

## **FRENCHAY VILLAGE HALL MANAGEMENT COMMITTEE**

### **TRUSTEES ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 31 JULY 2024 FOR FRENCHAY VIULLAGE HALL CHARITABLE TRUST REGISTERED CHARITY NUMBER 281177**

#### **Charity Objectives**

Frenchay Village Hall, Beckspool Road, Frenchay, Bristol, BS16 1NU, is registered with the Charity Commissioners and constituted by Deed of Trust.

The continuing objective of the charity is to maintain the Village Hall for the use of all residents of Frenchay and the local area for them to enjoy various social and recreational activities. The Management Committee's aim is to provide the facilities required at an affordable cost to all users, with preferential rates applied to voluntary organisations serving the local community.

#### **Management**

The Charity is administered by a Management Committee which, at the start of the year comprised:

Chair	Mr David Summerhill
Vice Chair	Mrs Karen Morrison
Secretary	Miss Christine Cole
Treasurer	Mr Keith Shurlock
Booking Secretary	Mrs Elaine Stiddard
Safeguarding Officer	Mrs Alex Parry

Representative Members      Ms Lucy Foley, Mrs Roma Widger, Mr Charlie Watkins, Mrs Jo Kinsey

Frenchay Residents Members      Mr Matt Grant, Mr Geoff Pinner

Ex Officio Member      Vicar of Frenchay Parish Church

At the AGM, held in October 2023, once again, new members were sought from village residents and user group representatives, but none were forthcoming.

Two part time cleaners continue to carry out the cleaning services on a self-employed basis. Repairs, decorations, and other improvements are either carried out by the Committee or are contracted to small local businesses.

Committee meetings are held in the Village Hall. Most regular users have returned following the Covid restrictions. Those not returning have folded as groups or found other accommodation. Several new groups have replaced those lost and the hall is continuing to recover from Covid.

#### **Hall Usage**

The hall is normally well used on weekdays by many regular user groups, including: pre-school play group, a toddler group, Women's Institute; Probus (men and women's) keep fit and Pilates classes; a regular choir and music group; ballet and dance groups and several small non-regular users. A regular church group uses the Village Hall every Sunday. There are no regular users on Saturdays but the hall is normally well used at the weekends for private family parties, wedding receptions, musical performances and occasionally for fundraising events for the Village Hall. The hall is occasionally

used by the local Neighbourhood Watch group, the National Blood Service Donor Unit and as a polling station for local and national elections.

### **General**

General maintenance of the main hall and the Elizabeth and Committee rooms is an ongoing process. Regular maintenance on the new boilers and heating system, the fire alarm system and CCTV is carried out by local contractors. The exterior of the hall remains an ongoing project to maintain the flower borders, border edging general tidiness of the garden and car park. A local user group are responsible for most of the garden upkeep. An S106 Improvement sub-Committee was set up at the end of 2021 to discuss and report on progress with the major refurbishment works.

The S106 Improvement sub-Committee was set up at the end of 2021 to discuss and report on progress with the major refurbishment works. They met on a regular basis. The go ahead for the major refurbishment of the main hall and building a new lobby was given in July 2023 and the main hall works were finished in September 2023. The refurbishment is a great improvement.

The new lobby is underway and will be completed in the next financial year.

### **Hall Finances**

A total of £50,535 was received during the year of which £46,675 was received by way of rental charges, an increase on the previous year. The expenditure amounted to £26,902 which resulted in a surplus of £23,452 for the year. £17,000 was set aside in the Capital Account for future development and refurbishment. The Reserve Account still stands at £25,000.

S106 grant monies from the new housing development on the old Frenchay Hospital are controlled by South Gloucester Council and will be forward on receipt of invoices from the building contractor. The majority will be forwarded in the 2023/24 financial year. The balance in the next financial year.

A major review of hall charges will be carried out in the next financial year.

Miss Christine Cole  
Secretary, Frenchay Village Hall Management Committee

29 April 2025

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees	Frenchay Village Hall Trust		
On accounts for the year ended	31 <sup>st</sup> July 2024	Charity no (if any)	28117
Set out on pages	5		

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

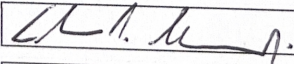
#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:		Date:	08/04/2025
Name:	GRAHAM PETER PARKHURST		
Relevant professional qualification(s) or body (if any):	N/A.		
Address:	ROSE COTTAGE, FRENCHAY HILL BRISTOL BS16 1LU		



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**FRENCHAY VILLAGE HALL CHARITABLE TRUST**  
**Registered Charity No. 281177**  
**Income and Expenditure Account: Unrestricted funds**  
**01 August 2023 to 31 July 2024**

	01 August 2023 to	31 July 2024	2022/2023	Proph. of year from 01/08/2023	Budget for 2023/24
	£	£	£	£	
<b>INCOME</b>					
Hall Rentals					
- Regular Users	35 695 00		33 733 09		30 000 00
- Others	10 979 60	46 674 60	8 898 00	42 631 09	<u>8 600 00</u>
					38 600 00
Music Licence Receipts		920 00		760 00	630 00
Alcohol Licence Receipts		65 00		60 00	100 00
Fund Raising		0 00		0 00	0 00
Donations		560 00		829 85	0 00
Grants		0 00		0 00	0 00
Bank Interest		1 893 31		765 69	600 00
Late Payment penalty/charges		241 00		<u>181 00</u>	<u>0 00</u>
		50 353 91		45 227 63	39 930 00
<b>EXPENDITURE</b>					
General repairs and maintenance	5 096 79		3 030 85		3 500 00
Electricity and gas	5 243 00		8 000 86		16 140 00
Rates and water	846 89		1 123 42		1 200 00
Drainage and gas servicing	0 00		0 00		400 00
Music licences	71 89		846 40		850 00
Alcohol premises licence	70 00		70 00		70 00
Other licences and certificates	174 98		35 00		35 00
Insurance	1 617 97		1 303 45		1 500 00
Legal costs	0 00		0 00		500 00
Cleaning	8 900 35		9 478 92		10 000 00
Honoraria	3 960 00		3 600 00		3 960 00
Print, post, telephone wifi	561 76		685 46		700 00
Bank charges	60 00		60 00		60 00
Sundries	297 91		381 18		450 00
		26 901 54		28 615 54	<u>39 365 00</u>
- Deficit / + surplus		23 452 37		<u>16 612 09</u>	<u>565 00</u>
Excess of Income over Expenditure		23 452 37		16 612 09	
Balance Brought Forward		8 887 27		5 275 18	
<b>Capital Account</b>		32 339 64		<u>21 887 27</u>	
Transfer to Development Reserve Account		17 000 00		13 000 00	
Transfer to Reserve Account		5 000 00		0 00	
		<u>10 339 64</u>		<u>8 887 27</u>	

**FRENCHAY VILLAGE HALL CHARITABLE TRUST**  
**Registered Charity No. 281177**  
**Income and Expenditure Account: Restricted S106 fund**  
**01 August 2023 to 31 July 2024**

	<b>01 August 2023 to 31 July 2024</b>		<b>1st August 2022 to 31st July 2023</b>	
	£	£	£	£
<b>INCOME</b>				
Grant monies	218 364 78		7 015 00	
		218 364 78		7 015 00
<b>EXPENDITURE</b>				
S106 Consultants fee and planning	0 00		2 280 00	
S106 Main contractor	149 803 99		34 342 19	
S106 Sub-contractors	32 395 60		5 844 00	
		182 199 59		42 466 19
- Deficit / + surplus		36 165 19		-35 451 19
Excess of Income over Expenditure		36 165 19		-35 451 19
Balance Brought Forward		-40 186 19		-4 735 00
Balance		<b>-4 021 00</b>		<b>-40 186 19</b>

**FRENCHAY VILLAGE HALL**  
**Registered Charity No. 281177**  
**Balance sheet**

	<b>As at</b>		<b>31 July 2024</b>		<b>As at</b>		<b>31 July 2024</b>		<b>As at 31st July 2023</b>		
	£		£		£		£		£		
Working Capital Account							10 339 64				8 887 27
Development Reserve Account							71 249 40				54 249 40
Reserve Account							25 000 00				20 000 00
Restricted S106 Fund							-4 021 00				-40 186 19
							<b>102 568 04</b>				<b>42 950 48</b>

**CURRENT ASSETS**

**Bank Accounts**

Gold Account	102 235 95				42 846 53		
Current Account	3 210 98	105 446 93	2 814 38	45 660 91			
Cash in Hand		71 11		109 57			
Debtors		0 00		0 00			
		105 518 04		45 770 48			

**Less Current Liabilities**

Deposits Held	2 400 00			2 250 00			
Key Deposits	550 00	2 950 00	570 00	2 820 00			
Creditors		0 00		0 00			
		<b>102 568 04</b>		<b>42 950 48</b>			

**Development Reserve Account**

Balance Brought Forward	54 249 40			49 767 71			
Transfer from Capital Account	17 000 00	71 249 40	13 000 00	62 767 71			
less							
Garden, security and storage							
Covid-19 costs							
Gardening	0 00		533 35				
Boiler	0 00		7 984 96				
EqEx1	0 00		0 00				
EqEx2	0 00		0 00				
EqEx3	0 00		0 00				
EqEx4	0 00		0 00				
		0 00		8 518 31			
		<b>71 249 40</b>		<b>54 249 40</b>			

**Reserve Account**

Balance Brought Forward	20 000 00			20 000 00			
Transfer from Capital Account	5 000 00	25 000 00	0 00	20 000 00			
less							
	0 00		0 00				
		0 00		0 00			
		<b>25 000 00</b>		<b>20 000 00</b>			



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

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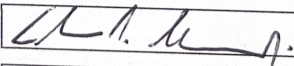
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Rates and water	846 89		1 123 42		1 200 00
Drainage and gas servicing	0 00		0 00		400 00
Music licences	71 89		846 40		850 00
Alcohol premises licence	70 00		70 00		70 00
Other licences and certificates	174 98		35 00		35 00
Insurance	1 617 97		1 303 45		1 500 00
Legal costs	0 00		0 00		500 00
Cleaning	8 900 35		9 478 92		10 000 00
Honoraria	3 960 00		3 600 00		3 960 00
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**Registered Charity No. 281177**  
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**01 August 2023 to 31 July 2024**

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Balance Brought Forward		-40 186 19		-4 735 00
Balance		<b>-4 021 00</b>		<b>-40 186 19</b>



**FRENCHAY VILLAGE HALL**  
**Registered Charity No. 281177**  
**Balance sheet**

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Development Reserve Account				71 249 40							54 249 40
Reserve Account				25 000 00							20 000 00
Restricted S106 Fund				-4 021 00							-40 186 19
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Garden, security and storage							
Covid-19 costs							
Gardening	0 00		533 35				
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EqEx1	0 00		0 00				
EqEx2	0 00		0 00				
EqEx3	0 00		0 00				
EqEx4	0 00		0 00				
		0 00		8 518 31			
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**Reserve Account**

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Transfer from Capital Account	5 000 00	25 000 00	0 00	20 000 00			
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	0 00		0 00				
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