

St Nicholas Church of England Primary School Parent Teacher Association

Trustees Annual Report for the year ended 31st August 2025

The Trustees present their report with the financial statements of the charity for the year ended 31st August 2025.

Registered Charity number: 281171

Registered Address

St Nicholas School
School Road
Chislehurst BR7 5PQ

Trustees

All parents and guardians of children attending St Nicholas School are automatically members of the Association unless they indicate otherwise.

The management and control of the association is vested in a committee consisting of the Head Teacher as president of the Association together with the Chairman, Treasurer, Secretary and parents representing each class in the school, who are elected annually. The members of the committee during the year were:

President	Laura Williams
Co-chair	Johanna Safer
	Fiona Smith
	Lara Suttie
Treasurer	Raul Deflorian

Independent Examiner

Mrs Fiona Manuel ACA
Shenlands Farm
Ayleswade Lane
Headcorn
Kent TN27 9JG

Principal Bankers

Barclays Bank plc, Chislehurst

The Association is governed by its Constitution, dated 1st October 1980. The Association's principal objective is to advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school (not normally provided for by the Local Education Authority). Funds are raised by organising a series of events and encouraging donations from friends and parents at the school.

During the year ended 31st August 2024 the association paid the Trust £50,430.

Johanna Safer
Co-chair

Raul Deflorian
Treasurer

Date.....

Date.....

Income & Expenditure Account for the Year ended 31st August 2025

	Note	Year to 31.08.25 £
Income		
CAF account closure - restricted use (Raise the Roof Fund)		8,922
Regular Giving - GA claimable		11,907
Matched Funding		6,436
Other Giving		1,147
Easy fundraising		166
Gift Aid		3,230
Bank Interest		1,202
		<u>33,011</u>
Income from activities	2	48,425
Profit on sale of uniform		439
Total Income		<u><u>81,875</u></u>
Expenditure		
Termly contribution to school		39,000
Other contributions to school	6	16,688
Cost of Activities	2	24,463
Admin Expenses		1,061
Total Expenditure		<u><u>81,213</u></u>
Net Income/(Expenditure)		663
Total Funds brought forward		<u>93,720</u>
Total Funds carried forward		<u><u>94,382</u></u>

Balance Sheet as at 31st August 2025

		31.08.25 £
Current Assets		
Cash at Bank	3	<u>102,211</u>
Debtors	4	4,857
Stock - branded beer/wine glasses at cost		314
Uniform Stock at cost		<u>-</u>
		5,171
Less: Creditors	5	<u>13,000</u>
		<u>- 7,829</u>
Total Net Assets		<u><u>94,382</u></u>
Charity Funds		<u><u>94,382</u></u>

Notes to the Accounts for the Year ended 31st August 2025

1. Accounting Policies

(i) Basis of preparation of accounts. The accounts are prepared on the historical cost basis and in accordance with applicable accounting standards and the Charities SORP (Statement Of Recommended Practice; Accounting by Charities)

(ii) Income. Donations and Interest are accounted for on a cash basis whilst Gift Aid and event income is accounted for on an accruals basis. All income is unrestricted.

(iii) Expenditure. Expenditure is accounted for on an accruals basis.

2. Income and Expenditure from Activities

Activity	2025			2024 Net
	Income	Expenditure	Net	
	£	£	£	£
World Book Day games event	475	-	475	396
Break the Rules Day	1,173	-	1,173	1,034
Cake/Lolly/50p Fridays Sales	1,111	-	1,111	1,008
Christmas Cards	-	-	-	316
Christmas Lunch	-	464	464	- 305
Christmas Parties	1,365	685	680	686
Coffee Mornings	-	-	-	50
Christmas party - adult	-	-	-	1,033
Easter egg hunt and raffle	954	241	714	- 277
Fathers' Day Gifts	696	174	522	942
Film Night	923	157	766	363
Firework Night	7,333	3,652	3,682	3,943
Leavers Party	-	550	550	- 500
Mothers' Day Gifts	977	-	977	823
Nativity DVD	294	388	94	- 39
Pantomime	10,881	8,800	2,081	1,895
Party in the Pit	9,195	2,621	6,574	3,271
Santa letters	408	-	408	411
Summer Ball	12,638	6,732	5,906	8,902
Tea Towels	-	-	-	329
Whole school photo	-	-	-	613
Wreath making	-	-	-	564
£5 challenge	-	-	-	446
	48,425	24,463	23,962	25,905

	2025	2024
	£	£
3. Cash at Bank		
Current Account	25,743	20,886
Restricted cash (raise the roof)	8,922	
Business Savings Account	67,526	66,001
Cash on hand	20	20
	<u>102,211</u>	<u>86,907</u>
4. Debtors		
Gift Aid recoverable	3,092	3,656
Matched funding banked late	-	1,500
Prepaid fireworks expenses	1,225	1,199
Advent candles 2025	540	446
Christmas party deposits	-	60
	<u>4,857</u>	<u>6,861</u>
5. Creditors		
Summer term contribution	13,000	
Sports Day expenses paid post year end	-	455
PITP expenses paid post year end	-	207
Staff gift expense paid post year end	-	-
	<u>13,000</u>	<u>662</u>
6. Other contributions to school		
Forest School	5,635	
10 ipads	3,849	
Sports day athletics	1,440	
Sports equipment	993	
Interactive whiteboard	1,299	
Air conditioning hire	857	
White Rose maths books	841	
Music	604	
SEN	553	
Advent candles	403	
Other	216	
	16,688	

I report on the financial statements of the Association for the Year ended 31st August 2025, which are set on pages 1 -3

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to :

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Fiona Manuel ACA
Shenlands Farm
Ayleswade Lane
Headcorn
Kent TN27 9JG

Date: 03/03/2026

Year to
31.08.24
£

-

13,274

9,103

3,980

300

3,740

434

30,830

51,549

415

82,794

39,000

11,430

25,644

975

77,048

5,745

87,974

93,720

31.08.24
£

86,907

6,861

614

-

7,475

662

6,813

93,720

93,720
