

# POLRUAN VILLAGE HALL

England & Wales · Charity number 282085

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1981-04-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 28 James Way  
Hucclecote  
Gloucester  
GL3 3TE

**Phone** 01452547218

**Email** [martin@flyakerman.com](mailto:martin@flyakerman.com)

**Website** [www.polruan.org](http://www.polruan.org)

## Activities

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**Objects:** FOR THE USE OF THE INHABITANTS OF THE PARISH OF LANTEGLOS-BY-FOWEY IN THE COUNTY OF CORNWALL WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** Polruan Village Hall provides a large indoor space for social use by the inhabitants of Polruan and the surrounding area.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** LANTEGLOS-BY-FOWEY
- Cornwall

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£21,420	£7,643	-	-
2024-02-29	£33,335	£23,189	-	-
2023-02-28	£14,101	£15,576	-	-
2022-02-28	£28,519	£37,683	-	-
2021-02-28	£33,390	£7,317	-	-

## Trustees

Name	Role	Appointed
ANNE LOUISE HOUBLON KIDD	Secretary	2025-01-16
CHRISTINE COX		2012-07-16
FERNLEY CHARLES HEXT	Chair	2025-01-16
KATHRYN HILL	Bookings Secretary	2006-06-01
MARTIN AKERMAN	Treasurer	2010-06-10
MICHAEL PARLETT	Facilities	2024-01-13
YVONNE RIEDEL-BROWN	Vice-Chair	2024-01-13

**POLRUAN VILLAGE HALL**

England & Wales - Charity number 282085

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# Accounts

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POLRUAN

VILLAGE HALL

Charity Registration Number 282085

Annual Report and Financial Statements for the Year  
Ended 29<sup>th</sup> February 2024

The Village Hall  
School Lane  
Polruan  
PL23 1QA

Bank:  
Lloyds TSB plc  
7 High Cross Street  
St Austell  
Cornwall

# Chairperson's Annual Report for 2023

Polruan Village Hall Management Committee

Henry Rowe	Chair	Yvonne Riedel-Brown	Vice Chair
Martin Akerman	Treasurer	Michael Parlett	Facilities Manager
Kathryn Hill	Bookings Secretary	Claire Palmer	Secretary
Cynthia Lockyear	Member	Christine Cox	Member
Charles Cox	Member		

This report covers the period 1st March 2023 to 29th February 2024.

The Polruan Village Hall continues to be financially secure and in good shape thanks to the efforts of all members of the Committee and those who have helped us in the last year. In particular, our thanks go to Stephen Willshire and Suzanne Goddard who have stepped down from the positions of Chair and Secretary, respectively, after many years of service.

Replacing them has not been easy, with discussions first starting at the October 23 AGM. This was followed by an emergency meeting in January where it was decided to adopt an interim solution involving the main Club users of the Hall taking on the responsibility to fill these two important roles on an annual rotating process. As such, I and Claire Palmer have been appointed Chair and Secretary respectively, to be followed by others from the Clubs, until a more permanent solution can be found. In addition, a further new role of Facilities Manager has been created which has been taken up by Michael Parlett. Our thanks to him for stepping forward to take on this essential role.

All these changes have placed an additional burden on the existing members of the Committee and thanks are also due to them for their patience and tolerance whilst introducing the new Members to the intricacies of grant funding and the overall running of the Hall.

To facilitate the potential need for introducing new Members on a regular basis, the Management Committee decided to review and update as necessary, the standing procedures and policies for the operation of the Hall. This has included Financing and Investment which adopted a three-level approach for financing and securing the long-term viability for the Hall.

The first level covers our routine operations with the objective that the income from the hiring of the Hall, fundraising events and other general items should at least match the routine expenditure associated with the running and maintenance of the Hall. The second level then involves securing grant funding from external agencies to cover major works and improvements. The third and final level involves the building up and maintenance of an agreed level or reserves that can be called upon should the future of the Hall be threatened by some event or circumstances.

In line with this three-level approach the Financial Accounts for 2023/2024 show:

- For the first level, we have posted a small profit so your support in the ongoing year to generate further Hall hiring and at the fundraising events will be appreciated.
- Grant funding for the year has been very successful, largely due the energy and tenacity of the Treasurer, which has left us in a good position of having a surplus which we can carry forward to future years.
- With this year's grant funding surplus and our existing reserves, we are well on the way towards establishing the required funds to effectively underwrite our future.

The Treasurer's report provides more details on these results.

Finally, it just remains for me to thank the Members of the Committee, Volunteers, and members of the community for your fantastic support whether be it through preparing reports for the meetings, fixing and mending items in the hall, organising events or serving at the annual BBQ and Cream Teas; real community spirit ensuring the future of this important community facility.

Many thanks,

**Chairman:** Henry Rowe

**Date:** 21<sup>st</sup> April 2024

# Polruan Village Hall

## Treasurer's Statement

- Our Village Hall Hire income for the year was £2,489. With the number of new Groups that are now established and regularly using our facilities, this figure is significantly higher than we have achieved in previous years.
- Our PV Array Feed-In Tariff income, at £367.96, was in line with previous years.
- Following the incorrect installation by EDF Energy in January 2023 of a Smart Reader, we were eventually issued by them, in July, with a repayment of £657.77.
- The Marjorie Barrie Endowment, managed by the Polruan Town Trust, has continued to support our Programme of significant repair, redecoration, service provision and enhancements – our Hall Improvement Programme.
- We received Grant Funding from, The National Lottery Community Fund, The Ian McTaggart Fund, The Norman Family Trust and from Cornwall Council's Community Trust Funds.
- The National Lottery Community Fund Grant allowed us to have a third Battery Storage facility installed within our PV Array System.
- The Grant from the Ian McTaggart Fund provided financial support for rectifying several serious unplanned maintenance issues.
- The Grant from The Norman Family Trust is to cover the planned costs of repairing the wooden stairway to the Mezzanine, some hall flooring and the outside Noticeboard.
- Grants from our Local Cornwall Councillor, Edwina Hannaford, a great Supporter of ours who has sadly passed away, funded the purchase of an exercise mat trolley and an upgrade to our WIFI System.
- The Grant from Cornwall Council's Community Trust Fund funded the purchase, installation and commissioning of our Closed Loop Hearing System.
- The £15,000 invested in a Fixed Term Savings Account provided a tax-free income of £315 and we received various Donations totalling £440.38p.

	<u>2024</u>	<u>2023</u>
Cash at Bank	16319.86	6173.16
Petty Cash	00.00	00.00
Savings Account	<u>15000.00</u>	<u>15000.00</u>
<b><u>Total Funds</u></b>	<b><u>31319.86</u></b>	<b><u>21173.16</u></b>

Our current financial position is excellent. We remain in a continuing strong financial position.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 29<sup>th</sup> February 2024**

# Polruan Village Hall Income Expenditure

## March 1<sup>st</sup> 2023 to February 29<sup>th</sup> 2024

	<u>Mar 23-Feb 24</u>	<u>Mar 22-Feb 23</u>
<b>Income</b>		
Marjorie Barry Endowment -Town Trust	£16154.32	£0.00
National Lottery Community Fund	£8,200.00	£9,981.00
Norman Family Trust	£1,300.00	£1,000.00
Cornwall Councill Trust Funds	£1,587.27	£149.00
Fixed Term Savings - Interest	£315.00	£0,00
Credit - Water companies	£52.06	£0.00
Amazon Prime Fund	£21.38	£12.97
Ian McTaggart Fund	£700.00	£0.00
Hall Hire	£2,489.00	£1,687.00
<b>Fund Raising</b>		
Barbeque	£316.32	£373.50
Quizzes	£164.96	£0.00
Cream Teas/Coffee Mornings	<u>£568.98</u>	<u>£435.91</u>
<b>Total Fund Raising</b>	<b>£950.26</b>	<b>£809.41</b>
EDF Repayment / Electric Meter Income	£657.77	£97.00
Feed-In Tariff	£367.96	£364.81
Other Income -Donations	<u>£440.38</u>	<u>£0.00</u>
<b>Total Income</b>	<b>£33,335.40</b>	<b>£14,101.19</b>
<b>Expenditure</b>		
Annual Audit Cost 22/23	£75.00	£75.00
Hall Improvement Programme	£17,233.19	£11,170.77
Electricity	£997.97	£628.14
Insurance., includes Defibrillator Support	£659.89	£609.60
Broadband / Internet (Plusnet / Ionos)	£395.89	£281.50
Hall Cleaning & Garden Maintenance	£549.00	£591.50
Licensing - including DPS certification.	£891.15	£633.70
Maintenance	£1,172.80	£431.05
Water Supply	£430.06	£171.71
Fire Equipment Test/Renewal	£281.28	£284.28
Electrical Annual PAT Testing	£100.00	£140.00
General Consumables & Stationery	£244.47	£331.38
Travel Costs & Deposit Repayments	<u>£158.00</u>	<u>£227.66</u>
<b>Total Expenditure</b>	<b>£23,188.70</b>	<b>£15,576.29</b>
<b>Revenue For Year</b>	<b>£10,146.70</b>	<b>-£1,475.10</b>
<b>Current Finances</b>		
Lloyds TSB Current Account	£16,319.86	£6173.16
Lloyds Fixed Term Savings Account	<u>£15,000.00</u>	<u>£15,000.00</u>
<b>Total</b>	<b>£31,319.86</b>	<b>£21,173.16</b>

Treasurer

Chairman

*Mohamud*  
*[Signature]*

Date 4. Oct 2024

Date 4 Oct 2024

**Polruan Village Hall**  
**Charity Commission Financial Reporting**

**Accounts – Annual Return. Independent Examination / Audit.**

The Charity Commission For England and Wales issued a guidance, 'Independent Examination of Charity Accounts' This guidance was effective from 1 November 2017.

Charity Law now sets out reporting, filing and external scrutiny obligations, which Charity Trustees are required to follow. It also states that a Charity with a gross annual income in excess of £25,000 is required to have a process of external scrutiny of their accounts and that Trustees may decide that an Independent Examination is appropriate. An Audit, however, is not required unless the income of a Charity exceeds £250,000.

Our Trustees have previously agreed that an Independent Examination should be carried out whenever our Annual Income exceeds £10,000.

For the Charity Commission Annual Return Reporting, an Annual Return must be completed if annual income exceeds £10,000. Our Annual Income for the Financial Year ended 29<sup>th</sup> February 2024 was £33,335.40p. In line with our normal process, an Annual Return to the Charity Commission will be made, subject to approval of the Accounts at the AGM.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 29<sup>th</sup> February 2024**

# Independent Examiner's Report to the Trustees of Polruan Village Hall

I report on the accounts for the year ended

The charity's management committee considers that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

## Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

## Independent Examiner's statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements.
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - Prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME:

MALCOLM DODD

SIGNED:



ADDRESS:

3 FORE STREET, POLRUAN  
FOWEY ' PL23 1PQ

DATE:

18/9/2024

**POLRUAN VILLAGE HALL**

England & Wales - Charity number 282085

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# Accounts

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POLRUAN

VILLAGE HALL

Charity Registration Number 282085

Annual Report and Financial Statements for the Year  
Ended 28<sup>th</sup> February 2022

The Village Hall  
School Lane  
Polruan  
PL23 1QA

Bank:  
Lloyds TSB plc  
7 High Cross Street  
St Austell  
Cornwall

# Chairman's Annual Report for 2022

Stephen Willsher – Chairman  
Kathryn Hill – Vice-Chair / Bookings Secretary  
Martin Akerman - Treasurer  
Suzanne Goddard – Secretary

This report covers the period March 2021 to 28<sup>th</sup> February 2022.

The Polruan Village Hall is financially secure and in good shape thanks to the efforts of all members of the committee and those who have helped us in the last year. Cornwall County Council and other Agencies have really stepped up with financial and written advice, even though they themselves have also been through tough times.

Through the coordinated efforts of our Secretary, meetings were able to be held via email and although we were unable to formally meet, all members of the Committee kept in touch and gave valued advice to the Chairman when sought. Together we have successfully passed through a tough period and come out of it knowing that the Hall is in as good, if not better condition than at the start of this Financial Year, and that the Hall has always been available for use by our local community. For this I would like to thank you all.

Once again, the Village Hall Committee decided not to hold any fund raising activities during the year 2021-22. This decision was made in light of the restrictions resulting from Covid and the desire not to compete with other local organisations/suppliers in an already tight market. Thanks to the sterling work of our Treasurer, you will see from his report that more Grants were sourced in support of the Hall and monies provided by the most generous Barrie Bequest, have put the Hall in a very strong financial standing. Having reviewed the figures, we can all be very confident that the hall will continue to be available to the benefit of Polruan and the local community for a long time to come.

Due to illness, the refurbishment work on the Hall stalled. The decision was made that continuity of use of the same builder was important for a number of reasons, and so this element was allowed to slip on our programme of works. Work will recommence in the next financial year.

I would also like to thank our Committee Secretary and Booking Clerk for the many hours they have put in behind the scenes, in not only keeping our records straight, but working around the hall and especially organising the kitchen.

As always, the Management Committee would welcome new members to the Committee, as well as new ideas to support our community.

**Stephen Willsher**  
**Chairman**  
**Date: 28<sup>th</sup> February 2022**

# Polruan Village Hall

## Treasurer's Statement

- Village Hall Hire income £304  
This is significantly lower than pre-Covid years. Due to the ongoing Covid issue we cancelled annual storage charges for our Regular User Groups.
- Due to Covid restrictions, for a second year there was no income from Cream Teas, Coffee Mornings, Russell & Luggier Inn Quizzes and our BBQ.
- PV Array Feed-In Tariff income of £339.
- Grant Funding from, The Marjorie Barrie Endowment (administered by the Polruan Town Trust) £8,164, The Foyle Foundation £1,000, The Bernard Sunley Family Fund £2,500, and The Garfield Weston Fund £3,000.
- The Marjorie Barrie Endowment funding has facilitated a programme of significant repair and redecoration. It also funded the purchase and commissioning of a Film showing capability and the provision of Broadband and WiFi .
- The Grants from The Bernard Sunley Foundation, The Garfield Weston Fund and The Foyle Foundation were used to effect the completion of our kitchen refurbishment Project.
- We received a total of £12,930 from Cornwall Council as Government Business Support Grant payments.

	<u>2021</u>	<u>2022</u>
Cash at Bank	31813.60	22648.26
Petty Cash	<u>-1.24</u>	<u>00.00</u>
<b><u>Total Funds</u></b>	<b><u>31812.36</u></b>	<b><u>22648.26</u></b>

Our current financial position is excellent. Due to the very supportive Government Grants this year, in total £12,930, that we have received through Cornwall Council, we are now in a continuing positive financial position.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 28<sup>th</sup> February 2022**

**Polruan Village Hall Income Expenditure**  
**March 1<sup>st</sup> 2021 to February 28<sup>th</sup> 2022**

	<u>Mar 21-Feb 22</u>	<u>Mar 20-Feb 21</u>
<b>Income</b>		
Marjorie Barrie Endowment -Town Trust	£8,163.60	£0.00
Foyle Foundation/Community Lottery Fund	£1,000.00	£8,800.00
Bernard Sunley / Calor Community Fund	£2,500.00	£1,058.07
Norman Family Trust	£0.00	£2,000.00
Cornwall Community Foundation	£0.00	£2,800.00
Covid Business Support Grants	£12,929.79	£17,335.00
Amazon Prime Fund	£6.32	£0.00
Garfield Weston Fund	£3,000.00	£0.00
Hall Hire	£304.00	£898.00
<b>Fund Raising</b>		
Barbeque	£0.00	£0.00
Quizzes	£0.00	£0.00
Cream Teas/Coffee Mornings	£0.00	£0.00
<b>Total Fund Raising</b>	<b>£0.00</b>	<b>£0.00</b>
Electric Meter	£46.00	£83.00
Feed-In Tariff	£338.64	£341.10
Other Income -Donations/Cash	£230.91	£75.00
<b>Total Income</b>	<b>£28,519.26</b>	<b>£33,390.17</b>
<b>Expenditure</b>		
Hall Improvement Programme	£35,390.48	£4,867.54
Electricity	£249.75	£198.68
Insurance	£412.30	£361.44
Broadband/Cancelled Booking	£81.28	£150.00
Hall & Covid Cleaning Costs	£222.85	£451.77
Licensing	£230.30	£180.00
Maintenance	£283.00	£452.33
Water Rates	£115.68	£96.34
Garden Services	£80.14	£70.00
Fire Equipment Test/Renewal	£118.44	£158.88
Electrical Annual Test/5 year PAT	£389.94	£170.00
Web Site Costs	£109.20	£88.80
Petty Cash Expenditure	£0.00	£71.24
<b>Total Expenditure</b>	<b>£37,683.36</b>	<b>£7,317.02</b>
<b>Profit For The Year</b>	<b>-£9,164.10</b>	<b>£26,073.15</b>
<b>Current Finances</b>		
Lloyds TSB	£22,648.26	£31,813.60
Petty Cash	0.00	-£1.24
<b>Total</b>	<b>£22,648.26</b>	<b>£31,812.36</b>

Treasurer

*Marti Skerrin*

Date 4 Oct, 2022

Chairman

*gull*

Date 04/10/2022

**Polruan Village Hall**  
**Charity Commission Financial Reporting**

**Accounts – Annual Return. Independent Examination / Audit.**

The Charity Commission For England and Wales has issued a guidance, 'Independent Examination of Charity Accounts' This guidance was effective from 1 November 2017.

Charity Law now sets out reporting, filing and external scrutiny obligations, which Charity Trustees are required to follow. It also states that a Charity with a gross annual income in excess of £25,000 is required to have a process of external scrutiny of their accounts and that Trustees may decide that an Independent Examination is appropriate. An Audit, however, is not required unless the income of a Charity exceeds £250,000.

For the Charity Commission Annual Return Reporting, an Annual Return must be completed if annual income exceeds £10,000. Our Annual Income for the Financial Year ended 28<sup>th</sup> February 2022 was £28,519.26p. The Trustees have agreed that an Independent Examination should be carried out. In line with our normal process, an Annual Return to the Charity Commission will be entered subject to approval of the Accounts at the AGM.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 28<sup>th</sup> February 2022**

## **Independent Examiner's Report to the Trustees of Polruan Village Hall**

I report on the accounts for the year ended 28<sup>th</sup> February 2022

The charity's management committee considers that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements.
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - Prepare accounts which accord with these accounting records have not been met;or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**NAME:** Malcolm Dodd

**SIGNED:** 

**ADDRESS:** 3 Fore Street, Polruan, Fowey, Cornwall, PL23 1PQ

**DATE:** 20<sup>th</sup> September 2022

**POLRUAN VILLAGE HALL**

England & Wales - Charity number 282085

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# Accounts

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# Polruan Village Hall

Charity Registration Number 282085

Annual Report and Financial Statements for the  
Year Ended 28<sup>th</sup> February 2021

The Village Hall  
School Lane  
Polruan  
PL23 1QA

Bank:  
Lloyds TSB plc  
7 High Cross Street  
St Austell  
Cornwall

**Chairman's Annual Report for 2021**

Stephen Willsher – Chairman  
Kathryn Hill – Vice-Chair / Bookings Secretary  
Martin Akerman – Treasurer  
Suzanne Goddard – Secretary

Through the support of everyone connected with the Hall, and with Local and National support, Polruan Village Hall, should it have been needed, would have been available to support the whole Local Community through this period. As COVID guidance was issued by the Government, the Village Hall Committee responded with provision of the required additional facilities, signage and precautionary measures. As a direct result, when the Hall was allowed to re-open, the School was able to use it immediately.

During the year 2020-21, the Hall's Treasurer has sourced several Grants that helped support the Hall while no income from Hiring's was coming in, plus providing funding for improvements to the Hall. Sufficient funding is now in place, which has enabled the Village Hall Committee to agree to the installation of a new kitchen. This work is planned for June 2021, which means that the improvements to the Hall will be completed before the Hall is due to be allowed to re-open again. This will maintain the incredible value to Hirers and service to the Community that the Hall provides.

The Village Hall Committee decided not to hold any fund-raising activities during the year 2020-21. This decision was made in light of the restrictions resulting from COVID19 and the desire not to compete with other local Organisations / Suppliers in an already tight market. As can be seen from the Hall's accounts, the Hall has sufficient funding to operate well into the year 2021-22, when it is anticipated that the Hall will be once again generating income from Hirers.

During this year, the Village Hall Website and the Facebook Page have been updated and are a very good source of information. The website, [polruan.org](http://polruan.org) showcases the Hall's facilities, attractions and the local area.

As always, the Management Committee would welcome new Members to the Committee and new ideas to support our Local Community.

**Stephen Willsher**  
**Chairman**

**Date: 28<sup>th</sup> February 2021**

## **Polruan Village Hall** **Treasurer's Statement**

- Village Hall Hire income £898.  
This is slightly higher than previous years. The majority of this was from outstanding account settlements from Hirers for the previous Financial Year.
- Due to Covid restrictions, there was no income from Cream Teas, Coffee Mornings, Russell & Luggier Inn Quizzes and our annual August BBQ.
- A £75 donation from Kiki and Jay at Polruan Stores.
- PV Array Feed-In Tariff income of £341.
- Grant Funding from, The Community Lottery Fund of £8,800, The Cornwall Community Foundation of £800, The Viscountess Boyd Fund of £2,000, The Norman Family Fund of £2,000 and one of special note from the Calor Rural Community Fund of £1,058.07, which was from Hall Supporters donations and associated Gift Aid contributions.
- The £800 Grants from the Community Lottery Fund and The Cornwall Rural Community Fund were specifically for the installation/upgrading of the Washrooms, Kitchen and Meeting Room air extraction systems, to satisfy Covid Regulations.
- The Grants from The Norman Family Trust, The Calor Rural Fund and the £8,000 Grant from The Community Lottery Fund were towards the cost of our kitchen refurbishment Project. We have also received notification of further awards for this Project from The Garfield Weston Fund of £3,000 and The Bernard Sunley Foundation of £2,500. These will be credited once we physically progress the kitchen project work package. The Viscountess Boyd Fund Grant of £2,000 was for the purchase and installation of a Public Access Defibrillator on the external wall of the Hall.

- We received a total of £17,335 from Cornwall Council as Government Business Support Grant payments.
- Our sincere thanks to Ray Rigg and Kevin Francis for all their work on the PA and Sound System installation and validation.
- The Back of Stage Washroom refurbishment and the outside Store Room re-roofing have been completed.
- Once life has got back to normal, in the Mezzanine, the storage racking assembly and installation will be completed and the Emergency Exit floor marking tape will be laid down and the safety railing positioned.

	<u><b>2021</b></u>	<u><b>2020</b></u>
Cash at Bank	31813.60	5669.21
Petty Cash	-1.24	70.00
<b><u>Total Funds</u></b>	<b><u>31812.36</u></b>	<b><u>5739.21</u></b>

Our current financial position is excellent. Due to the very supportive Government Grants, in total £17,335, that we have received through Cornwall Council, we are now in the most positive financial position that we have been in for many years.

**Martin Akerman.**  
**Hon. Treasurer**  
**Date: 28<sup>th</sup> February 2021**

## Polruan Village Hall Income Expenditure March 1<sup>st</sup> 2020 to February 28<sup>th</sup> 2021

	<u>Mar 20-Feb 21</u>	<u>Mar 19-Feb 20</u>
<b>Income</b>		
Prince Of Wales's Grant	£0.00	£1,400.00
Community Lottery Fund Grants	£8,800.00	£3,900.00
Calor Rural Community Fund	£1,058.07	£0.00
Norman Family Trust	£2,000.00	£0.00
Cornwall Community Foundation	£2,800.00	£0.00
Covid Business Support Grants	£17,335.00	£0.00
Rank Foundation Fund	£0.00	£250.00
Hall Hire	£898.00	£715.00
<b>Fund Raising</b>		
Barbeque	£0.00	£769.07
Quizzes	£0.00	£299.20
Cream Teas/Coffee Mornings	£0.00	£500.00
<b>Total Fund Raising</b>	<b>£0.00</b>	<b>£1,568.27</b>
Electric Meter	£83.00	£234.00
Feed-In Tariff	£341.10	£379.80
Other Income -Donations/Bequests	£75.00	£1,010.00
<b>Total Income</b>	<b>£33,390.17</b>	<b>£9,457.07</b>
<b>Expenditure</b>		
In-Memorium	£0.00	£495.06
Hall Improvement Programme	£4,867.54	£4,474.30
Electricity	£198.68	£279.85
Fund Raising Expenses	£0.00	£328.58
Insurance	£361.44	£359.63
Cancellation of Hall Hire Booking	£150.00	£0.00
Hall / Covid Cleaning Costs	£451.77	£212.57
Licensing	£180.00	£436.50
Maintenance	£452.33	£72.00
Water Rates	£96.34	£216.55
Garden Services	£70.00	£170.00
Fire Equipment Test/Renewal	£158.88	£253.24
Electrical Annual/5 year PAT Test	£170.00	£99.75
Web Site Costs	£88.80	£6.00
Petty Cash Expenditure	£71.24	£0.00
<b>Total Expenditure</b>	<b>£7,317.02</b>	<b>£7,404.03</b>
<b>Profit For The Year</b>	<b>£26,073.15</b>	<b>£2,053.04</b>
<b>Current Finances</b>		
Lloyds TSB	£31,813.60	£5,669.21
Petty Cash	-£1.24	£70.00
<b>Total</b>	<b>£31,812.36</b>	<b>£5,739.21</b>

Treasurer

Date

Chairman

Date

# **Polruan Village Hall** **Charity Commission Financial Reporting**

## **Accounts - Annual Return. Independent Examination / Audit.**

The Charity Commission For England and Wales has issued a guidance, 'Independent Examination of Charity Accounts' This guidance was effective from 1 November 2017.

Charity Law now sets out reporting, filing and external scrutiny obligations, which Charity Trustees are required to follow. It also states that a Charity with a gross annual income in excess of £25,000 is required to have a process of external scrutiny of their accounts and that Trustees may decide that an Independent Examination is appropriate. An Audit, however, is not required unless the income of a Charity exceeds £250,000.

For the Charity Commission Annual Return Reporting, an Annual Return must be completed if annual income exceeds £10,000. Our Annual Income for the Financial Year ended 28<sup>th</sup> February 2021 was £33,390.17p. The Trustees have agreed that an Independent Examination should be carried out. In line with our normal process, an Annual Return to the Charity Commission will be entered subject to approval of the Accounts at the AGM.

**Martin Akerman.**  
**Hon. Treasurer**  
**Date: 28<sup>th</sup> February 2021**

## **Independent Examiner's Report to the Trustees of Polruan Village Hall**

I report on the accounts for the year ended 28<sup>th</sup> February 2021

The charity's management committee considers that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements.
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - Prepare accounts which accord with these accounting records have not been met;or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**NAME:** Keith Charman

**ADDRESS:** 22 Meadow Close, Polruan, Fowey, Cornwall PL23 1QS

**DATE:** 15<sup>th</sup> August 2021