

St Nicholas Church of England Primary School
Parent Teachers Association
Trustees Annual Report for the year ended 31st August 2022

The Trustees present their report with the financial statements of the charity for the year ended 31st August 2022

Registered Charity number: 281171

Registered Address

St Nicholas School
School Road
Chislehurst BR7 5PQ

Trustees

All parents and guardians of children attending St Nicholas School are automatically members of the Association unless they indicate otherwise.

The management and control of the association is vested in a committee consisting of the Head Teacher, the president of the Association together with the Chairman, Treasurer, Secretary and parents representing each class in the school, who are elected annually. The members of the committee during the year were:

President	Sophie Sear
Co-chair	Ru O'Donnell
	Jade Martin
	Sarah Collinson
Treasurer	Kate Murdock-Smith

Independent Examiner

Mrs Fiona Manuel ACA
Shenlands Farm
Ayleswade Lane
Headcorn
Kent TN27 9JG

Principal Bankers

Barclays Bank plc, Chislehurst

The Association is governed by its Constitution, dated 1st October 1980. The Association's principal objective is to advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school (not normally provided for by the Local Education Authority). Funds are raised by organising a series of events and encouraging donations from friends and parents at the school.

During the year ended 31st August 2022 the association paid the Trust £44,840.

Ru O'Donnell
Co-chair

Kate Murdock-Smith
Treasurer

Date.....

Date.....

St Nicholas Church of England Primary School Parent Teacher Associ

Income & Expenditure Account for the Year ended 31st August 20

	Note	Year to 31.08.22 £
Income		
Regular Giving - GA claimable		13,365
Matched Funding		8,505
Other Giving		1,410
Easy fundraising and Amazon Smile		800
Gift Aid		4,393
Bank Interest		0
		<u>28,474</u>
Income from activities	2	50,188
Profit on sale of uniform		591
Total Income		<u>79,253</u>
Expenditure		
Termly contribution to school		36,000
Other contributions to school	6	8,840
Cost of Activities	2	23,748
Admin Expenses		733
Loss from fraud		520
Other expenses	7	936
Total Expenditure		<u>70,777</u>
Net Income/(Expenditure)		8,476
Total Funds brought forward		<u>100,294</u>
Total Funds carried forward		<u><u>108,770</u></u>

Balance Sheet as at 31st August 2022

		31.08.22 £
Current Assets		
Cash at Bank	3	<u>101,506</u>
Debtors	4	7,547
Uniform Stock at cost		<u>43</u>
		7,590
Less: Creditors	5	<u>596</u>
		<u>6,995</u>
Total Net Assets		<u><u>108,501</u></u>
Charity Funds		<u><u>108,501</u></u>

St Nicholas Church of England Primary School Parent Teachers Association

Notes to the Accounts for the Year ended 31st August 2022

1. Accounting Policies

(i) Basis of preparation of accounts. The accounts are prepared on the historical cost basis and in accordance with applicable accounting standards and the Charities SORP (Statement Of Recommended Practice; Accounting by Charities)

(ii) Income. Donations and Interest are accounted for on a cash basis whilst Gift Aid and evi income is accounted for on an accruals basis. All income is unrestricted.

(iii) Expenditure. Expenditure is accounted for on an accruals basis.

2. Income and Expenditure from Activities

Activity	2022	Income	Expenditure	Net
		£	£	£
Activity book		-	-	-
Book sale (2nd hand) and World		491	-	491
Break the Rules Day		1,591	-	1,591
Cake / Lolly Sales		1,180	-	1,180
Christmas Cards		531	-	531
Christmas Lunch			168 -	168
Christmas Parties		928	630	299
Coffee Mornings		155	-	155
Christmas party - adult		3,280	2,205	1,076
Doughnut sale		119	-	-
Easter bonnet		-	-	-
Easter egg Hunt		-	161 -	161
Easter jars		67	-	-
Fathers' Day Gifts		-	-	-
Film Night		1,741	249	1,492
Firework Night		4,861	2,194	2,667
Ice cream van			450 -	450
Jubilee Party		1,268	1,105	163
Leavers Party		1,271	1,721 -	450
Mothers' Day Gifts		632	-	632
Musical bingo - Zoom		-	-	-
Nativity DVD		501	370	131
Pantomime		109	85	24
Party in the Pit		4,106	2,453	1,653
Pizza night		132	-	132
PTA sponsorship		100	-	100
Santa letters		434	136	298
Sponsored Mile		1,743	112	1,631
Sponsored Read		1,171	30	1,141
Sponsored Walk		1,326	-	1,326
Summer Ball		19,830	10,112	9,718
Sunflower competition		-	-	-
Swimming lessons		-	-	-
Tea Towels		1,259	1,092	167
Wreath making		718	384	334
Year 6 Show+DVD		-	17 -	17
Zoom parties		-	-	-
£5 challenge		644	75	569
		50,188	23,748	26,440

St Nicholas Church of England Primary School
Parent Teachers Association
Notes to the Accounts for the Year ended 31st August 2022

	2021 £	2021 £
3. Cash at Bank		
Current Account	98,313	88,427
Business Savings Account	3,194	3,193
	<u>101,506</u>	<u>91,620</u>
4. Debtors		
Gift Aid recoverable	4,313	5,627
Firework Prepayment	1,109	1,014
Matched funding banked late	1,000	
Christmas party deposits	750	
Summer ball deposit	273	500
Fireworks mulled wine	102	
Fraudulent bank p'ments - under investigation		520
Christmas cards - funds rec'd post yr end		477
Easy fundraising rec'd post yr end		46
	<u>7,547</u>	<u>8,184</u>
5. Creditors		
PITP expenses paid post year end	539	-
Excess staff collection to be used at Christmas	57	-
	<u>596</u>	<u>-</u>
6. Other contributions to school		
16 Ipads	4,441	
Jubilee activities for in school	1,118	
Resources for YR	1,000	
Book purchases	680	
New christmas tree and lights	585	
Air con unit	368	
Advent candles	338	
Nativity costumes	219	
Wet play boxes	92	
	8,840	
7. Other expenses		
3 gazebos	467	
Badge maker	122	
Walkie talkies	75	
Urn	72	
Other - smaller items	200	
	936	

St Nicholas Church of England Primary School Parent Teachers Association

I report on the financial statements of the Association for the Year ended 31st August 2022, which are set on pages 2 - 4

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to :

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Fiona Manuel ACA
Shenlands Farm
Ayleswade Lane
Headcorn
Kent TN27 9JG

Date: 21/11/2021

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Year to
31.08.21

£

13,454
4,137
2,595
828
4,938
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<hr/> 25,953
18,406
228
<hr/> 44,588
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30,000
5,763
2,982
670

<hr/> 39,415
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5,172

<hr/> 95,122

<hr/> <hr/> 100,294

31.08.21
£

<hr/> 91,620

8,184
221

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2021 Net	
	£
	246
	-
	2,526
	118
	477
-	189
	-
	259
	-
	-
	75
-	165
	-
	120
	622
	-
	-
	-
-	245
	605
	480
	308
	-
	-
	333
	120
	419
	4,492
	2,897
	-
	-
	232
	150
	454
	-
	-
	255
	835
	15,424