



Trustees' Annual Report for the period

Period start date		Period end date	
From	Day: 01 Month: 01 Year: 2021	To	Day: 31 Month: 12 Year: 2021

Section A

Reference and administration details

Charity name	ROCK VILLAGE INSTITUTE
Other names charity is known by	
Registered charity number (if any)	281599
Charity's principal address	ROCK VILLAGE INSTITUTE ROCK WADEBRIDGE CORNWALL Postcode PL27 6LQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	DAVID TOPLIFFE	TREASURER		
2	JOHN BRAY	CHAIRPERSON		
3	ALLAN CASWELL	SECRETARY		
4				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

VILLAGE HALL

How the charity is constituted

(eg. trust, association, company)

TRUSTEE'S AND COMMITTEE

Trustee selection methods

(eg. nominated by, elected by)

INTRESESTED PEOPLE

VOTED ONTO COMMITTEE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO LET OUT THE HALL FOR PUBLIC USE e.g.
EXHIBITIONS OF ART, CRAFTS, POTTERY, PAINTINGS
groups e.g. BOWLS, WI. N.T meetings, LOCAL
RESIDENTS, for PARTIES.

SEE ABOVE

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

DUE TO THE GOVERNMENT GRANT
WE WERE ABLE TO REPLACE
THE CEILING AND INSTALL INSULATION
WHICH WILL KEEP HEAT IN OVER
THE WINTER.

WE HAVE ALSO INSTALLED
ELECTRIC CHARGING POINTS

Section E**Financial review**

Brief statement of the charity's policy on reserves

WITH THE AID OF GOVERNMENT GRANTS
AND THE LETTING OF THE INSTITUTE
WE ARE IN A GOOD FINANCIAL
POSITIONAL

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D. A. Topliffe

Full name(s)

DAVID TOPLIFFE

Position (eg Secretary, Chair, etc)

TREASURER

Date

29-9-2022

Rock Village Institute
Receipts and Payments Account
For the year ended 31st December 2021

	<u>Unrestricted Funds</u> <u>Year Ended</u> <u>31st December 2021</u>		<u>Unrestricted Funds</u> <u>Period 1.4.20 to</u> <u>31st December 2020</u>
<u>Receipts</u>	£	£	£
Exhibitions and local groups		5,390.50	2558.50
Studio rent		3,000.00	2250.00
Electricity meters		200.00	190.00
Electricity poles		23.50	23.44
Government grant		17,431.00	10000.00
Lights		50.00	-
EDF refund		272.49	-
Senior circle insurance		-	26.19
Income from solar panels		681.87	544.94
Interest received		0.39	1.74
		<u>27,049.75</u>	<u>15,594.81</u>
<u>Payments</u>			
Insurance	920.34		873.92
EDF	102.00		451.00
British Gas	369.06		-
SWW	174.62		230.64
Firecrest	172.50		66.30
Cleaner	720.00		540.00
Caretaker	280.00		210.00
Cleaning materials	123.50		88.68
Treasurer D Topliffe	1,000.00		750.00
Treasurer expenses	-		26.22
Secretary	2,500.00		1875.00
Secretary expenses	312.56		301.48
Website I&I	418.08		205.17
Garden work	135.00		381.00
Hand sanitiser	-		419.60
Exhibition refunds	-		980.50
I Tatam electrical work	1,129.68		-
Dingle and Way Ltd	3,570.00		-
Decorating	75.00		80.00
Other maintenance (AD Signs/EPC Test)	642.50		170.00
Cooker and fridge	1,449.98		-
New ceiling	9,187.20		-
Pod Points	3,925.20		-
Lines for Pod Points	372.00		-
Accountancy	180.00		180.00
		<u>27,759.22</u>	<u>7,829.51</u>
Excess of payments over receipts/ receipts over payments		<u>709.47</u>	<u>7,765.30</u>
Bank balance brought forward		33,628.39	25,863.09
Bank balance carried forward		<u>32,918.92</u>	<u>33,628.39</u>
<u>Statement of assets at the end of the period</u>			
<u>Cash Funds</u>			
Cash at bank - Natwest Current A/c		28,616.43	30,008.16
Cash at bank - Natwest Business Reserve A/c		4,302.49	3,620.23
		<u>32,918.92</u>	<u>33,628.39</u>

Signed on behalf of the Trustees:



David Topliffe
Trustee

Date: 22-10-2022

INDEPENDENT EXAMINERS REPORT
TO THE TRUSTEES OF ROCK VILLAGE INSTITUTE
CHARITY NUMBER 281599

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Nicola Brooks
Chartered Accountant

Date: 24.10.22

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Wadebridge
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