



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2024		Day 30	Month 03	Year 2025

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Section A Reference and administration details

Charity name	2 nd Dereham (Toftwood) Scout Group		
Other names charity is known by			
Registered charity number (if any)	281630		
Charity's principal address	Scout Haven		
	South Green, Dereham		
	Norfolk		
	Postcode	NR19 1PU	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Woodhams			
2	Hannah Ponder			
3	Gareth Woodward			
4	Katy Hill			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees and executives are appointed annually at the Annual general Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the group is open to young people aged between 6 and 15 residing in the Dereham area.

The trustees and exec oversee the day to day running of the group. They seek the views of members, the groups leaders and volunteers in deciding the activities to be run.

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.

All trustees and exec give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provides infrastructure for Scout, Cub and Beaver groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

- Finishing building works inside and outside property
- A programme of youth orientated events including first cub/scout big camp since covid
- Purchase of agreed activities for continual use.

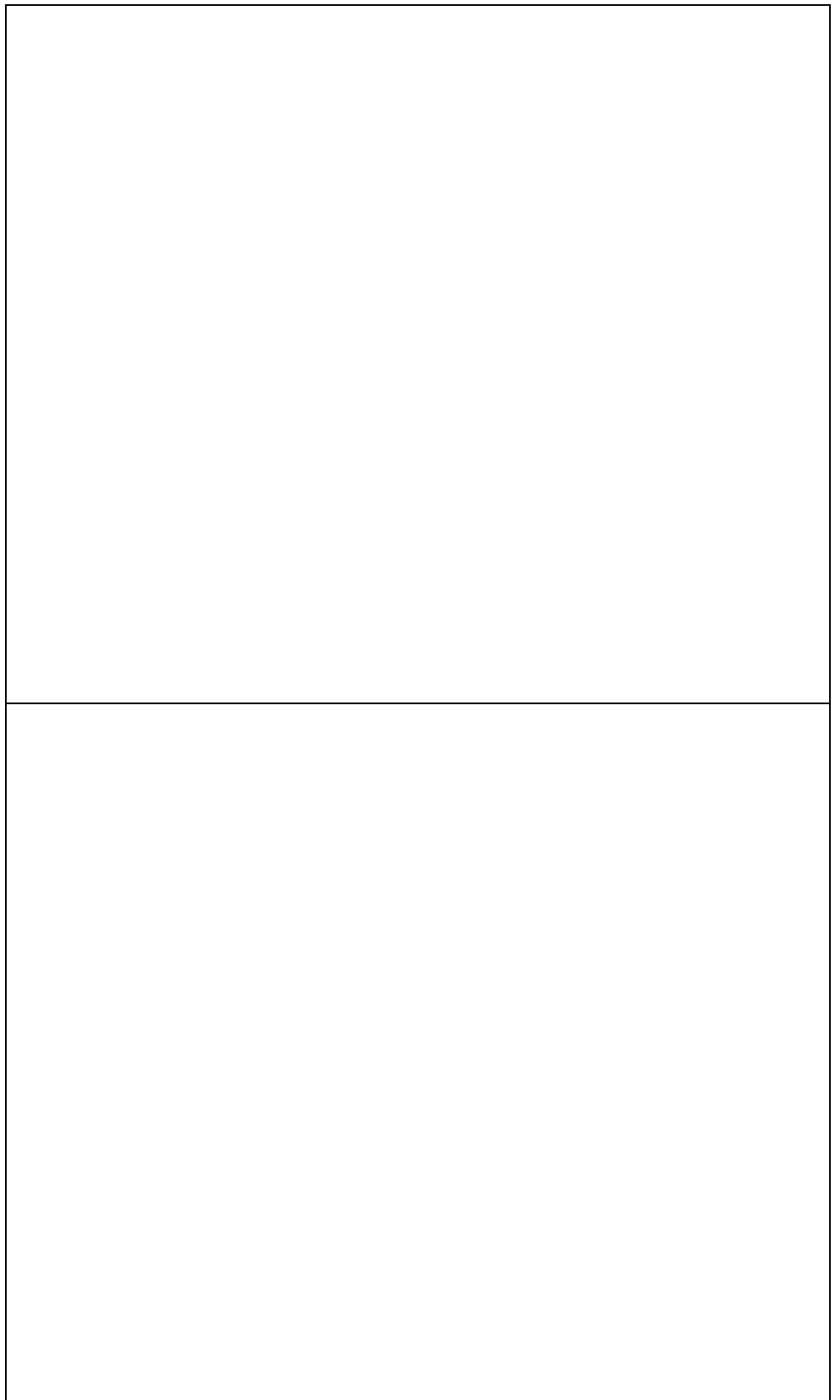
These activities benefit young people by developing their self-confidence and social skills, their practical skills and life skills and providing opportunities for young people to become volunteers themselves. We welcome all young people aged between 6 and 15, regardless of personal background, faith, gender or personal circumstances.

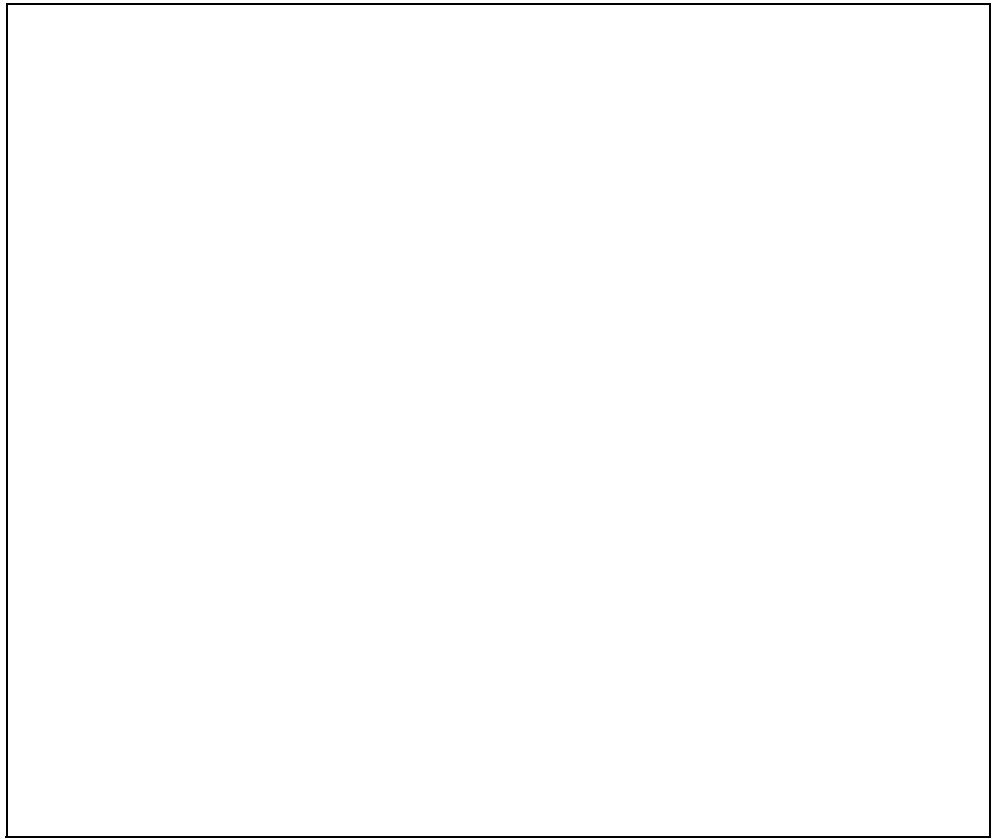
Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers, including member volunteers, have spent listening and encouraging our members and working with the clubs young people. Without this valuable contribution of time, energy and expertise we would not be able to run.





Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our Fundraising committee have managed to achieve fundraising with local supermarkets Co-op and Tesco.

We have brought our main activities for the year that enabled are kids to have fun and build their core skills.

We have also done 1 site full group camps in the year.

Section E Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 31/04/2021 was £10k. Half of this is currently reserved in our contingency account to cover our years' worth of expenses.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds has been through our monthly subscription fees and renting out our Scouthaven to regular weekly customers

These funds have brought new equipment for the young people and brought the property up to scratch with better facilities.

Section F Other optional information

This coming year we plan to go on our first big camp with our Scout and Cub groups. Including Norjam We will sort out some external issues with the property.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gareth Woodward

Full name(s)

Gareth Woodward

Position (eg Secretary, Chair, etc)

Treasurer

Date

18/08/2022

Full Year 24-25 Statement of Accounts

CURRENT ACCOUNT

Opening Balance	01/04/2024			£ 5,382.83
		£	£	
Income:				
SUBS		14,260.51		
Camps		7,455.00		
GIFT AID		1,318.64		
EVENTS		7,021.00		
FUNDRAISING		80.00		
HALL HIRE		15,484.70		
Misc		90.00		
Lotto		231.00		
Grants		1,000.00		
Equipment		755.00		
				47695.9
Expenditure:				
Equipment		3,197.05		
UTILITY bills		5,694.84		
HALL HIRE refunds		1,248.00		
EVENTS		4,506.61		
INSURANCE		1,395.76		
CENSUS		5,917.00		
Uniform		261.48		
Maintenance		6,783.15		
Cleaning		1,219.69		
Training		150.00		
Misc		345.93		
Refunds		615.00		
Camps		7,651.39		
Expenses		2,023.84		
				41,009.74
Closing Balance	30/03/2025			£ 12,068.94
As per Statement				£ 12,068.94
				£ 0.00

CONTINGENCY ACCOUNT

Opening Balance	01/04/2024			£ 10,000.00
		£	£	
Income:				
TANSFER				
				0
Expenditure:				
				0
Closing Balance	30/03/2025			£ 10,000.00
As per Statement				£ 10,000.00
				£ -



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
2nd Dereham / Toftwood Scouts

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

281630

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income did not exceed £250,000

I have completed my examination. I confirm that no material matters have come to my in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19th April 2025

Name:

Claire Alford

**Relevant professional
qualification(s) or body
(if any):**

No qualification, I have partially completed my AAT.

Address:

The Annexe, 3 Castlesteads, Milton Keynes, MK13 0PS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

I have reviewed the accounts for year 24-25

There are receipts for the expenses however there were a very small number of these with no supporting receipt (low value). I would recommend going forward that all refunds that are given without a receipt are documented with a manual receipt documenting the expense and the details for this is completed (this should be kept to an absolute minimum).

Having reviewed the previous year in February 2025 I made some recommendations regarding missing receipts, expense details being recorded for complete transparency on each receipt / expense, this I am recommending again, having only recommended this in February I would not have expected to see this for the duration of the year until the last month.

Other than the above I have not identified any issues with the expenditure and costs which have been paid out during the accounting period. The bank reconciliation agreed monthly with the costs documented in the accounts.