



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/09/2021 **Period start date** **To 31/08/2022** **Period end date**

Charity name: Owlsmoor Parent Teacher Association

Charity registration number: 281965

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils of the school by providing and assisting in providing facilities for education at the school (not normally provided by the local education authority).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During the financial year ending in August 2022 the PTA paid for science week and the theatre trip and purchased some chic's.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity achieved some great results in terms of fundraising. Although not many items were purchased during the financial year, high ticket items have been purchased in the subsequent financial year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position remains strong with a closing balance of over £34,000 and no debts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are held.
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	So that the charity can focus purchasing items which most benefit the children. Ownership of these items are transferred over to the school.
Details of fund materially in deficit	Para 1.24	No funds are in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties exist.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		To advance the education of the pupils of the school by providing and assisting in providing facilities for education at the school (not normally provided by the local education authority).
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee members are voted in during an Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Owlsmoor Parent Teacher Association
Other name the charity uses	
Registered charity number	281965
Charity's principal address	Owlsmoor Primary School 22-42 Cambridge Road SANDHURST Berkshire GU47 0TA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard March	Treasurer	2018	
2	Rebecca Sutton	Chair	2021	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard March	Rebecca Sutton
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	31/03/2023	

DATE	DESCRIPTION	CREDIT	DEBIT	BALANCE
1/9/2021	School Lottery	£ 6.00	£	13,025.62
2/9/2021	K Potter Donation	£ 5.00	£	13,030.62
7/9/2021	School Lottery	£ 39.20	£	13,069.82
28/9/2021	Amazon Envelopes for Fireworks tickets	£	5.70 £	13,064.12
4/10/2021	K Potter Donation	£ 5.00	£	13,069.12
4/10/2021	Amazon: Disco Glowstick	£	44.95 £	13,024.17
4/10/2021	Amazon: Barrier tape	£	6.64 £	13,017.53
5/10/2021	Cheque 100241: Becky Fireworks tickets	£	61.00 £	12,956.53
5/10/2021	School Lottery	£ 28.80	£	12,985.33
6/10/2021	Cheque 100241: Disco Sweets	£	418.08 £	12,567.25
6/10/2021	Iceland Hotdogs	£	20.75 £	12,546.50
6/10/2021	Iceland Hotdogs	£	10.00 £	12,536.50
12/10/2021	Amazon: Napkins, gloves Facemasks	£	19.45 £	12,517.05
13/10/2021	William Robertson - Avocado	£ 340.00	£	12,857.05
15/10/2021	DJ Payment (£175, £5 added to Disco float cash)	£	180.00 £	12,677.05
18/10/2021	Rolls from Sainsbury's for Disco	£	36.65 £	12,640.40
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£ 1,435.00	£	14,075.40

21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	705.00	£	14,780.40
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	25.00	£	14,805.40
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	925.00	£	15,730.40
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	210.00	£	15,940.40
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	25.00	£	15,965.40
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	278.51	£	16,243.91
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	954.00	£	17,197.91
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	181.95	£	17,379.86
21/10/2021	Cash deposit for Fireworks/Disco/Christmas Cards	£	1.00	£	17,380.86
22/10/2021	Cheque for Fireworks/Disco Christmas Cards	£	487.00	£	17,867.86
22/10/2021	Cheque for Fireworks/Disco Christmas Cards	£	226.25	£	18,094.11
23/10/2021	Pymantech Christmas books	£	150.00	£	18,244.11
26/10/2021	Krispy Kreme Donuts for Fireworks		£ 93.50	£	18,150.61
27/10/2021	Ticketsource - Christmas Cards	£	706.36	£	18,856.97
2/11/2021	K Potter Donation	£	5.00	£	18,861.97
2/11/2021	School lottery	£	28.80	£	18,890.77
4/11/2021	Easy fundraising	£	16.57	£	18,907.34

4/11/2021	Cheque 100242 - Becky firework glowtoys		£	1,058.25	£	17,849.09
8/11/2021	Glowcompany		£	190.74	£	17,658.35
10/11/2021	School lottery	£	5.40		£	17,663.75
12/11/2021	Amazon		£	39.90	£	17,623.85
15/11/2021	My Garden Cinema	£	16.00		£	17,639.85
16/11/2021	Cheque 100243 (Cookies for Fireworks)		£	12.00	£	17,627.85
16/11/2021	Cheque 100244 (Becky Sweet bags)		£	13.00	£	17,614.85
16/11/2021	Fireworks money paid in		£120		£	17,734.85
16/11/2021	Fireworks money paid in	£	1,230.00		£	18,964.85
16/11/2021	Fireworks money paid in	£	8.02		£	18,972.87
16/11/2021	Fireworks money paid in	£	940.00		£	19,912.87
17/11/2021	Ticketsource - online fireworks tickets	£	3,045.13		£	22,958.00
18/11/2021	1/Afton Chemical Limited Fund Match	£	250.00		£	23,208.00
23/11/2021	Fireworks coins	£	2.56		£	23,210.56
23/11/2021	Fireworks remaining cash	£525			£	23,735.56
24/11/2021	Fireworks Cheques	£	80.00		£	23,815.56
2/12/2021	K Potter Donation	£	5.00		£	23,820.56

3/12/2021	Lloyds Bank foundation	£	500.00	£	24,320.56	
7/12/2021	School lottery	£	35.60	£	24,356.16	
10/12/2021	Deposit by Becci for Christmas jumpers	£	35.00	£	24,391.16	
10/12/2021	Payment by Becci for Christmas Raffle	£	2,114.00	£	26,505.16	
13/12/2021	Amazon Smile Deposit	£	75.45	£	26,580.61	
15/12/2021	Cheque 100245 - payment to Becci due to double payment for Christmas		£	371.72	£	26,208.89
15/12/2021	Ticket source Christmas Raffle	£	371.72	£	26,580.61	
29/12/2021	BMW fund match	£	500.00	£	27,080.61	
	4/1/2022 K Potter Donation	£	5.00	£	27,085.61	
	5/1/2022 School lottery	£	27.20	£	27,112.81	
	10/1/2022 Bracknell Forest Lottery		£20	£	27,092.81	
19/1/2022	HSBC bank charges		£	5.40	£	27,087.41
24/1/2022	Cheque (100247) Becky for uniform labels		£	13.99	£	27,073.42
25/1/2022	Bags for schools	£	264.00	£	27,337.42	
28/1/2022	Cheque (100246) School for various items (see row 474)		£	5,556.05	£	21,781.37
1/2/2022	R&A Windows summer fete sponsorship	£	100.00	£	21,881.37	
2/2/2022	K Potter Donation	£	5.00	£	21,886.37	

8/2/2022	School Lottery	£	28.40	£	21,914.77
9/2/2022	Bradley Bunch Book summer fete stall holder	£	15.00	£	21,929.77
10/2/2022	Georgina Kitchener summer fete stall holder	£	15.00	£	21,944.77
10/2/2022	Two Peonies in a Pod summer fete stall holder	£	50.00	£	21,994.77
210/02/2022	E Lacey summer fete stall holder	£	15.00	£	22,009.77
14/2/2022	Non-uniform day	£	478.20	£	22,487.97
16/2/2022	Charitable giving	£	300.00	£	22,787.97
18/2/2022	Easy Fundraising	£	17.05	£	22,805.02
19/2/2022	HSBC Charges		£ 5.80	£	22,799.22
20/2/2022	Amarjit Sond summer fete stall holder	£	15.00	£	22,814.22
21/2/2022	Golden Giving fundraising	£	368.32	£	23,182.54
23/2/2022	Amazon smile	£	116.32	£	23,298.86
24/2/2022	Bouncy castle		£ 4.45	£	23,294.41
2/3/2022	K Potter donation	£	5.00	£	23,299.41
2/3/2022	Donation	£	4.50	£	23,303.91
3/3/2022	Gift aid	£	5.50	£	23,309.41
3/3/2022	Gift aid	£	12.50	£	23,321.91

3/3/2022	Gift aid	£	38.30	£	23,360.21
3/3/2022	Gift aid	£	102.12	£	23,462.33
4/3/2022	Gift aid	£	8.00	£	23,470.33
4/3/2022	Golden Giving Peoples fundraising	£	559.97	£	24,030.30
4/3/2022	Bouncy castle		£ 440.55	£	23,589.75
7/3/2022	Pringles for school disco		£ 161.26	£	23,428.49
7/3/2022	Booker for school disco		£ 243.92	£	23,184.57
8/3/2022	Gift aid	£	5.00	£	23,189.57
8/3/2022	Gift aid	£	5.75	£	23,195.32
8/3/2022	Your school lottery	£	16.80	£	23,212.12
10/3/2022	Gift aid	£	7.50	£	23,219.62
10/3/2022	Gift aid	£	10.05	£	23,229.67
10/3/2022	Gift aid	£	17.50	£	23,247.17
10/3/2022	M Gorton	£	250.00	£	23,497.17
11/3/2022	Gift aid	£	0.75	£	23,497.92
11/3/2022	Gift Aid	£	2.50	£	23,500.42
14/3/2022	Tesco buns for disco		£ 22.00	£	23,478.42

14/3/2022	Sainsburys buns for disco		£	31.50	£	23,446.92
15/3/2022	Gift aid	£	6.30		£	23,453.22
15/3/2022	Your school lottery	£	3.00		£	23,456.22
15/3/2022	Cash from disco	£	180.00		£	23,636.22
15/3/2022	Cash from disco	£	1,000.00		£	24,636.22
15/3/2022	Cash from disco	£	205.00		£	24,841.22
15/3/2022	Cash from disco	£	135.00		£	24,976.22
15/3/2022	Cash from disco	£	50.00		£	25,026.22
15/3/2022	Cash from disco	£	30.00		£	25,056.22
15/3/2022	Cash from disco	£	362.79		£	25,419.01
15/3/2022	Cash from disco	£	138.20		£	25,557.21
15/3/2022	Cash from disco	£	27.85		£	25,585.06
15/3/2022	Cash from disco	£	79.90		£	25,664.96
15/3/2022	Cash from disco	£	140.35		£	25,805.31
15/3/2022	Cash from disco	£	37.70		£	25,843.01
16/3/2022	Gift aid	£	2.50		£	25,845.51
17/3/2022	Gift aid	£	5.91		£	25,851.42

18/3/2022	Earth Stone and Soul summer fete stall holder	£	15.00	£	25,866.42
21/3/2022	HSBC Charges		£	5.00	£ 25,861.42
21/3/2022	Golden Giving Peoples fundraising	£	315.59	£	26,177.01
24/3/2022	Gift aid	£	2.50	£	26,179.51
24/3/2022	Gift aid	£	5.00	£	26,184.51
24/3/2022	Gift aid	£	9.50	£	26,194.01
24/3/2022	Gift aid	£	12.50	£	26,206.51
24/3/2022	William Robinson Sponsorship summer fete	£	250.00	£	26,456.51
25/3/2022	Gift aid	£	14.60	£	26,471.11
25/3/2022	Tens licence		£	21.00	£ 26,450.11
29/3/2022	Gift aid	£	1.25	£	26,451.36
29/3/2022	Gift aid	£	10.50	£	26,461.86
29/3/2022	Cheque 100250 (Becky 2 x sum up machines purchases)		£	35.98	£ 26,425.88
29/3/2022	Sum up payment	£	0.98	£	26,426.86
29/3/2022	Umaid Sher - summer fete stall holder	£	30.00	£	26,456.86
30/3/2022	Gift aid	£	27.50	£	26,484.36
30/3/2022	Sum up - uniform sale	£	42.27	£	26,526.63

31/3/2022	Gift aid	£	7.50	£	26,534.13	
31/3/2022	Gift aid	£	13.06	£	26,547.19	
31/3/2022	Cheque 100252 (Laura - purchase of Sum up card machine)		£	20.40	£	26,526.79
1/4/2022	Gift aid	£	17.13	£	26,543.92	
4/4/2022	Cheque 100253 (Becky costs for circus)		£	180.00	£	26,363.92
4/4/2022	K Potter donation	£	5.00	£	26,368.92	
5/4/2022	Gift aid	£	2.50	£	26,371.42	
5/4/2022	Gift aid	£	38.40	£	26,409.82	
5/4/2022	School lottery	£	16.00	£	26,425.82	
6/4/2022	Golden Giving Peoples fundraising	£	787.98	£	27,213.80	
6/4/2022	Jumper sale	£	6.00	£	27,219.80	
7/4/2022	Gift aid	£	3.75	£	27,223.55	
7/4/2022	Gift aid	£	6.31	£	27,229.86	
7/4/2022	Gift aid	£	13.55	£	27,243.41	
7/4/2022	Cheque 100255 (Becky - additional costs for Disco)		£	54.00	£	27,189.41
14/4/2022	Cheque 100256 (Becky - Summer Fete refunds)		£	45.00	£	27,144.41
14/4/2022	Cheque 100257 (Reading with Ragglers refund - Summer Fete)		£	15.00	£	27,129.41

19/4/2022	HSBC charges		£	13.80	£	27,115.61
20/4/2022	Golden Giving Peoples fundraising	£	376.91		£	27,492.52
21/4/2022	Gift aid	£	3.75		£	27,496.27
21/4/2022	Gift aid	£	6.25		£	27,502.52
22/4/2022	Uniform sale cash	£	75.00		£	27,577.52
22/4/2022	Uniform sale cash	£	43.00		£	27,620.52
26/4/2022	Cheque 100258 (Circus booking fee)		£	264.00	£	27,356.52
29/4/2022	Gift aid	£	2.50		£	27,359.02
29/4/2022	Gift aid	£	9.22		£	27,368.24
29/4/2022	Gift aid	£	14.30		£	27,382.54
29/4/2022	Gift aid	£	23.75		£	27,406.29
29/4/2022	Gift aid	£	31.80		£	27,438.09
29/4/2022	Gift aid	£	61.06		£	27,499.15
29/4/2022	Gift aid	£	94.60		£	27,593.75
29/4/2022	Gift aid	£	151.91		£	27,745.66
29/4/2022	Gift aid	£	195.79		£	27,941.45
3/5/2022	Gift aid		8.75		£	27,950.20

3/5/2022	K Potter donation	5.00	£	27,955.20
4/5/2022	Cheque 100262 (Becky school uniform sale banner)	£	35.50	£ 27,919.70
4/5/2022	School lottery	19.00	£	27,938.70
4/5/2022	2022 Challenge	2,795.07	£	30,733.77
9/5/2022	Amazon Smile	78.76	£	30,812.53
12/5/2022	Cheque 100260 (Steve uniform rail wheels)	£	38.50	£ 30,774.03
17/5/2022	School lottery	3.00	£	30,777.03
17/5/2022	Sum up (Car Boot)	24.09	£	30,801.12
18/5/2022	Ticket Source (Car Boot)	334.75	£	31,135.87
18/5/2022	Cash (Car Boot)	245.00	£	31,380.87
19/5/2022	Sum up (Car Boot)	1.97	£	31,382.84
20/5/2022	Bank charges		8.50	£ 31,374.34
20/5/2022	Charges		2.18	£ 31,372.16
23/5/2022	Cheque 100263 (Becky Donuts)	£	499.00	£ 30,873.16
24/5/2022	School payment for donuts	20.00	£	30,893.16
30/5/2022	Sum up (Donuts)	155.35	£	31,048.51
31/5/2022	Mania Trading (Glow sticks)	£	67.00	£ 30,981.51

1/6/2022	Sum up (Donuts)	265.75	£	31,247.26
1/6/2022	Bank transfer	2.95	£	31,250.21
1/6/2022	Cash Deposit Donuts	350.00	£	31,600.21
1/6/2022	Cash Deposit Donuts	200.00	£	31,800.21
1/6/2022	Brooker (Disco)		263.12 £	31,537.09
1/6/2022	NCX Grocery (Disco Pringles)		174.94 £	31,362.15
6/6/2022	K Potter Donation	£ 5.00	£	31,367.15
6/6/2022	Circus 2024 Deposit	£	264.00 £	31,103.15
6/6/2022	School (Theatre Trip)	£	575.00 £	30,528.15
6/6/2022	School (Shade Planning costs)	£	700.70 £	29,827.45
6/6/2022	Circus 2023 Deposit	£	234.00 £	29,593.45
7/6/2022	Pie Hole' deposit	50.00	£	29,643.45
7/6/2022	Your school lottery	20.00	£	29,663.45
8/6/2022	Tesco (Disco Kethup)	£	9.48 £	29,653.97
10/6/2022	Sainsburys (Disco Rolls)	£	35.10 £	29,618.87
13/6/2022	Sainsburys (Disco napkins)	£	3.50 £	29,615.37
13/6/2022	Sainsburys (Disco cleaning)	£	40.10 £	29,575.27

15/6/2022	Cash Deposit Disco	1,604.81	£	31,180.08
15/6/2022	Sum up payment	17.72	£	31,197.80
15/6/2022	Cash Deposit Disco	440.00	£	31,637.80
15/6/2022	Lloyds Bank Foundation	500.00	£	32,137.80
24/6/2022	Gift Aid	5.00	£	32,142.80
27/6/2022	Parentkind insurance	£ 128.00	£	32,014.80
1/7/2022	Arnold Clark Charity Giving	1,000.00	£	33,014.80
5/7/2022	Your school lottery	16.00	£	33,030.80
12/7/2022	Your school lottery	3.00	£	33,033.80
14/7/2022	Sum up (Uniform sale)	41.28	£	33,075.08
15/7/2022	Cash deposit Bingo	110.00	£	33,185.08
15/7/2022	Non Uniform Day cash deposit	382.04	£	33,567.12
15/7/2022	Uniform sale cash deposit	100.00	£	33,667.12
15/7/2022	Cash deposit disco	500.00	£	34,167.12
18/7/2022	Penny Sullivan (Uniform Sale)	5.00	£	34,172.12
18/7/2022	Sports Day Ice cream	285.00	£	34,457.12
18/7/2022	Cieplinska K (Uniform Sale)	1.00	£	34,458.12

18/7/2022	Peebles BA (Uniform Sale)	2.00	£	34,460.12
19/7/2022	Peebles BA (Uniform Sale)	5.00	£	34,465.12
26/7/2022	Your School Lottery	3.00	£	34,468.12
2/8/2022	Your School Lottery	16.00	£	34,484.12
4/8/2022	Amazon items for Reception Parents	£ 52.89	£	34,431.23
8/8/2022	Signwrite studios (Outdoor classroom signs)	£ 222.31	£	34,208.92
16/8/2022	Amazon Smile	84.95	£	34,293.87
24/8/2022	People's fundraising	5.72	£	34,299.59
26/8/2022	Not just babs	50.00	£	34,349.59
Closing balance			£	34,349.59

Fireworks 2021 final payment	£ 1,291.67
Year 6 leavers	£ 451.26
Science week (sublime science)	£ 1,500.00
Christmas cards	£ 1,260.14
Christmas cards late payment	£ 12.83
Christmas cards late payment	£ 37.32
2022 Fireworks deposit (25%)	£ 520.83
2022 Chicks	£ 285.00
Early years books	£ 197.00

£ 5,556.05 Angela (school burser) confirmed 16 Dec

Richard March

Richard March
Treasurer
Owlsmoor Parent Teacher Association

Independent examiners report to the trustees of Owlsmoor Primary School PTA

I report to the trustees on my examination of the accounts of the Owlsmoor Primary School PTA (the Trust) for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed:



Name: Kimberley Warren

Address: 16 Woodlands Court, Owlsmoor, Sandhurst, Berkshire GU47 0UW

Date: 10/03/2023

Richard March

Richard March

Treasurer

Owlsmoor Parent Teacher Association