



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 04	Year 2020		Day 30	Month 03	Year 2021

## Section A

## Reference and administration details

<b>Charity name</b>	2 <sup>nd</sup> Dereham (Toftwood) Scout Group
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	281630
<b>Charity's principal address</b>	Scout Haven
	South Green, Dereham
	Norfolk
<b>Postcode</b>	NR19 1PU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Goodbody			
2	Aidy Shinn			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees and executives are appointed or reappointed annually at the Annual General Meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

*Membership of the group is open to young people aged between 6 and 15 residing in the Dereham area. The trustees and exec oversee the day to day running of the group. They seek the views of members, the groups leaders and volunteers in deciding the activities to be run.. There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship and checks are carried out again in line with statutory requirements.. All trustees and exec give their time voluntarily and receive no remuneration or other benefits.*

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

*Provides infrastructure for Scout, cub and beaver groups.*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

*In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.*

*The main activities are as follows:*

- Finishing the Build works inside and outside the property*
- Starting up our sections again after Covid 19 closures*
- a programme of youth orientated events*

*These activities benefit young people by developing their self-confidence and social skills, their practical IT skills and life skills and providing opportunities for young people to become volunteers themselves. We welcome all young people, aged between 6 and 15, regardless of personal background, faith, gender or personal circumstances.*

**Additional details of objectives and activities (Optional information)**

*We are grateful for the many hours volunteers, including member volunteers, have spent listening and encouraging our members and working with the club's young people. Without this valuable contribution of time, energy and expertise we would not be able to run.*

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

*Provided online courses and meet ups during Covid which involved cooking, quizzes, badge work and general activities  
Once we were allowed to meet up again we have provided our young people with a safe place to meet up and talk and play, while learning the Scout way*

*Lots of fundraising has been done in the year with multiple young people fundraising by doing runs etc to provide money for the group to be able to continue to build on the current property and provide a better experience and activities*

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

*Cash at bank at 31/04/2020 was £19k. £8k of this is marked as reserved. I.E. Cash we want to hold to cover the charity for one years worth of expenses in case of emergencies in line to be spent on finishing the build to the Scout haven*

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

*Our main source of funds this years has been from Covid 19 grants, donations and our young people still paying membership fees*

*We use these funds to finish the build and bring the property up to scratch with better facilities (showers and toilets etc) as well as buying equipment to fund activities on site which include pioneering poles, bouldering wall and archery.*

## Section F

## Other optional information

*The coming year will see the completion of the internal building works and the completion of external activity purchases meaning we can hold camps and sessions with all our young people with days and nights away from family.*

*This will also help the Scout haven become a proud place for the community for all other Uniformed and non-uniformed participants/groups*

## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Lee Knights

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

28/10/2021



**CURRENT ACCOUNT**

Opening Balance      04/01/2020

£                      £

Income:

SUBS	3,115.13
CAPITATION	1,038.38
GRANTS & FUNDRAISING	33,392.27
BRECKLAND LOTTO	583.50
EVENTS & ACTIVITIES	1,263.00
HALL HIRE	1,061.00
OTHER	180.01

**40,633.29**

Expenditure:

BUILD ACCOUNT	13,590.49
BUILD	24,145.32
CENSUS	2,090.00
CONTAINERS	2,070.00
INSURANCE	916.31
UTILITY/WASTE & MAINTENANCE	3,024.67
REFUNDS	1,714.00
WASTE	124.99

**47,675.78**

Closing Balance      03/31/2021

As per Statement

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## Full Year Accounts to 31st April 2021

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£ 26,103.62
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Opening Balance 04/01/2020

Income:  
INSURANCE PAYOUT  
CURRENT ACCOUNT

Expenditure:  
BUILD

£ 19,061.13
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£ 19,061.13
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-£ 0.00
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Closing Balance 03/31/2021  
As per Statement

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**BUILDING ACCOUNT**

£	£	£ 20,824.58
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9,125.81  
13,590.49

22,716.30

43,539.88

43,539.88

£	1.00
£	1.00
£	0.00

## **Independent Examiner's Report**

### **To the Trustees of 2<sup>nd</sup> Dereham (Toftwood) Scout Group**

I report on the attached accounts of the 2<sup>nd</sup> Dereham (Toftwood) Scout Group for the year ending 31<sup>st</sup> March 2021.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 42(2) of the charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General directions given by the Charity Commission (under section 43(7)(b) of the Act); and
- To state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in, any material respect, the trustees have not met requirements to ensure that:

- a. Proper accounting records are kept (in accordance with section 41 of the 1993 Act); and
  - b. Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



BARRY PHILLIPS (ACCA)

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Dated 28/04/2021