

THE GREVILLE PARENT / TEACHER ASSOCIATION

England & Wales · Charity number 281964

Details

Other names	THE GREVILLE PARENT/TEACHER ASSOCIATION
Status	Registered
Legal form	Other
Registered	1981-02-19
Register	View on the Charity Commission register

Contact

Address	The Greville School Stonny Croft Ashtead Surrey KT21 1SH
Phone	07720719888
Email	ptagreville@gmail.com
Website	www.grevillepta.org.uk

Activities

Objects: THE OBJECT OF THE ASSOCIATION IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: Social events and fund raising for The Greville Primary School, Ashtead, Surrey KT21 1SH

Classification

- **How:** Makes Grants To Organisations, Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** CATCHMENT AREA OF THE SCHOOL
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£58,307	£39,602	-	-
2024-07-31	£46,804	£27,263	-	-
2023-07-31	£31,490	£33,555	-	-
2022-07-31	£40,297	£17,825	-	-
2021-07-31	£16,496	£45,106	-	-

Trustees

Name	Role	Appointed
Helen Alexandra Byard	Chair	2023-12-11
Andrew Paul Thacker		2020-10-15
Laura Rose Barnett		2022-09-01
Lauren Strivens		2023-12-11

THE GREVILLE PARENT / TEACHER ASSOCIATION

England & Wales - Charity number 281964

Accounts



The Greville Parent Teacher Association

Annual General Meeting Minutes

23rd January 2025, 730pm School Dining Room

Charity number: 281964

1. Apologies for absence from the PTA committee

All committee members were present at the meeting. There were no apologies.

2. Approval of the minutes of the previous AGM

Approved, all actions completed.

3. In attendance

Helen Byard (HB) - Co-Chair
Lauren Tate (LT) - Co-Chair
Dave Havers (DH) - exiting Co-Chair
Andy Thacker (AT) - Co-Treasurer
Laura Barnett (LB) - Co-Treasurer
Cat Kirk (CK) - exiting Secretary
Duncan Steele (DS) – Head Teacher
Sneshka Reece
Olivia Lucas
Shira Rozenberg
Andrea Edrupt
Kim Reed
Beth Evans
Christina Strong
Nicky Ellingford
Lisa Sullivan
Sarah Hyde
Beth Hutchings

The meeting was quorate.

4. Approval of the Parentkind Constitution

CK explained that all PTAs/registered charities are required to have a Constitution. This is a governing document that explains how the PTA is to run. The PTA currently has a Constitution, however it was last updated in 2013 (using the PTA-UK template). It was proposed to move to the Parentkind Constitution, which is pre-approved by the Charity Commission and the majority of PTAs use. The PTA has not made any changes to the model Parentkind Constitution and is adopting it in full. It is very similar to the 2013 constitution (which was a PTA-UK model

constitution - PTA-UK is now Parentkind). The only notable difference is the new constitution permits virtual meetings.

PTA will be selected as the type of organisation.

The objects (purposes)/clause 2 remain identical (no change). Clause 9, relating to property and funds remain identical/no change. All members of the meeting approved the updated constitution.

Action: CK to send to Charity Commission within 21 days of the meeting.

5. Treasurers report

AT presented the Treasurers report (slide 4 and 5 of presentation) and explained that the financial year for the PTA is aligned to the academic year (August to July).

It has been a fantastic year for the PTA. For the last academic year the PTA raised just under £50K (£48,804) for the school. £16,042 was spent in expenses to run the PTA and the events. The school spent £11,221 of PTA funds. The PTA opened the academic year with £40,236 in the bank and closed the year with £59,777 in the bank.

The PTA is less than half way through the new academic year (24/25 academic year) and has already raised £27,178 with the school spending £4,075. The PTA spent £12,348 to run the events/expenses and therefore the current balance is £70,058.

The PTA has been supported with generous match-giving donations, which have made a significant difference to the amount of money raised. This includes the Barratt Foundation (Quiz Night and Fireworks), Wates (Bingo) and Frontier Economics (Colour Run) – with matched funding contributions ranging from £500 to £1000 for each of these events. A reminder to all parents that if their employer offers this scheme to get in touch with the committee to discuss. It is very straightforward to support and the Treasurer/committee can take them through the process.

Another change this year was opening a savings account to ensure the PTA gains interest for the money it holds in the bank. It was suggested at the meeting to look around at other savings schemes (bonds etc) to gain higher rates of interest.

Paul Sandell FCA CTA was appointed as Independent Examiner of the Accounts.

Action: AT and LB to look into other saving schemes.

5.1 Money raised

Members were taken through the balance sheet on slide 5 of the presentation. Key highlights included:

- Bags2School, pre-loved uniform and mufti days continued throughout the year. Sneshka Reece runs the Bags2School and is also looking at potential alternative providers, due to the payment per unit going down.
- Easy Fundraising monies are now starting to come through and everyone was encouraged to download the app and sign up. LT explained how it works – very easy!
- The following continue to be the big fundraising events across the year:
 - o Fireworks (£7,176 in 2023 and £7,297 in 2024).
 - o Xmas Extravaganza (£3,136 in 2023 and £3,916 in 2024)
 - o GrevFest (£5,793)

The outdoor Cinema was a great success, bringing the school community together and the PTA got a massive amount of positive feedback about the event. The equipment and set up was expensive and as a result it is difficult to use it as a way to raise funds. The PTA will look into how to approach this next year including what sort of event could be held to welcome new parents/start of the year and any learnings.

Action: AT and LB to look into whether any money has come in/is coming in from My Nametags and Asda cash pot.

Action: To discuss with Christmas Card providers whether they do smaller packs of larger sized cards.

5.2 Spending

This has included the following:

- Sensory room
- Reading corners
- Poet and Author visits
- Netball and football kits
- Easter egg hunt
- Mother's card materials
- Geography atlases
- Homework and reading diaries
- Library maintenance software
- All weather pitch maintenance
- Chickens upkeep
- Warhammer club resources
- PTA gazebo
- Money for additional resources for classrooms
- Surprise Christmas breakfast for staff

An idea raised by the group was better linking events to initiatives they are raising money for. A big-ticket expenditure would help support this and proposals will be discussed later in the meeting.

It was suggested that a PTA cleaning box would be very helpful for clean ups after events.

Actions: Committee to organise a PTA cleaning box.

Actions: To promote where the money is being spent using the notice boards and to explore the idea of linking events to specific initiatives.

Action: We would love to hear from the gardening club about all the exciting things that they are doing.

6. Chairs report

HB started the presentation of the Chair's report with a recap of the PTA's mission as:

The PTA exists to give everyone a great Greville experience by:

- Building a supportive school community
- Creating opportunities to get together
- Having lots of fun

The PTA wanted to try lots of new things this year and it has been a really fun and exciting year. New events included family bingo, Sweet Sales, Colour Run, Legoland tickets, book swap, outdoor cinema, and reef making. This is addition to year's big events – Fireworks, Grevfest, Xmas

extravaganza and other initiatives - Xmas market, Xmas cards, pre-loved uniform sales, Bags2School, raffle.

The money raised has funded lots of great resources at the school as set out by AT in treasurers report.

The key challenge this year has been volunteer numbers, particularly at events. We need more people to volunteer so that events can run. The committee is very grateful to the core group of volunteers, many of which did double, triple and even quadruple volunteer shifts at the big events. With the number of pupils at the school we should be able to fill all the volunteer slots and a plea to all parents and carers to volunteer just 1 hour a year helping at an event. HB explained some communications would be going out to encourage volunteering. The meeting discussed the importance of being precise about what the volunteers will be doing and exact times to help encourage volunteering. Incentives for volunteering was discussed. It was agreed there should not be a monetary gain, such as free tickets etc.

Ideas to help welcome new parents in September was discussed. This included teddy bear picnics, refreshments before pick-up and also having specific areas for reception parents at events. The Committee will explore these ideas.

The committee will look at slightly cheaper options for reef making and potentially combining the Xmas market with other events.

The colour run was a huge success and a brilliant day. A suggestion was made to make more of sponsorship and this will be a focus for this year. Other sponsorship events such as sponsored run, skip or read for summer term will also be looked into.

A house colour Mufti day was suggested, along with QR codes to help encourage people to donate. These ideas will be passed to the team.

HB spoke about the benefits of local business sponsorship and will be explored further in this academic year.

7. Committee structure and election of Committee Officers

The committee structure was explained, including the following positions: 2 Co-Chairs, 1 vice-Chair, 2 co-Treasurers.

Dave Havers is leaving his role as Co-Chair and Cat Kirk is leaving her role as Secretary. Both will remain dedicated volunteers and were thanked for their hard work over the year. This leaves two vacancies – Vice Chair and Secretary. There were no applicants for these roles currently.

The following were re-elected to continue in their roles. There were no further applicants:

- Helen Byard (Co-Chair)
- Lauren Tate (Co-Chair)
- Andy Thacker (Co-Treasurer)
- Laura Barnett (Co-Treasurer)

8.Events and operational teams

Massive thanks to the hardworking event and operational teams who work hard throughout the year. The fame of wall was shown during the meeting and everyone was thanked for their amazing work.

The following members took up new roles:

- Lisa Sullivan – Class Rep co-ordinator
- Katie Costick - Digital Marketing lead
- Shira Rozenberg and Nicky Ellingford– Disco leads.

Three people at the meeting also agreed to join the GrevFest event team.

8. Thank you to staff support

The PTA is very grateful for the incredible support it gets from school staff including teachers, office and facilities staff. The PTA thanked all the staff. We could not do what we do without this support and we are so grateful.

9. 24/25 Spending projects

DS took the group through forthcoming big spending projects:

Year 1 outdoor area – outdoor learning area for year 1 including 5 metres of covered area to support continuous provision and outdoor learning. The school is funding the structure with the PTA supporting with resources (Approx £1.5K). This is expected to take place during February Half term.

Extending outdoor seating – the school has secured a grant from the local council to extend the outdoor seating. The PTA will be helping with funding new seats, recycled hexagon tables (which are very popular with the children), and lighting to lift area (approx. £10K). This work is expected during Easter.

Development of the infant playground – the school is currently working with Surrey Council about long-term plans around moving and development of the music box. PTA to support with new equipment (approx. £25K – £30K).

It was agreed these are excellent set of initiatives.

10. Close of meeting

The committee thanked everyone for attending and for their contributions to the PTA. The AGM was closed.

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st JULY 2025

GREVILLE PARENT TEACHER ASSOCIATION | Registered Charity 281964

2024 | 2025

2023 | 2024

INCOME | EXPENDITURE

EVENTS

Bags 2 School	£ 475.85	£ 459.80
Bingo Night 2024	£ -448.14	£ 2,212.61
Bingo Night 2025	£ 328.45	£ -
Cake / Donut / Sweet Sales 2023 - 2024	£ -125.22	£ 946.73
Cake / Donut / Sweet Sales 2025	£ 359.32	
Christmas Cards	£ 747.61	£ 568.02
Christmas Extravaganza	£ 3,574.40	£ 3,136.49
Christmas Market	£ 673.49	£ -
Christmas Panto	£ 838.67	£ -
Christmas Raffle	£ 1,982.45	£ 2,122.61
Colour Run	£ 1,714.68	£ 1,735.06
Discos 2023 - 2024	£ -71.57	£ 799.07
Discos 2024 - 2025	£ 898.98	£ -
Easter Craft 2024	£ -313.44	£ -
Easter Craft 2025	£ 154.43	£ -
Fireworks 2024	£ 7,301.86	£ 7,176.49
Fireworks 2025	£ -1,140.00	£ -
Grev Fest 2023	£ -	£ 366.77
Grev Fest 2024	£ -	£ 5,426.25
Grev Fest 2025	£ 5,340.45	£ -
Harvest Festival Refreshments	£ -	£ -
Legoland Discount Tickets	£ -	£ 671.17
Outdoor Cinema Night	£ -972.70	£ -174.06
Mufti Days	£ 751.81	£ 1,301.41
Quiz Night	£ 824.83	£ 1,891.60
Second Hand Uniform	£ 1,733.95	£ 1,504.98
Sports Day	£ 294.08	£ -
	£ 24,924.24	£ 30,145.00

SCHOOL DONATIONS

All Weather Pitch	£ -	£ -1,500.00
Art Competition (Royal Academy)	£ -76.12	£ -
Chickens	£ -	£ -
Christmas Card Materials	£ -	£ -
Classroom Supplies	£ -2,026.19	£ -
Continuous Play	£ -2,475.58	£ -
DBS Fees	£ -429.50	£ -430.50
ECO Council Badges	£ -	£ -
First Aid Supplies	£ -338.69	£ -
Forest School	£ -	£ -
Gardening Clubs / Other Clubs	£ -418.27	£ -
Homework Diaries / Reading Records	£ -	£ -4,995.70
House Captain Ties and Badges	£ -209.60	£ -134.68
IT Equipment	£ -	£ -
Library	£ -798.53	£ -2,338.41

Library Software	£ -550.00	£ -550.00
Lunch Trollies	£ -1,583.92	£ -
Maths Resources	£ -	£ -
Mother's Day	£ -	£ -71.63
Music	£ -	£ -
Pantomime	£ -	£ -
Parent Gift Bags	£ -	£ -29.90
Pergola	£ -	£ -
Picnic Area	£ -7,715.28	£ -
Playground Markings	£ -	£ -
Poet Visit	£ -	£ -366.80
School Equipment	£ -543.65	£ -189.93
Sports Equipment / Maintenance	£ -	£ -613.00
World Book Day Costumes	£ -	£ -
Young Voices (O2 Arena)	£ -	£ -
	£ -17,165.33	£ -11,220.55

OTHER

AGM / PTA Costs	£ -292.52	£ -221.00
Amazon Smile / EasyFundraising	£ 497.26	£ 80.01
Asda Cashpot	£ 128.35	£ -
GAYE / Gift Aid	£ 866.82	£ 902.57
Gifts	£ -32.98	£ -73.31
Interest	£ 341.46	£ -
My Name Tags	£ 65.00	£ -
Sundries	£ -626.58	£ -71.68
	£ 946.81	£ 616.59

SUMMARY

Net Receipts	£ 8,705.72	£ 19,541.04
Opening Bank Balance	£ 59,777.24	£ 40,236.20
Accounting Adjustments from Previous Year	£ -	£ -
Accruals Adjustments	£ -70.00	£ -
Total (Lloyds Balance)	£ 68,412.96	£ 59,777.24

Thursday, 31 July 2025

Wednesday, 31 July 2024

Cash basis

Cash basis

ANNUAL RETURN

Income	£ 58,307.45	£ 46,804.04
Expenditure	£ 39,601.73	£ 27,263.00

Independent Examiner's report on the Accounts

Report to the Trustees/members of	Greville Parent/Teacher Association
On Accounts for the year ended	31.07.2025
Set out on pages	
Respective responsibilities of trustees and examiner	The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to: - examine the accounts (under Section 43 of the Act) - to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and - to state whether particular matters have come to my attention
Basis of independent examiner's report	My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of Accounts presented with those records. It also includes consideration of any unusual items or disclosure in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In the course of my examination, no matter has come to my attention: - which gives me reasonable cause to believe that in, any material respect, the requirements: - to keep accounting records in accordance with section 41 of the Act; and - to prepare Accounts which accords with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or - To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.
Signed:	<i>Paul Sambell</i>
Name:	Paul Sambell
Relevant professional qualification(s) or body (if any):	ACA (Credent)

Address:

40 NUSSIDE ROAD
ASNTWOOD
BURNLEY, LIT 1 5E

Disclosure Section

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose	
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THE GREVILLE PARENT / TEACHER ASSOCIATION

England & Wales - Charity number 281964

Accounts



Registered Charity 281964

**Minutes - AGM 2022/23 & 2nd Meeting of the Academic Year 2023-24
November 2023
7.00pm at School**

1) Apologies for absence from PTA Committee

None needed all in attendance

2) Approval of minutes of the previous AGM

Completed

3) In attendance

Angela Taylor
Candice Cholerton
Andy Thacker
Laura Barnett
Duncan Steele
Helen Byard
Shelly Beresford
Catherine Kirk
Lauren Tate
Dave Havers
Tracey Treacher
Alice Davis
Christina Strong
Olivia Lucas
Becky Beach
Angela Posada
Andrea Edmpt
Jess Hewitt

3) PTA - Departures.

Angela Taylor stepping down as PTA Chair
Candice Cholerton stepping down as PTA Chair

3a) PTA - Arrivals

In 2023 we have been very fortunate to have some wonderful parent volunteers take ownership of key projects/initiatives and events that ensure we can raise funds for the PTA.
We now have all of the below teams in place:

Grevfest event team leads - Michelle Hinsley and Leanne Newbury
Fireworks event team leads - Lauren Tate, Andrea Edrupt, Angela Posada and Dave Havers
Christmas extravaganza team - Christina Alleman, Fiona Barclay, Sariah Young
Festive Market Event team lead - Nicola Todd
Disco team leads - Leanne Newbury + Candice Chorlton
Pre-loved uniform leads - Christina Strong and Kim Lewis
Christmas card project - Michelle Meredith and Christina Alleman
Bags to School – Sneshka Reece
Patricia Bennet - Classlist manager
Christmas Raffle - Helen Byard
Mufti - Shelly Beresford + Jessica Hewitt

We do have a vacancy for refreshments lead - A lead on this will ensure we maximise the opportunity to offer refreshments throughout the year to raise funds (events such as sports day, concerts etc)

We will also need a new Christmas Raffle lead as Helen will be stepping into the PTA Chair position.

4. Joint Chair's report

In 2023 we have funded many small and larger projects to benefit the children and their experience whilst at the Greville. The new football kits have been funded through the PTA and the children have been proud to wear these whilst representing the school.

We have supported new fencing for the field and helped to improve and enhance the forest school area with fencing and storage.

We have also supported the funding of chrome books to support the children's learning and the new look school diaries. Also funding the purchase of additional books so that each class has a reading corner for the children to enjoy.

5) Treasurer's Report and notice of independent examination

The Treasurer handed out the annual accounts, consisting of the consolidated summary of accounts for the schools financial year running August 2022- July 2023.

These figures show our fundraising and spending this school term (compared to all of last year).

The financial accounts for the previous financial year have been submitted to Paul Sandell FCA CTA for independent examination and financial audit.

For full details please see below

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st JULY 2024

GREVILLE PARENT TEACHER ASSOCIATION | Registered Charity 281964

2023 | 2024

2022 | 2023

INCOME | EXPENDITURE

EVENTS

APFS (Art Projects For Schools)	£	-	£	585.00
Bags 2 School	£	195.00	£	639.00
Christmas Extravaganza	£	3,549.54	£	3,194.13
Christmas Market	£	-	£	1,101.62
Christmas Raffle	£	2,232.00	£	2,115.64
Discos	£	-	£	867.59
Fireworks	£	7,881.49	£	4,917.87
Grev Fest 2022	£	-	£	336.83
Grev Fest 2023	£	366.77	£	3,340.45
Harvest Festival Refreshments	£	-	£	20.43
Mufti Days	£	254.97	£	1,465.01
Quiz Night	£	-	£	863.33
Second Hand Uniform	£	770.38	£	1,123.97
	£	15,250.15	£	20,570.87

	2023 2024	2022 2023
SCHOOL DONATIONS		
All Weather Pitch	£ -	£ -1,500.00
Chickens	£ -	£ -24.99
Christmas Card Materials	£ -	£ -73.71
DBS Fees	£ -105.00	£ -447.50
ECO Council Badges	£ -	£ -36.00
Forest School	£ -	£ -3,695.00
Gardening Clubs / Other Clubs	£ -	£ -74.66
Homework Diaries / Reading Records	£ -2,403.72	£ -700.00
House Captain Ties and Badges	£ -134.68	£ -79.84
IT Equipment	£ -	£ -9,228.80
Library	£ -	£ -39.00
Library Software	£ -550.00	£ -550.00
Maths Resources	£ -	£ -594.00
Music	£ -	£ -588.00
Pantomime	£ -	£ -1,359.45
Parent Gift Bags	£ -29.90	£ -
Pergola	£ -	£ -419.99
Playground Markings	£ -	£ -3,604.91
School Equipment	£ -158.33	£ -45.11
Sports Equipment / Maintenance	£ -	£ -176.61
World Book Day Costumes	£ -	£ 64.75
Young Voices (O2 Arena)	£ -	£ -473.04
	£ -3,381.63	£ -23,645.86

	2023 2024	2022 2023
OTHER		
AGM / PTA Costs	£ -16.00	£ -188.00
Amazon Smile / EasyFundraising	£ 21.28	£ 505.30
GAYE / Gift Aid	£ 263.01	£ 872.32
Gifts	£ -73.31	£ -139.23
Sundries	£ -309.94	£ -40.00
	£ -114.96	£ 1,010.39

SUMMARY

Net Receipts	£ 11,753.56	£ -2,064.60
Opening Bank Balance	£ 40,236.20	£ 42,300.80
Accounting Adjustments from Previous Year	£ -	£ -
Total (Lloyds Balance)	£ 51,989.76	£ 40,236.20

Easy fundraising is a way of easy fundraising as this is a great way to continue to top up the funds we can raise. The group discussed how to highlight this on the website and within the Greville gazette.

Match funding was discussed with the group and this is something the new PTA team will investigate for future events.

6) Re-Election of Officers

The following people have agreed to stand as officers for 2024 and where elected during the AGM:

New PTA Chair - Laura Tate
 New PTA Chair - Helen Byard
 New PTA Chair - Dave Havers
 Secretary - Catherine Kirk

The following where re-elected and will continue in their roles:

Treasurer + Trustee - Andy Thacker
Co Treasurer + Trustee - Laura Barnett

PTA Committee - Events teams + Class reps will act as the committee

Any objections - None

7) Address from Mr Steele - Honorary President of the PTA - Headteacher

Mr Steele thanked Candice and Angela for their work as PTA Chairs. He acknowledged the support the PTA funds have given to the school in 2023.

He raised how he would like to look into the cost of air conditioning in the year 3 classrooms as these can get warm in the summer months and potentially have support from PTA funds for this.

In addition he also mentioned that they have contractors coming in to quote on the outside eating area as this needs improvements to create a better environment for the children. He is hoping this will be funded through council support but again once the quotes are in we will discuss if PTA funding is needed to additionally support this project.

The final discussion point was the music box which is a well loved space used by Mrs Heywood to provide music lessons to the children. It is in need of a lot of attention and ideally a new space will need to be built on the school grounds. This will be a project with a lot of funds needed and so we will look at how we can set up a long term fundraising initiative for this project.

DBS checks were also discussed and this is now a must for any volunteer wishing to come in and help with any school related activities.

8) Annual Spending Requests + Project discussions:

Air conditioning in the year 3 classrooms
Outdoor eating area quotes are being sought
Music Box is a bog project and will be a long term fundraising project

The New PTA's and the treasurers will meet with Mr Steele to discuss further and make a plan which will then be shared with the community.

9) Class Reps

All classes have reps

10) PTA Roles

We are looking for a refreshments lead and someone to take over the christmas raffle for 2024.

11) Upcoming and Proposed Events for the year

The next PTA meeting was discussed and this will be held on the 25th January. More information to follow.

Dates were discussed for the Grevfest, fireworks etc and these will all be locked in and shared with everyone through the Greville Gazette and online calendar.

The AGM was closed and the final PTA meeting of 2023 took place.

12) Further discussions

Tracey Treacher shared the annual swimming accounts for 2022/23 and the closing balance just under £300.

The other point which was discussed a lot was match funding and this will be followed up for future events.

Candice and Angela will start the handover process and will officially step away by the end of January and hand over everything fully to the 3 new PTA chairs.

Meeting Closed.

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st JULY 2024

GREVILLE PARENT TEACHER ASSOCIATION | Registered Charity 281964

2023 | 2024

2022 | 2023

INCOME | EXPENDITURE

EVENTS

Bags 2 School	£ 459.80	£ 639.00
Bingo Night	£ 2,212.61	£ -
Cake / Donut / Sweet Sales	£ 946.73	£ -
Christmas Cards	£ 568.02	£ 585.00
Christmas Extravaganza	£ 3,136.49	£ 3,194.13
Christmas Market	£ -	£ 1,101.62
Christmas Raffle	£ 2,122.61	£ 2,115.64
Colour Run	£ 1,735.06	£ -
Discos	£ 799.07	£ 867.59
Fireworks	£ 7,176.49	£ 4,917.87
Grev Fest 2022	£ -	£ 336.83
Grev Fest 2023	£ 366.77	£ 3,340.45
Grev Fest 2024	£ 5,426.25	£ -
Harvest Festival Refreshments	£ -	£ 20.43
Legoland Discount Tickets	£ 671.17	£ -
Outdoor Cinema Night	£ -174.06	£ -
Mufti Days	£ 1,301.41	£ 1,465.01
Quiz Night	£ 1,891.60	£ 863.33
Second Hand Uniform	£ 1,504.98	£ 1,123.97
	£ 30,145.00	£ 20,570.87

SCHOOL DONATIONS

All Weather Pitch	£ -1,500.00	£ -1,500.00
Chickens	£ -	£ -24.99
Christmas Card Materials	£ -	£ -73.71
DBS Fees	£ -430.50	£ -447.50
ECO Council Badges	£ -	£ -36.00
Forest School	£ -	£ -3,695.00
Gardening Clubs / Other Clubs	£ -	£ -74.66
Homework Diaries / Reading Records	£ -4,995.70	£ -700.00
House Captain Ties and Badges	£ -134.68	£ -79.84
IT Equipment	£ -	£ -9,228.80
Library	£ -2,338.41	£ -39.00
Library Software	£ -550.00	£ -550.00
Maths Resources	£ -	£ -594.00
Mother's Day	£ -71.63	£ -
Music	£ -	£ -588.00
Pantomime	£ -	£ -1,359.45
Parent Gift Bags	£ -29.90	£ -
Pergola	£ -	£ -419.99

Playground Markings	£ -	£ -3,604.91
Poet Visit	£ -366.80	£ -
School Equipment	£ -189.93	£ -45.11
Sports Equipment / Maintenance	£ -613.00	£ -176.61
World Book Day Costumes	£ -	£ 64.75
Young Voices (O2 Arena)	£ -	£ -473.04
	£ -11,220.55	£ -23,645.86

OTHER

AGM / PTA Costs	£ -221.00	£ -188.00
Amazon Smile / EasyFundraising	£ 80.01	£ 505.30
GAYE / Gift Aid	£ 902.57	£ 872.32
Gifts	£ -73.31	£ -139.23
Sundries	£ -71.68	£ -40.00
	£ 616.59	£ 1,010.39

SUMMARY

Net Receipts	£ 19,541.04	£ -2,064.60
Opening Bank Balance	£ 40,236.20	£ 42,300.80
Accounting Adjustments from Previous Year	£ -	£ -
Total (Lloyds Balance)	£ 59,777.24	£ 40,236.20

Wednesday 31 July 2024

Monday 31 July 2023

Cash basis

Cash basis

ANNUAL RETURN

Income	£ 46,804.04	£ 31,490.32
Expenditure	£ 27,263.00	£ 33,554.92

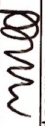
Independent Examiner's report on the Accounts

Address:

80 HILLSIDE ROAD
 ASHTEAD
 SURREY, KT21 1SE

Disclosure Section

Only complete if the examiner needs to highlight material problems

Report to the Trustees/members of	Greville Parent/Teacher Association
On Accounts for the year ended	2024
Set out on pages	
Respective responsibilities of trustees and examiner	The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to: - examine the accounts (under Section 43 of the Act) - to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and - to state whether particular matters have come to my attention
Basic of independent examiner's report My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of Accounts presented with those records. It also includes consideration of any unusual items or disclosure in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.	In the course of my examination, no matter has come to my attention: - which gives me reasonable cause to believe that in, any material respect, the requirements: - to keep accounting records in accordance with section 41 of the Act; and - to prepare Accounts which accords with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or - To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.
Signed:	
Name:	PAUL SANDELL
Relevant professional qualification(s) or body (if any):	CHARTERED ACCOUNTANT ICAEW

Give here brief details of any items that the examiner wishes to disclose

N/A

THE GREVILLE PARENT / TEACHER ASSOCIATION

England & Wales - Charity number 281964

Accounts

Independent Examiner's report on the Accounts

Address:

80 NIUSIOE ROAD
ASHTED, SURREY
KT21 1SE

Disclosure Section

Only complete if the examiner needs to highlight material problems

Report to the Trustees/members of	Greville Parent/Teacher Association
On Accounts for the year ended	31/07/2023
Set out on pages	1-6
Respective responsibilities of trustees and examiner	The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to: ◦ examine the accounts (under Section 43 of the Act) ◦ to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and ◦ to state whether particular matters have come to my attention
Basis of independent examiner's report	My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of Accounts presented with those records. It also includes consideration of any unusual items or disclosure in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In the course of my examination, no matter has come to my attention: 1. which gives me reasonable cause to believe that in, any material respect, the requirements: ◦ to keep accounting records in accordance with section 41 of the Act; and ◦ to prepare Accounts which accords with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or 2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.
Signed:	<i>Paul Sandell</i>
Name:	PAUL SANDELL
Relevant professional qualification(s) or body (if any):	ACA (ICAEW)

Give here brief details of any items that the examiner wishes to disclose	NONE
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RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st JULY 2023

GREVILLE PARENT TEACHER ASSOCIATION | Registered Charity 281964

2022 | 2023

2021 | 2022

INCOME | EXPENDITURE

EVENTS

APFS (Art Projects For Schools)	£ 585.00	£ 683.50
Bags 2 School	£ 639.00	£ 785.00
Calendars	£ -	£ 62.98
Christmas Extravaganza	£ 3,194.13	£ 128.17
Christmas Jumper Sale	£ -	£ 175.51
Christmas Market	£ 1,101.62	£ 1,199.28
Christmas Raffle	£ 2,115.64	£ 3,097.68
Discos	£ 867.59	£ 912.66
Easter 'Hop To It'	£ -	£ 33.88
Fireworks	£ 4,917.87	£ 6,304.89
Fireworks 2023	£ -	£ -
Grev Fest 2021	£ -	£ 4,873.41
Grev Fest 2022	£ 336.83	£ 5,845.90
Grev Fest 2023	£ 3,340.45	£ -
Harvest Festival Refreshments	£ 20.43	£ -
Mufti Days	£ 1,465.01	£ 1,794.17
Nature Competition / Hydrants	£ -	£ 1.76
Playstation Raffle	£ -	£ 134.13
Quiz Night	£ 863.33	£ 721.84
Second Hand Uniform	£ 1,123.97	£ 1,153.83
Year 6 Leavers' Disco	£ -	£ -60.00
Year 6 Leavers' Hoodies	£ -	£ -
	£ 20,570.87	£ 27,848.59

SCHOOL DONATIONS

All Weather Pitch	£ -1,500.00	£ -1,500.00
Books (Non-Library)	£ -	£ -
Chain Link Fence	£ -	£ -1,500.00
Chickens	£ -24.99	£ -
Christmas Card Materials	£ -73.71	£ -
DBS Fees	£ -447.50	£ -453.25
Easter Egg Hunt	£ -	£ -290.23
ECO Council Badges	£ -36.00	£ -
Forest School	£ -3,695.00	£ -
Gardening Clubs / Other Clubs	£ -74.66	£ -184.50
Homework Diaries / Reading Records	£ -700.00	£ -472.50
House Captain Ties and Badges	£ -79.84	£ -86.62
IT Equipment	£ -9,228.80	£ -
Leavers' Materials	£ -	£ -98.96
Library	£ -39.00	£ -513.00
Library Software	£ -550.00	£ -620.00
Maths Resources	£ -594.00	£ -
Music	£ -588.00	£ -

Pantomime	£ -1,359.45	£ -
Pergola	£ -419.99	£ -
Playground Markings	£ -3,604.91	£ -
School Equipment	£ -45.11	£ -
School Parties	£ -	£ -118.31
Sports Equipment / Maintenance	£ -176.61	£ -20.00
Underwear	£ -	£ -79.50
Woodland Walk	£ -	£ -
Workshops / Presentations	£ -	£ -
World Book Day Costumes	£ 64.75	£ -
Young Voices (O2 Arena)	£ -473.04	£ -
	£ -23,645.86	£ -5,936.87

OTHER

AGM / PTA Costs	£ -188.00	£ -319.88
Amazon Smile / EasyFundraising	£ 505.30	£ 471.67
Corporate Donations	£ -	£ -
GAYE / Gift Aid	£ 872.32	£ 688.59
Gifts	£ -139.23	£ -
Private Donations	£ -	£ 50.00
Sundries	£ -40.00	£ -329.54
	£ 1,010.39	£ 560.84

SUMMARY

Net Receipts	£ -2,064.60	£ 22,472.56
Opening Bank Balance	£ 42,300.80	£ 19,828.24
Accounting Adjustments from Previous Year	£ -	£ -
Total (Lloyds Balance)	£ 40,236.20	£ 42,300.80

31 July 2023

31 July 2022

Cash basis

Cash basis

ANNUAL RETURN

Income	£ 31,490.32	£ 40,297.27
Expenditure	£ 33,554.92	£ 17,824.71

THE GREVILLE PARENT / TEACHER ASSOCIATION

England & Wales - Charity number 281964

Accounts

Independent Examiner's report on the Accounts

Report to the Trustees/members of

On Accounts for the year ended

Set out on pages

Respective responsibilities of trustees and examiner

Greville Parent/Teacher Association

2022

electronic

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

- It is my responsibility to:
- examine the accounts (under Section 43 of the Act)
 - to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and
 - to state whether particular matters have come to my attention

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of Accounts presented with those records. It also includes consideration of any unusual items or disclosure in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- In the course of my examination, no matter has come to my attention:
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare Accounts which accords with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

DMW

PAUL SADDLER

ICAEW and CIOF (ICAE, CTA)

Relevant professional qualification(s) or body (if any):

Address:

Disclosure Section

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

None/

80 HILLSIDE RD
ASHTON
SURREY
KT21 1SE

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st JULY 2022

GREVILLE PARENT TEACHER ASSOCIATION | Registered Charity 281964

2021 | 2022

2020 | 2021

INCOME | EXPENDITURE

EVENTS

APFS (Art Projects For Schools)	£ 683.50	£ 1,318.90
Bags 2 School	£ 785.00	£ -
Balloon Race	£ -	£ -200.00
Calendars	£ 62.98	£ 313.22
Christmas Extravaganza	£ 128.17	£ -
Christmas Fair	£ -	£ 3,308.62
Christmas Jumper Sale	£ 175.51	£ -
Christmas Market	£ 1,199.28	£ -
Christmas Raffle	£ 3,097.68	£ -
Discos	£ 912.66	£ -110.00
Easter Challenge	£ -	£ -
Easter 'Hop To It'	£ 33.88	£ 351.87
Fireworks	£ 6,304.89	£ -
Grev Fest 2021	£ 4,873.41	£ -
Grev Fest 2022	£ 5,845.90	£ -
Mufti Days	£ 1,794.17	£ 2,641.29
Nature Competition / Hydrants	£ 1.76	£ 12.43
Playstation Raffle	£ 134.13	£ 742.35
Quiz Night	£ 721.84	£ -
Santa North Pole Trek	£ -	£ 2,087.01
Second Hand Uniform	£ 1,153.83	£ 1,178.44
Year 6 Leavers' Disco	£ -60.00	£ 1,178.44
	£ 27,848.59	£ 12,822.57

SCHOOL DONATIONS

All Weather Pitch	£ -1,500.00	£ -
Chain Link Fence	£ -1,500.00	£ -
Daily Mile Track	£ -	£ -28,750.00
DBS Fees	£ -453.25	£ 1.25
Easter Egg Hunt	£ -290.23	£ -65.34
Gardening Clubs / Other Clubs	£ -184.50	£ -154.04
Greenhouse	£ -	£ -1,404.99
Homework Diaries / Reading Records	£ -472.50	£ -
House Captain Ties and Badges	£ -86.62	£ -29.88
IT Equipment	£ -	£ -763.29
Leavers' Materials	£ -98.96	£ -
Library	£ -513.00	£ -
Library Software	£ -620.00	£ -541.00
Notice Board	£ -	£ -1,548.00
School Equipment	£ -	£ -727.77
School Parties	£ -118.31	£ -
Sports Equipment / Maintenance	£ -20.00	£ -1,500.00
Underwear	£ -79.50	£ -
Woodland Walk	£ -	£ -2,160.00
Year 2 Leavers' Hoodies	£ -	£ -30.00
Year 6 Leavers' Hoodies	£ -	£ -3,589.00
	£ -5,936.87	£ -41,262.06

OTHER

AGM / PTA Costs	£ -319.88	£ -255.32
Amazon Smile / EasyFundraising	£ 471.67	£ 398.25
Corporate Donations	£ -	£ 500.00
GAYE / Gift Aid	£ 688.59	£ 604.99
Private Donations	£ 50.00	£ -
Sundries	£ -329.54	£ -239.54
	£ 560.84	£ 1,008.38

SUMMARY

Net Receipts	£ 22,472.56	£ -27,431.11
Opening Bank Balance	£ 19,828.24	£ 48,447.78
Accounting Adjustments from Previous Year	£ -	£ -9.99
Total	£ 42,300.80	£ 21,006.68
Balance Lloyds		£ 19,828.24

31 July 2022

Cash basis

31 July 2021

Cash basis