.

Satisfaction surveys are carried out in addition to continuous feedback processes.

OTHER USERS

Community support groups such as AA, CA, NA, SA, CODA and anonymous groups not listed on our programme operated from Room 2 (top floor) every day of the week including Christmas day.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

Room 3 is used for counselling throughout the year.

Markets, fairs, local leisure groups, yoga, language classes, art classes, community and consultation events used the hall and rooms at days and times in the week that were not being used by the Centre's core activities.

FINANCIAL REVIEW

a. Reserves policy

Grants of restricted funds are generally made for one year's expenditure. The Trustees do not build up reserves of such funds as this would be contrary to the donors' intent.

A designated reserve is in place to fund future expansion and tenure of the Centre and its activities.

The Centre has a 20 year lease (from 2016) and must show that it has policies in place to maintain the premises.

The Trustees aim to accumulate unrestricted funds to provide for adequate working capital, uneven patterns of expenditure and 12 months running costs in case funding no longer becomes available from previous sources or there is a reduction in commercial income. The Centre is working towards meeting this requirement and the present unrestricted reserves are £235,026.

b. Result

The outside market stalls and the other users contribute a significant amount towards the running costs of the Centre. Funding for activities and services comes from the local authority, user contributions and trusts.

Following the successful completion of the feasibility study in March 23 to identify and assess opportunities for improvements to expand and enhance the accommodation and services provided by the Centre we moved on to the key stakeholder's stage. Large boards showing the two proposed plans have been displayed in all parts of the Centre forming part of an initial period of consultation.

A RIBA stage 2 structural feasibility options report was carried out as part of the next stage of the proposed refurbishment and improvement plans.

The result for the year was an excess of income over expenditure of £19,876 with the help of sound financial management and the support of its staff. Unrestricted reserves (including designated reserves) carried forward at 31 March 2024 are £283,111.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Centre is constituted under a Memorandum of Association and is a registered charity number 282089.

The principal objects of the Centre as stated in the governing document are:

"Hampstead Community Action Limited, otherwise known as Hampstead Community Centre, is established to promote the benefit of the inhabitants in a broad area centred on the Community Centre within the London Borough of Camden, to advance education and to provide facilities and activities in the interests of social welfare, recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants".

There have been no changes in the objectives since the last annual report.

b. Methods of appointment or election of Trustees

The management of the Centre is the responsibility of the Trustees who are elected and co-opted under the terms of the articles of association. When considering the recruitment and appointment of trustees, the Management Committee considers the skills and experience needed to maintain a broad range of skills. Trustees are elected at meetings after a written application has been submitted under the terms of the articles of association. Many of the Trustees have served on the Management Committee for several years, which has created a feeling of stability within the Centre with members providing many additional skills.

c. Organisational structure and decision-making policies

Hampstead Community Action Ltd employs a staff team comprising the Manager (a new Manager was appointed on 01.04.24), Assistant Manager Children's Services and Assistant Manager Office, Market & Private Hires. Temporary playworkers are employed on a sessional basis when needed in the school holidays.

Volunteers provide invaluable assistance within all of the activity groups. The Manager is responsible for the day-to-day management of the Centre and its employees. The Manager reports to the trustees at meetings. The trustees make decisions on any organisational changes and financial procedures.

Management Committee members are referred to as trustees throughout this report. They meet, as a policy, about every 12 weeks. The full Committee met 5 times during the year ended 31 March 2024.

d. Policies adopted for the induction and training of Trustees

New trustees attend a session with principal staff and a senior member of the Management Committee to familiarise themselves with the charity and the context within which it operates. The session covers their obligations under charity and company law, the content of the Memorandum and Articles of Association, the Committee and decision making processes, the plans for development and financial performance of the charity. A trustee information pack is given to all new trustees and they attend the various activities run at the Centre.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

e. Related party relationships

The charity rents the Community Centre premises from the London Borough of Camden and works closely with the Council, especially in respect to older people, children and partnership working to identify those in need and actively develop strategies to continually improve the quality of services to our clients. This is achieved through grant monitoring, partnerships and forum groups.

The Centre has developed opportunities for collaborative working with other agencies through outreach work and taking an active part in partnership schemes. The Centre has developed working partnerships with several organisations including older people agencies sheltered housing projects, children and young people organisations, Camden Council, and Children's Social Care Disabled Children's Team and activity-based groups.

The Centre makes resources available to other community groups for the creation and further development of services. The Centre does not charge a hiring fee for charity and community events.

f. Financial risk management

The Trustees have assessed the major risks to the Centre and have established a register of risks. The Centre has a written document on the systems to mitigate those risks identified. Internal control procedures are in place for the authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and clients at the Centre including the policies listed under Policies and Objectives. The Centre consults Camden Property Services regarding all premises alterations and in accordance with the premises access audit.

g. Monitoring and evaluation

The Centre continually reviews activities through specific assessment procedures and detailed consultation exercises with all groups directly run by the Centre. Regular consultation meetings are held for the majority of services and user satisfaction surveys are undertaken on a regular basis. Meetings are organised to assess the findings.

Camden Council carries out full monitoring processes specifically for the Playcentre and the following monitoring of the Community Centre takes place annually: Diversity of income, activities, governance, demographic data, assets and outcomes. Camden's monitoring officers review the findings of all monitoring processes.

PLANS FOR FUTURE PERIODS

The activities and services described above will continue to function subject to adequate funding raised.

The proposals for improvements and refurbishment have been submitted to Camden for pre-application planning advice. Design development will follow on from the officer's feedback and report.

MEMBERS'S LIABILITY

The trustees of the Centre guarantee to contribute an amount not exceeding £1 to the assets of the Centre in the event of winding up.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF THE DISABLED

Employees have been consulted on issues of concern to them by means of regular consultative committee and staff meetings and have been kept informed on specific matters directly by management. The Centre carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Trustees.

In accordance with the Centre's equal opportunity policy, the Centre has long established fair employment practices in the recruitment, selection, retention and training of staff.

The Centre has a number of detailed policies in relation to all aspects of personnel matters including:

- Equal Opportunities Policy
- Volunteer Policy
- Health & Safety Statement
- Safeguarding Children
- Safeguarding Vulnerable Adults
- GDPR Data Schedule Document
- Modern Slavery & Human Trafficking Statement
- Risk Management Register
- Complaints Procedure
- Disciplinary and Grievance Procedures
- Privacy Policy

In accordance with the Centre's equal opportunities policy, the Centre has long-established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the Centre's offices.

APPRECIATIONS

The Trustees wish to record their thanks to all the organisations that have supported the Centre's activities, financially and in other ways.

The Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2024

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Centre for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Centre and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Centre will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Centre's transactions and disclose with reasonable accuracy at any time the financial position of the Centre and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 17 July 2024 and signed on their behalf by:

Stephen Brandes



HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
for the year ended 31 March 2024

Independent examiner's report to the Trustees of Hampstead Community Action Ltd. ('the Centre')

I report to the charity Trustees on my examination of the accounts of the Centre for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Centre (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Centre are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Centre's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Centre's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:


1. accounting records were not kept in respect of the Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Centre's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Centre's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Centre and the Centre's Trustees as a body, for my work or for this report.

Signed:

R. G. Drennan



Dated: 17 July 2024

FCA - ICAEW

64 Belsize Park, London NW3 4EH

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
for the year ended 31 March 2024

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Charitable activities	3	52,330	144,241	196,571	186,177
Other trading activities	5	-	171,467	171,467	162,014
Investments	6	-	8,814	8,814	2,745
Other income	7	-	-	-	24,900
Total income		52,330	324,522	376,852	375,836
Expenditure on:					
Charitable activities	8	4,942	352,034	356,976	332,263
Total expenditure		4,942	352,034	356,976	332,263
Net income/(expenditure)		47,388	(27,512)	19,876	43,573
Transfers between funds	15	(52,112)	52,112	-	-
Net movement in funds		(4,724)	24,600	19,876	43,573
Reconciliation of funds:					
Total funds brought forward		6,902	258,511	265,413	221,840
Net movement in funds		(4,724)	24,600	19,876	43,573
Total funds carried forward		2,178	283,111	285,289	265,413

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET
as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	2	2
		<u>2</u>	<u>2</u>
Current assets			
Debtors	13	9,678	10,093
Cash at bank and in hand		432,111	368,113
		<u>441,789</u>	<u>378,206</u>
Creditors: amounts falling due within one year	14	(156,502)	(112,795)
Net current assets		<u>285,287</u>	<u>265,411</u>
Total assets less current liabilities		<u>285,289</u>	<u>265,413</u>
Net assets excluding pension asset		<u>285,289</u>	<u>265,413</u>
Total net assets		<u><u>285,289</u></u>	<u><u>265,413</u></u>
Charity funds			
Restricted funds	15	2,178	6,902
Unrestricted funds	15	283,111	258,511
Total funds		<u><u>285,289</u></u>	<u><u>265,413</u></u>

The Centre was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 17 July 2024 and signed on their behalf by:

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET (CONTINUED)
as at 31 March 2024

Stephen Brandes



The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

1. General information

The entity is a company limited by guarantee and registered in England and Wales and with the Charity Commission.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hampstead Community Action Ltd. meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Centre has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Centre's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Centre; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Plant and machinery	- 20% straight line
---------------------	---------------------

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Centre and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Centre for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

3. Income from charitable activities

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Over 60's	9,450	4,246	13,696
Under 5's	-	13,356	13,356
Playcentre (5-12)	42,880	126,639	169,519
Total 2024	52,330	144,241	196,571
	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Over 60's	5,000	4,131	9,131
Under 5's	-	14,555	14,555
Playcentre (5-12)	45,953	116,538	162,491
<i>Total 2023</i>	<i>50,953</i>	<i>135,224</i>	<i>186,177</i>

4. Analysis of Restricted Funds Received

	Restricted funds 2024 £	Total funds 2024 £
Age UK Camden	5,000	5,000
London Borough of Camden	45,330	45,330
Young Camden Foundation	2,000	2,000
	52,330	52,330

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2024 £	Total funds 2024 £
Lettings - market stalls	124,640	124,640
Lettings - halls & rooms	46,719	46,719
Miscellaneous donations	108	108
	171,467	171,467
	171,467	171,467

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Lettings - market stalls	112,398	112,398
Lettings - halls & rooms	44,508	44,508
Miscellaneous donations	5,108	5,108
	162,014	162,014
	162,014	162,014

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Bank deposit interest	8,814	8,814
	8,814	8,814

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Bank deposit interest	2,745	2,745
	2,745	2,745

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

7. Other incoming resources

Nil under this category for 2023/24.

	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
CIL funds for feasibility study	24,900	24,900

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total 2024 £
Over 60's	-	11,056	11,056
Under 5's	-	17,614	17,614
Playcentre (5-12)	-	124,911	124,911
Running costs of Centre	-	198,453	198,453
Professional fees - feasibility study	4,942	-	4,942
	4,942	352,034	356,976

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

8. Analysis of expenditure on charitable activities (continued)

Summary by fund type (continued)

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total 2023 £</i>
Over 60's	-	16,276	16,276
Under 5's	-	14,011	14,011
Playcentre (5-12)	-	111,452	111,452
Running costs of Centre	-	167,824	167,824
Refurbishment costs	22,700	-	22,700
	<u>22,700</u>	<u>309,563</u>	<u>332,263</u>

Summary by expenditure type

	Staff costs 2024 £	Other costs 2024 £	Total 2024 £
Over 60's	1,193	9,863	11,056
Under 5's	16,759	855	17,614
Playcentre (5-12)	109,434	15,477	124,911
Running costs of Centre	88,790	109,663	198,453
Feasibility study	-	4,942	4,942
	<u>216,176</u>	<u>140,800</u>	<u>356,976</u>

	<i>Staff costs 2023 £</i>	<i>Other costs 2023 £</i>	<i>Total 2023 £</i>
Over 60's	321	15,955	16,276
Under 5's	13,311	700	14,011
Playcentre (5-12)	98,950	12,502	111,452
Running costs of Centre	86,477	81,347	167,824
Refurbishment costs	-	22,700	22,700
	<u>199,059</u>	<u>133,204</u>	<u>332,263</u>

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

9. Independent examiner's remuneration

	2024	<i>2023</i>
	£	£
Fees payable to the Centre's independent examiner for the independent examination of the Centre's annual accounts	3,100	<i>3,100</i>

10. Staff costs

	2024	<i>2023</i>
	£	£
Wages and salaries	216,176	<i>199,059</i>
	216,176	<i>199,059</i>

The average number of persons employed by the Centre during the year was as follows:

	2024	<i>2023</i>
	No.	No.
Play centre	9	<i>9</i>
Running the Centre	4	<i>4</i>
	13	<i>13</i>

No employee received remuneration amounting to more than £60,000 in either year.

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (*2023 - £NIL*).

During the year ended 31 March 2024, no Trustee expenses have been incurred (*2023 - £NIL*).

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

12. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2023	2
At 31 March 2024	2
Net book value	
At 31 March 2024	2
At 31 March 2023	2

13. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	-	528
Prepayments and accrued income	9,678	9,565
	9,678	10,093

14. Creditors: Amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	4,354	3,255
Accruals and deferred income	152,148	109,540
	156,502	112,795

Accruals and deferred income includes £2,178 (2023: £4,127) of grants and fees received in advance for activities taking place in 2024/25 and fund received from Age UK Camden of £149,970 (2023: £104,850).

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024

15. Statement of funds

Statement of funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	48,085	-	-	-	48,085
General funds					
General Funds - all funds	210,426	324,522	(352,034)	52,112	235,026
Total Unrestricted funds	258,511	324,522	(352,034)	52,112	283,111
Restricted funds					
Restricted Funds - all funds	6,902	52,330	(4,942)	(52,112)	2,178
Total of funds	265,413	376,852	(356,976)	-	285,289

Designated funds are in place to fund future expansion and tenure of the Centre and its activities.

16. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	2	2
Current assets	2,178	439,611	441,789
Creditors due within one year	-	(156,502)	(156,502)
Total	2,178	283,111	285,289

HAMPSTEAD COMMUNITY ACTION LIMITED

England & Wales - Charity number 282089

Accounts

Registered number: 1270770
Charity number: 282089

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 March 2023

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

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HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CENTRE, ITS TRUSTEES AND ADVISERS
for the year ended 31 March 2023

Trustees

Chris Knight (resigned 15 June 2023)
Stephen Brandes
John Goldsmith
Linda Chung
Guy Wingate

Company registered number

1270770

Charity registered number

282089

Registered office

78 Hampstead High Street, London, NW3 1RE

Treasurer

S. Brandes

Principal staff

Richard Weaver

Accountant

Drennan & Co., 11 Hammersmith Terrace, London, W6 9TS

Bankers

NatWest, 106 Finchley Road, London NW3 5JN

Nationwide Building Society

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2023

The Trustees present their annual report together with the financial statements of the Hampstead Community Action Ltd. for the period 1 April 2022 to 31 March 2023. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Centre qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

The Centre also trades under the name "Hampstead Community Centre".

OBJECTIVES AND ACTIVITIES

a. Policies and objectives

The Centre's premises at 78 Hampstead High Street comprise a reception area and large hall on the ground floor, both with disabled access and facilities. On the upper floors, there is an administration office, large meeting room and a small interview room. Unfortunately, the upper floors do not have disabled access. There is a small ground floor retail unit and an adjoining market area with five units, which traders occupy under licence agreements.

The Centre provides organised activities and services for various age groups and needs. These take place on weekdays in the hall and meeting rooms. The hall and rooms are available for hire at weekends and in the evenings and are popular with local support groups who pay a nominal fee. The Centre is open every day of the year.

The Centre is a social enterprise and aims to make the following overall and specific differences to the lives of Camden residents:

Reduce isolation and promote stimulating activity for older people through social inclusion
Improve people's access to safe, stimulating care for children aged 4-12
Increase creative play opportunities for children under five and support to their parents and carers
Improve people's access to advice, information, support, counselling and advocacy
Improve people's access to meeting space for voluntary and community groups

These differences have been achieved by the provision of activities and services that include:

Over 60s activities/events including Christmas Day Lunch for older people on their own
Under 5s: Term-time Tuesday - Friday parent/carer with toddler groups
After School Playcentre (4-12's): Term-Time Monday - Friday
Playschemes (5-12's): Summer, Easter & half-terms in May/June, October & February school holidays
Community support groups (13 groups such as AA, CA, NA, SA and CODA). Counselling sessions, local leisure groups, language classes, art classes, yoga and special events

The Centre makes resources available to other community groups for the creation and further development of services.

The Centre has a number of detailed policies in relation to all aspects of the Centre including:

- Equal opportunities and valuing diversity policy

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES (continued)

- Health & Safety Policy
- Children's Safeguarding Policy
- Vulnerable Adults Safeguarding Policy
- GDPR Data Schedule Policy
- Modern Slavery and Human Trafficking Statement

The Feasibility Study to identify and assess opportunities for improvements to expand and enhance the accommodation and services provided by the Centre was completed in March 23.

The study is a very detailed report including two detailed proposals, MEP and sustainability study and cost plan. The study will be integral to the key stakeholder consultation stage.

ACHIEVEMENTS AND PERFORMANCE

a. Key performance indicators

The key performance indicators are:

Income received	£375,836 (2021/22 £307,667)
Surplus for the year	£ 43,573 (2021/22 £31,314)
Funds	£265,412 (2021/22 £221,840)

b. Review of activities

OLDER PEOPLE ACTIVITIES

The successful 'Act Your Age' intergenerational project continued throughout all of the school holidays organised by the Centre in association with Henderson Court Day Centre.

Coach Day trips started up again in June 22 with a trip to Hastings, we were able to organise further trips in September and October. The trips were open to all of the community in order for families to travel together if they wished. The Centre heavily subsidised the trips to make it affordable for the users as coach hire has increased substantially since 2019.

A party was organised on 20th December including a festive lunch and a magician. Forty people, many of which live in local sheltered accommodation, attended the event.

A Christmas Day Lunch event was again organised remotely with delivery of 90 two-course lunches by a specialist company and 90 hampers delivered by volunteers to older people in the local area. Funding for the event came from the public through crowd-funded donations, Lords of Notting Hill, Judy Green Store and Waitrose. The Centre targeted those most in need and staff worked closely with Adult Social Care, day Centre's, agencies, Age UK Camden, sheltered housing wardens and social workers. The Camden New Journal Christmas Hamper fund donated 50 hampers to the event.

The Centre organised and ran 'Warm Lunch Monday' every other Monday throughout January – March where people were able to meet in a warm space, have coffee and cake and eat a hot homemade lunch. The project was free to all and very well attended. The event was publicised locally and with all sheltered housing and day centres. The project was funded by a cost of living grant from Camden council.

CHILDRENS PLAYCENTRE 4-12s (term time and school holidays)

The Summer Playscheme and the term time Playcentre are important core services for children (4-12) and their parents/carers within the local community.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

The services receive very good reports from Camden Council grant monitoring officers who we have to report quarterly followed up by meetings. Ofsted inspects services: Reg No's 116323 (Centre) and EY262532 (Fitzjohn's school).

Ninety-eight children from Camden's diverse community are registered at the After School Playcentre which provided an extensive programme of activities after school in the Centre's hall until 6pm Monday-Friday during the school term. This is a service for children aged 4-12 and essential for many working parents and carers, especially those on low household incomes. With financial support from Camden and Charitable Trusts, the After School Playcentre continued to provide very low cost or free places in 2022/23 for those most in need.

The Playcentre operated a pick-up facility for the children of Fitzjohn's School, Hampstead Parochial School and New End School.

The children and young people are looked after by a very experienced staff team and they have the opportunity to participate in an exciting and stimulating programme of activities carried out within a safe and caring environment. This is possible through careful planning and use of suitable equipment and materials. Children are encouraged to share, respect and learn from each other's cultures and traditions and express themselves through imaginative and creative play.

The Hampstead Community Centre organised and ran a 4 week summer playscheme, for children aged 5-12 (4 if in reception class) from 1st - 26th August, 9am-6pm at Fitzjohn's primary school. We had the use of most of the schools outside area and two of the classrooms and the lab/kitchen, allowing us to run many activities outside, including art activities, play games, sports and water games.

The playscheme was organised for children living within the London Borough of Camden. Priority was given to referred children, children attending the term time After School Playcentre and low income/key worker parents. Information on how to apply for childcare tax credit/low-income subsidised places is on our website.

There was a well-balanced team of 10 playworkers working on the playscheme, most of whom had worked for the Community Centre on schemes before and have a great deal of experience working with children from the local area. Some had previously attended the playscheme as children and been helpers and volunteers. We employed three new staff members this year. Seven young helpers (aged of 13 and 15) plus three young volunteer (aged 16-17) from the local community, who had attended the playscheme previously, helped on the scheme as part of our "bridging the gap" policy.

A number of children attended with additional needs; we supported 3 children with autism (one of which needed 1:1 support), 2 children with global delay, 2 children with cerebral palsy, 3 children with learning difficulties and several children with no or very little English. We also supported five Ukrainian refugees, two of which were offered free places.

Publicity was sent out to local schools and other community organisations including the Royal Free Hospital and through social media and the Councils information service. Parents/carers were able to download the forms and information from our website and booking was via email or in person at the Community Centre. 172 registered children (of which 25 were HAF) attended the scheme with a daily maximum of 80. Children attending came from varied socio-economic and cultural backgrounds.

This summer we also included 25 HAF (Holiday Activities and Food) places. These places were paid for by Young Camden Foundation and free to parents of children who are in receipt of free school meals. The places included provision of a healthy lunch, which they were able to choose.

The four-week programme of activities was planned in advance and available for parents/carers online. The programme took in to consideration the cultural needs, ages and interests of the children attending based on

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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

feedback from previous schemes, parent/carer and children's surveys. Every day we ran off-site trips including swimming, kayaking, bell boating, trampolining, farm, mini golf and bowling.

This year, the playscheme continued to run the 'Act Your Age' intergenerational project in association with Henderson Court Day Centre. For the duration of the scheme, a group of children visited the day centre to take part in joint activities with the older people. All activities took place outside, including a tea party and games.

A great deal of emphasis is placed on providing age appropriate play and equipment for young (EYFS) children - these children have a key worker and observations are done throughout the scheme.

The detailed programme of activities for each week included activities such as: arts and crafts, music, dance and movement sessions, board games, construction toys, pool and table tennis and quiz. The playground was used for various outdoor sports, water play, group games and opportunities for the children to play their own imaginary games.

Parent/carer satisfaction surveys were handed out and the children were helped with child specific questionnaires during the scheme. This is very important as it enables children and adults alike to voice their opinions and make suggestions about the service we offer, and the information gathered enables us to plan and improve activities for future playschemes.

The London Borough of Camden, Young Camden Foundation, Hampstead Churches Youth Committee, fees and fundraising, funded the playcentre.

All half term and Easter Playschemes (4-12s) continued throughout the year at the Centre.

UNDER 5s

The Under 5s parent/carer groups continued to provide a broad range of structured activities from Tuesday to Friday term time throughout the year.

Since registration was introduced there has been a marked increase in numbers attending. 291 families are currently registered.

The groups aim to provide a safe and stimulating environment for young children to play, have fun and develop both social and physical skills. It is also a place where parents/carers are able to get together to share ideas and experiences and get help and information in a relaxed and friendly atmosphere. Each session has a particular theme, and parents/carers are encouraged to participate.

An extensive programme of activities including music & rhyme, cooking and arts & crafts is published each term.

Daily play activities include; Play dough, imaginative play, puzzles & books, dressing-up, construction toys, climbing frame and bikes. There is always a soft play area and baby toys. A healthy snack is included in the price.

Satisfaction surveys are carried out annually in addition to continuous feedback processes.

OTHER USERS

Room 3 continued to be used for counselling throughout the year.

Community support groups such as AA, CA, NA, SA, CODA and anonymous groups not listed on our programme operated from Room 2 (top floor) every day of the week including Christmas day.

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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

Markets, fairs, local leisure groups, yoga, language classes, art classes, community and consultation events used the hall and rooms at days and times in the week that were not being used by the Centre's core activities.

FINANCIAL REVIEW

a. Reserves policy

Grants of restricted funds are generally made for one year's expenditure. The Trustees do not build up reserves of such funds as this would be contrary to the donors' intent.

A designated refurbishment reserve is in place to fund repairs and future refurbishment projects.

The Centre has a 20 year lease (from 2016) and must show that it has policies in place to maintain the premises.

The Trustees aim to accumulate unrestricted funds to provide for adequate working capital, uneven patterns of expenditure and 6 months running costs in case funding no longer becomes available from previous sources or there is a reduction in commercial income. The Centre is working towards meeting this requirement and the present unrestricted reserves are £258,511.

b. Result

The outside market stalls and the other users contribute a significant amount towards the running costs of the Centre. Funding for activities and services comes from the local authority, user contributions and trusts.

The Feasibility Study to identify and assess opportunities for improvements to expand and enhance the accommodation and services provided by the Centre was completed in March 23. The study is a very detailed report including two detailed proposals, MEP and sustainability study and cost plan. The study will be integral to the key stakeholder consultation stage.

The result for the year was an excess of income over expenditure of £43,573 with the help of sound financial management and the support of its staff. Unrestricted reserves (including designated reserves) carried forward at 31 March 2023 are £258,511.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Centre is constituted under a Memorandum of Association and is a registered charity number 282089.

The principal objects of the Centre as stated in the governing document are:

"Hampstead Community Action Limited, otherwise known as Hampstead Community Centre, is established to promote the benefit of the inhabitants in a broad area centred on the Community Centre within the London Borough of Camden, to advance education and to provide facilities and activities in the interests of social welfare, recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants".

There have been no changes in the objectives since the last annual report.

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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

b. Methods of appointment or election of Trustees

The management of the Centre is the responsibility of the Trustees who are elected and co-opted under the terms of the articles of association. When considering the recruitment and appointment of trustees, the Management Committee considers the skills and experience needed to maintain a broad range of skills. Trustees are elected at meetings after a written application has been submitted under the terms of the articles of association. Many of the members have served on the Management Committee for several years, which has created a feeling of stability within the Centre with members providing many additional skills.

c. Organisational structure and decision-making policies

Hampstead Community Action Ltd employs a staff team comprising the Centre Director, Administrator, Children's Activities Manager (Playcentre and Under 5s), 7 play/under 5s workers and Weekend Organiser. Temporary playworkers are employed on a sessional basis when needed in the school holidays.

Volunteers provide invaluable assistance within all of the activity groups. The Centre Director is responsible for the day-to-day management of the Centre and its employees. The Director reports to the trustees at meetings. The trustees make decisions on any organisational changes and authorise all financial transactions.

Management Committee members are referred to as trustees throughout this report. They meet, as a policy, about every 12 weeks. The full Committee met 4 times during the year ended 31 March 2023.

d. Policies adopted for the induction and training of Trustees

New trustees attend a session with principal staff and a senior member of the Management Committee to familiarise themselves with the charity and the context within which it operates. The session covers their obligations under charity and company law, the content of the Memorandum and Articles of Association, the Committee and decision making processes, the plans for development and financial performance of the charity. A trustee information pack is given to all new trustees and they attend the various activities run at the Centre.

e. Related party relationships

The charity rents the Community Centre premises from the London Borough of Camden and works closely with the Council, especially in respect to older people, children and partnership working to identify those in need and actively develop strategies to continually improve the quality of services to our clients. This is achieved through grant monitoring, partnerships and forum groups.

The Centre has developed opportunities for collaborative working with other agencies through outreach work and taking an active part in partnership schemes. The Centre has developed working partnerships with several organisations including older people agencies sheltered housing projects, children and young people organisations, Camden Council, and Children's Social Care Disabled Children's Team and activity-based groups.

The Centre makes resources available to other community groups for the creation and further development of services. The Centre does not charge a hiring fee for charity and community events.

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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

f. Financial risk management

The Trustees have assessed the major risks to the Centre and have established a register of risks. The Centre has a written document on the systems to mitigate those risks identified. Internal control procedures are in place for the authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and clients at the Centre including the policies listed under Policies and Objectives. The Centre consults Camden Property Services regarding all premises alterations and in accordance with the premises access audit.

g. Monitoring and evaluation

The Centre continually reviews activities through specific assessment procedures and detailed consultation exercises with all groups directly run by the Centre. Regular consultation meetings are held for the majority of services and user satisfaction surveys are undertaken on a regular basis. Meetings are organised to assess the findings.

Camden Council carries out full monitoring processes specifically for the Playcentre and the following monitoring of the Community Centre takes place annually: Diversity of income, activities, governance, demographic data, assets and outcomes. Camden's monitoring officers review the findings of all monitoring processes.

PLANS FOR FUTURE PERIODS

The activities and services described above will continue to function subject to adequate funding raised. There are plans to expand older people's activities and events over the next year.

Following the successful completion of the feasibility study in 22/23 to identify and assess opportunities for improvements to expand and enhance the accommodation and services provided by the Centre we will move on to the key stakeholders stage.

Large boards showing the two proposed plans will be displayed in the Centre forming part of an initial period of consultation.

A RIBA stage 2 structural feasibility options report will be carried out as part of the next stage of the proposed refurbishment and improvement plans.

MEMBERS'S LIABILITY

The Members of the Centre guarantee to contribute an amount not exceeding £1 to the assets of the Centre in the event of winding up.

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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF THE DISABLED

Employees have been consulted on issues of concern to them by means of regular consultative committee and staff meetings and have been kept informed on specific matters directly by management. The Centre carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Trustees.

In accordance with the Centre's equal opportunity policy, the Centre has long established fair employment practices in the recruitment, selection, retention and training of staff.

The Centre has a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities and valuing diversity policy
- Volunteers policy
- Health & Safety policy
- Children's Safeguarding Policy
- Vulnerable Adults Safeguarding Policy
- GDPR Data Schedule Policy

In accordance with the Centre's equal opportunities policy, the Centre has long-established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the Centre's offices.

APPRECIATIONS.

The Trustees wish to record their thanks to all the organisations that have supported the Centre's activities, financially and in other ways.

The Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2023

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Centre for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Centre and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Centre will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Centre's transactions and disclose with reasonable accuracy at any time the financial position of the Centre and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 15 June 2023 and signed on their behalf by:

Stephen Brandes



HAMPSTEAD COMMUNITY ACTION LTD.
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INDEPENDENT EXAMINER'S REPORT
for the year ended 31 March 2023

Independent examiner's report to the Trustees of Hampstead Community Action Ltd. ('the Centre')

I report to the charity Trustees on my examination of the accounts of the Centre for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Centre (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Centre are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Centre's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Centre's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Centre's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Centre's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Centre and the Centre's Trustees as a body, for my work or for this report.

Signed:



R. G. Drennan

Dated: 15 June 2023

FCA - ICAEW

11 Hammersmith Terrace, London W6 9TS

HAMPSTEAD COMMUNITY ACTION LTD.
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STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
for the year ended 31 March 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Charitable activities	3	50,953	135,224	186,177	155,490
Other trading activities	5	-	162,014	162,014	152,158
Investments	6	-	2,745	2,745	19
Other income	7	24,900	-	24,900	-
Total income		75,853	299,983	375,836	307,667
Expenditure on:					
Charitable activities	8	22,700	309,563	332,263	276,353
Total expenditure		22,700	309,563	332,263	276,353
Net income/(expenditure)		53,153	(9,580)	43,573	31,314
Transfers between funds	15	(50,378)	50,378	-	-
Net movement in funds		2,775	40,798	43,573	31,314
Reconciliation of funds:					
Total funds brought forward		4,127	217,713	221,840	190,526
Net movement in funds		2,775	40,798	43,573	31,314
Total funds carried forward		6,902	258,511	265,413	221,840

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
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Registered number: 1270770

BALANCE SHEET
as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	2	2
		<u>2</u>	<u>2</u>
Current assets			
Debtors	13	10,093	19,929
Cash at bank and in hand		368,112	293,931
		<u>378,205</u>	<u>313,860</u>
Creditors: amounts falling due within one year	14	(112,795)	(92,023)
Net current assets		265,410	221,837
Total assets less current liabilities		265,412	221,839
Net assets excluding pension asset		265,412	221,839
Total net assets		265,412	221,839
Charity funds			
Restricted funds	15	6,902	4,127
Unrestricted funds	15	258,510	217,712
Total funds		265,412	221,839

The Centre was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

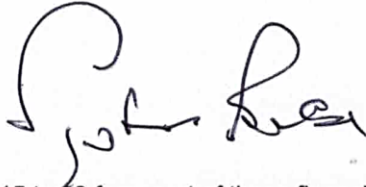
The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 15 June 2023 and signed on their behalf by:

HAMPSTEAD COMMUNITY ACTION LTD.
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Registered number: 1270770

BALANCE SHEET (CONTINUED)
as at 31 March 2023

Stephen Brandes



The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

1. General information

The entity is a company limited by guarantee and registered in England and Wales and with the Charity Commission.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hampstead Community Action Ltd. meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Centre has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Centre's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Centre; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Plant and machinery	- 20% straight line
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2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Centre and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Centre for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

3. Income from charitable activities

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Over 60's	5,000	4,131	9,131
Under 5's	-	14,555	14,555
Playcentre (5-12)	45,953	116,538	162,491
Total 2023	50,953	135,224	186,177
	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Over 60's	5,000	2,416	7,416
Under 5's	-	12,148	12,148
Playcentre (5-12)	45,882	90,044	135,926
<i>Total 2022</i>	<i>50,882</i>	<i>104,608</i>	<i>155,490</i>

4. Analysis of Restricted Funds Received

	Restricted funds 2023 £	Total funds 2023 £
Age UK Camden	5,000	5,000
London Borough of Camden	41,553	41,553
Hampstead Churches Youth Committee	1,400	1,400
Young Camden Foundation	3,000	3,000
	50,953	50,953

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2023 £	Total funds 2023 £
Lettings - market stalls	112,398	112,398
Lettings - halls & rooms	44,508	44,508
Miscellaneous donations	5,108	5,108
	162,014	162,014

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Lettings - market stalls	113,377	113,377
Lettings - halls & rooms	30,308	30,308
Miscellaneous donations	5,381	5,381
Furlough payroll grant	3,092	3,092
	152,158	152,158

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £
Bank deposit interest	2,745	2,745
	2,745	2,745

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Bank deposit interest	19	19
	19	19

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

6. Investment income (continued)

7. Other incoming resources

	Restricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
CIL funds for feasibility study	24,900	24,900	-

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total 2023 £
Over 60's	-	16,276	16,276
Under 5's	-	14,011	14,011
Playcentre (5-12)	-	111,452	111,452
Running costs of Centre	-	167,824	167,824
Professional fees - feasibility study	22,700	-	22,700
	22,700	309,563	332,263

	<i>Unrestricted funds 2022 £</i>	<i>Total 2022 £</i>
Over 60's	3,415	3,415
Under 5's	13,668	13,668
Playcentre (5-12)	99,040	99,040
Running costs of Centre	155,720	155,720
Payroll of furloughed staff	3,460	3,460
Refurbishment costs	1,050	1,050
	276,353	276,353

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

8. Analysis of expenditure on charitable activities (continued)

Summary by fund type (continued)

Summary by expenditure type

	Staff costs 2023 £	Other costs 2023 £	Total 2023 £
Over 60's	321	15,955	16,276
Under 5's	13,311	700	14,011
Playcentre (5-12)	98,950	12,502	111,452
Running costs of Centre	86,477	81,347	167,824
Feasibility study	-	22,700	22,700
	<u>199,059</u>	<u>133,204</u>	<u>332,263</u>
	Staff costs 2022 £	Other costs 2022 £	Total 2022 £
Over 60's	1,853	1,562	3,415
Under 5's	12,673	995	13,668
Playcentre (5-12)	86,644	12,396	99,040
Running costs of Centre	75,066	80,654	155,720
Payroll of furloughed staff	3,460	-	3,460
Refurbishment costs	-	1,050	1,050
	<u>179,696</u>	<u>96,657</u>	<u>276,353</u>

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

9. Independent examiner's remuneration

	2023	2022
	£	£
Fees payable to the Centre's independent examiner for the independent examination of the Centre's annual accounts	3,100	3,000

10. Staff costs

	2023	2022
	£	£
Wages and salaries	199,059	179,696

The average number of persons employed by the Centre during the year was as follows:

	2023	2022
	No.	No.
Play centre	9	9
Running the Centre	4	4

No employee received remuneration amounting to more than £60,000 in either year.

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

12. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2022	2
At 31 March 2023	2
Net book value	
At 31 March 2023	2
At 31 March 2022	2

13. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	528	10,467
Prepayments and accrued income	9,565	9,462
	10,093	19,929

14. Creditors: Amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	3,255	3,146
Accruals and deferred income	109,540	88,877
	112,795	92,023

Accruals and deferred income includes £4,702 (2022: £4,127) of grants and fees received in advance for activities taking place in 2023/24 and fund received from Age UK Camden of £104,850 (2022 £56,250).

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	48,085	-	-	-	48,085
General funds					
General Funds - all funds	169,627	299,983	(309,563)	50,378	210,425
Total Unrestricted funds	217,712	299,983	(309,563)	50,378	258,510
Restricted funds					
Restricted Funds - all funds	4,127	75,853	(22,700)	(50,378)	6,902
Total of funds	221,839	375,836	(332,263)	-	265,412

Designated funds are set aside for the programme of upkeep of the premises.

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	2	2
Current assets	6,902	371,303	378,205
Creditors due within one year	-	(112,795)	(112,795)
Total	6,902	258,510	265,412

HAMPSTEAD COMMUNITY ACTION LIMITED

England & Wales - Charity number 282089

Accounts

Registered number: 1270770
Charity number: 282089

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 March 2022

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

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HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CENTRE, ITS TRUSTEES AND ADVISERS
for the year ended 31 March 2022

Trustees

Chris Knight
Stephen Brandes
John Goldsmith
Linda Chung
Guy Wingate

Company registered number

1270770

Charity registered number

282089

Registered office

78 Hampstead High Street, London, NW3 1RE

Treasurer

S. Brandes

Principal staff

Richard Weaver

Accountant

Drennan & Co., 11 Hammersmith Terrace, London, W6 9TS

Bankers

NatWest, 106 Finchley Road, London NW3 5JN

Nationwide Building Society

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2022

The Trustees present their annual report together with the financial statements of the Hampstead Community Action Ltd. for the period 1 April 2021 to 31 March 2022. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Centre qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

The Centre also trades under the name "Hampstead Community Centre".

OBJECTIVES AND ACTIVITIES

a. Policies and objectives

The Centre's premises at 78 Hampstead High Street comprise a reception area and large hall on the ground floor, both with disabled access and facilities. On the upper floors, there is an administration office, two meeting rooms and a small interview room. There is a small ground floor retail unit and adjoining market area with four units which traders occupy under license agreements.

The Centre provides organised activities and services for various age groups and needs. These take place on weekdays in the hall and meeting rooms. The hall and rooms are available for hire at weekends and in the evenings and are popular with local support groups and classes. The Centre is open every day of the year.

The Centre is a social enterprise and aims to make the following overall and specific differences to the lives of Camden residents:

- Reduce isolation and promote stimulating activity for older people through social inclusion
- Improve people's access to safe, stimulating care for children aged 4-12
- Increase creative play opportunities for children under five and support to their parents and carers
- Improve people's access to advice, information, support, counselling and advocacy
- Improve people's access to meeting space for voluntary and community groups
- Promote and support healthy living for the elderly and other groups, including the provision of an outdoor produce market for the locality

These differences have been achieved by the provision of activities and services that include:

- Over 60s activities/events including Christmas Day Lunch for older people on their own
- Under 5s: Term-time Tuesday - Friday parent/carer with toddler groups
- After School Playcentre (4-12's): Term-Time Monday - Friday
- Playschemes (5-12's): Summer, Easter & half-terms in May/June, October & February school holidays
- Outdoor Community Provisions market
- Counselling Sessions
- Community support groups (such as AA, CA, NA, CODA etc), local leisure groups, language classes, art classes, yoga and special events

The Centre makes resources available to other community groups for the creation and further development of services.

The Centre has a number of detailed policies in relation to all aspects of the Centre including:

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

OBJECTIVES AND ACTIVITIES (continued)

- Equal opportunities and valuing diversity policy
- Health & Safety Policy
- Children's Safeguarding Policy
- Vulnerable Adults Safeguarding Policy
- GDPR Data Schedule Policy
- Modern Slavery and Human Trafficking Statement

ACHIEVEMENTS AND PERFORMANCE

a. Key performance indicators

The key performance indicators are:

Income received	£307,667 (2020/21 £262,832)
Surplus for the year	£ 31,314 (2020/21 £15,796)
Funds	£221,840 (2019/10 £190,526)

b. Review of activities

COVID-19

Most of the Centre's activity, service and support groups were open from April 2021 with the exception of the Over 60s social group and from 12 April, we started to see weekend and midweek hirers return. From the 17 May, most groups returned in line with government guidelines. There has been a significant increase in support groups operating from the Centre.

All stalls in the outside market remained open throughout the year.
All staff returned to work in April; two workers remained on reduced hours until June.

OVER 60s ACTIVITIES

The Over 60s social club remained closed during the year due to the pandemic. Members continued to be contacted over the period and we carried out our intergenerational project with Henderson Court Age UK Camden with whom we are in partnership.

The club will only reopen when it is safe to do so and in accordance with Government guidelines.

A Christmas Day Lunch event was again organised remotely with delivery of 85 two-course lunches by a specialist company and 85 hampers delivered by volunteers to older people in the local area. Waitrose, Lord's of Notting Hill, Judy Green Store and the public through crowd-funded donations, funded this event. The Centre targeted those most in need and worked closely with Adult Social Care, day Centre's, agencies, Age UK Camden, sheltered housing wardens and social workers. Camden New Journal Christmas Hamper fund donated 50 hampers.

CHILDRENS PLAYCENTRE 4 12s (term time and school holidays)

The Summer Playscheme and the term time Playcentre are very important services for the children (5-12) and their parents/carers within the local community. There are also a large number of young people aged 13-18 who volunteer their time as part of our 'bridging-the-gap' age policy.

The services receive very good reports from Camden Council grant monitoring officers (we have to report quarterly which are followed up by meetings). The services are also inspected by Ofsted: Registered No's 116323 (Centre) and EY262532 (Fitzjohn's school).

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

The After School Playcentre had a 'bubble system' in place until the end of July and remained open throughout the year except in the last week of the summer term when all the staff had to self-isolate.

Over 50 children from Camden's diverse community are registered at the After School Playcentre which provided an extensive programme of activities after school in the Centre's hall until 6pm Monday-Friday during the school term. This is a service for children aged 4-12 and essential for many working parents and carers, especially those on low household incomes. With financial support from Charitable Trusts and Camden the After School Playcentre continued to provide very low cost or free places in 2021/22 for parents/guardians most in need.

The Playcentre operated a pick-up facility for the children of Fitzjohn's School, Hampstead Parochial School and New End School.

The children and young people are looked after by a very experienced staff team and they have the opportunity to participate in an exciting and stimulating programme of activities carried out within a safe and caring environment. This is made possible through careful planning and the use of suitable equipment and materials. Children are encouraged to share, respect and learn from each other's cultures and traditions and express themselves through imaginative and creative play.

In partnership with Age UK Camden, the Playcentre runs a very successful trans-age project called 'Act Your Age' with clients of Henderson Court day centre. This continued on all playschemes throughout the year mainly via a distancing project.

After extensive planning and with preparations in place in case of a Covid outbreak in the first 2 weeks before guidelines changed the Community Centre ran a summer playscheme for children 5-12 at Fitzjohn's Primary school from 27th July - 21st August. The scheme was very successful and full on all weeks (waiting list in operation). This year we had a full programme including trips to the Aquaplane at the Olympic pool and Kayaking at the Welsh Harp funded by the Young Camden Foundation.

We were part of the HAF (Holidays, Activities and Food) programme, which provided free places for 23 children with a healthy packed lunch organised by playcentre staff. This was extra work for the staff but worth it for those families.

Priority was given to children attending the term time playcentre, referrals, children in need and children with disabilities. There were 120 registered children with 60 children attending each day.

Parents and carers were able to make comments or suggestions on the scheme through our various parent and carer consultation processes. All the feedback obtained is used to help monitor the content of the programme and make improvements as necessary.

The London Borough of Camden, Hampstead Churches Youth Committee, fees and fundraising, funded the playcentre.

All half term Playschemes (4-12s) continued throughout the year.

UNDER 5s

The Under 5s support groups remained open throughout the year. From April 21 Parents/carers had to book and pay in advance for their child to attend one of six separate 'bubbles'. Children were in consistent groups of 15 children, so the same 15 children attended that bubble for the term. All those attending had to adhere to Government guidelines: observing social distancing for all adults, hand sanitising, wearing of face coverings and there was enhanced cleaning of all equipment.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Under 5's returned to a drop in from September 21. A registration form was introduced to record their full contact details.

The groups provide a safe, happy, caring and secure environment. The children are encouraged to learn new skills and interact with other children through creative free play and a broad range of structured activities. A full programme of activities is published each term and a satisfaction survey is carried out annually in addition to continuous feedback processes.

OTHER USERS

Room 3 continued to be used for counselling throughout the year.

Community support groups such as AA, CA, NA, and CODA operated from Room 2 (top floor) every day of the week including Christmas day.

Local leisure groups, language classes and art classes started reopening in April with all groups returning by June 21.

FINANCIAL REVIEW

a. Reserves policy

Grants of restricted funds are generally made for one year's expenditure. The Trustees do not build up reserves of such funds as this would be contrary to the donors' intent.

A programme of refurbishment, repairs and maintenance is in place with a designated property upkeep fund.

The Centre has a 20 year lease (from 2016) and must show that it has policies in place to maintain the premises.

The Trustees aim to accumulate unrestricted funds to provide for adequate working capital, uneven patterns of expenditure and 12 months running costs in case funding no longer becomes available from previous sources or there is a reduction in commercial income. The Centre is working towards meeting this requirement and the present unrestricted reserves are £217,713.

b. Result

The outside market stalls and the other users contribute a significant amount towards the running costs of the Centre. Funding for activities and services comes from the local authority, charitable trusts and user contributions.

The hall, reception area and upper floor toilets were redecorated during August.

The result for the year was an excess of income over expenditure of £ 31,314 with the help of sound financial management and the support of its staff. Unrestricted reserves (including designated reserves) carried forward at 31 March 2022 are £217,713.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Centre is constituted under a Memorandum of Association and is a registered charity number 282089.

The principal objects of the Centre as stated in the governing document are:

"Hampstead Community Action Limited, otherwise known as Hampstead Community Centre, is established to promote the benefit of the inhabitants in a broad area centred on the Community Centre within the London Borough of Camden, to advance education and to provide facilities and activities in the interests of social welfare, recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants".

There have been no changes in the objectives since the last annual report.

b. Methods of appointment or election of Trustees

The management of the Centre is the responsibility of the Trustees who are elected and co-opted under the terms of the articles of association. When considering the recruitment and appointment of trustees, the Management Committee considers the skills and experience needed to maintain a broad range of skills. Trustees are elected at meetings after a written application has been submitted under the terms of the articles of association. Many of the members have served on the Management Committee for several years, which has created a feeling of stability within the Centre with members providing many additional skills.

c. Organisational structure and decision-making policies

Hampstead Community Action Ltd employs a staff team comprising the Centre Director, Administrator, Children's Activities Manager (Playcentre and Under 5s), 7 play/under 5s workers and Weekend Organiser. Temporary playworkers are employed on a sessional basis when needed in the school holidays.

Volunteers provide invaluable assistance within all of the activity groups. The Centre Director is responsible for the day-to-day management of the Centre and its employees. The Director reports to the trustees at meetings. The trustees make decisions on any organisational changes and authorise all financial transactions.

Management Committee members are referred to as trustees throughout this report. They meet, as a policy, about every 12 weeks. The full Committee met 5 times during the year ended 31 March 2022.

d. Policies adopted for the induction and training of Trustees

New trustees attend a session with principal staff and a senior member of the Management Committee to familiarise themselves with the charity and the context within which it operates. The session covers their obligations under charity and company law, the content of the Memorandum and Articles of Association, the Committee and decision making processes, the plans for development and financial performance of the charity. A trustee information pack is given to all new trustees and they attend the various activities run at the Centre.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

e. Related party relationships

The charity rents the Community Centre premises from the London Borough of Camden and works closely with the Council, especially in respect to older people, children and partnership working to identify those in need and actively develop strategies to continually improve the quality of services to our clients. This is achieved through grant monitoring, partnerships and forum groups, which has again been particularly important this year due to the pandemic.

The Centre has developed opportunities for collaborative working with other agencies through outreach work and taking an active part in partnership schemes. The Centre has developed collaborative working partnerships with several organisations including older people agencies such as Age UK Camden and sheltered housing projects, children and young people organisations, Camden Council, Ofsted and Children's Social Care Disabled Children's Team and activity-based groups.

The Centre makes resources available to other community groups for the creation and further development of services.

f. Financial risk management

The Trustees have assessed the major risks to the Centre and have established a register of risks. The Centre has a written document on the systems to mitigate those risks identified. Internal control procedures are in place for the authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and clients at the Centre including the policies listed under Policies and Objectives. The Centre consults Camden Property Services regarding all premises alterations and in accordance with the premises access audit.

g. Monitoring and evaluation

The Centre continually reviews activities through specific assessment procedures and detailed consultation exercises with all groups directly run by the Centre. Regular consultation meetings are held for the majority of services and user satisfaction surveys are undertaken on a regular basis. Results are posted on the groups' notice boards and meetings organised to assess the findings.

Camden Council carries out full monitoring processes specifically for the Playcentre and the following monitoring of the Community Centre takes place annually: Diversity of income, activities, governance, demographic data, assets and outcomes. Camden's monitoring officers review the findings of all monitoring processes.

PLANS FOR FUTURE PERIODS

The activities described above, have all fully opened with the exception of the Over 60s social club and will continue to function subject to adequate funding raised.

The Centre has been successful in applying for CIL funding of £24.9k through Frognaal and Fitzjohns Ward to undertake a feasibility study in 22/23 to identify and assess opportunities for development and improvements to expand and enhance the accommodation and services provided by the Centre.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

MEMBERS'S LIABILITY

The Members of the Centre guarantee to contribute an amount not exceeding £1 to the assets of the Centre in the event of winding up.

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF THE DISABLED

Employees have been consulted on issues of concern to them by means of regular consultative committee and staff meetings and have been kept informed on specific matters directly by management. The Centre carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Trustees.

In accordance with the Centre's equal opportunity policy, the Centre has long established fair employment practices in the recruitment, selection, retention and training of staff.

The Centre has a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities and valuing diversity policy
- Volunteers policy
- Health & Safety policy
- Children's Safeguarding Policy
- Vulnerable Adults Safeguarding Policy
- GDPR Data Schedule Policy

In accordance with the Centre's equal opportunities policy, the Centre has long-established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the Centre's offices.

APPRECIATIONS

The Trustees wish to record their thanks to all the organisations that have supported the Centre's activities, financially and in other ways.

The Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2022

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Centre for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Centre and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Centre will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Centre's transactions and disclose with reasonable accuracy at any time the financial position of the Centre and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 15 June 2022 and signed on their behalf by:

Stephen Brandes



HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
for the year ended 31 March 2022

Independent examiner's report to the Trustees of Hampstead Community Action Ltd. ('the Centre')

I report to the charity Trustees on my examination of the accounts of the Centre for the year ended 31 March 2022.

Responsibilities and basis of report

As the Trustees of the Centre (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Centre are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Centre's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Centre's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Centre's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Centre's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Centre and the Centre's Trustees as a body, for my work or for this report.

Signed:

R. G. Drennan



Dated: 15 June 2022

FCA - ICAEW

11 Hammersmith Terrace, London W6 9TS

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
for the year ended 31 March 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Charitable activities	3	50,882	104,608	155,490	90,324
Other trading activities	5	-	152,158	152,158	172,244
Investments	6	-	19	19	264
Total income		50,882	256,785	307,667	262,832
Expenditure on:					
Charitable activities	7	-	276,353	276,353	247,036
Total expenditure		-	276,353	276,353	247,036
Net income/(expenditure)		50,882	(19,568)	31,314	15,796
Transfers between funds	14	(49,151)	49,151	-	-
Net movement in funds		1,731	29,583	31,314	15,796
Reconciliation of funds:					
Total funds brought forward		2,396	188,130	190,526	174,730
Net movement in funds		1,731	29,583	31,314	15,796
Total funds carried forward		4,127	217,713	221,840	190,526

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 14 to 22 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET
as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	2	2
		2	2
Current assets			
Debtors	12	19,929	18,670
Cash at bank and in hand		293,932	192,345
		313,861	211,015
Creditors: amounts falling due within one year	13	(92,023)	(20,491)
Net current assets		221,838	190,524
Total assets less current liabilities		221,840	190,526
Net assets excluding pension asset		221,840	190,526
Total net assets		221,840	190,526
Charity funds			
Restricted funds	14	4,127	2,396
Unrestricted funds	14	217,713	188,130
Total funds		221,840	190,526

The Centre was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

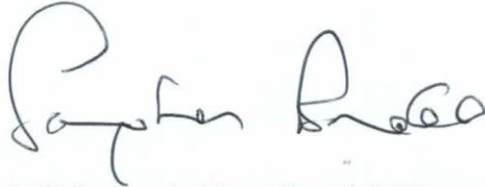
The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 15 June 2022 and signed on their behalf by:

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET (CONTINUED)
as at 31 March 2022

Stephen Brandes

A handwritten signature in black ink, appearing to read 'Stephen Brandes', written in a cursive style.

The notes on pages 14 to 22 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

1. General information

The entity is a company limited by guarantee and registered in England and Wales and with the Charity Commission.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hampstead Community Action Ltd. meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Centre has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Centre's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Centre; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Plant and machinery	- 20% straight line
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2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Centre and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Centre for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

3. Income from charitable activities

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Over 60's	5,000	2,416	7,416
Under 5's	-	12,148	12,148
Playcentre (5-12)	45,882	90,044	135,926
Total 2022	<u>50,882</u>	<u>104,608</u>	<u>155,490</u>
	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Over 60's	5,000	1,358	6,358
Under 5's	-	3,325	3,325
Playcentre (5-12)	41,802	38,839	80,641
<i>Total 2021</i>	<u>46,802</u>	<u>43,522</u>	<u>90,324</u>

4. Analysis of Restricted Funds Received

	Restricted funds 2022 £	Total funds 2022 £
Age UK Camden	5,000	5,000
London Borough of Camden	41,402	41,402
Hampstead Wells & Campden Trust - Playcentre	900	900
Hampstead Churches Youth Committee	1,400	1,400
Young Camden Foundation	2,180	2,180
	<u>50,882</u>	<u>50,882</u>

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2022 £	Total funds 2022 £
Lettings - market stalls	113,377	113,377
Lettings - halls & rooms	30,308	30,308
Miscellaneous donations	5,380	5,380
Furlough payroll grant	3,092	3,092
Other	1	1
	152,158	152,158
	152,158	152,158

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Lettings - market stalls	92,070	92,070
Lettings - halls & rooms	11,165	11,165
Miscellaneous donations	7,073	7,073
Furlough payroll grant	36,936	36,936
Camden Retailers Grant	25,000	25,000
	172,244	172,244
	172,244	172,244

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £
Bank deposit interest	19	19
	19	19
	19	19

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

6. Investment income (continued)

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Bank deposit interest	264	264
	264	264

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Total funds 2022 £
Over 60's	3,415	3,415
Under 5's	13,668	13,668
Playcentre (5-12)	99,040	99,040
Running costs of Centre	155,720	155,720
Payroll of furloughed staff	3,460	3,460
Refurbishment costs	1,050	1,050
	276,353	276,353

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Over 60's	1,964	1,964
Under 5's	11,574	11,574
Playcentre (5-12)	69,776	69,776
Running costs of Centre	108,477	108,477
Payroll of furloughed staff	45,277	45,277
Refurbishment costs	9,968	9,968
	247,036	247,036

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

7. Analysis of expenditure on charitable activities (continued)

Summary by expenditure type

	Staff costs 2022 £	Other costs 2022 £	Total funds 2022 £
Over 60's	1,853	1,562	3,415
Under 5's	12,673	995	13,668
Playcentre (5-12)	86,644	12,396	99,040
Running costs of Centre	75,066	80,654	155,720
Payroll of furloughed staff	3,460	-	3,460
Refurbishment costs	-	1,050	1,050
	179,696	96,657	276,353

	Staff costs 2021 £	Other costs 2021 £	Total funds 2021 £
Over 60's	-	1,964	1,964
Under 5's	11,544	30	11,574
Playcentre (5-12)	62,455	7,321	69,776
Running costs of Centre	54,930	53,547	108,477
Payroll of furloughed staff	45,277	-	45,277
Refurbishment costs	-	9,968	9,968
	174,206	72,830	247,036

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

8. Independent examiner's remuneration

	2022	2021
	£	£
Fees payable to the Centre's independent examiner for the independent examination of the Centre's annual accounts	3,000	3,000

9. Staff costs

	2022	2021
	£	£
Wages and salaries	179,696	174,206
	179,696	174,206

The average number of persons employed by the Centre during the year was as follows:

	2022	2021
	No.	No.
Play centre	9	9
Running the Centre	4	4
	13	13

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

11. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2021	2
At 31 March 2022	2
Net book value	
At 31 March 2022	2
At 31 March 2021	2

12. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	10,467	17,215
Prepayments and accrued income	9,462	1,455
	19,929	18,670

13. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	389
Other taxation and social security	3,146	-
Accruals and deferred income	88,877	20,102
	92,023	20,491

Accruals and deferred income includes £29,027 (2021: £2,396) of grants and fees received in advance for activities taking place in 2022/23 and fund received from Age UK Camden of £56,250 (2021 £11,250).

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	49,135	-	(1,050)	-	48,085
General funds					
General Funds - all funds	138,995	256,785	(275,303)	49,151	169,628
Total Unrestricted funds	188,130	256,785	(276,353)	49,151	217,713
Restricted funds					
Restricted Funds - all funds	2,396	50,882	-	(49,151)	4,127
Total of funds	190,526	307,667	(276,353)	-	221,840

Designated funds are set aside for the programme of upkeep of the premises.

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	2	2
Current assets	4,127	309,734	313,861
Creditors due within one year	-	(92,023)	(92,023)
Total	4,127	217,713	221,840

HAMPSTEAD COMMUNITY ACTION LIMITED

England & Wales - Charity number 282089

Accounts

Registered number: 1270770
Charity number: 282089

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 March 2021

HAMPSTEAD COMMUNITY ACTION LTD.
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HAMPSTEAD COMMUNITY ACTION LTD.
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CENTRE, ITS TRUSTEES AND ADVISERS
for the year ended 31 March 2021

Trustees

Chris Knight
Stephen Brandes
Phil Turner (resigned 30 September 2020)
John Goldsmith
Linda Chung
Guy Wingate

Company registered number

1270770

Charity registered number

282089

Registered office

78 Hampstead High Street, London, NW3 1RE

Treasurer

S. Brandes

Principal staff

Richard Weaver

Accountant

Drennan & Co., 11 Hammersmith Terrace, London, W6 9TS

Bankers

NatWest, 106 Finchley Road, London NW3 5JN

Nationwide Building Society

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT
for the year ended 31 March 2021

The Trustees present their annual report together with the financial statements of the Hampstead Community Action Ltd. for the period 1 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Centre qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

The Centre also trades under the name "Hampstead Community Centre".

OBJECTIVES AND ACTIVITIES

a. Policies and objectives

The Centre's premises at 78 Hampstead High Street comprise a reception area and large hall on the ground floor, both with disabled access and facilities. On the upper floors, there is an administration office, two meeting rooms and a small interview room. There is a small ground floor retail unit and adjoining market area with four units which traders occupy under license agreements.

The Centre provides organised activities and services for various age groups and needs. These take place on weekdays in the hall and meeting rooms. The hall and rooms are available for hire at weekends and in the evenings and are popular with local support groups and classes. The Centre is open every day of the year.

The Centre is a social enterprise and aims to make the following overall and specific differences to the lives of Camden residents:

- Reduce isolation and promote stimulating activity for older people through social inclusion
- Improve people's access to safe, stimulating care for children aged 4-12
- Increase creative play opportunities for children under five and support to their parents and carers
- Improve people's access to advice, information, support, counselling and advocacy
- Improve people's access to meeting space for voluntary and community groups
- Promote and support healthy living for the elderly and other groups, including the provision of an outdoor produce market for the locality

These differences have been achieved by the provision of activities and services that include:

- Over 60s club, events & Christmas Day Lunch (inc. transport) for older people on their own
- Under 5s: Term-time Tuesday - Friday parent/carer with toddler groups
- After School Playcentre (4-12's): Term-Time Monday - Friday
- Playschemes (5-12's): Summer, Easter & half-terms in May/June, October & February school holidays
- Outdoor Community Provisions market
- Counselling Sessions
- Community support groups (such as AA, NA etc), local leisure groups, language classes, art classes, and special events

The Centre makes resources available to other community groups for the creation and further development of services.

The Centre has a number of detailed policies in relation to all aspects of the Centre including:

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

OBJECTIVES AND ACTIVITIES (continued)

- Equal opportunities and valuing diversity policy
- Health & Safety Policy
- Children's Safeguarding Policy
- Vulnerable Adults Safeguarding Policy
- GDPR Data Schedule Policy
- Modern Slavery and Human Trafficking Statement

ACHIEVEMENTS AND PERFORMANCE

a. Key performance indicators

The key performance indicators are:

Income received	£262,832 (2019/20 £338,556)
Surplus/(deficit) for the year	£ 15,796 (2019/20 £2,967)
Funds	£190,526 (2019/20 £174,730)

b. Review of activities

COVID-19

The Centre's core activities temporarily closed from April – July 20 due to the pandemic.

The stalls in the outside market selling food (fruit and vegetables, fishmonger, butcher and deli) remained open throughout the lockdowns. Non-essential stalls and markets reopened from June 20 but had to close again in January 21.

The Hampstead Volunteer Corps used the Centre as a food distribution hub for the local community until our services started to return towards the end of June 20.

The After School Club term time Playcentre (4-12s) reopened in September for all children and continued to operate throughout the second and third lockdown for vulnerable and key worker children. The Summer Playscheme (5-12s) ran during July/August at Fitzjohn's School for sixty children each day in the form of four bubbles. Half term Playschemes (4-12s) in October 20 and February 21 continued throughout the lockdowns.

Over 60s activities have been unable to resume due to government guidelines but the partnership with Age UK Camden continued. A Christmas Day Lunch event was organised with delivery of 80 lunches and 80 hampers by volunteers to older people in the local area.

Under 5s support groups reopened in September until December but had to close again in January 21.

Counselling Sessions continued to operate throughout the pandemic. Community support groups such as AA reopened in July every day of the week and continued throughout the second and third lockdowns.

Local leisure groups, language classes and art classes reopened in September but had to close again in January 21.

The Centre's financial position remained secure throughout the financial year due to the award of the Retail Grant, Job Retention Scheme, business rates holiday, continuity of grants, four month rent free period and healthy financial reserves built up prior to the pandemic.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (continued)

OVER 60s ACTIVITIES

The Over 60s club closed during the year due to the pandemic. Members were contacted over the period and food deliveries and support provided via the Hampstead Volunteer Corps and Henderson Court Age UK Camden with whom we are in partnership.

The club will only reopen when it is safe to do so and in accordance with Government guidelines.

A Christmas Day Lunch event was organised remotely with delivery of 80 lunches by a specialist company and 80 hampers delivered by volunteers to older people in the local area. Hampstead Wells and Campden Trust, Waitrose, Lord's Shop and the public, through crowd-funded donations, funded this event.

The Centre targeted those most in need and worked closely with Adult Social Care, Day Centre's, agencies, Age UK Camden, sheltered housing wardens and social workers. Gifts in the hampers were donated from local shops and businesses.

CHILDRENS PLAYCENTRE 4 12s (term time and school holidays)

The Summer Playscheme and the term time Playcentre are very important services for the children (5-12) and their parents/carers within the local community. There are also a large number of young people aged 13-18 who volunteer their time as part of our 'bridging-the-gap' age policy.

The services receive very good reports from Camden Council grant monitoring officers (we have to report quarterly which are followed up by meetings). The services are also inspected by Ofsted: Registered No's 116323 (Centre) and EY262532 (Fitzjohn's school).

The After School Club term time Playcentre (4-12s) was closed from April-July due to Covid-19 and reopened in September for all children and continued to operate throughout the second and third lockdown for vulnerable and key worker children. Over 50 children from Camden's diverse community are registered at the After School Playcentre which provided an extensive programme of activities after school in the Centre's hall until 6pm Monday-Friday during the school term. This is a service for children aged 4-12 and essential for many working parents and carers, especially those on low household incomes. With financial support from Charitable Trusts the After School Playcentre continued to provide very low cost places in 2020/21 for parents/guardians most in need.

The Playcentre operated a pick-up facility for the children of Fitzjohn's School, Hampstead Parochial School and New End School.

The children and young people are looked after by a very experienced staff team and they have the opportunity to participate in an exciting and stimulating programme of activities carried out within a safe and caring environment. This is made possible through careful planning and the use of suitable equipment and materials. Children are encouraged to share, respect and learn from each other's cultures and traditions and express themselves through imaginative and creative play.

In partnership with Age UK Camden the Playcentre runs a very successful intergenerational project called 'Act Your Age' with clients of Henderson Court day centre. This continued via a distancing project and will fully resume in the future.

After extensive planning due to Covid-19, the Community Centre ran a summer playscheme for children 5-12 at Fitzjohn's Primary school. The scheme ran from 27th July - 21st August and had to be setup in a different way due to Government guidance on social distancing: children were placed in play bubbles for the duration of their attendance at playscheme. Each play bubble was allocated specific playworkers, a specific indoor area, their

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (continued)

own toilet/hand washing facility and outdoor play space on a rotation. Each bubble ate lunch together separately from the other bubbles. Once a child was booked into a play bubble, they were not allowed into any other play bubbles inside or outside of playscheme. Parents/carers had the opportunity to book either, a 4 week bubble, a 2 week bubble or a 1 week bubble.

Playworkers ensured that the playscheme was as close to what the children and their parents/carers were used to by providing the same level of care and attention, the same kind of activities and staffing as previous years. Priority was given to key workers, children in need and children with disabilities. There were 120 registered children with 60 children attending each day in the individual 'bubbles' of 15.

This year due to limited space, we contacted individual families and the Camden referral team first and then advertising the scheme on our website.

Parents and carers were able to make comments or suggestions on the scheme through our various parent and carer consultation processes. All the feedback obtained is used to help monitor the content of the programme and make improvements as necessary.

The London Borough of Camden, Hampstead Churches Youth Committee, fees and fundraising, funded the playcentre.

Half term Playschemes (4-12s) in October 20 and February 21 continued throughout the lockdowns at the Centre.

UNDER 5s

The Under 5s support groups were closed from April-July 20 and reopened in September until December but had to close again in January 21.

Parents/carers had to book and pay in advance for their child to attend one of six separate 'bubbles'. Children were in consistent groups of 12 children, so the same 12 children attended that bubble for the term. There was no 'drop in'. All those attending had to adhere to Government guidelines: observing social distancing for all adults, hand sanitising, wearing of face coverings and there was enhanced cleaning of all equipment.

The groups provide a safe, happy, caring and secure environment. The children are encouraged to learn new skills and interact with other children through creative free play and a broad range of structured activities. A full programme of activities is published each term and a satisfaction survey is carried out annually in addition to continuous feedback processes.

OTHER USERS

Room 3 continued to be used for counselling during the pandemic. Room 2 (top floor) had limited use due to government restrictions.

Community support groups such as AA reopened in July every day of the week in the hall and continued throughout the second and third lockdowns.

Local leisure groups, language classes and art classes reopened in September in the hall but had to close again in January 21.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

FINANCIAL REVIEW

a. Reserves policy

Grants of restricted funds are generally made for one year's expenditure. The Trustees do not build up reserves of such funds as this would be contrary to the donors' intent.

A programme of refurbishment, repairs and maintenance is in place with a designated property upkeep fund.

The Centre has a 20 year lease (from 2016) and must show that it has policies in place to maintain the premises.

The Trustees aim to accumulate unrestricted funds to provide for adequate working capital, uneven patterns of expenditure and 6 months running costs in case funding no longer becomes available from previous sources or there is a reduction in commercial income. The Centre is working towards meeting this requirement and the present unrestricted reserves are £188,130.

b. Result

The outside market stalls and the other users contribute a significant amount towards the running costs of the Centre. Funding for activities and services is applied for from the local authority and charitable trusts and user contributions. Additional financial support due to the pandemic came from the one off Retail Grant, Job Retention Scheme, business rates holiday and a four month rent free period.

Refurbishment of the ground floor retail unit, basement and entrance was completed in August 2020. Building costs came out of the designated property upkeep fund as part of the 10-year programme of refurbishment.

The result for the year was an excess of expenditure over income on all funds of £15,796 with the help of sound financial management and the support of its staff. Unrestricted reserves (including designated reserves) carried forward at 31 March 2021 are £188,130.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The Centre is constituted under a Memorandum of Association and is a registered charity number 282089.

The principal objects of the Centre as stated in the governing document are:

"Hampstead Community Action Limited, otherwise known as Hampstead Community Centre, is established to promote the benefit of the inhabitants in a broad area centred on the Community Centre within the London Borough of Camden, to advance education and to provide facilities and activities in the interests of social welfare, recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants".

There have been no changes in the objectives since the last annual report.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

b. Methods of appointment or election of Trustees

The management of the Centre is the responsibility of the Trustees who are elected and co-opted under the terms of the articles of association. When considering the recruitment and appointment of trustees, the Management Committee considers the skills and experience needed to maintain a broad range of skills. Trustees are elected at meetings after a written application has been submitted under the terms of the articles of association. Many of the members have served on the Management Committee for several years, which has created a feeling of stability within the Centre with members providing many additional skills.

c. Organisational structure and decision-making policies

Hampstead Community Action Ltd employs a staff team comprising the Centre Director, Administrator, Children's Activities Manager (Playcentre and Under 5s), 7 play/under 5s workers, Over 60s worker and Weekend Organiser. Temporary playworkers are employed on a sessional basis when needed in the school holidays.

Volunteers provide invaluable assistance within all of the activity groups. The Centre Director is responsible for the day-to-day management of the Centre and its employees. The Director reports to the trustees at meetings. The trustees make decisions on any organisational changes and authorise all financial transactions.

Management Committee members are referred to as trustees throughout this report. They meet, as a policy, about every 12 weeks. The full Committee met 3 times during the year ended 31 March 2021. Subcommittees meet when necessary throughout the year.

d. Policies adopted for the induction and training of Trustees

New trustees attend a session with principal staff and a senior member of the Management Committee to familiarise themselves with the charity and the context within which it operates. The session covers their obligations under charity and company law, the content of the Memorandum and Articles of Association, the Committee and decision making processes, the plans for development and financial performance of the charity. A trustee information pack is given to all new trustees and they attend the various activities run at the Centre.

e. Related party relationships

The charity rents the Community Centre premises from the London Borough of Camden and works closely with the Council (especially in respect to older people, children and partnership working) to identify those in need and actively develop strategies to continually improve the quality of services to the clients. This is achieved through grant monitoring visits, Council training initiatives, partnerships and forum groups.

The Centre has developed opportunities for collaborative working with other agencies through outreach work and taking an active part in partnership schemes. The Centre has developed collaborative working partnerships with several organisations including older people agencies (Age UK Camden and sheltered housing projects), children and young people organisations (Camden Council, Ofsted and Children's Social Care Disabled Children's Team) and activity based groups.

The Centre makes resources available to other community groups for the creation and further development of services.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

f. Financial risk management

The Trustees have assessed the major risks to the Centre and have established a register of risks. The Centre has a written document on the systems to mitigate those risks identified. Internal control procedures are in place for the authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and clients at the Centre including the policies listed under Policies and Objectives. The Centre consults Camden property services regarding all premises alterations and in accordance with the premises access audit.

g. Monitoring and evaluation

The Centre continually reviews activities through specific assessment procedures and detailed consultation exercises with all groups directly run by the Centre. Regular consultation meetings are held for the majority of services and user satisfaction surveys are undertaken on a regular basis. Results are posted on the groups' notice boards and meetings organised to assess the findings.

Camden Council carries out full monitoring processes specifically for the Playcentre and the following monitoring of the Community Centre takes place annually: Diversity of income, activities, governance, demographic data, assets and outcomes. Camden's monitoring officers review the findings of all monitoring processes.

PLANS FOR FUTURE PERIODS

The activities described above, have all fully opened with the exception of the Over 60s club and will continue to function subject to adequate funding raised.

No major refurbishments are planned for 2021/22. Decoration and general maintenance of the hall and reception area will take place over summer 21. Costs will come out of the designated property upkeep fund.

MEMBERS'S LIABILITY

The Members of the Centre guarantee to contribute an amount not exceeding £1 to the assets of the Centre in the event of winding up.

HAMPSTEAD COMMUNITY ACTION LTD.
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TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF THE DISABLED

Employees have been consulted on issues of concern to them by means of regular consultative committee and staff meetings and have been kept informed on specific matters directly by management. The Centre carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Trustees.

In accordance with the Centre's equal opportunity policy, the Centre has long established fair employment practices in the recruitment, selection, retention and training of staff.

The Centre has a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities and valuing diversity policy
- Volunteers policy
- Health & Safety policy
- Children's Safeguarding Policy
- Vulnerable Adults Safeguarding Policy
- GDPR Data Schedule Policy

In accordance with the Centre's equal opportunities policy, the Centre has long-established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the Centre's offices.

APPRECIATIONS

The Trustees wish to record their thanks to all the organisations that have supported the Centre's activities, financially and in other ways.

The Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
for the year ended 31 March 2021

Statement of Trustees' responsibilities

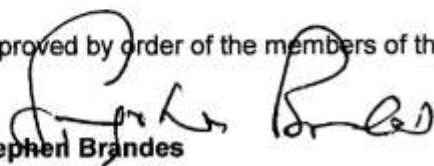
The Trustees (who are also the directors of the Centre for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Centre and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Centre will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Centre's transactions and disclose with reasonable accuracy at any time the financial position of the Centre and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 7 July 2021 and signed on their behalf by:


Stephen Brandes

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
for the year ended 31 March 2021

Independent examiner's report to the Trustees of Hampstead Community Action Ltd. ('the Centre')

I report to the charity Trustees on my examination of the accounts of the Centre for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Centre (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Centre are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Centre's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Centre's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Centre's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Centre's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Centre and the Centre's Trustees as a body, for my work or for this report.

Signed:

R. G. Drennan



Dated: 7 July 2021

FCA - ICAEW

11 Hammersmith Terrace, London W6 9TS

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
for the year ended 31 March 2021

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Charitable activities	3	46,802	43,522	90,324	137,346
Other trading activities	5	-	172,244	172,244	200,274
Investments	6	-	264	264	936
Total income		46,802	216,030	262,832	338,556
Expenditure on:					
Charitable activities	7	-	247,036	247,036	335,589
Total expenditure		-	247,036	247,036	335,589
Net income/(expenditure)		46,802	(31,006)	15,796	2,967
Transfers between funds	14	(44,406)	44,406	-	-
Net movement in funds		2,396	13,400	15,796	2,967
Reconciliation of funds:					
Total funds brought forward		-	174,730	174,730	171,763
Net movement in funds		2,396	13,400	15,796	2,967
Total funds carried forward		2,396	188,130	190,526	174,730

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET
as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	2	2
		2	2
Current assets			
Debtors	12	18,670	11,804
Cash at bank and in hand		192,344	171,095
		211,014	182,899
Creditors: amounts falling due within one year	13	(20,491)	(8,171)
Net current assets		190,523	174,728
Total assets less current liabilities		190,525	174,730
Net assets excluding pension asset		190,525	174,730
Total net assets		190,525	174,730
Charity funds			
Restricted funds	14	2,396	-
Unrestricted funds	14	188,129	174,730
Total funds		190,525	174,730

The Centre was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 07 July 2021 and signed on their behalf by:


Stephen Brandes

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)
Registered number: 1270770

BALANCE SHEET (CONTINUED)
as at 31 March 2021

The notes on pages 15 to 23 form part of these financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

1. General information

The entity is a company limited by guarantee and registered in England and Wales and with the Charity Commission.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hampstead Community Action Ltd. meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Centre has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Centre's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Centre; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Plant and machinery	- 20% straight line
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2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Centre and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Centre for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

3. Income from charitable activities

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Over 60's	5,000	1,358	6,358
Under 5's	-	3,325	3,325
Playcentre (5-12)	41,802	38,839	80,641
Total 2021	46,802	43,522	90,324

	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Over 60's	7,716	5,361	13,077
Under 5's	-	10,211	10,211
Playcentre (5-12)	44,843	69,215	114,058
<i>Total 2020</i>	<i>52,559</i>	<i>84,787</i>	<i>137,346</i>

4. Analysis of Restricted Funds Received

	Restricted funds 2021 £	Total funds 2021 £
Age UK Camden	5,000	5,000
London Borough of Camden	38,173	38,173
Hampstead Wells & Campden Trust - Playcentre	1,300	1,300
Hampstead Churches Youth Committee	2,150	2,150
Young Camden Foundation	179	179
	46,802	46,802

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £
Lettings - market stalls	92,070	92,070
Lettings - halls & rooms	11,165	11,165
Miscellaneous donations	7,073	7,073
Furlough payroll grant	36,936	36,936
Camden retailers grant	25,000	25,000
	172,244	172,244
	172,244	172,244

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Lettings - market stalls	100,885	100,885
Lettings - halls & rooms	43,099	43,099
Miscellaneous donations	3,000	3,000
Camden CIL funds	52,280	52,280
Furlough payroll grant	1,010	1,010
	200,274	200,274
	200,274	200,274

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Bank deposit interest	264	264
	264	264
	264	264

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

6. Investment income (continued)

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Bank deposit interest	936	936
	936	936

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Total funds 2021 £
Over 60's	1,964	1,964
Under 5's	11,574	11,574
Playcentre (5-12)	69,776	69,776
Running costs of Centre	108,477	108,477
Payroll of furloughed staff	45,277	45,277
Refurbishment costs	9,968	9,968
	247,036	247,036

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Over 60's	13,721	13,721
Under 5's	14,805	14,805
Playcentre (5-12)	94,255	94,255
Running costs of Centre	157,985	157,985
Refurbishment costs	54,823	54,823
	335,589	335,589

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

7. Analysis of expenditure on charitable activities (continued)

Summary by expenditure type

	Staff costs 2021 £	Other costs 2021 £	Total funds 2021 £
Over 60's	-	1,964	1,964
Under 5's	11,544	30	11,574
Playcentre (5-12)	62,455	7,321	69,776
Running costs of Centre	54,930	53,547	108,477
Payroll of furloughed staff	45,277	-	45,277
Refurbishment costs	-	9,968	9,968
	<u>174,206</u>	<u>72,830</u>	<u>247,036</u>

	<i>Staff costs</i> <i>2020</i> £	<i>Other costs</i> <i>2020</i> £	<i>Total</i> <i>funds</i> <i>2020</i> £
Over 60's	4,428	9,293	13,721
Under 5's	14,525	280	14,805
Playcentre (5-12)	83,106	11,149	94,255
Running costs of Centre	72,785	85,200	157,985
Refurbishment costs	-	54,823	54,823
	<u>174,844</u>	<u>160,745</u>	<u>335,589</u>

8. Independent examiner's remuneration

	2021 £	2020 £
Fees payable to the Centre's independent examiner for the independent examination of the Centre's annual accounts	<u>3,000</u>	<u>3,000</u>

HAMPSTEAD COMMUNITY ACTION LTD.
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

9. Staff costs

	2021 £	2020 £
Wages and salaries	174,206	174,844
	174,206	174,844
	174,206	174,844

The average number of persons employed by the Centre during the year was as follows:

	2021 No.	2020 No.
Play centre	9	9
Running the Centre	4	4
	13	13
	13	13

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

11. Tangible fixed assets

	Plant and machinery £
Cost or valuation	
At 1 April 2020	2
At 31 March 2021	2
	2
Net book value	
At 31 March 2021	2
At 31 March 2020	2
	2

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

12. Debtors

	2021	2020
	£	£
Due within one year		
Trade debtors	17,215	<i>10,488</i>
Prepayments and accrued income	1,455	<i>1,316</i>
	18,670	<i>11,804</i>

13. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	389	<i>-</i>
Accruals and deferred income	20,102	<i>8,171</i>
	20,491	<i>8,171</i>

Accruals and deferred income includes £2,396 (2020: £1,102) of grants and fees received in advance for activities taking place in 2021/22.

HAMPSTEAD COMMUNITY ACTION LTD.
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NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	59,103	-	(9,968)	-	49,135
General funds					
General Funds - all funds	115,627	216,030	(237,069)	44,406	138,994
Total Unrestricted funds	174,730	216,030	(247,037)	44,406	188,129
Restricted funds					
Restricted Funds - all funds	-	46,802	-	(44,406)	2,396
Total of funds	174,730	262,832	(247,037)	-	190,525

Designated funds are set aside for the programme of upkeep of the premises.

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	-	2	2
Current assets	2,396	208,618	211,014
Creditors due within one year	-	(20,491)	(20,491)
Total	2,396	188,129	190,525