

1ST HEADCORN SCOUT GROUP

England & Wales · Charity number 281713

Details

Status Registered

Legal form Other

Registered 1981-01-27

Register [View on the Charity Commission register](#)

Contact

Address 1st Headcorn Scout Group
Headcorn Scout Hut
Ulcombe Road
Headcorn
Ashford
Kent

Phone 01622890027

Email headcornscoutgroup@gmail.com

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: The objectives of the Group are as a unit of the Scout Association, the aim of which is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

Classification

- **How:** Provides Services
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** PARISH OF HEADCORN
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£52,678	£48,014	-	-
2024-12-31	£40,564	£38,640	-	-
2023-12-31	£32,415	£41,462	-	-
2022-12-31	£26,288	£26,016	-	-
2021-12-31	£26,332	£17,687	-	-
2020-12-31	£17,027	£15,659	-	-

Trustees

Name	Role	Appointed
DANIEL LANGFORD		
HELEN LOUISE ANDERSON		2012-06-29
JANET MYRTLE SCAYSBROOK		
JENNIE LOUISE BURR		2022-06-14
JENNIFER TRACY SARGENT		2025-06-17
LIZELL MIRANDA WILLIAMS		2024-07-02
MARY ANN ROUTLEDGE		2024-01-30
MICHAEL BROOK-FOSTER MBE		
PHILIP JOHN HARRIS		
SALLY MICHELLE HARRIS		

1ST HEADCORN SCOUT GROUP

England & Wales - Charity number 281713

Accounts



1st Headcorn Scout Group
Trustees' Annual Report
for the period from 1st January 2025 to 31st December 2025

Section A Reference and administration details

Charity name	1st Headcorn Scout Group
Other names the charity is known by	Headcorn Scouts
Registered charity number	281713
HQ registration number	29539
Charity's principal address	Headcorn Scout Hut, Ulcombe Road, Headcorn, Ashford, Kent, TN27 9QR

The charity trustees who manage the charity

<i>Name</i>	<i>Office (if any)</i>	<i>Dates acted if not for whole year</i>
Ann Carroll	Group Chair	
Sally Harris	Group Treasurer	
Philip Harris	Group Lead Volunteer	
Helen Anderson		
Daniel Langford		
Jennifer Sargent		
Janet Scaysbrook		
Michael Brook-Foster MBE		
Jennie Burr		
Loughlin Cooper		To 17.06.25
Mary Routledge		
Lizell Williams		

The custodian trustees (in whom, as trustees, the charity's property is vested and who act under the charity trustees' instruction)

Ann Carroll, Kevin Harper, Simon Rickett (to 20.02.26) and Philip Harris

Independent Examiners

McCabe Ford Williams, Chartered Accountants, Bank Chambers,
61 High Street, Cranbrook, Kent, TN17 3EG

Solicitors

Kingsfords, 5/7 Bank Street, Ashford, Kent, TN23 1BZ

Bankers

NatWest Bank, Ashford, Kent, TN24 8SH

Section B Structure, governance and management

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and *The Policy, Organisation and Rules of The Scout Association*.

How the charity is constituted

The Group is a trust established under its rules which are common to all UK Scout Groups.

Trustee selection methods

The trustees are appointed in accordance with *The Policy, Organisation and Rules of The Scout Association*.

Additional governance issues

The Group is an educational charity and is managed by the Group Trustee Board, the members of which are the Group's "charity trustees". As such, they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and up to 10 other Trustees and meets every two months. Members of the Trustee Board complete "Being a Scouts Trustee" learning within the first 6 months of joining the Board.

The Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps volunteers run high quality and safe programmes that give young people skills for life.

Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- Damage to buildings, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to members, leaders, helpers, supporters and third parties. The Group, through the membership fees and the payment of a supplementary premium, is included in the Scout Association's national accident insurance and public liability policies. Risk Assessments are undertaken before all activities.
- Financial irregularity. At least three trustees have online access to view bank transactions and balances.

Section C Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun,
- take part in activities indoors and outdoors,
- learn by doing,
- share in spiritual reflection,
- take responsibility and make choices,
- undertake new and challenging activities,
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Group achievements

The Group consists of three sections: Beaver Scouts, Cub Scouts and Scouts. All three are thriving, with buoyant membership, and their own programme of adventurous activities. The Group as a whole achieved the following:

The Group performed a play for three nights during February half-term week. Entitled "The Unpleasantness at Wrynose Bottom", it was written by one of the Group's leaders and most of the boys and girls in the Group took part. As well as raising Scouting's profile within the community and earning a significant sum for funds, this kind of activity teaches the value of commitment; is an excellent confidence builder; and provides constructive indoor activity during the coldest and wettest part of the year.

The Remembrance Sunday observance in our village is always very well supported. The Group played a prominent role, as usual, and was complimented for its excellent turnout and conduct. We are pleased that, once again, one of our Scouts was called upon to sound The Last Post and Reveille. He gets better every year.

For the fourth successive year, our 2025 Christmas project was to support a Kent-based food bank. We spent several evenings collecting a large quantity of food items from our village to pass on to the food bank. We think it's important for our young members to realise there are people in our community suffering hardship, and to spend some time and effort helping them.

Section E Financial review

Bequest

During the year, the Group received a £10,000 bequest from a local person following her death. The bequest was entirely unexpected, and it encouraged the Group to spend £4,600 on doubling the size of our security compound to accommodate a second minibus.

London Marathon

The mother of two of our Scouts took part in the London Marathon and raised £1,578 for the Group. Having recovered from cancer, she wanted to thank the Group for what she thought we did to support her children through a very difficult time. The money was put towards purchasing a minibus.

The charity's policy on reserves

The Group's policy on reserves is to hold sufficient unrestricted funds to continue the charitable activities of the Group should fundraising or other income fall short, or should unforeseen expenditure occur. The trustees consider that a sum equivalent to six months gross expenditure is appropriate, amounting to approximately £20,000. The actual amount at the year-end was £29,005. This excess is gradually being used to improve the Group's assets.

The memorial fund

The Paul Walton Memorial Fund was established in 1987 in memory of a member of the Group who died aged 16 in a tragic accident. It is a restricted fund, and exists *"to provide financial assistance to individual members of the Scout Group to enable them to participate in Scout camps or expeditions"*. In the thirty-eight years it has existed, the fund has given assistance totalling more than £3,800 to 22 boys and girls.

Investment policy

All funds are held in cash using only mainstream banks.

Section F Plans for future period and other optional information

Future plans

The Scouts are planning a cycling trip to the Netherlands in the Spring of 2026, and a summer camp in Cambridgeshire.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees, 31st March 2026.



Philip Harris, Group Lead Volunteer



Lizell Williams, Group Chair

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2025 to 31st December 2025

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Receipts				
MEMBERSHIP SUBSCRIPTIONS (see note 2)				
Received from members	8,315		8,315	7,760
Less paid on	-3,808		-3,808	-3,995
Net membership subscriptions retained	4,507		4,507	3,765
DONATIONS AND GRANTS				
Donations	1,108		1,108	1,367
Bequest	10,000		10,000	0
Gift Aid	1,493		1,493	1,232
	12,601		12,601	2,599
ACTIVITIES (gross)				
Camps and expeditions	21,853		21,853	23,143
Other activities and outings	1,892		1,892	759
	23,745		23,745	23,902
FUND RAISING (gross)				
Quizzes	2,747		2,747	2,542
Pantomime/play	1,276		1,276	1,302
London Marathon	1,578		1,578	0
Other events (under £500 each)	766		766	706
	6,367		6,367	4,550
INVESTMENT INCOME RECEIVED				
Interest	280		280	261
	280	0	280	261
OTHER INCOME				
Hire of equipment and premises	5,032		5,032	4,486
Miscellaneous receipts	146		146	1,001
	5,178	0	5,178	5,487
TOTAL RECEIPTS	52,678	0	52,678	40,564

1st Headcorn Scout Group
Receipts and Payments Account
For the period from 1st January 2025 to 31st December 2025

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Payments				
YOUTH PROGRAMME AND ACTIVITIES				
Camps and expeditions	20,435		20,435	18,272
Other activities and outings	2,617		2,617	1,797
Contribution towards camping fees	0		0	448
Purchase of badges, cards and books	787		787	692
Training aids and materials	1,533		1,533	1,833
Wreaths	105		105	75
	25,477		25,477	23,117
PREMISES				
Water and drainage	1,010		1,010	371
Lighting, heating and cleaning	4,749		4,749	4,253
Licences and Insurance	1,892		1,892	2,569
Repairs, renewals and other premises costs	1,072		1,072	2,086
	8,723		8,723	9,279
MINIBUS EXPENSES				
Licence and insurance	2,547		2,547	1,062
Repairs and maintenance	721		721	1,406
Diesel and oil	596		596	406
	3,864		3,864	2,874
FUND RAISING EXPENSES				
Quiz nights	754		754	
Pantomime/play	106		106	720
Other fundraising expenses	40		40	79
	900		900	839
OTHER PAYMENTS				
Equipment renewals	428		428	1,171
Insurance	52		52	52
Miscellaneous payments	348		348	469
	828		828	1,692
TOTAL GROSS EXPENDITURE	39,792		39,792	37,801
ASSET AND INVESTMENT PURCHASES				
Extension to Security Cage	4,622		4,622	
Purchase second minibus	3,600		3,600	
Tables				389
Extra gate				450
TOTAL PAYMENTS	48,014		48,014	38,640

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2025 to 31st December 2025

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Summary				
Receipts less payment	4,664	0	4,664	1,924
Cash funds last year end	24,341	1,768	26,109	24,185
Cash funds this year end	29,005	1,768	30,773	26,109

1st Headcorn Scout Group
Statement of Assets and Liabilities at 31st December 2025

	31.12.25 unrestricted funds	31.12.25 restricted funds	31.12.25 total funds	31.12.24 total funds
	£	£		
Cash funds				
Bank accounts	29,005	1,768	30,773	26,109
	29,005	1,768	30,773	26,109
Other monetary assets				
Fees and costs paid in advance	615		615	1,570
	615	0	615	1,570
Assets for the charity's own use				
Meeting hall, at cost	357,663		357,663	357,663
Motor vehicles (see note 3)	3,250		3,250	250
Equipment, furniture, etc. (see note 4)	18,000		18,000	20,000
	378,913	0	378,913	377,913
Liabilities				
Fees received in advance	0	0	0	0
Assets less Liabilities	408,533	1,768	410,301	405,592

Notes to the Accounts**1. Restricted funds****The Paul Walton Memorial Fund**

Transactions during the year were as follows:

	This year £	Last year £
Balance brought forward	1,768	1,618
Amounts received:		
Fundraising activity		150
Transfer between funds		200
Amounts paid:		
Contribution towards camping fees		-200
Balance carried forward	1,768	1,768

The purpose and management of the "Paul Walton Memorial Fund" is described in section E of the trustees' report.

2. Membership subscriptions

Subscriptions are collected from members. Part of those subscriptions is paid on in the form of a membership levy to help defray the Scout Association's costs at District, County and National levels. The amount paid on is shown in the accounts as a deduction from the subscriptions received.

3. Motor vehicles

The Group owns and runs two 17-seater minibuses. One was purchased in 2015 and the other in 2025. At the end of 2025 they were considered to have values of £250 and £3,000 respectively.

4. Equipment, furniture, etc.

The Group owns furniture and equipment with a value of approximately £18,000. Its replacement value is approximately £29,000.

5. Payments to Trustees

Trustees are not remunerated. Payments are sometimes made to trustees to reimburse payments made by them on behalf of the Group.

The above receipts and payments account and statement of assets and liabilities with accompanying notes were approved by the Trustees on 31st March 2026 and signed on their behalf by



Lizell Williams
Group Chair



Sally Harris
Group Treasurer

Independent Examiner's Report to the Trustees of the 1st Headcorn Scout Group

I report on the accounts of the Group for the year ended 31 December 2025 which comprise the Receipts and Payments Accounts and Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act).
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Martin Humphreys

Qualification: FCCA

Address: McCabe Ford Williams

Bank Chambers, 61 High Street, Cranbrook, Kent. TN17 3EG

Date: 29 May 2026

LT700006 (1st February 2017)

1ST HEADCORN SCOUT GROUP

England & Wales - Charity number 281713

Accounts



1st Headcorn Scout Group
Trustees' Annual Report
for the period from 1st January 2024 to 31st December 2024

Section A Reference and administration details

Charity name	1st Headcorn Scout Group
Other names the charity is known by	Headcorn Scouts
Registered charity number	281713
HQ registration number	29539
Charity's principal address	Headcorn Scout Hut, Ulcombe Road, Headcorn, Ashford, Kent, TN27 9QR

The charity trustees who manage the charity

<i>Name</i>	<i>Office (if any)</i>	<i>Dates acted if not for whole year</i>
Ann Carroll	Group Chair	
Sally Harris	Group Treasurer	
Philip Harris	Group Lead Volunteer	
Helen Anderson		
Daniel Langford		
Jennifer Sargent		
Raymond Burr		To 30.01.24
Janet Scaysbrook		
Michael Brook-Foster MBE		
Jennie Burr		
Loughlin Cooper		
Mary Routledge		From 30.01.24
Lizell Williams		From 02.07.24

The custodian trustees (in whom, as trustees, the charity's property is vested and who act under the charity trustees' instruction)

Ann Carroll, Kevin Harper, Simon Rickett and Philip Harris

Independent Examiners

McCabe Ford Williams, Chartered Accountants, Bank Chambers,
61 High Street, Cranbrook, Kent, TN17 3EG

Solicitors

Kingsfords, 5/7 Bank Street, Ashford, Kent, TN23 1BZ

Bankers

NatWest Bank, Ashford, Kent, TN24 8SH

Section B Structure, governance and management

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and *The Policy, Organisation and Rules of The Scout Association*.

How the charity is constituted

The Group is a trust established under its rules which are common to all UK Scout Groups.

Trustee selection methods

The trustees are appointed in accordance with *The Policy, Organisation and Rules of The Scout Association*.

Additional governance issues

The Group is an educational charity and is managed by the Group Trustee Board, the members of which are the Group's "charity trustees". As such, they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and up to 10 other Trustees and meets every two months. Members of the Trustee Board complete "Being a Scouts Trustee" learning within the first 6 months of joining the Board.

The Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps volunteers run high quality and safe programmes that give young people skills for life.

Risk and internal control

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- Damage to buildings, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to members, leaders, helpers, supporters and third parties. The Group, through the membership fees and the payment of a supplementary premium, is included in the Scout Association's national accident insurance and public liability policies. Risk Assessments are undertaken before all activities.
- Financial irregularity. At least three trustees have online access to view bank transactions and balances.

Section C Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun,
- take part in activities indoors and outdoors,
- learn by doing,
- share in spiritual reflection,
- take responsibility and make choices,
- undertake new and challenging activities,
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Group achievements

The Group consists of three sections: Beaver Scouts, Cub Scouts and Scouts. All three are thriving, with buoyant membership, and their own programme of adventurous activities. The Group as a whole achieved the following:

The Group performed a play for three nights during February half-term week. Entitled "The Terrible Truth About the Secret of the Ruins of Badfarten Schloss", it was written by one of the Group's leaders and most of the boys and girls in the Group took part. As well as raising Scouting's profile within the community and earning a significant sum for funds, this kind of activity teaches the value of commitment; is an excellent confidence builder; and provides constructive indoor activity during the coldest and wettest part of the year.

The Remembrance Sunday observance in our village is always very well supported. The Group played a prominent role, as usual, and was complimented by the Parish Council and others for its excellent turnout and conduct. We are pleased that one of our Scouts was called upon to sound The Last Post and Reveille.

For the third time, this year's Christmas project involved spending several evenings collecting the largest yet quantity of food items from our village for a Kent-based food bank. We think it's important for our young members to realise there are people in our community suffering hardship, and to spend some time and effort helping them.

Section E Financial review

The charity's policy on reserves

The Group's policy on reserves is to hold sufficient unrestricted funds to continue the charitable activities of the Group should fundraising or other income fall short, or should unforeseen expenditure occur. The trustees consider that a sum equivalent to six months gross expenditure is appropriate, amounting to approximately £19,000. The actual amount at the year-end was £24,341. This excess is being used to improve the Group's assets.

The memorial fund

The Paul Walton Memorial Fund was established in 1987 in memory of a member of the Group who died aged 16 in a tragic accident. It is a restricted fund, and exists *"to provide financial assistance to individual members of the Scout Group to enable them to participate in Scout camps or expeditions"*. In the thirty-seven years it has existed, the fund has given assistance totalling more than £3,800 to 22 boys and girls.

Investment policy

All funds are held in cash using only mainstream banks.

Section F Plans for future period and other optional information

Future plans

Today's generation of young people have missed a great deal during the coronavirus pandemic, and we intend to continue to play our part in filling some of those gaps.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees, 14th March 2025.



Philip Harris, Group Lead Volunteer



Ann Carroll, Group Chair

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2024 to 31st December 2024

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Receipts				
MEMBERSHIP SUBSCRIPTIONS (see note 2)				
Received from members	7,760		7,760	7,019
Less paid on	-3,995		-3,995	-3,366
Net membership subscriptions retained	3,765		3,765	3,653
DONATIONS AND GRANTS				
Donations	1,367		1,367	3,581
Grants				0
Gift Aid	1,232		1,232	1,085
	2,599		2,599	4,666
ACTIVITIES (gross)				
Camps and expeditions	23,143		23,143	13,824
Other activities and outings	759		759	1,096
	23,902		23,902	14,920
FUND RAISING (gross)				
Quizzes	2,542		2,542	2,222
Pantomime/play	1,302		1,302	1,301
May Fair	73		73	698
Other events (under £500 each)	482	151	633	594
	4,399	151	4,550	4,815
INVESTMENT INCOME RECEIVED				
Interest	261		261	14
	261		261	14
OTHER INCOME				
Hire of equipment and premises	4,486		4,486	4,347
Miscellaneous receipts	1,001		1,001	0
	5,487		5,487	4,347
TOTAL RECEIPTS	40,413	151	40,564	32,415

1st Headcorn Scout Group
Receipts and Payments Account
For the period from 1st January 2024 to 31st December 2024

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Payments				
YOUTH PROGRAMME AND ACTIVITIES				
Camps and expeditions	18,272		18,272	12,662
Other activities and outings	1,797		1,797	1,908
Contribution towards camping fees	248	200	448	0
Purchase of badges, cards and books	692		692	701
Training aids and materials	1,833		1,833	1,621
Wreaths	75		75	100
	22,917	200	23,117	16,992
PREMISES				
Water and drainage	371		371	597
Lighting, heating and cleaning	4,253		4,253	4,229
Licences and Insurance	2,569		2,569	2,184
Repairs, renewals and other premises costs	2,086		2,086	3,896
	9,279		9,279	10,906
MINIBUS EXPENSES				
Licence and insurance	1,062		1,062	1,021
Repairs and maintenance	1,406		1,406	1,096
Diesel and oil	406		406	394
	2,874		2,874	2,511
FUND RAISING EXPENSES				
Quiz nights	720		720	497
Pantomime/play	79		79	29
May Fair	40		40	75
	839		839	601
OTHER PAYMENTS				
Equipment renewals	1,171		1,171	614
Insurance	52		52	52
Miscellaneous payments	469		469	351
	1,692		1,692	1,017
TOTAL GROSS EXPENDITURE	37,601	200	37,801	32,027
ASSET AND INVESTMENT PURCHASES				
Tables	389		389	
Install security gate	450		450	
Boiler replacement and system alteration				5,400
New LED lighting				1,132
Acoustic panels				2,124
Sound system				779
TOTAL PAYMENTS	38,440	200	38,640	41,462

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2024 to 31st December 2024

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Summary				
Receipts less payment	1,973	-49	1,924	-9,047
Transfer between funds	-200	200		
Cash funds last year end	22,568	1,617	24,185	33,232
Cash funds this year end	24,341	1,768	26,109	24,185

1st Headcorn Scout Group
Statement of Assets and Liabilities at 31st December 2024

	31.12.24 unrestricted funds	31.12.24 restricted funds	31.12.24 total funds	31.12.23 total funds
	£	£		
Cash funds				
Bank accounts	24,341	1,768	26,109	24,185
	24,341	1,768	26,109	24,185
Other monetary assets				
Fees and costs paid in advance	1,570		1,570	549
	1,570		1,570	549
Assets for the charity's own use				
Meeting hall, at cost	357,663		357,663	357,663
Motor vehicle (see note 3)	250		250	250
Equipment, furniture, etc. (see note 4)	20,000		20,000	20,000
	377,913		377,913	377,913
Liabilities				
Fees received in advance			0	0
Assets less Liabilities	403,824	1,768	405,592	402,647

Notes to the Accounts

1. Restricted funds

The Paul Walton Memorial Fund

Transactions during the year were as follows:

	This year £	Last year £
Balance brought forward	1,617	1,617
Amounts received:		
Fundraising activity	150	
Transfer between funds	200	
Amounts paid:		
Contribution towards camping fees	-200	
Balance carried forward	1,767	1,617

The purpose and management of the "Paul Walton Memorial Fund" is described in section E of the trustees' report.

2. Membership subscriptions

Subscriptions are collected from members. Part of those subscriptions is paid on in the form of a membership levy to help defray the Scout Association's costs at District, County and National levels. The amount paid on is shown in the accounts as a deduction from the subscriptions received.

3. Motor vehicle

The Group's vehicle is a 17-seater minibus purchased second-hand in 2015. At the end of 2023 it was considered to have a value of £250.

4. Equipment, furniture, etc.

The Group owns furniture and equipment with a value of approximately £20,000. Its replacement value is approximately £29,000.

5. Payments to Trustees

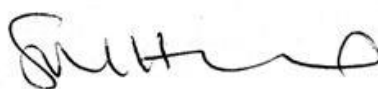
(a) For part of the year, one trustee was paid at approximately the market rate for cleaning work (a total of £672 during the year).

(b) Payments are sometimes made to trustees to reimburse payments made by them on behalf of the Group.

The above receipts and payments account and statement of assets and liabilities with accompanying notes were approved by the Trustees on 14th March 2025 and signed on their behalf by



Ann Carroll
Group Chair



Sally Harris
Group Treasurer

Independent Examiner's Report to the Trustees of the 1st Headcorn Scout Group

I report on the accounts of the Group for the year ended 31 December 2024 which comprise the Receipts and Payments Accounts and Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act).
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

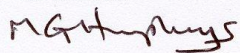
Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Martin Humphreys

Qualification: FCCA

Address: McCabe Ford Williams

Bank Chambers, 61 High Street, Cranbrook, Kent. TN17 3EG

Date: 14 March 2025

LT700006 (1st February 2017)

1ST HEADCORN SCOUT GROUP

England & Wales - Charity number 281713

Accounts



1st Headcorn Scout Group
Trustees' Annual Report
for the period from 1st January to 31st December 2023

Section A Reference and administration details

Charity name	1st Headcorn Scout Group
Other names the charity is known by	Headcorn Scouts
Registered charity number	281713
Charity's principal address	Little Maplesden, Stepneyford Lane, Benenden, Cranbrook, Kent, TN17 4BP
Group registration number with the Scout Association	29539

The charity trustees who manage the charity

<i>Name</i>	<i>Office (if any)</i>	<i>Dates acted if not for whole year</i>
Philip Harris	Group Scout Leader	
Daniel Langford	Scout Leader	
Jennifer Sargent	Cub Scout Leader	
Raymond Burr	Beaver Scout Leader	
Ann Carroll	Group Chair	
Helen Anderson	Group Secretary	
Sally Harris	Group Treasurer	
Janet Scaysbrook		
Michael Brook-Foster MBE		
Martina Cooper		To 13.06.23
Susan Spain		To 13.06.23
Aoife Cooper		To 13.06.23
Jennie Burr		
Loughlin Cooper		

The custodian trustees (in whom, as trustees, the charity's property is vested and who act under the charity trustees' instruction)

Ann Carroll, Kevin Harper, Simon Rickett and Philip Harris

Independent Examiners

McCabe Ford Williams, Chartered Accountants, Bank Chambers,
61 High Street, Cranbrook, Kent, TN17 3EG

Solicitors

Kingsfords, 5/7 Bank Street, Ashford, Kent, TN23 1BZ

Bankers

NatWest Bank, Ashford, Kent, TN24 8SH

Section B Structure, governance and management

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and *The Policy, Organisation and Rules of The Scout Association*.

How the charity is constituted

The Group is a trust established under its rules which are common to all UK Scout Groups.

Trustee selection methods

The trustees are appointed in accordance with *The Policy, Organisation and Rules of The Scout Association*.

Additional governance issues

The Scout Group is an educational charity and is managed by the Group Trustee Board, the members of which are the Group's "charity trustees". As such, they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of 3 independent trustees (chair, treasurer and secretary) together with the Group Scout Leader, individual section leaders, other leaders within the Group, supporters and parents' representatives, and meets approximately bi-monthly.

The Group Trustees Board exists to support the Group Scout Leader in meeting the responsibilities of the appointment, in particular for:

- the maintenance of Group property;
- the raising of funds and the administration of Group finance;
- the insurance of persons, property and equipment;
- Group public occasions;
- assisting in the recruitment of leaders and other adult support;
- appointing any sub committees that may be required;
- appointing Group administrators and advisors other than those who are elected.

Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to members, leaders, helpers, supporters and third parties. The Group, through the membership fees and the payment of a supplementary premium, is included in the Scout Association's national accident insurance and public liability policies. Risk Assessments are undertaken before all activities.
- Financial irregularity. At least three trustees have online access to view bank transactions and balances.

Section C Objectives and activities

The charity's objectives as set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Group achievements

The Group consists of three sections: Beaver Scouts, Cub Scouts and Scouts. All three are thriving, with buoyant membership. Each section carries out its own adventurous programme of activities. The Group as a whole achieved the following:

The Group performed a play for three nights during February half-term week. Entitled "The Case of the Missing Oranges", it was written by one of the Group's leaders and many of the boys and girls in the Group took part. As well as raising the Group's profile within the community and earning a significant sum for funds, this kind of activity teaches the value of commitment; is an excellent confidence builder; and provides constructive indoor activity during the coldest and wettest part of the year.

The Remembrance Sunday observance in our village is always well supported, and the Group was complimented by the Parish Council and others for its excellent turnout and conduct.

This year's Christmas project involved spending several evenings collecting a large quantity of food items from our village, for a Kent-based Food Bank who later said that we alone had collected enough for more than 3,500 meals.

Section E Financial review

The charity's policy on reserves

The Group's policy on reserves is to hold sufficient unrestricted funds to continue the charitable activities of the Group should fundraising or other income fall short, or should unforeseen expenditure occur. The trustees consider that a sum equivalent to six months gross expenditure is appropriate, amounting to approximately £16,000. The actual amount at the year end was £22,568. This excess is currently being spent on long term improvements to the Group's premises.

The memorial fund

The Paul Walton Memorial Fund was established in 1987 in memory of a member of the Group who died aged 16 in a tragic accident. It is a restricted fund, and exists "*to provide financial assistance to individual members of the Scout Group to enable them to participate in Scout camps or expeditions*". In the thirty-six years it has existed, the fund has given assistance totalling more than £3,600 to 21 boys and girls.

Investment policy

All funds are held in cash using only mainstream banks.

Section F Plans for future period and other optional information

Future plans

Today's generation of children have missed a great deal during the coronavirus pandemic, and we intend to continue to play our part in filling some of those gaps.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees, 24 March 2024



Philip Harris, Group Scout Leader



Ann Carroll, Group Chair

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2023 to 31st December 2023

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Receipts				
MEMBERSHIP SUBSCRIPTIONS (see note 2)				
Received from members	7,019		7,019	6,469
Less paid on	-3,366		-3,366	-3,430
Net membership subscriptions retained	3,653	0	3,653	3,039
DONATIONS AND GRANTS				
Donations	3,581		3,581	1,327
Grants			0	1,360
Gift Aid	1,085		1,085	964
	4,666	0	4,666	3,651
ACTIVITIES (gross)				
Camps and expeditions	13,824		13,824	8,227
Other activities and outings	1,096		1,096	1,866
	14,920	0	14,920	10,093
FUND RAISING (gross)				
Quizzes	2,222		2,222	2,593
Pantomime/play	1,301		1,301	1,293
May Fair	698		698	773
Other events (under £500 each)	594		594	742
	4,815	0	4,815	5,401
INVESTMENT INCOME RECEIVED				
Interest	14		14	7
	14	0	14	7
OTHER INCOME				
Hire of equipment and premises	4,347		4,347	4,049
Miscellaneous receipts			0	48
	4,347	0	4,347	4,097
TOTAL RECEIPTS	32,415	0	32,415	26,288

1st Headcorn Scout Group
Receipts and Payments Account
For the period from 1st January 2023 to 31st December 2023

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Payments				
YOUTH PROGRAMME AND ACTIVITIES				
Camps and expeditions	12,662		12,662	7,733
Other activities and outings	1,908		1,908	2,346
Contribution towards camping fees			0	250
Purchase of badges, cards and books	701		701	742
Training aids and materials	1,621		1,621	1,203
Wreaths	100		100	125
	16,992	0	16,992	12,399
PREMISES				
Water and drainage	597		597	571
Lighting, heating and cleaning	4,229		4,229	3,927
Licences and Insurance	2,184		2,184	2,062
Repairs, renewals and other premises costs	3,896		3,896	1,801
	10,906	0	10,906	8,361
MINIBUS EXPENSES				
Licence and insurance	1,021		1,021	999
Repairs and maintenance	1,096		1,096	127
Diesel and oil	394		394	360
	2,511	0	2,511	1,486
FUND RAISING EXPENSES				
Quiz nights	497		497	783
Pantomime/play	29		29	43
May Fair	75		75	81
Other fundraising expenses			0	117
	601	0	601	1,024
OTHER PAYMENTS				
Equipment renewals	614		614	1,613
Insurance	52		52	52
Retirement gifts			0	15
Ukraine appeal			0	500
Miscellaneous payments	351		351	566
	1,017	0	1,017	2,746
TOTAL GROSS EXPENDITURE	32,027	0	32,027	26,016
ASSET AND INVESTMENT PURCHASES				
Boiler replacement and system alteration	5,400		5,400	0
New LED lighting	1,132		1,132	0
Acoustic panels	2,124		2,124	0
Sound system	779		779	0
TOTAL PAYMENTS	41,462	0	41,462	26,016

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2023 to 31st December 2023

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Summary				
Receipts less payment	-9,047	0	-9,047	272
Cash funds last year end	31,615	1,617	33,232	32,960
Cash funds this year end	22,568	1,617	24,185	33,232

1st Headcorn Scout Group
Statement of Assets and Liabilities at 31st December 2023

	31.12.23 unrestricted funds	31.12.23 restricted funds	31.12.23 total funds	31.12.22 total funds
	£	£		
Cash funds				
Bank accounts	22,568	1,617	24,185	33,232
	22,568	1,617	24,185	33,232
Other monetary assets				
Fees and costs paid in advance	549		549	0
	549	0	549	0
Assets for the charity's own use				
Meeting hall, at cost	357,663		357,663	357,663
Motor vehicle (see note 3)	250		250	250
Equipment, furniture, etc. (see note 4)	20,000		20,000	12,000
	377,913	0	377,913	369,913
Liabilities				
Fees received in advance	0	0	0	0
Assets less Liabilities	401,030	1,617	402,647	403,145

Notes to the Accounts

1. Restricted funds

Transactions during the year were as follows:

	"The Paul Walton Memorial Fund" £	This year total £	Last year total £
Balance brought forward	1,617	1,617	1,867
Amounts received:			
Donations			0
Interest			0
Amounts paid:			
Contribution towards camping fees			-250
Balance carried forward	1,617	1,617	1,617

The purpose and management of the "Paul Walton Memorial Fund" is described in section E of the trustees' report.

2. Membership subscriptions

Subscriptions are collected from members. Part of those subscriptions is paid on in the form of a membership levy to help defray the Scout Association's costs at District, County and National levels. The amount paid on is shown in the accounts as a deduction from the subscriptions received.

3. Motor vehicle

The Group's vehicle is a 17-seater minibus purchased second-hand in 2015. At the end of 2023 it was considered to have a value of £250.

4. Equipment, furniture, etc.

The Group owns furniture and equipment with a value of approximately £20,000. Its replacement value is approximately £29,000.

The above receipts and payments account and statement of assets and liabilities with accompanying notes were approved by the Trustees on 24 March 2024 and signed on their behalf by



Ann Carroll
Group Chair



Sally Harris
Group Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
1st Headcorn Scout Group

On accounts for the year ended

31 December 2023

Charity no
(if any)

281713

Set out on pages

One to seven (1 to 7)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed:

M G Humphreys

Date: 08.05.2024

Name: Martin Humphreys

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

Bank Chambers, 61 High Street, Cranbrook, Kent, TN17 3EG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[This area contains a large, faint watermark of a person's face and is currently blank for disclosure.]

1ST HEADCORN SCOUT GROUP

England & Wales - Charity number 281713

Accounts

1st Headcorn Scout Group
Trustees' Annual Report
for the period from 1st January to 31st December 2022

Section A Reference and administration details

Charity name	1st Headcorn Scout Group
Other names the charity is known by	Headcorn Scouts
Registered charity number	281713
Charity's principal address	Little Maplesden, Stepneyford Lane, Benenden, Cranbrook, Kent, TN17 4BP
Group registration number with the Scout Association	29539

The charity trustees who manage the charity

<i>Name</i>	<i>Office (if any)</i>	<i>Dates acted if not for whole year</i>
Philip Harris	Group Scout Leader	
Daniel Langford	Scout Leader	
Jennifer Sargent	Cub Scout Leader	From 14.6.22
Raymond Burr	Beaver Scout Leader	From 14.6.22
Ann Carroll	Group Chairman	
Helen Anderson	Group Secretary	
Sally Harris	Group Treasurer	
Janet Scaysbrook		
Michael Brook-Foster MBE		
Martina Cooper		
Susan Spain		
Jennifer Sargent		To 14.6.22
Aoife Cooper		
Jennie Burr		From 14.6.22
Loughlin Cooper		From 5.12.22

The custodian trustees (in whom, as trustees, the charity's property is vested and who act under the charity trustees' instruction)

Ann Carroll
Kevin Harper
Simon Rickett
Philip Harris

Independent Examiners McCabe Ford Williams, Chartered Accountants, Bank Chambers, 61 High Street, Cranbrook, Kent, TN17 3EG

Solicitors Kingsfords, 5/7 Bank Street, Ashford, Kent, TN23 1BZ

Bankers NatWest Bank, Ashford, Kent, TN24 8SH

Section B Structure, governance and management

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and *The Policy, Organisation and Rules of The Scout Association*.

How the charity is constituted

The Group is a trust established under its rules which are common to all UK Scout Groups.

Trustee selection methods

The trustees are appointed in accordance with *The Policy, Organisation and Rules of The Scout Association*.

Additional governance issues

The Scout Group is an educational charity and is managed by the Group Executive Committee, the members of which are the Group's "charity trustees". As such, they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of 3 independent members (chair, treasurer and secretary) together with the Group Scout Leader, individual section leaders, other leaders within the Group, supporters and parents' representatives, and meets approximately monthly.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment, in particular for:

- the maintenance of Group property;
- the raising of funds and the administration of Group finance;
- the insurance of persons, property and equipment;
- Group public occasions;
- assisting in the recruitment of leaders and other adult support;
- appointing any sub committees that may be required;
- appointing Group administrators and advisors other than those who are elected.

Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to members, leaders, helpers, supporters and third parties. The Group, through the membership fees and the payment of a supplementary premium, is included in the Scout Association's national accident insurance and public liability policies. Risk Assessments are undertaken before all activities.
- Financial irregularity. At least three trustees have online access to view bank transactions and balances.

Section C Objectives and activities

The charity's objectives as set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Group achievements

Our activities have more or less returned to normal following the worst effects of the coronavirus pandemic. The Group's play returned in 2022 after a year's absence, and this year "The Girl in the Tutti Frutti Hat" was performed for three nights in February. Many of the boys and girls in the Group took part, and greatly enjoyed doing so. As well as raising the Group's profile within the community and earning a significant sum for funds, this kind of activity teaches the value of commitment; is an excellent confidence builder; and provides constructive indoor activity during the coldest and wettest part of the year.

This year's Christmas project involved spending several evenings collecting a large quantity of food items (estimated to total three-quarters of a tonne) from our village, for a local Food Bank.

Section E Financial review

The charity's policy on reserves

The Group's policy on reserves is to hold sufficient unrestricted funds to continue the charitable activities of the Group should fundraising or other income fall short, or should unforeseen expenditure occur. The trustees consider that a sum equivalent to twelve months gross expenditure is appropriate, amounting to approximately £25,766. The actual amount at the year end was £31,615. This excess is currently being spent on unusual premises costs, including painting and decorating and work on improving acoustics.

The memorial fund

The Paul Walton Memorial Fund was established in 1987 in memory of a member of the Group who died aged 16 in a tragic accident. It is a restricted fund, and exists "*to provide financial assistance to individual members of the Scout Group to enable them to participate in Scout camps or expeditions*". The fund is administered confidentially and informally by the Group Scout Leader and the Group's section leaders and, in the thirty-five years it has existed, has given assistance totalling more than £3,600 to 22 boys and girls.

Investment policy

All funds are held in cash using only mainstream banks.

Section F Plans for future period and other optional information

Future plans

Today's generation of children have missed a great deal during the coronavirus pandemic, and we intend to continue to play our part in filling some of those gaps.

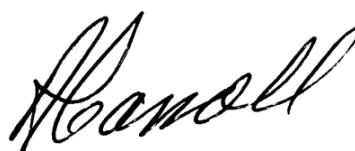
Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Philip Harris
Group Scout Leader
23rd May 2023



Ann Carroll
Group Chairman
23rd May 2023

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2022 to 31st December 2022

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Receipts				
MEMBERSHIP SUBSCRIPTIONS (see note 2)				
Received from members	6,469		6,469	2,022
Less paid on	-3,430		-3,430	-2,893
Net membership subscriptions retained	3,039	0	3,039	-871
DONATIONS AND GRANTS				
Donations	1,327		1,327	2,159
Grants	1,360		1,360	16,859
Gift Aid	964		964	0
	3,651	0	3,651	19,018
ACTIVITIES (gross)				
Camps and expeditions	8,227		8,227	3,455
Other activities and outings	1,866		1,866	575
	10,093	0	10,093	4,030
FUND RAISING (gross)				
Quizzes	2,593		2,593	1,525
Pantomime/play	1,293		1,293	0
May Fair	773		773	0
Other events (under £500 each)	742		742	165
	5,401	0	5,401	1,690
INVESTMENT INCOME RECEIVED				
Interest	7	0	7	0
	7	0	7	0
OTHER INCOME				
Hire of equipment and premises	4,049		4,049	2,360
Miscellaneous receipts	48		48	105
	4,097	0	4,097	2,465
TOTAL RECEIPTS	26,288	0	26,288	26,332

1st Headcorn Scout Group
Receipts and Payments Account
For the period from 1st January 2022 to 31st December 2022

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Payments				
YOUTH PROGRAMME AND ACTIVITIES				
Camps and expeditions	7,733		7,733	5,192
Other activities and outings	2,346		2,346	832
Contribution towards camping fees		250	250	0
Purchase of badges, cards and books	742		742	802
Training aids and materials	1,203		1,203	594
Personal support			0	381
Wreaths	125		125	75
	12,149	250	12,399	7,876
PREMISES				
Water and drainage	571		571	181
Lighting, heating and cleaning	3,927		3,927	1,882
Licences and Insurance	2,062		2,062	1,895
Repairs, renewals and other premises costs	1,801		1,801	844
	8,361	0	8,361	4,802
MINIBUS EXPENSES (see note 3)				
Licence and insurance	999		999	817
Repairs and maintenance	127		127	770
Diesel and oil	360		360	134
	1,486	0	1,486	1,721
FUND RAISING EXPENSES				
Quiz nights	783		783	421
Pantomime/play	43		43	0
May Fair	81		81	0
Other fundraising expenses	117		117	175
	1,024	0	1,024	596
OTHER PAYMENTS				
Equipment renewals	1,613		1,613	542
Driver training and medical examinations			0	0
Insurance	52		52	42
Retirement gifts	15		15	393
Ukraine appeal	500		500	0
Miscellaneous payments	566		566	299
	2,746	0	2,746	1,276
TOTAL GROSS EXPENDITURE	25,766	250	26,016	16,271
ASSET AND INVESTMENT PURCHASES				
Kitchen water heater			0	696
Five lightweight tents			0	720
TOTAL PAYMENTS	25,766	250	26,016	17,687

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2022 to 31st December 2022

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Summary				
Receipts less payment	522	-250	272	8,645
Cash funds last year end	31,093	1,867	32,960	24,315
Cash funds this year end	31,615	1,617	33,232	32,960

1st Headcorn Scout Group
Statement of Assets and Liabilities at 31st December 2022

	31.12.22 unrestricted funds	31.12.22 restricted funds	31.12.22 total funds	31.12.21 total funds
	£	£		£
Cash funds				
Bank accounts	31,615	1,617	33,232	31,468
National Savings			0	1,492
Cash in hand			0	0
	31,615	1,617	33,232	32,960
Other monetary assets				
Fees and costs paid in advance			0.00	1,762
	0.00	0.00	0.00	1,762
Assets for the charity's own use				
Meeting hall, at cost	357,663		357,663	357,663
Motor vehicle (see note 3)	250		250	250
Equipment, furniture, etc. (see note 4)	12,000		12,000	12,000
	369,913	0	369,913	369,913
Liabilities				
Fees received in advance			0	0
	0	0	0	0
Assets less liabilities	401,528	1,617	403,145	404,635

Notes to the Accounts

1. Restricted funds

Transactions during the year were as follows:

	"The Paul Walton Memorial Fund" £	This year total £	Last year total £
Balance brought forward	1,867	1,867	1,867
Amounts received:			
Interest		0	0
Amounts paid:			
Contribution towards camping fees	-250	-250	0
Balance carried forward	1,617	1,617	1,867

The purpose and management of the "Paul Walton Memorial Fund" is described in section E of the trustees' report.

2. Membership subscriptions

Subscriptions are collected from members. Part of those subscriptions is paid on in the form of a membership levy to help defray the Scout Association's costs at District, County and National levels. The amount paid on is shown in the accounts as a deduction from the subscriptions received. For last year, as a result of the Coronavirus pandemic, the levy paid exceeded the subscriptions collected.

3. Motor vehicle

The Group's vehicle is a 17-seater minibus purchased in 2015. At the end of 2022 it was considered to have a value of £250.

4. Equipment, furniture, etc.

The Group owns furniture and equipment with a value of approximately £12,000. Its replacement value is approximately £17,000.

5. Payments to Trustees

- (a) One trustee is paid approximately the market rate (a total of £1,180 during the year) for cleaning the Group's premises. Otherwise, the Group's trustees are not remunerated.
- (b) Payments are sometimes made to trustees to reimburse payments made by them on behalf of the Group.

The above receipts and payments account and statement of assets and liabilities with accompanying notes were approved by the Trustees on 23rd May 2023 and signed on their behalf by



Ann Carroll
Group Chairman



Sally Harris
Group Treasurer

Independent Examiner's Report to the Trustees of the 1st Headcorn Scout Group

I report on the accounts of the Group for the year ended 31 December 2022

which comprise the Receipts and Payments Accounts and Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

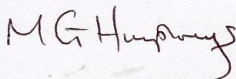
Name: Martin Humphreys

Qualification: FCCA

Address: McCabe Ford Williams

Bank Chambers, 61 High Street, Cranbrook, Kent. TN17 3EG

Date: 6 June 2023



LT700006 (1st February 2017)

1ST HEADCORN SCOUT GROUP

England & Wales - Charity number 281713

Accounts

1st Headcorn Scout Group
Trustees' Annual Report
for the period from 1st January to 31st December 2021

Section A Reference and administration details

Charity name	1st Headcorn Scout Group
Other names the charity is known by	Headcorn Scouts
Registered charity number	281713
Charity's principal address	Little Maplesden, Stepneyford Lane, Benenden, Cranbrook, Kent, TN17 4BP
Group registration number with the Scout Association	29539

The charity trustees who manage the charity

<i>Name</i>	<i>Office (if any)</i>	<i>Dates acted if not for whole year</i>
Philip Harris	Group Scout Leader	
Daniel Langford	Scout Leader	
Sian Walker	Beaver Scout Leader	To 21.1.21
Joyce Govett	Group Chairman	To 12.3.21
Ann Carroll	Group Chairman	From 12.3.21
Helen Anderson	Group Secretary	
Sally Harris	Group Treasurer	
Ann Carroll		To 12.3.21
Janet Scaysbrook		
Michael Brook-Foster MBE		
Martina Cooper		
Susan Spain		
Rachel Walker		To 21.1.21
Jennifer Sargent		
Aoife Cooper		

The custodian trustees (in whom, as trustees, the charity's property is vested and who act under the charity trustees' instruction)

Ann Carroll
Kevin Harper
Simon Rickett
Philip Harris

Independent Examiners McCabe Ford Williams, Chartered Accountants, Bank Chambers, 61 High Street, Cranbrook, Kent, TN17 3EG

Solicitors Kingsfords, 5/7 Bank Street, Ashford, Kent, TN23 1BZ

Bankers NatWest Bank, Ashford, Kent, TN24 8SH

Section B Structure, governance and management

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and *The Policy, Organisation and Rules of The Scout Association*.

How the charity is constituted

The Group is a trust established under its rules which are common to all UK Scout Groups.

Trustee selection methods

The trustees are appointed in accordance with *The Policy, Organisation and Rules of The Scout Association*.

Additional governance issues

The Scout Group is an educational charity and is managed by the Group Executive Committee, the members of which are the Group's "charity trustees". As such, they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of 3 independent members (chair, treasurer and secretary) together with the Group Scout Leader, individual section leaders, other leaders within the Group, supporters and parents' representatives, and meets approximately monthly.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment, in particular for:

- the maintenance of Group property;
- the raising of funds and the administration of Group finance;
- the insurance of persons, property and equipment;
- Group public occasions;
- assisting in the recruitment of leaders and other adult support;
- appointing any sub committees that may be required;
- appointing Group administrators and advisors other than those who are elected.

Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to members, leaders, helpers, supporters and third parties. The Group, through the membership fees and the payment of a supplementary premium, is included in the Scout Association's national accident insurance and public liability policies. Risk Assessments are undertaken before all activities.
- Financial irregularity. At least three trustees have online access to view bank transactions and balances.

Section C Objectives and activities

The charity's objectives as set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Group achievements

Our normal activities have continued to be limited as a result of the coronavirus pandemic. Sometimes we have been permitted to meet face to face, but not always. We have attempted to respond positively to changing requirements by providing the best service to our members and our community that we can. Our efforts to do so have been well received and well supported.

Section E Financial review

Financial review of 2021

The pandemic continued to have a big impact on the Group's finances.

- Income excluding grants increased from £6,000 to £9,500, but still well below pre-pandemic levels.
- Expenditure increased from £15,000 to £17,000, but still less than the normal £20,000 or so.
- Government Business Support Grants of £17,000 were received, resulting in an overall increase in the Groups cash reserves from £24,000 to £33,000.

The charity's policy on reserves

The Group's policy on reserves is to hold sufficient unrestricted funds to continue the charitable activities of the Group should fundraising or other income fall short, or should unforeseen expenditure occur. The trustees consider that, in normal circumstances, a sum equivalent to twelve months gross expenditure is appropriate. However, in view of remaining uncertainties about the pandemic, this policy is considered to be too restrictive and has been relaxed until normal and predictable conditions return.

The memorial fund

The Paul Walton Memorial Fund was established in 1987 in memory of a member of the Group who died aged 16 in a tragic accident. It is a restricted fund, and exists *"to provide financial assistance to individual members of the Scout Group to enable them to participate in Scout camps or expeditions"*. The fund is administered confidentially and informally by the Group Scout Leader and the Group's section leaders and, in the thirty-four years it has existed, has given assistance totalling more than £3,400 to 21 boys and girls.

Investment policy

All funds are held in cash using only mainstream banks.

Section F Plans for future period and other optional information

Future plans

Our plans are to return to providing our full range of activities as quickly as possible – a process that is already well underway. Today's generation of children have missed a great deal during the past two years, and we intend to play our part in filling some of those gaps.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Philip Harris
Group Scout Leader
14th June 2022



Ann Carroll
Group Chairman
14th June 2022

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2021 to 31st December 2021

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Receipts				
MEMBERSHIP SUBSCRIPTIONS (see note 2)				
Received from members	2,022		2,022	1,521
Less paid on	-2,893		-2,893	-2,648
Net membership subscriptions retained	-871	0	-871	-1,127
DONATIONS AND GRANTS				
Donations	2,159		2,159	2,345
Grants	16,859		16,859	11,334
	19,018	0	19,018	13,679
ACTIVITIES (gross)				
Camps and expeditions	3,455		3,455	150
Other activities and outings	575		575	0
	4,030	0	4,030	150
FUND RAISING (gross)				
Quizzes	1,525		1,525	1,581
Pantomime/play			0	1,193
Other events (under £500 each)	165		165	277
	1,690	0	1,690	3,051
INVESTMENT INCOME RECEIVED				
Interest			0	11
	0	0	0	11
OTHER INCOME				
Hire of equipment and premises	2,360		2,360	1,263
Miscellaneous receipts	105		105	
	2,465	0	2,465	1,263
TOTAL RECEIPTS	26,332	0	26,332	17,027

1st Headcorn Scout Group
Receipts and Payments Account
For the period from 1st January 2021 to 31st December 2021

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Payments				
YOUTH PROGRAMME AND ACTIVITIES				
Camps and expeditions	5,192		5,192	250
Other activities and outings	832		832	224
Contribution towards camping fees			0	235
Purchase of badges, cards and books	802		802	248
Training aids and materials	594		594	1,056
Personal support	381		381	0
Wreaths	75		75	75
	7,876	0	7,876	2,088
PREMISES				
Water and drainage	181		181	109
Lighting, heating and cleaning	1,882		1,882	1,880
Licences and Insurance	1,895		1,895	1,898
Repairs, renewals and other premises costs	844		844	482
	4,802	0	4,802	4,369
MINIBUS EXPENSES (see note 3)				
Licence and insurance	817		817	765
Repairs and maintenance	770		770	398
Diesel and oil	134		134	0
	1,721	0	1,721	1,163
FUND RAISING EXPENSES				
Quiz nights	421		421	296
Pantomime/play			0	253
Other fundraising expenses	175		175	20
	596	0	596	569
OTHER PAYMENTS				
Equipment renewals	542		542	496
Driver training and medical examinations			0	864
Insurance	42		42	42
Retirement gifts	393		393	0
Miscellaneous payments	299		299	354
	1,276	0	1,276	1,756
TOTAL GROSS EXPENDITURE	16,271	0	16,271	9,945
ASSET AND INVESTMENT PURCHASES				
Kitchen water heater	696		696	0
Five lightweight tents	720		720	0
Security compound			0	5,714
TOTAL PAYMENTS	17,687	0	17,687	15,659

1st Headcorn Scout Group
Receipts and Payments Account
for the period from 1st January 2021 to 31st December 2021

	This year unrestricted funds	This year restricted funds	This year total funds	Last year total funds
	£	£	£	£
Summary				
Receipts less payment	8,645	0	8,645	1,368
Cash funds last year end	22,448	1,867	24,315	22,947
Cash funds this year end	31,093	1,867	32,960	24,315

1st Headcorn Scout Group
Statement of Assets and Liabilities at 31st December 2021

	31.12.21 unrestricted funds	31.12.21 restricted funds	31.12.21 total funds	31.12.20 total funds
	£	£	£	£
Cash funds				
Bank accounts	31,093	375	31,468	22,823
National Savings		1,492	1,492	1,492
Cash in hand			0	0
	31,093	1,867	32,960	24,315
Other monetary assets				
Fees and costs paid in advance	1,762		1,762	250
	1,762	0	1,762	250
Assets for the charity's own use				
Meeting hall, at cost	357,663		357,663	357,663
Motor vehicle (see note 3)	250		250	250
Equipment, furniture, etc. (see note 4)	12,000		12,000	12,000
	369,913	0	369,913	369,913
Liabilities				
Fees received in advance			0	150
	0	0	0	150
Assets less liabilities	402,768	1,867	404,635	394,328

Notes to the Accounts

1. Restricted funds

Transactions during the year were as follows:

	"The Paul Walton Memorial Fund" £	This year total £	Last year total £
Balance brought forward	1,867	1,867	1,856
Amounts received:			
Interest	0	0	11
Balance carried forward	1,867	1,867	1,867

The purpose and management of the "Paul Walton Memorial Fund" is described in section E of the trustees' report.

2. Membership subscriptions

Subscriptions are collected from members. Part of those subscriptions is paid on in the form of a membership levy to help defray the Scout Association's costs at District, County and National levels. The amount paid on is shown in the accounts as a deduction from the subscriptions received. For this year and last year, as a result of the Coronavirus pandemic, the levy paid exceeded the subscriptions collected.

3. Motor vehicle

The Group's vehicle is a 17-seater minibus purchased in 2015. At the end of 2021 it was considered to have a value of £250.

4. Equipment, furniture, etc.

The Group owns furniture and equipment with a value of approximately £12,000. Its replacement value is approximately £17,000.

5. Payments to Trustees

- (a) The Group's trustees are not remunerated.
- (b) Payments are sometimes made to trustees to reimburse payments made by them on behalf of the Group.

The above receipts and payments account and statement of assets and liabilities with accompanying notes were approved by the Trustees on 14th June 2022 and signed on their behalf by



Ann Carroll
Group Chairman



Sally Harris
Group Treasurer

Independent Examiner's Report to the Trustees of the 1st Headcorn Scout Group

I report on the accounts of the Group for the year ended 31 December 2021

which comprise the Receipts and Payments Accounts and Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

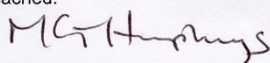
Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Martin Humphreys

Qualification: FCCA

Address: McCabe Ford Williams

Bank Chambers, 61 High Street, Cranbrook, Kent. TN17 3EG

Date: 10 August 2022

LT700006 (1st February 2017)