



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2022		Day 30	Month 03	Year 2023

01

Section A Reference and administration details

Charity name	2 nd Dereham (Toftwood) Scout Group
Other names charity is known by	
Registered charity number (if any)	281630
Charity's principal address	Scout Haven South Green, Dereham Norfolk Postcode NR19 1PU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Woodhams			
2	Hannah Ponder			
3	Gareth Woodward			
4	Katy Hill			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees and executives are appointed annually at the Annual general Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the group is open to young people aged between 6 and 15 residing in the Dereham area.
The trustees and exec oversee the day to day running of the group. They seek the views of members, the groups leaders and volunteers in deciding the activities to be run.
There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.
All trustees and exec give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provides infrastructure for Scout, Cub and Beaver groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The main activities are as follows:

- Finishing building works inside and outside property
- A programme of youth orientated events including cub/scout big camp
- Purchase of agreed activities for continual use.

These activities benefit young people by developing their self-confidence and social skills, their practical skills and life skills and providing opportunities for young people to become volunteers themselves. We welcome all young people aged between 6 and 15, regardless of personal background, faith, gender or personal circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers, including member volunteers, have spent listening and encouraging our members and working with the clubs young people. Without this valuable contribution of time, energy and expertise we would not be able to run.





Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our Fundraising committee have managed to achieve fundraising with local supermarkets Co-op and Tesco.

We have brought our main activities for the year that enabled are kids to have fun and build their core skills.

We have also done 1 site full group camps in the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 31/03/2023 was £17,206.63. - £10,000 of this is currently reserved in our contingency account to cover our years' worth of expenses.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds has been through our monthly subscription fees and renting out our Scouthaven to regular weekly customers

These funds have brought new equipment for the young people and brought the property up to scratch with better facilities.

Section F Other optional information

This coming year we plan to go on our first big camp with our Scout and Cub groups. We will sort out some external issues with the property.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gareth
Woodward

Full name(s)

Gareth Woodward

Position (eg Secretary, Chair, etc)

Treasurer

Date

20/01/2025

Full Year 22-23 Statement of Accounts

CURRENT ACCOUNT

Opening Balance	01/04/2022			£ 5,094.40
		£	£	
Income:				
SUBS		7,202.25		
CAPITATION		2,328.75		
GIFT AID		2,768.95		
EVENTS		11,189.97		
FUNDRAISING & GRANTS		5,306.54		
HALL HIRE		7,994.50		
EQUIPMENT & MISC		1,866.50		
			38657.5	
Expenditure:				
WASTE		316.96		
UTILITY		4,803.59		
HALL HIRE DEPOSIT		799.00		
EVENTS		10,142.53		
INSURANCE		1,445.99		
CENSUS		4,012.50		
EQUIPMENT		4,787.29		
MISC		5,401.37		
TRANSFER		4,836.00		
			36,545.23	
Closing Balance	30/03/2023			£ 7,206.63
As per Statement				£ 7,206.63
				£ -

CONTINGENCY ACCOUNT

Opening Balance	01/04/2022			£ 5,164.00
		£	£	
Income:				
TANSFER		4,836.00		
			4836	
Expenditure:				
			0	
Closing Balance	30/03/2023			£ 10,000.00
As per Statement				£ 10,000.00
				£ -

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
2nd Dereham/Toftwood Scout Group

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

281630

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

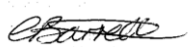
**Independent
examiner's statement**

The charity's gross income did not exceed £250,000.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

19/05/2023

Name:

Carolyn Barrett

**Relevant professional
qualification(s) or body
(if any):**

M.A.A.T

Address:

Unit 5, Broadway Barns, The Broadway, Scarning, Dereham, NR19 2LQ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to report

Internal Audit carried out for 2nd Dereham/Toftwood Scout Group

For the year ended 31st March 2023

Cash Book

Balance brought forward 01/04/2022	£10,270.40
Total Expenditure	£31,709.23
Total Income	£38,657.46
Balance as at 31st March 2023	<u>£17,218.63</u>

Bank Reconciliation

Unpresented Cheques
& Payments

0.00

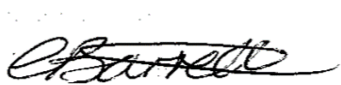
Account Balances

Lloyds Treasurers Account	£7,218.63
Contingency Account	£10,000.00
	<u>£17,218.63</u>

We confirm that the year end bank reconciliation has been agreed and checked as above.
All outstanding cheques have been verified. Bank statements have been supplied
showing the balances as at 31st March 2023.

Audit carried out by:

Signed:



Dated: 19/05/2023



SCS Accounting Solutions
Unit 5, Broadway Barns
The Broadway, Scarning
Dereham, NR19 2LQ
Telephone: 01362 691275

Internal Audit carried out for 2nd Dereham/Toftwood Scout Group

For the year ended 31st March 2023

Accounting Books

All transactions are entered according to the bank income & expenditure and purchase invoices received. Our internal audit is made on a cashbook basis, and all figures agree when the audit is carried out on an income & expenditure basis. All entries were correct. The presentation of the records was excellent, all invoices/receipts were filed in order.

Financial regulations, payments & VAT

We carried out an inspection of a random sample of payments, we confirm that all payments were supported by an invoice and approval had been obtained for all.

Petty Cash payments

Petty cash was not covered in the audit as a petty cash system is not used.

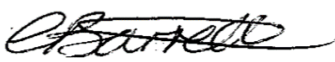
Bank account reconciliations

A year end bank reconciliation has been provided and agreed. Regular monthly bank reconciliations have been performed. The monthly bank reconciliations were presented to the Chairman and agreed and signed.

The Annual Return has been completed and signed before the required 30th June 2023.

Carried out by:

Signed:



Dated: 19/05/2023



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