

1st Lytchett Minster Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
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Receipts and payments

	2023/24 Unrestricted funds £	2024/25 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14968.00	14875.00
Less: Membership subscriptions paid on (National/County/Area/District)	-4702.50	-5777.00
Net membership subscriptions retained	10265.50	9098.00
Donations	4211.32	9040.90
Legacies	0.00	0.00
Gift Aid	3054.96	3495.42
Camp Fees Received	11055.00	8378.00
Activity Fees Received	4512.50	2781.75
Miscellaneous Income	2987.26	434.50
Sub total	36086.54	33228.57
Grants		
Maintenance grant	0.00	0.00
Other grants	7556.22	500.00
Sub total	7556.22	500.00
Fundraising (gross)		
Group Fundraising Activities	85.00	0.00
	0.00	0.00
	0.00	0.00
Other fundraising activities	0.00	0.00
Sub total	85.00	0.00
Investment income		
Bank interest	44.32	56.34
Building Society interest	0.00	0.00
The Scout Association Short Term Investment Service	100.00	0.00
Property Rent income	360.00	1705.00
Other investment income	0.00	0.00
Sub total	504.32	1761.34
Total Gross Income	44232.08	35489.91
Asset and investment sales, etc.	0.00	0.00
Total receipts	44232.08	35489.91

1st Lytchett Minster Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
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Receipts and payments

	2023/24	2024/25
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Water	199.54	249.80
Gas	1328.67	727.35
Electric	685.46	121.46
WiFi Costs	954.84	506.77
Insurance	1260.89	1302.29
Cleaning & Cleaning Supplies	790.00	795.00
Hut Maintenance & Health and Safety Requirements	539.00	4592.87
Land Lease & Site Maintenance (Parish Council)	0.00	220.00
Licence Fees	20.00	20.00
Postage, Stationery & General Administration Costs	124.59	68.44
Equipment Purchase, Repairs & Renewal	3859.85	749.12
Youth Programme Expenditure	2527.98	1968.06
Camp Expenditure	18273.86	7478.36
Activity Expenditure	9226.01	12241.23
Gifts & Awards	298.82	445.44
Uniforms & Badges	2786.29	1806.38
Section Refreshments	39.03	70.76
Miscellaneous Expenditure	2001.34	360.78
Sub total	44916.17	33724.11
Fundraising expenses		
Volunteer Expenses	0.00	0.00
Fundraising Expenditure	0.00	100.00
	0.00	0.00
Other fundraising costs	0.00	0.00
Sub total	0.00	100.00
Total Gross Expenditure	44916.17	33824.11
Asset and investment purchases, etc.	0.00	0.00
Total payments	44916.17	33,824.11
Net of receipts/(payments)	-684.09	1665.80
Cash funds last year end	0.00	-
Cash funds this year end	-684.09	1665.80

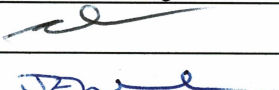
Statement of assets and liabilities at the end of the year

	1-Apr-24	31-Mar-25
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Group Current Account	18,493.94	23,647.23
Squirrel Drey Current Account	285.95	460.49
Beaver Colony Current Account	7,479.03	4,563.29
Cherokee Cubs Current Account	2,703.61	2,144.12
Apache Cubs Current Account	3,821.35	3,239.10
Scout Troop Current & Deposit Account	7,885.17	9,101.97
Group Camp and Activity Current Account	1,376.81	753.01
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	128.21	200.66
Total cash funds	42,174.07	44,109.87
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Badge stock	0.00	0.00
Shop stock	0.00	0.00
Other stock	0.00	0.00
Land and buildings	352,269.00	369,613.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	21,787.00	20,189.00
Other		
Sub total	374,056.00	389,802.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30th May 2025 (the date of the Trustee Board that approved the accounts) and signed on their behalf by

Signature



Print Name

John Rowbotham - Chair

Judy Wroe - Treasurer

1st Lytchett Minster Scout Group
Receipts and Payments Account

For the year from 1st April 2024 to 31st March 2025

Balance brought forward 1st April 2024

	£18,565.47	£285.95	£7,500.34	£2,703.61	£3,856.72	£7,885.17	£1,376.81
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£41,404.98

Receipts

Unrestricted Funds
£

Unrestricted Funds
£

	Group	Squirrels	Beavers	Cherokee Cubs	Apache Cubs	Scouts	Camp / Activity
Members Subscriptions		£1,020.00	£3,710.00	£2,843.00	£3,086.00	£4,214.00	
Camp Fees		£0.00	£1,450.00	£253.00		£5,425.00	£840.00
Activity Fees			£41.00		£360.00	£476.00	£0.00
Sub total	£0.00	£1,061.00	£6,367.50	£3,456.00	£4,195.25	£10,115.00	£840.00
Hire of Hut to External Organisations & Private Individuals	£1,705.00						
Sub total	£1,705.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations		£3,705.00	£0.00	£0.00		£0.00	£0.00
Fundraising		£9,850.99	£0.00	£0.00	£0.00	£0.00	£189.91
Grants		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£189.91
Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00	£56.34	
The Scout Association Short Term Investment Service Interest	£0.00						
Gift Aid	£3,495.42						
Legacies	£0.00						
Sub total	£3,495.42	£0.00	£0.00	£0.00	£0.00	£56.34	£0.00
Miscellaneous Income	£0.00	£10.00	£192.00	£40.00	£185.00	£7.50	£0.00
Sub total	£0.00	£10.00	£192.00	£40.00	£185.00	£7.50	£0.00
Total Gross Income	£14,051.41	£1,071.00	£6,559.50	£3,496.00	£4,380.25	£10,678.84	£1,029.91

Scout Group	£14,875.00
	£8,378.00
	£2,781.75
	£26,034.75
	£1,705.00
	£1,705.00
	£9,040.90
	£0.00
	£500.00
	£9,540.90
	£56.34
	£0.00
	£3,495.42
	£0.00
	£3,551.76
	£434.50
	£434.50

Payments

Membership Subscription to Scout Association

Water	£5,777.00						
Gas	£249.80						
Electric	£727.35						
WiFi Costs	£121.46						
Insurance	£506.77						
Cleaning & Cleaning Supplies	£1,302.29						
Hut Maintenance & Health and Safety Requirements	£795.00						
Hut Maintenance & Health and Safety Requirements	£4,592.87						
Land Lease & Site Maintenance (Parish Council)	£220.00						
Licence Fees	£20.00						
Postage, Stationery & General Administration Costs	£37.45	£0.00	£2.99	£0.00	£0.00	£28.00	£0.00
Equipment Purchase, Repairs & Renewal	£220.98	£42.31	£25.98	£6.98	£140.18	£312.69	£0.00
Youth Programme Expenditure	£0.00	£88.86	£255.29	£272.98	£548.10	£802.83	£0.00
Camp Expenditure	£223.80	£0.00	£208.86	£998.16	£0.00	£4,706.52	£1,341.02
Activity Expenditure	£0.00	£95.00	£6,569.36	£1,294.91	£2,507.26	£1,774.70	£0.00
Gifts & Awards	£0.00	£0.00	£47.34	£79.47	£172.58	£146.05	£0.00
Uniforms & Badges	£46.80	£105.29	£722.92	£199.09	£361.02	£371.26	£0.00
Volunteer Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising Expenditure	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Section Refreshments	£0.00	£0.00	£0.00	£0.00	£60.26	£10.50	£0.00
Miscellaneous Expenditure	£213.00	£55.00	£58.50	£9.90	£24.38	£0.00	£0.00
	£15,154.57	£386.46	£7,891.24	£2,861.49	£3,673.60	£7,980.04	£1,653.71

	£5,777.00
	£249.80
	£727.35
	£121.46
	£506.77
	£1,302.29
	£795.00
	£4,592.87
	£220.00
	£20.00
	£68.44
	£749.12
	£1,968.06
	£7,178.36
	£12,241.23
	£445.44
	£1,806.38
	£0.00
	£100.00
	£70.76
	£360.78
	£39,601.11

Internal Group Transfers

Capitalisation and Rent paid to Scout Group	£6,354.00	£510.00	£1,584.00	£1,194.00	£1,314.00	£1,482.00	£0.00
Group Refreshment transfer to C&A Account	£6,354.00	£510.00	£1,584.00	£1,194.00	£1,314.00	£1,482.00	£0.00

	£270.00
	£270.00

Balance as at 31st March 2025

Bank Account	£23,647.23	£460.49	£4,563.29	£2,144.12	£3,249.37	£9,101.97	£753.01
Savings Account							
Petty Cash	£169.08	£0.00	£21.31	£0.00	£10.27	£0.00	£0.00
Investments	£0.00						
Balance as at 31st March 2025	£23,816.31	£460.49	£4,584.60	£2,144.12	£3,249.37	£9,101.97	£753.01

	£43,909.21
	£0.00
	£200.66
	£0.00
	£44,109.87

1st Lytchett Minster Scout Group



Trustees: Ex-Officio Appointment

Name

Chairperson / Trustee
Vice Chairperson /Trustee
Secretary/Trustee
Treasurer /Trustee
Group Lead Volunteer / Trustee
Trustee
Trustee
Trustee

Mr John Rowbotham
Mr Andrew Harris
Mrs Kathryn Harris
Mrs Judith Wroe
Mrs Bethany Palmer
Mr Niall Gordon
Mrs Gail Stewart
Mr Aaron Palmer

Bankers

Scout Group	Lloyds Bank Poole Branch
Squirrels	Lloyds Bank - Butler Place (Charity Accounts)
Beavers	Lloyds Bank Aldershot Branch
Cherokee	Lloyds Bank Victoria Business Centre
Apache	Lloyds Bank Poole Branch
Scouts	Lloyds Bank Poole Branch
Camp Account	Lloyds Bank Poole Branch

Group Charity Number 281876


Contact Name & Address	Mrs J Wroe 17 Palmerston Road Upton Poole Dorset BH16 5HN
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The Group is a trust established under its rules which are common to all Groups

Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

Approved by the trustees on 30th May 2025 and signed on their behalf


Mr John Rowbotham
Group Chairman

14th May 2025

1st Lytchett Minster Scout Group
Accountant's Report of the Committee

Dear Committee,

I have been asked by the Treasurer (Judy Wroe) to carry out a basic audit of the groups accounts, sufficient to satisfy both the membership and the Charity Commission of the accuracy and validity of the accounts for the year ending 31st March 2025.

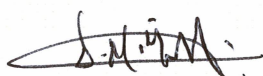
I have completed a number of random full checks of each individual set of records and accounts as well as the combined accounts of the whole group.

I am satisfied that the accounts are maintained in extremely good order and fully reconciled to invoices, receipts and bank statements at the end of each month.

I am therefore pleased to recommend the accounts as prepared to the group, based on my random partial audit of the books and records supplied to me.

I also enclose a signed independent examiners report on the accounts.

Yours sincerely,



D M TIBBS ACMA CGMA
Tibbs Accounting Services



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

1st Lytchett Minster Scout Group

On accounts for the year
ended

31/03/2025

Charity no
(if any)

281876

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/05/2025

Name:

Tibbs Accounting Services Ltd

Relevant professional
qualification(s) or body
(if any):

ACMA (Member of the Chartered Institute of Management Accountants)

Address:	35 Waytown Close
	Poole
	BH17 9WF

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Nothing applicable

Trustees' Annual Report

For the period

From (start date)

0

1

0

4

2

4

to end date

3

1

0

3

2

5

Section A

Reference and administration details

Charity name

1st Lytchett Minster Scout Group

Other names the charity is known by

Registered charity number (if any)

2

8

1

8

7

6

HQ registration number

Charity's principal address

17 Palmerston Road

Upton

Poole

Postcode

B

H

1

6

5

H

N

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Niall Douglas Gordon		01/12/2024-31/03/2025
2	Kathryn Harris		01/12/2024-31/03/2025
3	Gail Michelle Stewart		01/12/2024-31/03/2025
4	Aaron Lloyd Palmer		01/12/2024-31/03/2025
5	Andrew Peter Harris	Vice Chair	29/09/2024-31/03/2025
6	John Rowbotham	Chair	29/09/2024-31/03/2025
7	Bethany Jane Palmer		04/07/2024-31/03/2025
8	Judith Eileen Wroe	Treasurer	
9	Colin David French		01/12/2024-31/03/2025
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Don Tibbs	4 The Triangle, Poole BH16 5PG

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy. The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy,
Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional
information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 1 Ex Officio Trustee) and meets every 3 months. Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Summary of the objects of the charity set out in its governing document

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Group delivered weekly programme sessions across all sections, focused on teamwork, leadership, outdoor skills, and personal development. Activities included camping, hiking, cooking, crafts, and first aid.

We supported local events such as Remembrance Sunday and ran fundraising to support Scouting and maintain our facilities. All activities were delivered by trained volunteers in line with Scouts' aims and safeguarding policies.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Weekly section meetings for Squirrels, Beavers, Cubs, Scouts, and Explorers.
Participation in local Scout events, including St George's Day
Community engagement activities such remembrance parades, and charity fundraising.
Badge and award work to support personal development and skill-building.
Ongoing training and support for adult volunteers and young leaders.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000.

The Group held reserves of approximately £12,000 against this at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

- investment policy and objectives;

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

JOHN ROWBOTHAM JUDITH WROE

Position (eg Secretary, Chair)

CHAIR TREASURER

Date

12 18 10 15 12 15