

## **FRENCHAY VILLAGE HALL MANAGEMENT COMMITTEE**

### **ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 31 JULY 2022 FOR FRENCHAY VIULLAGE HALL CHARITABLE TRUST REGISTERED CHARITY NUMBER 281177**

#### **Charity Objectives**

Frenchay Village Hall, Beckspool Road, Frenchay, Bristol, BS16 1NU, is registered with the Charity Commissioners and constituted by Deed of Trust.

The continuing objective of the charity is to maintain the Village Hall for the use of all residents of Frenchay and the local area in order for them to enjoy various social and recreational activities. The Management Committee's aim is to provide the facilities required at an affordable cost to all users, with preferential rates applied to voluntary organisations serving the local community.

#### **Management**

The Charity is administered by a Management Committee which, at the start of the year comprised:

Chair	Mr David Summerhill
Vice Chair	Mrs Karen Morrison
Secretary	Miss Christine Cole
Treasurer	Mr John Parkin
Booking Secretary	Mrs Elaine Stiddard

Representative Members Ms Lucy Foley, Mrs Karen Smith, Mr Charlie Watkins, Mrs Jo Kinsey

Frenchay Residents Members Mrs Alex Parry, Mr Matt Grant, Mr Geoff Pinner

Ex Officio Member                      Vicar of Frenchay Parish Church - Rev Charles Sugden

One Member left during the year. At the AGM, held in October 2022, once again, new members were sought from village residents and user group representatives but none were forthcoming.

Two part time cleaners continue to carry out the cleaning services on a self-employed basis. Repairs, decorations, and other improvements are either carried out by the Committee or are contracted to small local businesses.

Committee meetings were again held in the Village Hall following the relaxation of Covid restrictions. Most users returned to the Village Hall with precautions in place. During the year more groups returned.

## **Hall Usage**

The hall would normally be well used on week days by a large number of regular user groups, including: pre-school play group, a toddler group, Guides and associated groups (Rainbow and Brownies); Women's Institute; Probus (men and women's) Moose; keep fit and Pilates classes; several small non-regular users. There are no regular users on Saturdays and Sundays but the hall would normally be well used at the weekends for private family parties, wedding receptions; musical performances and occasionally for fundraising events for the village hall. Some Weekend events are slowly returning. The hall is occasionally used by the local Neighbourhood Watch group, the National Blood Service Donor Unit and as a polling station for local and national elections.

## **General**

General maintenance of the hall and rooms is an ongoing process. Regular maintenance on the boilers and heating system, the fire alarm system and CCTV is carried out by local contractors. The exterior of the hall remains an ongoing project to maintain the flower borders, vegetable patch and general tidiness. A local user group are responsible for most of the garden upkeep. An S106 Improvement sub-Committee was set up at the end of 2021 to discuss and report on progress with the major refurbishment works.

An Architect was appointed during the year to carry out the surveys and planning for major works to refurbish the Village Hall. This was reflected in the accounts, below.

## **Hall Finances**

A total of £36,330 was received during the year of which £35,266 was received by way of rental charges, an increase on the previous year. The expenditure amounted to £24,767 which resulted in a reduced surplus of £11,562 for the year. £13,000 was set aside in the Capital Account for future development and refurbishment. The Reserve Account still stands at £20,00 and was not needed during lockdown.

S106 grant monies from the new housing development on the old Frenchay Hospital, and controlled by South Gloucester Council, were forward-funded £11,480 in June 2022 to allow the Committee to finance a survey of the Village Hall to ascertain the scope of the refurbishment needed to make it more environmentally friendly and efficient. The fees to the Architect for plans and pre-Planning were paid during the year.

A major review of hall charges will be carried out in the next financial year.

Miss Christine Cole  
Secretary, Frenchay Village Hall Mangement Committee

14 April 2023



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Frenchay Village Hall Charitable Trust

On accounts for the year  
ended

31st July 2022

Charity no  
(if any)

281177

Set out on pages

5

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> July 2019.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/09/2022

Name:

Graham Peter Parkhurst

Relevant professional  
qualification(s) or body  
(if any):

N/A

Address:

Rose Cottage, Frenchay Hill

Bristol BS16 1LU

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

**FRENCHAY VILLAGE HALL CHARITABLE TRUST**  
**Registered Charity No. 281177**  
**Income and Expenditure Account: Unrestricted funds**  
**01 August 2021 to 31 July 2022**

	01 August 2021 to 31 July 2022		1st August 2020 to 31st July 2021	
	£	£	£	£
<b>INCOME</b>				
Hall Rentals				
- Regular Users	27,826.50		18,614.00	
- Others	<u>7,440.00</u>	35,266.50	<u>2,015.00</u>	20,629.00
Music Licence Receipts		355.00		40.00
Alcohol Licence Receipts		120.00		0.00
Fund Raising		0.00		0.00
Donations		330.00		25.00
Grants		0.00		14,236.00
Bank Interest		43.83		5.88
Late Payment penalty/charges		<u>215.00</u>		<u>0.00</u>
		36,330.33		34,935.88
<b>EXPENDITURE</b>				
General repairs and maintenance	2,149.80		1,809.86	
Electricity and gas	5,203.00		4,664.39	
Rates and water	632.55		723.51	
Drainage and gas servicing	0.00		240.00	
Music licences	495.10		574.40	
Alcohol premises licence	70.00		70.00	
Licences and certificates	35.00		35.00	
Insurance	1,238.25		1,164.79	
Legal costs	0.00		0.00	
Cleaning	10,298.17		7,421.89	
Honoraria	3,600.00		2,880.00	
Print, post, telephone wifi	605.25		485.93	
Bank charges	96.50		82.00	
Sundries	344.26		402.29	
		24,767.88		20,554.06
- Deficit / + surplus		<u>11,562.45</u>		<u>14,381.82</u>
Excess of Income over Expenditure		<u>11,562.45</u>		<u>14,381.82</u>
Balance Brought Forward		7,712.73		6,330.91
<b>Capital Account</b>		<u><u>19,275.18</u></u>		<u><u>20,712.73</u></u>
Transfer to Development Reserve Account		14,000.00		13,000.00
Transfer to Reserve Account		0.00		0.00
		<u><u>5,275.18</u></u>		<u><u>7,712.73</u></u>

Notes

1 The credit balance held with the utility supplier was £2,807 at 31st July 2022.

**FRENCHAY VILLAGE HALL CHARITABLE TRUST**  
Registered Charity No. 281177  
Income and Expenditure Account: Restricted S106 fund  
01 August 2021 to 31 July 2022

	01 August 2021 to 31 July 2022		1st August 2020 to 31st July 2021	
	£	£	£	£
<b>INCOME</b>				
Grant monies	0.00		11,460.00	
		0.00		11,460.00
<b>EXPENDITURE</b>				
S106 Consultants fee and planning	16,195.00		0.00	
S106 Main contractor	0.00		0.00	
S106 Sub-contractors	0.00		0.00	
		16,195.00		0.00
- Deficit / + surplus		-16,195.00		11,460.00
Excess of Income over Expenditure		-16,195.00		11,460.00
Balance Brought Forward		11,460.00		0.00
		-4,735.00		11,460.00

**Notes**

- 1 A further tranche of S106 monies is anticipated to be paid in connection with works discussed with South Gloucestershire Council in financial year 2022/23. This will cover the deficit in the year 2021/22 shown above, and pay for other planned development works.

**FRENCHAY VILLAGE HALL**  
**Registered Charity No. 281177**  
**Balance sheet**

	As at	31 July 2022		As at	31 July 2021
	£	£		£	£
Working Capital Account		5,275.18			7,712.73
Development Reserve Account		49,767.71			36,383.80
Reserve Account		20,000.00			20,000.00
Restricted S106 Fund		-4,735.00			11,460.00
		<b>70,307.89</b>			<b>75,556.53</b>

**CURRENT ASSETS**

**Bank Accounts**

Gold Account	71,240.23		75,712.55	
Current Account	<u>2,068.80</u>	73,309.03	<u>3,763.09</u>	79,475.64
Cash in Hand		278.86		140.89
Debtors		<u>0.00</u>		<u>0.00</u>
		73,587.89		79,616.53

**Less Current Liabilities**

Deposits Held	2,700.00		3,350.00	
Key Deposits	<u>580.00</u>	3,280.00	<u>710.00</u>	4,060.00
Creditors		<u>0.00</u>		<u>0.00</u>
		<b>70,307.89</b>		<b>75,556.53</b>

**Development Reserve Account**

Balance Brought Forward	36,383.80		35,176.45	
Transfer from Working Capital Account	<u>14,000.00</u>	50,383.80	<u>13,000.00</u>	48,176.45
less				
Tables			1,957.84	
Covid-19 costs			881.65	
Notice board			6,221.64	
Bike store			2,082.00	
VE Day grant purchases			649.52	
Garden, security and storage	616.09			
		616.09		11,792.65
		<b>49,767.71</b>		<b>36,383.80</b>

**Reserve Account**

Balance Brought Forward	20,000.00		20,000.00	
Transfer from Capital Account	<u>0.00</u>	20,000.00	<u>0.00</u>	20,000.00
less				
	0.00		0.00	
		0.00		0.00
		<b>20,000.00</b>		<b>20,000.00</b>







Section A

Independent Examiner's Report

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	0.00		0.00	
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