

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF
HALESWORTH DAY CENTRE**

For the year ended 31 December 2020
Prepared on a Receipts and Payments Basis



HALESWORTH DAY CENTRE
Registered Charity No. 282056

Trustees:	Maureen Took (Chair) Jacqueline Wagner Margaret Newell
Address:	The Old Courthouse London Road Halesworth Suffolk IP19 8LR
Bankers:	Barclays Bank PLC 23A New Market Beccles Suffolk NR34 9HD
Independent Examiner:	P N van Dijk FMAAT Van Dijk Accountants Limited Georgian House 34 Thoroughfare Halesworth Suffolk IP19 8AP

**HALESWORTH DAY CENTRE
ANNUAL REPORT
For the year ended 31 December 2020**

The Trustees are pleased to present their report together with the financial statements for the year ended 31 December 2020.

The financial statements comply with current statutory requirements and the Statement of Recommended Practice – Accounting and Reporting by Charities (Charities SORP (FRS 102)).

Governing Document

The Charity is established under a Constitution adopted on 4 May 2004.

Objects of the Charity

The provision of a Day Centre for the relief and benefit of the aged inhabitants of Halesworth and the neighbourhood thereof through the provision of facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said aged inhabitants.

Organisation

The Trustees for the year were:

Maureen Took (Chair)
Jacqueline Wagner
Margaret Newell

Investment Powers

Under the Constitution the Trustees have the power to invest Trust monies not immediately required for the said objects in or upon such investments or securities or property as are authorised by the terms of the Deed.

Risk Assessment

The Trustees have discussed the requirement of a risk strategy and believe that they have adequate methods of monitoring and controlling the financial, reputational, statutory and legal and operational risks applicable to the Charity.

Reserves Policy

It is the Charity's policy to maintain reserves at a level it considers necessary to meet cash flow requirements.

Review of the Activities for the Public Benefit and Future Developments

The activities of the Charity continued in the normal way until the coronavirus lockdown on 23 March 2020 upon which activities ceased. As restrictions eased light meals, snacks and cakes were produced and delivered free of charge to existing customers. At that time, it was envisaged that the Day Centre would reopen and return to normal activity but to date, it has not done so.

Independent Examiners

A resolution will be proposed at the Annual General Meeting that P N van Dijk FMAAT be reappointed as Independent Examiner to the Charity for the ensuing year.

By order of the trustees:

Mrs M Took
(Chair)

28 April 2022

HALESWORTH DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
For the year ended 31 December 2020

	2020 £	2019 £
INCOMING RESOURCES		
Meals and drinks	2217	6394
Transport	0	841
Fund raising	448	1812
Donations	893	1924
Interest	0	168
Grants	11000	0
Legacies	11000	0
Total income	<u>25558</u>	<u>11139</u>
RESOURCES USED		
Telephone	296	296
Gas & electric	1360	2224
Transport	278	1461
TV Licence	158	154
Food	3551	4680
Cook	2800	2200
Cleaning	0	139
Stationery and advertising	799	49
Equipment	3949	2310
Miscellaneous	694	1239
Total payments	<u>13885</u>	<u>14752</u>
Surplus (deficit) for the year	<u>£ 11673</u>	<u>(3613)</u>

ASSETS AND LIABILITIES
As at 31 December 2020

GENERAL FUND		
Bank balance at 01 January 2020 (2019)	10785	14398
Surplus (deficit) for the year	11673	(3613)
Bank balance at 31 December 2020 (2019)	<u>£ 22458</u>	<u>10785</u>

Signed as approved on behalf of the trustees

Mrs M Took
Chair

28 April 2022

**REPORT OF THE INDEPENDENT EXAMINER
TO THE TRUSTEES OF
HALESWORTH DAY CENTRE**

I report on the accounts of the Charity for the year ended 31 December 2020, which are set out on page 4.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P N van Dijk FMAAT
Van Dijk Accountants Limited
Georgian House
34 Thoroughfare
Halesworth
Suffolk
IP19 8AP

Date: 29 April 2022