



HCPT (Hosanna House and Children's Pilgrimage Trust)

(Company Limited by Guarantee)

Report and Financial Statements for the year ended 31 October 2021

Company Number: 1095198
Charity Number (England & Wales): 281074
Charity Number (Scotland): SC043743

HCPT is a volunteer-based charitable organisation founded in response to Our Lady's invitation to go on pilgrimage to Lourdes. Our aim is to enable those who may need help, especially the young, to experience pilgrimage, and we do that in small caring groups, seeking to share with joy, the gift of God's love.

Chair's Report

I started the last Chair's Report with a reflection on what had been an unprecedented year, due to the impact of the COVID pandemic. Fast forward a year and what felt unprecedented in 2020 became almost a standard part of our lives during 2021. That was unfortunately the case again for HCPT, however this time we were able to make a number of early decisions enabling the teams to better prepare for another virtual pilgrimage season across both Easter and Summer.

For 2021, we again made the decision as a Board and as a team to invest our resources and time in continuing to deliver virtual pilgrimage activities, drive fundraising and engaging our supporters, as well as continuing to transform and improve our organisation, enhance our services and position ourselves to emerge from the pandemic stronger than ever.

We watched with huge gratitude as our organisation came together time and again to design, create and deliver wonderful pilgrimage activities focussed on our beneficiaries, volunteers, and supporters.

Highlights for me included: our Leadership Conference, a mix of brilliant learning, listening, and consulting with the leaders delivering our impact across the UK and beyond; our powerful Carol service at Christmas, brilliantly transitioned to an online activity, yet with the same power to move people, and this time available around the globe; our fully accessible "Lourdes Challenge" virtual cycle to Lourdes, opened up to everyone to do whatever they could to support HCPT - raising money, awareness and most importantly supporting and connecting with one another; and finally, our wonderful Easter pilgrimage, for the first time a fortnight of celebration and activity with celebrations continuing through HCPTV throughout our Summer pilgrimage season. All in, a year of more firsts for us, delivering different and in many cases wider impacts and outcomes for our beneficiaries, volunteers, and supporters.

However, in the midst of that joy and celebration we experienced difficult moments, challenges, and loss, increased in a year where personal and professional hopes and plans were made and then dashed as the pandemic peaked and waned. I am truly thankful to our HCPT community for coming together to support, care for, listen to, and be there for those who needed it most. It's what makes HCPT the amazing community it is.

As I look forward to 2022, I see another year of challenge but most importantly, opportunity. We have learned much about ourselves, our organisation and how innovative methods thrust upon us have enabled us to engage those who were outside of our reach under the previous 'normal'. 2022 will (likely) see us restart our wonderful pilgrimages to Lourdes, so our opportunity is how we now combine those innovative methods into our physical pilgrimages to provide a truly accessible and available pilgrimage experience to all those who want to be part of our organisation. Making that a true success will require us to welcome new thinking, new energy, and new opinions. We will continue to grow our willingness and ability to listen and consult on our direction, impact, and outcomes.

As ever, on behalf of the Board and staff, I offer our most sincere thanks to the whole HCPT community for the ongoing dedication, passion, joy, and support you continue to offer and provide to all those around you. God bless, keep well, and continue to share your gifts.

Ian O'Brien

The trustees, who are also directors of the charitable company, are pleased to present their annual Trustees' Report together with the consolidated financial statements of the charity and its subsidiaries for the year ending 31 October 2021.

OBJECTIVES AND ACTIVITIES

The objects of HCPT are in particular, but not exclusively, the taking of, or assistance in taking of, disabled children and adults on pilgrimage to Lourdes or such other place of pilgrimage as the charity may in its absolute discretion decide with the purpose of enriching the Roman Catholic faith and the relief of sickness and suffering.

The activities currently carried out for the public benefit by HCPT can be summarised as follows:

- The Easter pilgrimage - for one week HCPT arranges travel, accommodation, care and assistance for children with a variety of needs to enable them to experience a pilgrimage holiday in Lourdes.
- The Summer pilgrimages - in answer to a call from adult pilgrims, HCPT arranges pilgrimage holidays for people of all ages to its Hosanna House facility, in Bartres near Lourdes, between May and October each year.
- Self-catering pilgrimages - HCPT's Bartres Villa provides a space for families and small pilgrimage groups to spend time in Lourdes.

The charity relies on approximately 3,800 volunteers to accompany our assisted children and adults on our week-long Summer and Easter pilgrimages to Lourdes. In addition, they give their time beforehand in group pilgrimage preparation, fundraising, training and administration. These volunteers are supported by numerous others who do not travel to Lourdes but assist in preparation and fundraising.

In arranging our pilgrimages and all our charitable activities we have regard for the general guidance on public benefit issued by the Charity Commission, and by the Office of the Scottish Charity Regulator.

ACHIEVEMENTS AND PERFORMANCE

Key Events

In more normal times, HCPT's annual calendar of activity would revolve around a large-scale children's pilgrimage to Lourdes each Easter, followed by a season of weekly pilgrimages to Hosanna House, HCPT's retreat centre in Bartres on the outskirts of Lourdes, throughout the summer. These remain the core of HCPT's activity by default, and will be resumed as soon as it is safe and practical to do so.

The 2020/21 Financial Year began against a background of a year in which neither the Easter children's pilgrimage nor the Summer season had taken place, but with a vibrant programme of virtual pilgrimage events delivered across Easter and Summer instead, and very well received. The year also began in the knowledge that we as an organisation had taken the decision to postpone the Easter children's pilgrimage, with the intention that we would be planning to conduct Children's pilgrimages in both July and October 2021. We had also made the decision to delay the start of the 2021 Summer season until July 2021. We announced this to our organisation and our supporters in September 2020.

Through close management and input from our management executive, we regrettably had to make the decision to cancel these delayed plans, as the COVID pandemic continued to pose a severe risk to our beneficiaries, volunteers and staff, as well as drive lock-downs and restrict international travel. Unfortunately, due to our determination to do all in our power to be ready to undertake pilgrimages, considerable time and

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effort was taken up with the associated consultation, consideration, planning and communication between our groups, trustees and staff.

What did therefore result, was a second year of inspiring, accessible and wide-ranging virtual activities, with virtual techniques often learned in haste in FY19/20, honed and finessed to achieve even greater outcomes. In addition to these wonderful events, we also focussed our teams on continuing to deliver on critical strategic enablers, that are designed to enable us to come out of the pandemic better prepared, enhance our impact and increase the support we can provide to volunteers and beneficiaries.

The first major event of the financial year was our HCPT Conference on 14 November 2020. A key element of our strategic dialogue with our volunteer leadership teams, this is held every three years, with the 2020 conference focussing on sharing our understanding and development work on behaviour management and support techniques, as a major milestone in a wider project in that field. Early planning led to the future proofed decision that the event would be hosted by Warwick University, moving over time from an in-situ approach, via a hybrid model to fully virtual delivery. The result was a very complex programme, with key note speaker, plenary and syndicate sessions which held the attention of nearly 200 of our senior volunteers for a full working day, combining professional development, maintaining our community and demonstrating that our thoughts were focussed firmly on continuing pilgrimage together.

A series of online Advent prayers then led to our next major event, which was our biennial Carol Service on 9 December. The usual model, which has for many years taken place in Westminster Cathedral, would normally blend readings and prayers offered by volunteers with carols performed by a number of schools. The requirement for 2020 was to move to a virtual model, to protect our supporters, volunteers and beneficiaries and align to government restrictions. However, the virtual approach allowed all this, and the benefit of a much wider international participation, attracting over 5,000 viewers, peaking during the event at 175.

The organisation's decision, taken in September 2020, not to conduct a 2021 Easter Children's Pilgrimage afforded a much longer planning and preparation time to create an even more meaningful and impactful virtual activity, focussed on our beneficiaries and volunteers, at the Church's great celebration of Easter.

This began with our first HCPT International Day of Prayer on the Feast of Our Lady of Lourdes on 11 February 2021, with ten activities running between 06.00 and 20.00 and including our first live event broadcasts during the day from Brentwood, Glasgow and Lourdes. The events generated nearly 11,000 views, with a total of 250 hours of content viewed.

In response comments received included the following:

"Well done everyone involved. Great to have this connection to Lourdes and all our wonderful friends on this very special day."

"Thank you for a day of happiness, prayers, singing, and smiles when I thought of all the friends I have made through the trust. Here's to making new memories and enjoying the love Our Lady of Lourdes shows and gives us all soon. Take care and stay safe. God bless and thank you once again to the team at HQ who put this be special day together."

A schedule of Holy Week daily virtual reflections (attracting nearly 6,000 views) led to our 2021 Virtual Easter Pilgrimage, offering a very full schedule consisting of 65 events throughout the week. These attracted over 45,000 views with the content viewed for a total of 1,000 hours. Of particular note was the way those engaging used the opportunity to spread the word, with 25% of Facebook posts seen by individuals who were not following HCPT, through over 400 separate shares of the content. An unexpected highlight was our virtual "Prayers on the Stairs" every evening, which offered volunteers and beneficiaries the chance to join together in a wonderful, fully interactive online liturgy.

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We are not sure whether HCPT can claim to have coined the phrase "Virtual Pilgrimage," but certainly to our knowledge we had not encountered its use before our own event at Easter 2020. Such events became quite widespread during the year, leading up to the Shrine of Lourdes's own event in July 2021, to which HCPT was invited to contribute, both in the form of a recorded interview with our CEO and a face-to-face interview by our Manager of Hosanna House. We also penned an article published in advance in The Tablet newspaper, reflecting on our experience of and our plans for the Virtual Pilgrimage as a concept.

Throughout the pilgrimage year, across Easter and Summer, we maintained the drumbeat of fortnightly HCPTV episodes, including HCPTV's first outside broadcast from the Shrine of Our Lady of Walsingham on 25 September. Another first was the live streaming of Mass from the Chapel of Hosanna House on 29 September, attracting over 3,500 viewers, peaking at 127 viewers during the Mass itself.

In response comments received included the following:

"Absolutely beautiful and a perfect way to share Lourdes with young people."

"Just brilliant, well done. Perfect for children but I am sure people of all ages will love it."

Seen collectively, our scheduled events such as the triennial Leadership Conference, biennial Carol Service, annual Easter Pilgrimage and Summer Pilgrimages were all delivered during this financial year. All were driven to be virtual by the situation the world found itself in, but ultimately were hugely successful, supplemented by a host of other innovative events in and around those big events, which kept HCPT's flame burning in homes throughout the world, whilst we await the opportunity to resume activities fully in Lourdes.

Self-catering Villa

Bartres Villa was bought by HCPT in 2001 to provide self-catering accommodation for smaller groups wishing to go to Lourdes. It is operated commercially through HCPT's subsidiary trading company SARL HCPT 1980 France, and through careful management over the last 6 years, had seen quite a dramatic increase in use, in turn offering a very useful income to support our charitable operations.

The ability for us to maximise the bookings of the Villa during FY20/21 was inevitably fluid against a background of COVID uncertainty, with a much higher degree than usual of cancellations and re-bookings given COVID peaks and troughs. Even so, an income of almost €23,000 (excluding VAT), from 13 different groups visiting from France, the UK and Germany, in residence for 92 nights was achieved. This represents an increase of €12,575 against the previous financial year.

During the year the opportunity has also been taken to review a number of aspects relating to how the Villa is operated and managed which we hope will optimise yet further its potential as part of our operations.

Further developments

The key events described above relate to a range of hugely successful virtual Pilgrimage activities in line with and delivering against our Objects, Vision, Mission and Values.

Some meaningful face-to-face activity was conducted through the visit by a charitable French partner organisation to Hosanna House during the summer. For a six-week period, up to one hundred guests, mostly young people, took up residency, which benefitted the property through such use, as well as generating a very useful income.

The year has also seen much maintenance and improvement achieved in Hosanna House, including major landscaping works to the grounds, reducing the costs and efforts of future maintenance, as well as bathroom

renovation and the stripping down, treatment and painting of all balcony railings. Very flexible support from the French Government throughout the pandemic enabled our French staff to conduct works at suitable times, whilst falling back on state support when this was not feasible.

Some significant infrastructure work has also been achieved in our Rugby HQ, principally the wholesale replacement of existing strip lighting with energy efficient LED lights. With the renewal of the office telecoms system planned, to replace the system which had been in place since 2013, this will enable a step change in mobile and virtual communication in support of new working practices.

Aside from enabling the key events above, a strategic priority for the organisation has been to deliver our Strategic IT project, which represents a revolution in terms of the way we engage and exchange information with our volunteers. In parallel to the roll-out of a new Customer Relationship Management (CRM) system, replacing the predecessor installed in 2010, a complementary planning system was developed which allows groups to transact directly with our systems in pilgrimage planning online, supplementing and eventually replacing the paper-based systems which had existed previously. As the financial year concluded, trials were ongoing, and with their successful conclusion roll-out has since taken place. What has been achieved thus far represents a step change in capability, but with further development planned over the next 12 – 24 months to enhance further the role of leadership of our volunteer groups, which remains an enduring aspiration in all that we do.

HCPT'S STRATEGIC PLAN

Whilst the continuation of the COVID pandemic meant that 2021 followed 2020 in a form which we would never have chosen, it was very important to continue to seize every opportunity which it afforded to achieve strategic transformation outcomes, which would not have been possible in any other year. Thankfully our existing strategic planning process offered an excellent context within which to work, enabling us to increase the tempo of work already underway or planned.

The following were highlights of the work we were able to achieve.

Core Goal A – Let people know who we are and what we do

- Our Strategic Fundraising Project moved to a fully virtual model, enabling its extension to many new geographies and individuals previously inaccessible through a face-to-face model.
- Our Bernadette Club monthly lottery was re-focussed and relaunched, opening the way to greater potential for both income generation and supporter engagement.
- Fortnightly episodes of HCPTV enabled us to spread the word through accessible digital means to both existing and new audiences.

Core Goal B – Enable more people to join us

- A fully revised schools pilgrimage package was implemented, re-focussing on school pilgrimages and retreats, and offering a more widely accessible and dynamic online administration.
- An annual audit was instituted of our volunteer groups in order to support HCPT's regions in identifying groups at risk of closing down, with the expressed aim of supporting continuity of leadership and ensuring our growth ambitions are realised.

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- A learning and development study was instituted in order to raise yet further the level of competency across our volunteers in a number of general and specialist domains linked to caring for and supporting our beneficiaries.

Core Goal C – Strengthen and secure our spiritual foundation

- A specially designed HCPT Advent Calendar was produced, and provided to 355 child beneficiaries, as selected by their group leaders, in December 2020. At the same time 989 specially designed Christmas cards were sent to our HCPT volunteers, as selected by their group leaders, 8,800 sent to our HCPT supporters in addition to over 500 handwritten Christmas cards which were sent to 'high profile' individuals and volunteer leaders.
- A specially designed Easter card was produced, printed and sent to over 4,000 HCPT beneficiaries, volunteers and supporters prior to Holy Saturday in 2021.
- A first, for us, with the creation of an animated film of the story of St Bernadette produced and premiered online as part of the 2021 Virtual Easter Pilgrimage.

Core Goal D – Provide the best possible care to our pilgrims

- A review was completed into how HCPT collects and manages beneficiaries' non-medical information.
- The next stage of HCPT's Behaviour Management Project was delivered through the 2020 HCPT Leadership Conference.
- A new HCPT volunteer and beneficiary feedback mechanism was conceived, to enable people to articulate their views directly to us following the completion of pilgrimages. This will be trialled with the resumption of face-to-face pilgrimages to Lourdes.

Core Goal E – Be the best we can be at what we do

- A benchmarking exercise, led by an external consultancy, was conducted across our staff, covering roles, grades, structure and salaries. Work is ongoing to implement this and ensure we recognise, reward and recruit the greatest talent.
- An organisation-wide strategic IT project reached the deployment phase, with the roll out of 'myhcpt.com' to group leaders, having already achieved an upgrade to our CRM system earlier in the year.
- Following a year-long HCPT wide consultation, HCPT's Values were refreshed and relaunched.

Core Goal F – Protect HCPT for future pilgrims

- Following a widespread HCPT consultation, our Alcohol Policy was refreshed and re-published.
- A review was launched into how HCPT archives its key information, in particular in terms of documentation pertaining to compliance and regulation but also of historical importance.

- The “going concern” analysis of HCPT’s operations was concluded, which will now revert to a routine annual process in line with the Charities Statement of Recommended Practice, revised in October 2019.

PLANS FOR THE FUTURE

We are very proud of the way in which HCPT has weathered and prospered over the last two years, both in terms of delivering our Vision and Mission within new and innovative ways and also in capitalising on the opportunity to achieve organisation wide transformation. Throughout, the prospect of a return to face-to-face pilgrimages to Lourdes has been kept under permanent review, with plans and decisions always focussed on the protection of our beneficiaries, volunteers and staff.

We have taken the decision that we will again plan to conduct Easter and Summer Pilgrimages to Lourdes during 2022, and we believe at the point of this report that this is a realistic probability. As in previous years, our plans will include contingencies should that not prove possible, with our focus remaining on the safety and health of our beneficiaries, volunteers and staff.

We will also be refreshing our strategic work against our Strategic Plan, with another set of carefully chosen objectives shaped against our prioritised goals. These will continue to challenge us to transform and improve across a number of areas, but we have also learned that we must prioritise and be mindful of the well-being of our teams both at volunteer, staff and board levels. With that in mind the Board and Management Executive have prioritised the work being planned for 2022, balancing well-being with the desire to restart pilgrimages and drive continuing improvement.

We are all becoming aware that the world that will emerge from this pandemic will very likely be different from that which went before. We are also assuming that the HCPT that emerges may be similarly different from the organisation that existed at the start of 2020. We have a number of existing strategic goals which will help us to start to explore some of these aspects, including our position on sustainability and climate change, our views on our charitable and social impact, as well as how we measure growth into the future. However, as an organisation we will need to reflect, consult and listen to all levels within our organisation, to understand how the world around us has changed, how its impact is felt with HCPT and how our people wish to take the organisation forward, securing HCPT for future generations.

FINANCIAL REVIEW

The Statement of Financial Activities (SOFA) shows that HCPT remains in a secure financial position. Over the financial year our total funds increased by £1,072,253 (2020 also saw an increase of £323,407) to £8,038,285. Of this £3,150,647 is available as undesignated and unrestricted reserves.

For the second year in a row the covid pandemic inevitably had a large impact on the charity's finances, affecting both income and expenditure, but in particular with respect to the income from charitable activities. The increase in total funds during the financial year can largely be attributed to a small number of generous bequests, totalling £866,500, and unrealised gains in the market value of the investment portfolios of £693,530 together with a reduction in costs. Without these amounts we would have suffered an overall deficit of almost £0.5m.

Our groups and regions are required to raise funds to enable them to partake in HCPT activities and to support the disabled and disadvantaged children and adults who they invite to go to Lourdes. Although they can apply to the central charitable funds for assistance, they raise the majority of their funds locally to achieve this, and rely on the generosity and support of their communities. In a normal year the majority of the pilgrimage income is raised prior to Easter, with a much smaller amount relating to the later summer pilgrimages following on.

The early decision to cancel the 2021 Easter pilgrimage, and subsequent decisions not to continue with any pilgrimages in 2021 meant that both income from charitable activities and voluntary income, specifically

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relating to the group support of the beneficiaries' travel and accommodation costs, were significantly reduced. Groups however did continue to raise funds in anticipation of future pilgrimages, with the virtual "Lourdes Challenge" event which took place in the weeks leading to Easter being particularly well supported. The balances of all the groups' accounts amounted to a total of £2,749,000 as at the year end which are all held in a designated fund. The income from charitable activities in 2021 was all earned by Hosanna France from events which took place in Hosanna House. In addition in order to reduce costs in France the three permanent members of staff were placed on partial furlough whenever possible. Hosanna France therefore benefitted from income received from French governmental schemes totalling £62,100 to offset staff costs. No seasonal staff were employed to work at Hosanna House during the year in order to minimise the running costs.

General voluntary donations, excluding income specifically raised by groups to support children, remained at a similar level to 2020 and we are very grateful to our loyal supporters for this. We also remain thankful that supporters have remembered us in their wills to the extent that £866,500 of legacy income has been recognised in 2021, in accordance with the accounting requirements for charities. Where a distribution has not been received yet an amount is shown in the corresponding debtors figure.

There was no shop trading during the year by the French subsidiary due to the absence of HCPT pilgrims and other visitors to Hosanna House.

Due to exceptional performance, significant realised and unrealised gains were made by both the Ruffer and Rathbones investment portfolios in the year. The market value of the two portfolios increased by £712,531 over the year which compares to an increase of £186,297 during the previous year. The year end valuation was £4,645,881. This greatly contributed to the surplus for the year made by the charity.

As in the previous year costs were reduced, compared with a pre-pandemic year, reflecting the lower level pilgrimage activity. All UK based staff remained employed throughout the period, undertaking the many projects outlined elsewhere in this report. Work continued on improving the facilities and grounds of Hosanna House, in preparation for the resumption of visits, albeit at a decreased rate than in previous years.

HCPT is still holding £158,000 of funds paid in advance of the 2020 pilgrimages by helpers who have not requested its return. This is shown as deferred income and will be consumed in 2022 or when the individuals next participate in an HCPT pilgrimage. In addition £245,000 is held in a fund which relates to the money raised by groups in preparation for Easter 2020 to pay for the beneficiaries who were to be in their care. This has been put in a designated fund as the donations were raised to support assisted children and adults. This is consistent with the policy from previous years. The abnormally high levels of cash balances shown in the accounts reflect these deposits.

FUNDRAISING

HCPT undertakes a variety of fundraising activity centrally and in support of local groups. The charity is a member of the Fundraising Regulator and adheres to the Code of Fundraising Practice. One member of the Board is a full member of the Institute of Fundraising. HCPT is registered with the Gambling Commission.

The charity has a base of donors who provide financial support through regular giving schemes, events and appeals. The annual grand draw offers a major fundraising opportunity for groups, generating substantial funds in support of the charity's objectives. The charity receives substantial income through legacies and memorial gifts.

In 2017, HCPT launched a Sustainable Fundraising Programme (SFP) to form the core of its fundraising activities. The SFP is based around a series of Discovery Hour events which highlight the work of the charity and culminate with an annual fundraising lunch where guests are invited to make a long-term financial pledge. With the onset of the COVID pandemic in 2020, this project moved to an online footing, with five Discovery Hours, four CEO Golden Hours and many one-to-one major donor engagement activity beyond. In addition,

the CEO was invited as guest speaker to five larger scale Catenian Circle meetings across the UK, speaking for up to an hour to an audience of up to 100 attendees at a time.

Building on the virtual spiritual activity initiated during 2020, the notion of fortnightly webcasts was conceived, and with that HCPTV was launched with its first broadcast on 31 October 2020. During FY20/21 a total of 18 episodes were broadcast, which generated over 32,000 views and content viewed for 4,000 hours. HCPTV has quickly become a central part of our communications, keeping the wonder of what we do in the forefront of minds across our organisation and most importantly outside it, at a time when our normal engagement models have been shut-down. Given its success, we plan to continue HCPTV into the future, growing our engagement and reach across volunteers, beneficiaries and supporters alike.

In line with its usual fundraising activities, 2021 would have seen HCPT conduct its biennial fundraising cycle to Lourdes. As conditions clearly did not allow this to take place, an innovative "Lourdes Challenge 2021" was instead launched, aligned to many other organisations using health, well-being and fitness, as a fantastic opportunity to build community and drive fundraising. Our challenge would run right through Lent up until Easter, allowing both HCPT volunteers and beneficiaries to clock up their target distance in any number of quantifiable and imaginative ways. A total of over 400 individuals from 44 different groupings took part, raising over £60,000 for the charity, clocking up over 80,000 kilometres, equating to over forty round trips to Lourdes or twice around the circumference of the earth. All up, this generated a real feeling of togetherness, connection and a huge buzz across and beyond HCPT.

During the year, we continue to acknowledge the generosity of the many people who leave HCPT a gift in their Will. Legacy income makes a significant difference to HCPT's operations, and the generosity of everyone who has left HCPT a bequest is remembered (in normal years) during the annual Benefactors Mass in Lourdes.

Local groups receive regular advice and guidance on fundraising good practice, delivered centrally. This is in order to achieve compliance with our fundraising promise and Fundraising Code of Practice, thereby securing and maintaining the reputation of the charity while treating donors fairly.

By being members of the Fundraising Regulator, HCPT adheres to the fundraising promise that outlines the commitment we make to our donors and the public. We ensure that our fundraising is legal, open, honest and respectful. This means that:

- We never sell our supporters' contact details
- We commit to high standards
- We respect contact preferences and are accountable
- We have policies in place to protect vulnerable donors

HCPT's fundraising activities are compliant with the Data Protection Act 2018 and the General Data Protection Regulations (GDPR). The charity uses mail, telecommunications, email, social media and advertising to engage with supporters, who are regularly asked to update their preferences. All information is stored securely. Consent is obtained where required and recorded. Supporters are in control of the information they share with us and are able to change the way they hear from HCPT at any time. HCPT does not use third party fundraising agencies and has received no complaints about fundraising activity in the year.

During the year no complaints were received with regard to the way charitably raised funds were used.

RESERVES POLICY

The reserves policy set by the Trustees requires that reserves be maintained at a level allowing our core activities to continue in the event of a period of unforeseen difficulty, and that a proportion be maintained in a readily realisable form such as cash held on deposit. The calculation of the required level of reserves is an integral part of our planning, budget and forecast cycle. It takes into account the risks associated with the income and expenditure of each stream of our charitable activities being different from that budgeted, the planned activity level and our forward commitments.

The reserves policy is reviewed on an annual basis, bearing in mind our main commitments and the main risks to our income and expenditure, and our exposure to additional risks and their concomitant effects on our operations and the possible financial consequences. The level of reserves and the corporate risk register are kept under permanent review. The trustees feel it is appropriate to maintain the previously recommended level of £2,500,000. This takes into consideration the unprecedented uncertainties which remain, with regards to the pandemic and other national and international factors, and takes account of the Charity's plans for rebuilding after 2 successive years of restricted pilgrimage activity and also future growth.

This allows for:

- subsidising the costs of all pilgrims participating in our two major pilgrimage programmes (Easter and Summer), as was the case prior to the pandemic,
- a marked reduction in legacies, as the receipt of these has an inherent uncertainty,
- an unexpected increase in costs associated with travel or potential uninsurable losses,
- essential capital expenditure (Hosanna House, the Bartrès Villa, transport and IT),
- planned investments in the development of HCPT in accordance with the Strategic Plan.

Unrestricted reserves comprise both designated and general funds. Free reserves are those general unrestricted and designated funds excluding those held as freehold property and those felt by the trustees not to be generally accessible, for example funds raised by, or designated for groups. Restricted reserves must be spent as specified by the donor. The reason for, and purpose of, our restricted and designated funds are set out in note (1) Accounting Policies.

Detailed analyses of the level of our reserves are set out in notes (12) and (13).

The overall figure represents the totality of funds held by HCPT across all entities, both centrally and at group/branch level. It therefore includes:

- the Trust's strategic reserve,
- funds held on behalf of all HCPT's (200+) groups/branches (which raise funds locally, but which are held centrally),
- the working capital required for the day to day operation of HCPT,
- a significant element, estimated at a minimum £100,000 per year, which is required for Hosanna House and the Bartrès Villa in accordance with a long term capital improvement and maintenance plan.

HCPT strives to ensure that the level of reserves held continues to match the level necessary to meet the needs of the Charity in the event of a period of unforeseen difficulty. Over the past 2 years the reserves held have enabled the charity to continue to invest in people and infrastructure in both the French and UK operations so that HCPT can resume pilgrimage operations as soon as the travel restrictions lift and circumstances allow.

As mentioned in the financial review the amount of designated funds has continued to increase, (by £405,700 in the year), as groups continued to raise more funds than they spent and some additional child sponsorship was raised. It is anticipated that these reserves will start to reduce as soon as the pilgrimages recommence.

£1,196,442 represents the value of the freehold property, including the investment property owned by HCPT, which could only be realised by disposing of these fixed assets. £200,000 is held as a designated fund for

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vehicle replacements. In at least the medium term there remains a need to replace four of the five minibuses at Hosanna House and a search for a suitable vehicle to replace the first has already begun.

At the year end £4,629,302 (2020: £4,223,583) was held in designated funds.

A total of £16,947 (2020: £12,246) was received during the year as restricted funds. This was bequeathed or donated to specific HCPT groups and is released to the groups over a number of years. The total held in restricted funds is £258,336 (2020: £288,839).

As with 2020 there was a reduced opportunity for expenditure in the year, in particular on subsidies to the groups and individuals on the HCPT pilgrimages. A large part of the increase in funds is due to unrealised gains showing on the investment portfolios and legacies for which the money is still anticipated. Both these items are unpredictable in their occurrence, size and timing but have led to a level of reserves that is higher than normal. It is not expected to continue at this level with reduced income expected during the next pilgrimage season, and hence expenditure which will exceed income.

Unrestricted and undesignated reserves increased by £697,037 over the year to £3,150,647 (2020: £2,453,610).

Although the current level of free reserves (as defined above – general unrestricted funds plus designated funds, with the exception of freehold property and group sundry accounts) at £3,834,169 is above the minimum as set out in the policy, the trustees do not consider that the funds currently held are excessive. It is anticipated that this situation is unusual and temporary. This is due to a number of factors including a high level of legacies accounted for in this and recent years, of which £789,424 is included in debtors as the money has not been received as yet, exceptional unrealised investments gains (£693,530), and funds raised since the end of 2019 in anticipation of pilgrimages which have not been able to take place. Surplus funds are being invested into operations in a controlled manner in accordance with the strategic objectives and this will increase once circumstances allow and when spending on pilgrimages recommences.

INVESTMENT POLICY

The investment policy of the Trustees is to preserve HCPT's assets and make suitable investment of the funds that are not immediately required to meet HCPT's short-term objectives. Cash to meet short, medium and long term needs is kept on interest-bearing deposits. Beyond this, an element of the charity's funds that is not required in the short term has been placed with two investment managers, in funds with different risk profiles, in order to optimise its potential. The Board of Trustees, advised by the Finance and Audit Committee, and Investment Sub Committee, sets the overall performance criteria under which the Investment Managers (Ruffer and Rathbones) operate, within clearly defined ethical parameters drawn from the teachings of the Roman Catholic Church. The Investment Committee has historically met at least twice a year and monitors the current investments and reviews potential new ones. The investment managers are asked to present to the committee at least twice a year. This year, as with the previous year, due to the increase level of uncertainty and volatility, the committee has continued to meet on a quarterly basis.

RISK MANAGEMENT

The Trustees regularly review the risks HCPT faces in several key areas: Operational, Financial and Commercial, Environmental and External, People, Compliance, Law and Regulation, and Governance. Group Leaders are expected to risk assess the particular activities of their group, as well as prepare risk assessments for vulnerable individuals travelling within the group. All identified risks are assessed for both likelihood of occurrence and potential impact on all aspects of our work, including financial and reputational damage. This information from trustees and group leaders is then used to develop a risk management strategy for HCPT as a whole. The strategy includes monitoring and reviewing existing controls and introducing new controls where the trustees consider it to be necessary. During the year no serious incidents were reported to the Charity Commission.

Trustees' Report

For the year ended 31 October 2021

In terms of financial risk, a Finance and Audit Committee, whose members are either trustees or advisors, meets and reviews management accounts on a quarterly basis.

The principal risks currently facing the charity, and associated mitigation, are considered to be as follows.

- **Risk:** The impact on our volunteers, both leaders and helpers, of not conducting face-to-face activities through the pandemic, could lead to them informally or formally leaving the organisation, impacting our ability to restart, maintain and grow our impact.
 - **Mitigations:** Considerable effort has been taken in engaging our volunteers, throughout the pandemic. The tempo of routine correspondence has been increased, in parallel with a frequent cycle of weekend and evening Zoom "Open House" events for group leaders, and also a number of telephone campaigns by staff to check in with group leaders. In Notwithstanding that, some drift away from HCPT is possible, and its extent needs to be understood. As normalisation takes effect, effort should be taken into enabling our volunteer leadership to reconnect with and rekindle their commitment to HCPT, in order to sustain the charity in support of future generations of beneficiaries.
- **Risk:** Our dependency on suppliers to meet key operational objectives, in particular hotels and flight providers / airlines. These have been hardest hit during the pandemic and the risk is that we do not have the flexibility and options available upon returning to travel.
 - **Mitigations:** Well before the onset of the COVID pandemic concerns existed at the consequences of a contraction of the air charter market, with the disappearance of several household names evidence of this. The situation has been further exacerbated by consequences to the travel industry of the pandemic, which look to have long term effects. A reduction in the number of airframes available to the charter market will have a noticeable impact on the choice and flexibility which we seek when planning our annual charter programmes. The prime means to mitigate against this is through our established use of flight brokers to enable full access the charter market. The availability of overland options (coach in the short term and improved rail links to South West France in the longer term) can also be considered appropriate mitigation. In terms of hotel capacity in Lourdes, sufficient capacity currently exists, but we continue to maintain links with hotels we do not currently use, in case further shrinkage become evident.
- **Risk:** Although the pandemic has offered us an opportunity to drive forward strategic transformation, we have a real risk to our staff well-being as the impacts and effects of the pandemic, coupled with uncertainty and workload takes its toll.
 - **Mitigations:** Staff burn out has been a common feature across the third sector throughout the pandemic, against a background of uncertainty and a previously unseen degree of change and innovation. An employee assistance programme was introduced to mitigate this, with the situation kept under close review by the board of trustees. It is hoped that conditions will settle over time as normalisation takes hold, but it will be very important to phase the change which can be planned, so as to manage the staff effort which normalisation will inevitably require.
- **Risk:** A major outbreak of illness or disease puts at risk our pilgrimage operations.
 - **Mitigations:** This was identified in our corporate risk register as a principal risk several years before the arrival of the current pandemic in 2020. The HCPT COVID Task Force, which was stood up early in 2020, has continued to lead with the Management Executive the short to

medium term planning and longer-term horizon scanning, and will no doubt remain a feature until the pandemic recedes.

- **Risk:** A decline in our ability to reach sufficient beneficiaries means that the Charity is no longer able to operate in line with its objects.
 - **Mitigations:** With the move to virtual activities, covering pilgrimage, communications and fundraising, our beneficiary engagement and measurement model became difficult to track and report. As part of our ongoing development of our virtual presence we plan to work on how to better measure our reach and impact on those who we are here to serve and support. This future measurement will also be explored in our refreshed Impact Report, prioritised within our Strategic Plan.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Established in 1956 as a charity, HCPT (Hosanna House and Children's Pilgrimage Trust) is a company limited by guarantee, incorporated on 8 February 1973. It was established under a memorandum of association which establishes its objects and powers and is governed under its articles of association. The memorandum and articles of association were updated in 1998, 2005, 2012 and 2015.

References and administrative information are set out on page 16, and form part of this report.

The board has considered the advice given by the Charity Commission in the good governance guidelines to ensure that HCPT reflects these standards throughout the organisation and that these are implemented within all of our management.

Trustees have a responsibility for the management of HCPT's affairs and are elected by the members at an AGM. A Trustee appointed prior to September 2011 can serve a term of three years before needing to seek re-election. A Trustee appointed after this date can serve for five years and would normally serve for a maximum of two consecutive terms.

The members of the Board of Trustees of HCPT are chosen on knowledge and experience of the Trust, together with the individual skills that they can bring to the Board to enable it to function as an effective body. They reflect the geographical spread of HCPT, ensuring that a variety of regions of the Trust are reflected in the membership.

On appointment, new Trustees are given key documents such as a copy of the constitution, latest accounts, and previous minutes, and are required to sign a consent form agreeing to their appointment.

The members of the Board of Trustees, who are also directors under the terms of the Companies Act, are set out on page 17. The members of the Board have no beneficial interest in the group or charity. Trustees are unpaid and details of Trustee expenses and any related party transactions are disclosed in note 16 to the accounts.

Reappointments to the Board

Re-appointments in 2021

Fr John Carroll (May 2021) for a successful handover of the Trust Chaplain role
Ian O'Brien (May 2021) as a Trustee and Chair

Resignations and Retirements from the Board

Siobhan Kelly (Resigned August 2021)
Claire Shanks (Resigned September 2021)

Appointments to the Board

There were no new appointments to the Board.

The members of the Board are extremely grateful to those who resigned from the Board this year. Their commitment and contribution to HCPT over a number of years has been outstanding and greatly appreciated.

The Board of Trustees currently meets four times per year and focuses on strategic matters. They are supported by an operational management team consisting of the Chief Executive and 15 other full and part time employees in the UK, and 3 full time employees in France, supported by a number of seasonal staff recruited each year when HCPT pilgrimages occur.

HCPT (Hosanna House and Children's Pilgrimage Trust)

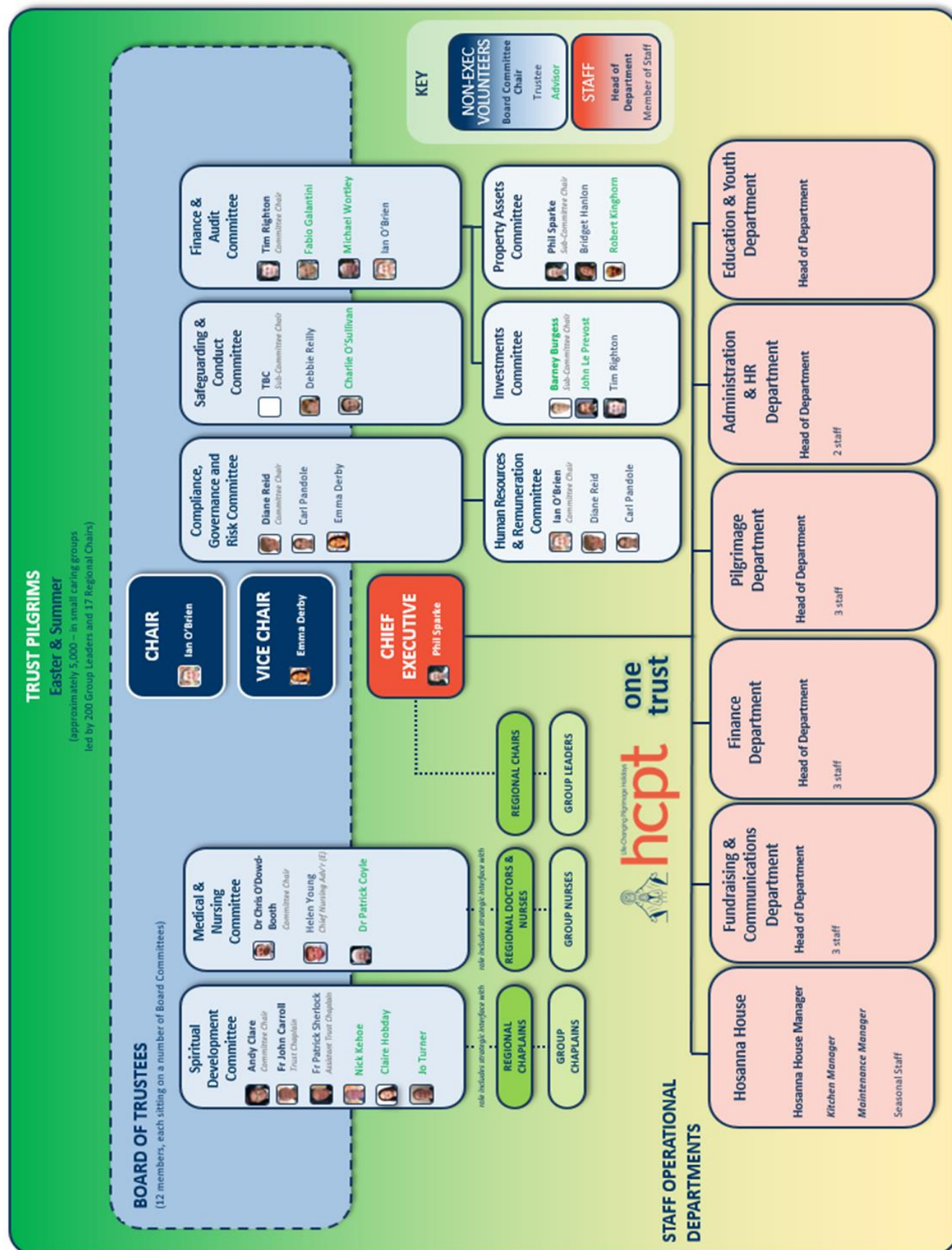
Trustees' Report

For the year ended 31 October 2021

The remuneration of the key management personnel is set by the Human Resources and Remuneration Committee and reviewed annually, with reference to external benchmarking and the internal appraisals policy. The committee also approves the annual review of all other staff salaries.

Liability of Members

The company is limited by guarantee and has no share capital. Clause 11 of the Memorandum and Articles of Association provides that every member, as defined by Clause 14 of the Memorandum and Articles of Association, is liable to contribute a sum not exceeding £5 in the event of the company being wound up whilst he/she is a member or within one year of ceasing to be a member. At the yearend, there were 12 members (2020: 14).



HCPT (Hosanna House and Children's Pilgrimage Trust)

Trustees' Report

For the year ended 31 October 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Chair

Ian O'Brien, APM Prac

Rev. John Carroll

Debbie Reilly

Dr Emma Derby CEng

Bridget Hanlon

Helen Young, BA, MA

Siobhan Kelly, LLB (Hons), Dip. LP NP (Resigned August 2021)

Timothy Madeley BA (Hons)

Dr Chris O'Dowd-Booth

Carl Pandole

Diane Reid, BSc(Hons), MCIOF (Cert)

Timothy Righton, BSc (Hons), ACA

Claire Shanks, BA (Hons) (Resigned September 2021)

Rev. Patrick Sherlock, SDB

Vice Presidents

Lady Jane Lothian, Antoni Camponi

Patron

HRH The Duchess of Kent GCVO

President

Archbishop Leo Cushley

Episcopal Liaison with the Bishops' Conference of England and Wales

Bishop Thomas Williams

Key Management Personnel

Chief Executive

Philip Sparke, MA

Head of Finance

Susan Berridge, BA (Hons), ACA (Resigned February 2022)

Steven Randall, CGMA (Appointed February 2022)

Pilgrimage Organiser

Philip Burns, BA (Hons)

Head of Education & Youth

Andrew Clare, BA (Hons)

Hosanna House Manager

Bettina Herrault

Head of HR & Administration

Natacha Petithory

Head of Fundraising & Communications

Philip Gay (Resigned May 2021)

Jane Harling, BA (Hons) (Interim June 2021 to October 2021)

Bankers

NatWest, St Nicholas Centre, Sutton, Surrey, SM1 1NW

Banque Populaire, 2 rue de la Halle, 65100 Lourdes, France

Auditors

Haysmacintyre LLP, 10 Queen Street Place, London, EC4R 1AG

Solicitors

Tozers, Broadwalk House, Southernhay West, Exeter EX1 1UA

Registered Charity Number

281074 & SCO43743

Company Registration Number

1095198

VAT Registration Number

853 7288 91

Registered Office

HCPT, Oakfield Park, 32 Bilton Road, Rugby, CV22 7HQ

Trustees' Report

For the year ended 31 October 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Trustees' Responsibilities

The Trustees who are also directors of the charitable company, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business and
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each of the Trustees is aware at the time the report is approved:

- there is no relevant audit information of which the company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

A resolution proposing the re-appointment of Haysmacintyre LLP will be submitted at the Annual General Meeting.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees and signed on their behalf:



Ian O'Brien
Chair of the Board of Trustees
26 February 2022

Opinion

We have audited the financial statements of HCPT (Hosanna House and Children's Pilgrimage Trust) for the year ended 31 October 2021 which comprise the Group Statement of Financial Activities, the Group and Parent Charitable Company Balance Sheet, the Group Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 October 2021 and of the group's and parent charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report and the Chair's Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (which includes the strategic report and the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report (which incorporates the strategic report and the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 18, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the group and parent charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to ATOL regulations, employment law and Charity and Company law, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, Charities Act 2011 and Charities SORP.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF HCPT (Hosanna House and Children's Pilgrimage Trust)

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls). Audit procedures performed by the engagement team included:

- Inspecting minutes of Trustees' meetings;
- Reviewing ATOL returns and correspondence;
- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals; and
- Challenging assumptions and judgements made by management in their critical accounting estimates. These related to valuation of investment properties and accrued legacy income.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Adam Halsey (Senior Statutory Auditor)

For and on behalf of Haysmacintyre LLP, Statutory Auditors

10 Queen Street Place
London
EC4 1AG

Date: 26 February 2022

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)

FOR THE YEAR ENDED 31 OCTOBER 2021

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME FROM:						
Donations, legacies and grants	2a	1,180,866	21,115	16,947	1,218,928	1,055,508
Activities for raising funds	2b	99,511	378,143	-	477,654	585,123
Investment income	2d	62,487	-	-	62,487	46,626
Charitable activities	2c	36,591	-	-	36,591	14,762
Total income		<u>1,379,455</u>	<u>399,258</u>	<u>16,947</u>	<u>1,795,660</u>	<u>1,702,019</u>
EXPENDITURE ON:						
Raising funds						
Fundraising trading		332,951	5,712	-	338,663	366,965
Charitable activities						
Regular		1,027,024	11,423	-	1,038,447	1,214,069
Building Development Fund		-	-	-	-	19,330
Total expenditure	3a	<u>1,359,975</u>	<u>17,135</u>	<u>-</u>	<u>1,377,110</u>	<u>1,600,364</u>
Net gains on investments		693,530	-	-	693,530	176,916
(Losses)/gains on foreign exchange		(39,827)	-	-	(39,827)	44,836
Net Income		<u>673,183</u>	<u>382,123</u>	<u>16,947</u>	<u>1,072,253</u>	<u>323,407</u>
Transfers between funds	12	<u>23,854</u>	<u>23,596</u>	<u>(47,450)</u>	<u>-</u>	<u>-</u>
Net movement in funds for year		<u>697,037</u>	<u>405,719</u>	<u>(30,503)</u>	<u>1,072,253</u>	<u>323,407</u>
Funds brought forward	12	<u>2,453,610</u>	<u>4,223,583</u>	<u>288,839</u>	<u>6,966,032</u>	<u>6,642,625</u>
Funds carried forward	12	<u><u>3,150,647</u></u>	<u><u>4,629,302</u></u>	<u><u>258,336</u></u>	<u><u>8,038,285</u></u>	<u><u>6,966,032</u></u>

There have been no changes in operations during the year and all operations are continuing.

The notes on pages 25 to 43 form part of these accounts.

Full comparative figures for the year ended 31 October 2020 are shown in note 18.

BALANCE SHEET

FOR THE YEAR ENDED 31 OCTOBER 2021

		The Group		HCPT	
	Notes	2021	2020	2021	2020
		£	£	£	£
FIXED ASSETS					
Tangible assets	5	1,236,338	1,332,119	1,036,399	1,079,543
Investments	6	4,916,151	4,203,620	4,921,021	4,208,490
		<u>6,152,489</u>	<u>5,535,739</u>	<u>5,957,420</u>	<u>5,288,033</u>
CURRENT ASSETS					
Stock	7	21,226	22,565	-	-
Debtors and prepayments	8	843,952	242,016	827,228	220,633
Cash at bank and on deposit	9	1,385,198	1,657,641	1,340,595	1,634,394
		<u>2,250,376</u>	<u>1,922,222</u>	<u>2,167,823</u>	<u>1,855,027</u>
CREDITORS: amounts falling due within one year	10	(364,580)	(491,929)	(322,553)	(447,257)
NET CURRENT ASSETS		<u>1,885,796</u>	<u>1,430,293</u>	<u>1,845,270</u>	<u>1,407,770</u>
		<u>8,038,285</u>	<u>6,966,032</u>	<u>7,802,690</u>	<u>6,695,803</u>
RESTRICTED FUNDS:	12	258,336	288,839	258,336	288,839
UNRESTRICTED FUNDS					
General accumulated	12	3,150,647	2,453,610	2,915,052	2,183,381
Trustees designated	12	4,629,302	4,223,583	4,629,302	4,223,583
		<u>8,038,285</u>	<u>6,966,032</u>	<u>7,802,690</u>	<u>6,695,803</u>

The financial statements were approved and authorised for issue by the Board of Trustees on 26 February 2022 and were signed below on its behalf by:



Ian O'Brien
Chair of the Trustees Board

The notes on pages 25 to 43 form part of these accounts.

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2021

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2021

	Note	2021 £	2020 £
Cash flows from operating activities	A	(315,109)	649,112
Cash flows from investing activities			
Dividends and interest received		62,487	46,626
Purchase of tangible fixed assets		(820)	(196,442)
Proceeds from sale of investments		1,448,005	943,873
Purchase of investments		(1,467,006)	(953,254)
Cash used in investing activities		42,666	(159,197)
Change in cash and cash equivalents in the year	B	(272,443)	489,915
Cash and cash equivalents at the beginning of the year		1,657,641	1,167,726
TOTAL CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR		1,385,198	1,657,641

	2021 £	2020 £
A		
Net income for the year	1,072,253	323,407
Add back depreciation charge	75,341	93,893
(Gain) / loss on investment	(693,530)	(176,916)
Exchange losses /(gains) on overseas fixed assets held	21,260	(15,200)
Interest income	(62,487)	(46,626)
(Increase) / decrease in stocks	1,339	(9,078)
Decrease (increase) in debtors	(601,936)	188,905
Increase / (decrease) in creditors	(127,349)	290,727
Net cash provided by operating activities	(315,109)	649,112

B. Analysis of changes in net cash

	Balance at 1 November 2020	Cash Flows	Balance at 31 October 2021
Cash in hand	1,657,641	(272,443)	1,385,198
Total	1,657,641	(272,443)	1,385,198

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

1. ACCOUNTING POLICIES

a) Statement of compliance

The financial statements are prepared under the historical cost convention as modified to include the revaluation of investments. The format of the financial statements has been presented to comply with the Companies Act 2006 and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) (Second Edition, effective 1 January 2019) applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011. The Charity is a Public Benefit Entity as defined by FRS102.

b) General information

The Charity is a private company limited by guarantee, incorporated in England and Wales (company number: 1095198), a charity registered in England and Wales (charity number: 281074) and a charity registered in Scotland (charity number: SC043743). The Charity's registered office address is: HCPT, Oakfield Park, 32 Bilton Road, Rugby, CV22 7HQ.

c) Basis of Consolidation

These financial statements consolidate the results, assets and liabilities of the Charity's trading subsidiaries (HCPT (1980) Ltd, Hosanna France, SARL HCPT (1980) France) on a line by line basis. Uniform group accounting policies have been applied. The Charity's own Statement of Financial Activities has not been presented, as permitted by section 408 of the Companies Act 2006. The Charity's net movement in funds for the year as an individual entity was a surplus of £1,106,887.

d) Going concern

The Trustees consider that, despite the situation regarding Covid19 which, for a second year, prevented the Charity from undertaking many of its normal operations in 2021, there are no material uncertainties which would cast doubt on the Charity's ability to continue as a going concern. HCPT remains in a strong financial position and is preparing to resume pilgrimages to Lourdes at Easter 2022, following the advice of HCPT's internal Covid Task Force and reflecting UK and French government policy. Throughout the pandemic the Charity has kept in contact with its volunteers, supporters and beneficiaries and is confident that there remains both the need for its charitable activities, and the willingness to perform them. It is likely, however that the pilgrimage will be on a smaller scale at Easter in 2022, but a full season of summer pilgrimages is planned.

e) Investments

Cash held on short term deposit in furtherance of the charity's activities is shown as Current Assets. Investments held for the long-term to generate income or capital growth are carried at fair value as fixed assets. Realised and unrealised gains are accounted for within the Statement of Financial Activities.

HCPT has an interest in the freeholds of certain properties. Where these are held for rental return or future capital gain, these are treated as investment properties. Such freeholds are deemed investment properties because they are held for the purpose of:

- Ensuring continuing ground rent and management income
- Realising potential capital appreciation.

Investment properties are revalued when deemed appropriate and the aggregate surplus or deficit is transferred to the general reserve. No depreciation is provided in respect of investment properties. The Trustees consider that, because these properties are not held for consumption but for their investment potential, to depreciate them would not give a true and fair value.

The villa in Bartrès, France owned by HCPT (Hosanna House & Children's Pilgrimage Trust) was last revalued in 2020.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

f) Depreciation of tangible fixed assets

Fixed assets owned by HCPT are included in the accounts at cost less depreciation. Assets costing below £1,000 are expensed in the year of purchase. Depreciation is provided to write off the cost of fixed assets on a straight line basis, with a full year's worth of depreciation charged in the year of purchase, at the following annual rates:

Freehold buildings excluding land	2%
Computer equipment	20%
Laptops	3 yrs
Furniture and fittings	10%
Motor vehicles	25% or 7 yrs

Computer software is written off within 12 months of being brought into use.

Fixed assets owned by the French entities, Association Hosanna France and SARL HCPT (1980) France are included in the accounts at cost less depreciation. Depreciation is provided to write off the cost of fixed assets on a straight line basis, with depreciation charged from the date of purchase, at the following annual rates:

Computer equipment	50%
Office equipment	3 yrs
Electrical equipment	20%
Motor vehicles	7 yrs
Medical beds	7 yrs
Furniture and fittings	10%

g) Foreign currency – Euro

Euros are usually purchased whenever funds are available to buy at an advantageous spot rate. Due to a reduced requirement for Euros in 2021 no purchases were made during the year. The rate obtained for Easter 2020 was at an average of €1.18 to £1.

For all other expenditure in France, an average exchange rate is calculated at the end of the year and all transactions, including capital expenditure are translated at this rate. The average rate calculated was €1.15 to the £1.

Monetary assets and liabilities held in foreign currencies at the balance sheet date are translated at the rate of exchange ruling on that date. The rate used as at 31 October 2021 was € 1.18 to the £1 (2020: €1.11).

Any resulting difference on translation is taken through the Statement of Financial Activities, with gains being shown in Other Incoming Resources and losses shown under resources expended.

h) Income

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. The following accounting policies are applied to income:

i. Income

Easter Child Sponsorship

Income from the regions is brought into account in the period in which it is received by HCPT except that Child Sponsorship received after 30 April is treated as relating to the following years' pilgrimage. In order to comply with SORP 2017, the income is credited to a designated fund and transferred to general accumulated income in the following financial year.

Donations, Gifts and Legacies

Donations and gifts and any associated income tax reclaimable from HM Revenue and Customs are recognised on a receivable basis. Donations received for the general purposes of the Charity are credited to unrestricted funds. Donations subject to specific wishes of the donors are carried to relevant restricted funds.

Legacies are accounted for as they are received or, if before receipt, following confirmation of entitlements, the receipt is probable and value can be measured.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

Donations and all other similar receipts are reported gross and the related fundraising costs are reported in costs of raising funds.

Coronavirus Job Retention Scheme (CJRS) Income

No CJRS income was claimed during the year.

French government grant income has been recognised in the Statement of Financial Activities in the period to which the underlying staff costs relate.

ii. **Activities for raising funds**

Fundraising Activities

Activities for generating income, including any trading activity carried out by HCPT (1980) Limited and HCPT (1980) France SARL, are accounted for when the income is received or there is probable assurance of the receipt. No activity has been carried out by HCPT (1980) during the year.

Investment Income

Investment income is accounted for in the period to which it relates and consists of income from bank deposits, and the investment portfolio.

iii. **Income from charitable activities**

Income from charitable activities includes all other income directly related to the charitable objects of the company.

Local groups raise money to pay for their helpers and sponsored children to travel to Lourdes. HCPTs income figures are a consolidation of all local groups' income and income received directly into central funds.

i) **Expenditure**

i. **Costs of raising funds**

Included under costs of raising income is the fundraising expenditure in relation to staff members directly engaged in fundraising together with all associated support costs and other direct expenditure. The cost of fundraising and promotional activities incurred by the Groups and Regions is charged to the designated funds.

The costs of goods sold by HCPT (1980) Limited and SARL HCPT (1980) France are included under cost of generated funds.

ii. **Charitable activities**

This expenditure includes all direct costs associated with the objects of the charity, together with all support costs which are directly connected with such charitable activities.

Indirect support costs are allocated on an appropriate, reasonable, justifiable and consistent basis using various methods such as time spent, staff numbers involved, the relative size of the two main pilgrimages, floor space used.

iii. **Governance costs**

Governance costs includes all direct and support costs incurred in the general governance of the charity, including all costs associated with constitutional and statutory requirements. Governance costs are apportioned in line with the percentage time allocated for staff time.

iv. **VAT**

Any irrecoverable VAT is written off in the period in which it is incurred.

j) **Stock**

Stock is valued at the lower of cost and net realisable value and consists wholly of goods for resale.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

k) Funds

Unrestricted Funds

i. General accumulated

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the charitable objectives. The general accumulated fund arises from donations, bequests and other income received or generated for charitable purposes and represents the net surplus made by HCPT during its operations to date.

Designated Funds

Designated funds comprise unrestricted funds that have been set aside by the trustees for a specific purpose

The following funds have been designated by the Trustees:

ii. Future Easter Sponsorship

Income received for Child Sponsorship after 30th April which is treated as income available for the following year, except in cases where the group leader states it is for the current year.

iii. Freehold Property

This represents the net book value of Freehold Land and Buildings held by HCPT in France and recognises that such reserves are held on a long term basis. This includes the Villa held as an investment property.

iv. HH Window Fund Appeal

Income received from the appeal for new stained glass windows in the Chapel of Hosanna House were allocated to this fund and expenditure incurred to design, construct and install the windows was charged to this account. Surplus funds are used for further work in the Chapel.

v. HCPT Groups

Income received and expenditure incurred by individual HCPT Groups is credited or charged to this fund. This represents accumulated funds available for use by these groups in future years for charitable activities. The money in this fund will be expended when groups recommence preparation for future pilgrimages.

vi. Group Donations

Unusually large donations received by groups are held in this fund and released to them over a period of time.

vii. Vehicle Replacement

This was created in order to ensure that funds are available for the replacement of the vehicles in France when this is deemed necessary. It is envisaged that four minibuses will need to be replaced in the short to medium term and the search for suitable replacements has already commenced.

viii. St Jude's Society (Cathcap)

This money was donated by a society which had previously been set up to benefit people from Cardiff and the surrounding area. The fund is used to support pilgrims from Wales and is expended whenever beneficiaries travel as part of groups from there.

Restricted Funds

Restricted funds comprise funds received for specific expenditure as specified by the donor.

ix. Wheelchairs and other Accessibility Equipment

Specific donations which are received by HCPT for the purchase of wheelchairs and other disability aids are credited to this fund and any expenditure on such equipment is charged to this fund.

x. Bartrès Villa

An appeal was established to raise funds for upgrading and maintaining the facilities of the freehold property owned in Bartrès. Specific donations which are received by HCPT are credited to this fund. Expenditure incurred on maintenance and upgrading the Villa is charged to this fund.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

xi. Hosanna House Appeal Fund

An appeal was established to raise funds for upgrading the facilities in the St Bernadette Wing of Hosanna House. Specific donations which are received by HCPT are credited to this fund.

xii. Building Development

A Building Development Fund has been established to provide for future building works at Hosanna House.

xiii. Anna's Fund

This fund has been established in memory of Anna Sparke by her parents to be used at their discretion.

xiv. Bequests to HCPT Groups

This represents bequests received in the current and earlier years where the bequest has been left to a specific group or region for its charitable activity in accordance with the terms of the will.

xv. Ros's Fund

This fund has been established from a donation to be used to support Group 536.

l) Operating leases

Costs in respect of operating leases are charged to the Income and Expenditure Account on a straight line basis over the terms of the lease.

m) Staff costs and overhead expenses

Staff costs are allocated to activities on the basis of staff time spent. Overhead expenses are allocated to activities as they are incurred.

n) Significant judgments and sources estimation uncertainty

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. The areas subject to significant judgement and estimation are the valuation of the investment property and accrued legacy income.

o) Financial instruments

Basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable are accounted for on the following basis:

Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts, when applicable, are shown within current liabilities.

Debtors and creditors

Debtors and creditors are measured at the transaction price less any provision for impairment. Any losses arising from impairment are recognized as expenditure.

Bank borrowings

Liabilities for borrowings which are subject to a market rate of interest are measured at the value of the amount advanced, less capital repayments.

p) Employee benefits

Short term benefits

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

Pensions

The charity operates a defined contribution pension scheme. Payments were made to an insurance company which is financially separate from the charity. The payments have been charged to the Statement of Financial Activities in

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

the year in which they become payable. Differences between contributions payable in the year and contributions actually paid are shown either as other creditors or prepayments in the balance sheet.

2.	INCOME	2021 £	2020 £
a)	Donations, Legacies and Grants		
	Bequests and legacies	866,544	508,243
	Donations and similar	260,831	505,656
	French Government Grants / Furlough	62,106	29,363
		<u>1,189,481</u>	<u>1,043,262</u>
	Group Bequests and Specific Donations	29,447	-
		<u>1,218,928</u>	<u>1,055,508</u>
b)	Activities for Raising Funds		
	Groups and Regional Activities	378,143	522,789
	Sales of HCPT (1980) Limited Group	19,745	12,584
	Fundraising income	79,766	49,750
		<u>477,654</u>	<u>585,123</u>
c)	Charitable Activities		
	Hosanna House Income	36,591	14,762
		<u>36,591</u>	<u>14,762</u>
d)	Investment income		
	Income from investments	62,059	45,186
	Interest receivable	428	1,440
		<u>62,487</u>	<u>46,626</u>

Included in group bequests is £16,947 (2020: £12,246) which is restricted.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

3. EXPENDITURE

Direct costs are allocated specifically to the relevant charitable activity as they are incurred.

UK staff costs for both charitable and fundraising activities have been allocated on the basis of staff time involved. This has been estimated as a percentage of the total payroll costs as follows:

	2021 %	2020 %
Charitable activities	70	70
Fundraising	23	23
Governance	7	7
	<u>100</u>	<u>100</u>

French staff costs are charged 100% to support costs of charitable activities in France.

Details of Employment and Staff Costs are shown in Note 4.

Support costs are allocated either directly to the charitable activity to which they relate or on a reasonable basis taking into account usage, time cost, floor space occupied or number of people employed.

	2021 £	2020 £
Operating expenditure includes:		
Depreciation of tangible fixed assets	75,341	93,893
Auditors' remuneration – audit fee	11,350	11,330
Auditor's remuneration – other services	750	750
Operating lease: Land and Buildings	27,000	27,000
Office equipment rental	800	800
	<u>135,241</u>	<u>134,763</u>

3a. Analysis of Total Expenditure

	Staff Costs £	Support Costs £	Other direct Costs £	Total 2021 £
Unrestricted funds				
Cost of raising funds	143,702	85,782	103,467	332,951
Charitable activities				
Easter Pilgrimage	224,926	134,268	13,282	372,476
Summer Pilgrimages	212,430	126,809	315,309	654,548
Total unrestricted expenditure	<u>581,058</u>	<u>346,859</u>	<u>432,058</u>	<u>1,359,975</u>
Designated funds				
Cost of raising funds	-	-	5,712	5,712
Charitable Activities	-	-	11,423	11,423
Total designated expenditure	<u>-</u>	<u>-</u>	<u>17,135</u>	<u>17,135</u>
Total restricted expenditure	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditure 2021	<u>581,058</u>	<u>346,859</u>	<u>449,193</u>	<u>1,377,110</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

Previous year comparison

	Staff Costs £	Support Costs £	Other direct Costs £	Total 2020 £
Unrestricted funds				
Cost of raising funds	148,975	74,350	118,555	341,880
Charitable activities				
Easter Pilgrimage	272,039	135,770	136,148	543,957
Summer Pilgrimages	181,359	90,514	348,070	619,943
Total unrestricted expenditure	<u>602,373</u>	<u>300,634</u>	<u>602,773</u>	<u>1,505,780</u>
Designated funds				
Cost of raising funds	-	-	25,085	25,085
Charitable Activities	-	-	50,169	50,169
Total designated expenditure	<u>-</u>	<u>-</u>	<u>75,254</u>	<u>75,254</u>
Restricted funds				
Charitable activities				
Building Development Fund	-	-	19,330	19,330
Total restricted expenditure	<u>-</u>	<u>-</u>	<u>19,330</u>	<u>19,330</u>
Total expenditure 2020	<u>602,373</u>	<u>300,634</u>	<u>697,357</u>	<u>1,600,364</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

3b. Analysis of support costs	Raising Funds £	Easter Pilgrimage £	Summer Pilgrimages £	Total 2021 £
Premises	12,917	20,218	19,095	52,230
Safeguarding	281	440	415	1,136
Communication & IT	26,978	42,226	39,881	109,085
General administration	9,083	14,217	13,428	36,728
Financial costs	10,371	16,234	15,331	41,936
Unrecovered VAT	11,210	17,546	16,571	45,327
Governance	14,942	23,387	22,088	60,417
	<u>85,782</u>	<u>134,268</u>	<u>126,809</u>	<u>346,859</u>

Previous year comparison	Raising Funds £	Easter Pilgrimage £	Summer Pilgrimages £	Total 2020 £
Premises	17,051	31,137	20,758	68,946
Safeguarding	1,622	2,962	1,974	6,558
Communication & IT	6,831	12,474	8,316	27,621
General administration	10,662	19,469	12,979	43,110
Financial costs	11,050	20,177	13,452	44,679
Unrecovered VAT	8,546	15,606	10,404	34,556
Governance	18,589	33,945	22,630	75,164
	<u>74,351</u>	<u>135,770</u>	<u>90,513</u>	<u>300,634</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

4. EMPLOYMENT

The average number employed in the United Kingdom during the year was 15 (2020: 17) and by function:

	2021 Number	2020 Number
Charitable	8	10
Fundraising	4	4
Administration	3	3
	<u>15</u>	<u>17</u>

Staff costs in the UK include:

	£	£
Salaries	539,254	563,429
Social security costs	53,872	51,656
Other pension costs	31,668	32,627
	<u>624,794</u>	<u>647,712</u>

£581,058 (2020 : £602,373) of these staff costs are allocated to charitable activities and the cost of raising funds. £43,736 (2020 : £45,339) is included within support costs.

In addition, in 2021 there were 3 full time employees but no seasonal employees in France (2020: 3 & 1) incurring total payroll expenditure, excluding government subsidies, in the year of £93,494 (2020: £134,410).

	2021 £	2020 £
Hosanna France		
Salaries	54,310	96,158
Social security costs	21,763	26,540
	<u>76,073</u>	<u>122,698</u>
HCPT (1980) France SARL		
Salaries	12,380	9,473
Social security costs	5,041	2,239
	<u>17,421</u>	<u>11,712</u>

One employee paid by the Trust had emoluments paid between £70,000 - £80,000 (2020: £80,000 - £90,000). Pension contributions totalling £8,553 (2020: £8,456) were made to the scheme on behalf of employees whose emoluments exceeded £60,000.

Key management personnel remuneration for 2021 was £356,102 (2020: £356,885).

No directors of the group companies were paid (2020: none). None of the Trustees received any remuneration for their services (2020: none). Five Trustees and one advisors to the Board (2020: 11 Trustees and two advisors to the Board) claimed for travel, subsistence and accommodation expenses incurred whilst representing the charity at official functions and in order to attend Board and Committee meetings.

	2021 £	2020 £
Trustees' and advisors' expenses	<u>1,193</u>	<u>4,845</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

5. TANGIBLE FIXED ASSETS	Group 2021 £	Group 2020 £	HCPT 2021 £	HCPT 2020 £
In France (note 5a)				
Freehold land and buildings	926,171	950,025	926,171	950,025
Furniture and fittings	188,589	236,061	3,072	3,789
Motor vehicles	99,171	114,753	85,641	96,346
Computer Equipment	892	1,897	-	-
	<u>1,214,823</u>	<u>1,302,736</u>	<u>1,014,884</u>	<u>1,050,160</u>
In the UK (note 5b)				
Computer equipment	17,549	24,666	17,549	24,666
Furniture and fittings	3,966	4,717	3,966	4,717
	<u>21,515</u>	<u>29,383</u>	<u>21,515</u>	<u>29,383</u>
	<u><u>1,236,338</u></u>	<u><u>1,332,119</u></u>	<u><u>1,036,399</u></u>	<u><u>1,079,543</u></u>

The Trustees consider there is no material difference between the carrying value and market value of land and buildings shown above.

In the year to 31 October 2021 £50,000 was paid for the development of new software. In accordance with HCPT's accounting policy this was written off in the year the expenditure was incurred.

a) In France (group)	Freehold Land & Buildings £	Computer Equipment £	Furniture & Fittings £	Wheelchairs £	Motor Vehicles £	Total £
Cost						
At 31 October 2020	1,606,365	19,609	510,739	30,199	379,439	2,546,351
Additions	-	-	820	-	-	820
Exchange losses on fixed assets held	-	(366)	(19,242)	-	(1,652)	(21,260)
	<u>1,606,365</u>	<u>19,243</u>	<u>492,317</u>	<u>30,199</u>	<u>377,787</u>	<u>2,525,911</u>
Depreciation						
At 31 October 2020	656,340	17,712	274,678	30,199	264,686	1,243,615
Charge for the year	23,854	639	29,050	-	13,930	67,473
	<u>680,194</u>	<u>18,351</u>	<u>303,728</u>	<u>30,199</u>	<u>278,616</u>	<u>1,311,088</u>
Net Book Value						
At 31 October 2021	<u>926,171</u>	<u>892</u>	<u>188,589</u>	<u>-</u>	<u>99,171</u>	<u>1,214,823</u>
At 31 October 2020	<u><u>950,025</u></u>	<u><u>1,897</u></u>	<u><u>236,061</u></u>	<u><u>-</u></u>	<u><u>114,753</u></u>	<u><u>1,302,736</u></u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

5. TANGIBLE FIXED ASSETS (continued)				
b) In the UK (group)		Computer Equipment £	Furniture & Equipment £	Total £
Cost				
At 31 October 2020		95,956	107,447	203,403
Additions		-	-	-
At 31 October 2021		95,956	107,447	203,403
Depreciation				
At 31 October 2020		71,290	102,730	174,020
Charge for the year		7,117	751	7,868
At 31 October 2021		78,407	103,481	181,888
Net Book Value				
At 31 October 2021		17,549	3,966	21,515
At 31 October 2020		24,666	4,717	29,383
6. INVESTMENTS				
	Group 2021 £	Group 2020 £	HCPT 2021 £	HCPT 2020 £
Investment in subsidiary				
Cost at 1 November 2020	-	-	4,870	4,870
Cost at 31 October 2021	-	-	4,870	4,870
Investment property				
Cost at 1 November 2020	270,270	270,270	270,270	270,270
Revaluation	-	-	-	-
Cost at 31 October 2021	270,270	270,270	270,270	270,270
Listed investments at market value				
Market value at 1 November 2020	3,933,350	3,747,053	3,933,350	3,747,053
Additions and movement in cash	1,467,006	1,181,128	1,467,006	1,181,128
Disposals	(1,448,005)	(1,171,747)	(1,448,005)	(1,171,747)
Net unrealised/realised gains	693,530	176,916	693,530	176,916
Market value at 31 October 2021	4,645,881	3,933,350	4,645,881	3,933,350
Listed investments	4,529,123	3,701,519	4,529,123	3,701,519
Cash awaiting investments	116,758	231,831	116,758	231,831
Investment in subsidiary	-	-	4,870	4,870
Investment property	270,270	270,270	270,270	270,270
Market value at 31 October 2021	4,916,151	4,203,620	4,921,021	4,208,490

The Villa owned by HCPT is classified as an investment property as it is used primarily to generate income for the Charity rather than for charitable purposes. The villa was valued in November 2020 and the trustees do not consider that the value has altered since that date.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

6. INVESTMENT (HCPT ONLY) (continued)

HCPT (1980) Limited

HCPT holds 100% of the issued share capital of HCPT (1980) Limited, a company incorporated in England. The investment is included at cost of £ 4,870 (2020: £4,870).

HCPT (1980) Limited holds 100% of the issued share capital of HCPT (1980) France SARL, a company incorporated in France.

Relevant financial information regarding HCPT (1980) Limited and its subsidiary HCPT (1980) France SARL is as follows:

CONSOLIDATED PROFIT AND LOSS ACCOUNT	2021	2020
HCPT (1980) Ltd Group	£	£
TURNOVER	32,858	12,584
Cost of sales	(6,285)	(5,205)
GROSS PROFIT	26,573	7,379
Bank interest	-	-
	26,573	7,379
Administration expenses	(26,418)	(19,764)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	155	(12,385)
Taxation	-	-
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	155	(12,385)
Balance brought forward at 1 November 2020	3,122	15,507
Balance carried forward at 31 October 2021	3,277	3,122

The results of HCPT (1980) Limited have been consolidated on the basis of the net profit after transfers to HCPT (Hosanna House and Children's Pilgrimage Trust).

HCPT (1980) Ltd has not traded during the year.

CONSOLIDATED BALANCE SHEET	2021	2020
	£	£
Fixed assets	2,084	3,921
Current assets	41,755	43,405
Creditors falling due within one year	(35,692)	(39,334)
	8,147	7,992
Represented by:		
Paid up share capital	4,870	4,870
Profit and loss account	3,277	3,122
	8,147	7,992

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

6. INVESTMENT (HCPT ONLY) (continued)

Hosanna France

The entity Hosanna France was registered in France on the 1st July 2012 to ensure compliance for our French operations. The entity is wholly owned by HCPT (Hosanna House and Children's Pilgrimage Trust) and was established to enable HCPT to provide accommodation for our summer pilgrims. Hosanna France also provides services to HCPT groups during the Easter pilgrimage.

The relevant financial information for Hosanna France is as follows:

PROFIT AND LOSS ACCOUNT	2021 £	2020 £
Income	242,709	303,162
Expenditure	(277,498)	(294,321)
Net income	(34,789)	8,841
Funds brought forward	267,107	258,266
Balance carried forward at 31 October	232,318	267,107
BALANCE SHEET		
Fixed assets	197,854	248,655
Debtors and prepayments	43,069	41,045
Cash at bank and on deposit	27,633	12,569
Creditors: amounts falling due within one year	(36,238)	(35,162)
NET CURRENT ASSETS	232,318	267,107
Represented by:		
Profit and loss account	232,318	267,107

7. STOCK	The Group		HCPT	
	2021 £	2020 £	2021 £	2020 £
Goods for resale	21,226	22,565	-	-
8. DEBTORS AND PREPAYMENTS	The Group		HCPT	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	-	-	-	-
Legacy debtors	789,424	169,256	789,424	169,256
Sundry debtors	15,672	41,031	3,253	14,802
Amounts owed by subsidiary undertaking	-	-	-	13,514
Taxation and social security	3,558	9,499	-	2,119
Prepayments	35,298	22,230	34,551	20,942
	843,952	242,016	827,228	220,633

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

9. CASH

Cash balances in 2021 include deposits and fares by instalments held over from the 2020 cancelled pilgrimages, where pilgrims have not requested refunds, and also money raised to pay for sponsored children at Easter 2020. This will be expended when pilgrimages are undertaken again by the people or groups concerned.

10. CREDITORS: falling due within one Year	The Group		HCPT	
	2021 £	2020 £	2021 £	2020 £
Trade creditors	22,412	6,612	17,957	3,682
Deferred income	168,816	312,423	166,669	312,423
Accruals	29,547	46,861	24,966	42,080
Amounts owed to subsidiary undertaking	-	-	-	-
Taxation and social security	29,086	28,065	14,541	13,662
Loan	11,600	11,600	11,600	11,600
Other creditors	103,119	86,368	86,820	63,810
	<u>364,580</u>	<u>491,929</u>	<u>322,553</u>	<u>447,257</u>

The loan is interest free and repayable upon demand.

11. DEFERRED INCOME	Group £	HCPT £
Balance as at 1 November 2020	312,423	312,423
Amounts released to income or transferred to group funds	(154,816)	(154,816)
Amount deferred in the period	11,209	9,062
Balance as at 31 October 2021	<u>168,816</u>	<u>166,669</u>

Deferred income is made up of payments received in advance for pilgrimages and fundraising events due to take place during the next financial year.

12. STATEMENT OF FUNDS	Balance 1 November 2020 £	Income £	Expenditure £	Transfers and gains £	Balance 31 October 2021 £
General Accumulated Fund	<u>2,453,610</u>	<u>1,379,455</u>	<u>(1,359,975)</u>	<u>677,557</u>	<u>3,150,647</u>
Designated funds					
Future Easter Sponsorship	230,455	8,615	-	5,850	244,920
Freehold property	1,220,296	-	-	(23,854)	1,196,442
HH Window Fund	6,314	-	-	-	6,314
HCPT Groups	2,325,830	378,143	(17,135)	62,500	2,749,338
Group Donations	52,888	12,500	-	(5,900)	59,488
Vehicle Replacement	200,000	-	-	-	200,000
St Jude's Society	187,800	-	-	(15,000)	172,800
Total Designated Funds	<u>4,223,583</u>	<u>399,258</u>	<u>(17,135)</u>	<u>23,596</u>	<u>4,629,302</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

12. STATEMENT OF FUNDS (continued)

	Balance 1 November 2020 £	Income £	Expenditure £	Transfers and gains £	Balance 31 October 2021 £
Restricted Funds					
Accessibility Equipment	27,911	-	-	-	27,911
Bartrès Villa	12,258	-	-	-	12,258
Hosanna House Appeal Fund	5,425	-	-	-	5,425
Building Development	45,332	-	-	-	45,332
Ros' Fund	41,000	-	-	(3,000)	38,000
Anna's Fund	4,198	-	-	-	4,198
Specific Bequests					
Group 56	4,570	-	-	(3,000)	1,570
Group 73	-	1,000	-	(1,000)	-
Group 81	6,950	-	-	(6,950)	-
Group 97	-	1,000	-	(1,000)	-
Group 101	-	5,947	-	(3,000)	2,947
Group 139	41,500	-	-	(3,000)	38,500
Group 148	-	2,000	-	(2,000)	-
Group 151	14,000	-	-	(3,000)	11,000
Group 154	31,500	-	-	(3,000)	28,500
Group 194	7,000	-	-	(3,000)	4,000
Group 209	-	2,000	-	(2,000)	-
Group 230	7,000	-	-	(3,000)	4,000
Group 540	33,195	-	-	(4,500)	28,695
Scottish Region	-	5,000	-	(3,000)	2,000
Met South East Region	7,000	-	-	(3,000)	4,000
Total restricted funds	288,839	16,947	-	(47,450)	258,336
TOTAL FUNDS	6,966,032	1,795,660	(1,377,110)	653,703	8,038,285

The transfers between designated and restricted funds (to)/from the general accumulated fund were as follows:

Freehold property fund no longer required: (£23,854)

Transfers between funds were made as follows:

Restricted bequests released to groups: (£47,450)

Designated donations released to groups: (£15,050)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

Previous year comparison	Balance				Balance
	1 November 2019 £	Income £	Expenditure £	Transfers and gains £	31 October 2020 £
General Accumulated Fund	2,731,074	972,710	(1,505,780)	255,606	2,453,610
Designated funds					
Future Easter Sponsorship	36,181	194,274	-	-	230,455
Freehold property	1,244,150	-	-	(23,854)	1,220,296
HH Window Fund	6,314	-	-	-	6,314
HCPT Groups	1,869,171	484,651	(75,254)	47,262	2,325,830
Group Donations	20,000	38,138	-	(5,250)	52,888
Vehicle Replacement	200,000	-	-	-	200,000
St Jude's Society	202,800	-	-	(15,000)	187,800
Total Designated Funds	3,578,616	717,063	(75,254)	3,158	4,223,583
Restricted Funds					
Accessibility Equipment	27,912	-	-	(1)	27,911
Bartrès Villa	12,258	-	-	-	12,258
Hosanna House	5,425	-	-	-	5,425
Appeal Fund					
Building	64,662	-	(19,330)	-	45,332
Development					
Ros's Fund	44,000	-	-	(3,000)	41,000
Anna's Fund	4,199	-	-	(1)	4,198
Specific Bequests					
Group 49	-	46	-	(46)	-
Group 56	7,570	-	-	(3,000)	4,570
Group 72	-	200	-	(200)	-
Group 75	-	2,000	-	(2,000)	-
Group 81	7,800	-	-	(850)	6,950
Group 139	44,500	-	-	(3,000)	41,500
Group 151	17,000	-	-	(3,000)	14,000
Group 154	34,500	-	-	(3,000)	31,500
Group 194	10,000	-	-	(3,000)	7,000
Group 230	10,000	-	-	(3,000)	7,000
Group 540	39,195	-	-	(6,000)	33,195
Group 719 & young helpers	3,057	-	-	(3,057)	-
Scottish Region	857	-	-	(857)	-
Met South East Region	-	10,000	-	(3,000)	7,000
Total restricted funds	332,935	12,246	(19,330)	(37,012)	288,839
TOTAL FUNDS	6,642,625	1,702,019	(1,600,364)	221,752	6,966,032

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted £	Designated £	Restricted £	Total £
Tangible assets	-	1,236,338	-	1,236,338
Investments	2,166,813	2,749,338	-	4,916,151
Current assets	1,348,414	643,626	258,336	2,250,376
Current liabilities	(364,580)	-	-	(364,580)
	<u>3,150,647</u>	<u>4,629,302</u>	<u>258,336</u>	<u>8,038,285</u>

Previous year comparison

ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted £	Designated £	Restricted £	Total £
Tangible assets	-	1,332,119	-	1,332,119
Investments	1,877,790	2,325,830	-	4,203,620
Current assets	1,067,749	565,634	288,839	1,922,222
Current liabilities	(491,929)	-	-	(491,929)
	<u>2,453,610</u>	<u>4,223,583</u>	<u>288,839</u>	<u>6,966,032</u>

14. FORWARD COMMITMENTS	2021 £	2020 £
The total of future minimum lease payments under non-cancellable operating leases for each of the following periods:		
Land and buildings: Not later than one year	27,000	27,000
Land and buildings: Later than one year and not later than five years	20,250	47,250
Land and buildings: Later than five years	-	-
Other plant and machinery: Not later than one year	667	800
Other plant and machinery: Later than one year and not later than five years	-	667

15. CAPITAL COMMITMENTS

There were no capital commitments as at 31st October 2021.

16. RELATED PARTY TRANSACTIONS

Three Trustees made donations totalling £1,939 (2020 –Three Trustees made donations totalling £1,863).

Transactions with Hosanna France, HCPT (1980) Limited and HCPT (1980) France SARL are not disclosed as exemption has been taken under Financial Reporting Standard 102 for wholly owned subsidiaries.

There were no related party balances outstanding at 31st October 2021 (2020: none).

17. TAXATION

The company is a registered charity and as such is exempt from taxation on its income so long as it is applied for charitable purposes.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

18. COMPARATIVE 2020

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	Total Funds 2020 £
INCOME FROM:					
Donations, legacies and grants	2a	848,988	194,274	12,246	1,055,508
Activities for raising funds	2b	62,334	522,789	-	585,123
Investment income	2d	46,626	-	-	46,626
Charitable activities	2c	14,762	-	-	14,762
Total income		<u>972,710</u>	<u>717,063</u>	<u>12,246</u>	<u>1,702,019</u>
EXPENDITURE ON:					
Raising funds					
Fundraising trading		341,880	25,085	-	366,965
Charitable activities					
Regular		1,163,900	50,169	-	1,214,069
Building Development Fund		-	-	19,330	19,330
Total expenditure	3a	<u>1,505,780</u>	<u>75,254</u>	<u>19,330</u>	<u>1,600,364</u>
Net gains on investments		176,916	-	-	176,916
Gains/(losses) on foreign exchange		44,836	-	-	44,836
Net (expenditure)/income		<u>(311,318)</u>	<u>641,809</u>	<u>(7,084)</u>	<u>323,407</u>
Transfers between funds	12	<u>33,854</u>	<u>3,158</u>	<u>(37,012)</u>	<u>-</u>
Net movement in funds for year		<u>(277,464)</u>	<u>644,967</u>	<u>(44,096)</u>	<u>323,407</u>
Funds brought forward	12	<u>2,731,074</u>	<u>3,578,616</u>	<u>332,935</u>	<u>6,642,625</u>
Funds carried forward	12	<u><u>2,453,610</u></u>	<u><u>4,223,583</u></u>	<u><u>288,839</u></u>	<u><u>6,966,032</u></u>