



HCPT (Hosanna House and Children's Pilgrimage Trust)

(Company Limited by Guarantee)

Report and Financial Statements for the year ended 31 October 2020

Company Number: 1095198
Charity Number (England & Wales): 281074
Charity Number (Scotland): SC043743

HCPT is a volunteer-based charitable organisation founded in response to Our Lady's invitation to go on pilgrimage to Lourdes. Our aim is to enable those who may need help, especially the young, to experience pilgrimage, and we do that in small caring groups, seeking to share with joy, the gift of God's love.

Trustees' Report

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Chair's Report

Over the years we often use the term 'unprecedented' when describing what retrospectively seem rather mundane events, but it's clear that the past year has been just that for HCPT, our families and our world. We have witnessed the greatest health challenge for generations, and it has touched all of our lives. For HCPT, it challenged us to our core. We exist to accompany children and adults, many with health and/or social needs, on a pilgrimage journey to a new place. There we share joy, hugs and a closeness that we know can change lives. The COVID pandemic attempted to put a stop to it all.

The Board made an early decision in relation to travel at Easter 2020. During that process, guided by our COVID Taskforce, our focus was solely on our ability to offer the greatest care and protection for those who would find themselves in our charge. The needs of our beneficiaries, volunteers and staff will always come first. That decision, to not travel to Lourdes, was truly unprecedented, the first time in 64 years that we would not hold an Easter pilgrimage to Lourdes. That was followed by further early decisions across the spring and summer months, in relation to our Summer pilgrimages. I offer my sincere thanks to everyone across our organisation for the compassion and care with which such disappointing decisions were shared and received. The outpouring of concern from our volunteers towards our staff and vice versa, was a witness to the values we hold dear across our organisation.

As the decision to not travel at Easter settled, the organisation had a choice, one the Board would not take lightly. Whether to furlough our staff and mothball our operations, a route many organisations would take, or to utilise the opportunity to innovate and find new ways and means to share pilgrimage, change lives and support our beneficiaries. The Board made, what I feel was, a courageous decision to focus on the latter, keeping the situation under constant review. That decision led to some real 'firsts' for HCPT, setting a template for others to follow and has resulted in us bringing 'pilgrimage home', benefiting those who are no longer able to travel with us.

A list of those achievements is spread throughout this report but in short, we launched our first Easter Virtual Pilgrimage, followed by a Summer of daily, then weekly Virtual Reflections, culminating in the launch of HCPTV, our online vodcast platform. We opened a direct channel to beneficiaries, working with our local groups to provide pilgrimage materials, Christmas cards and Advent calendars specifically commissioned for HCPT, keeping us alive while they await their chance to travel. Led by our staff, we commenced a set of well-being calls to all our Group Leaders, many of whom are front-line workers or in a vulnerable category themselves, to check-in, offer a listening ear and think ahead to better times to come; another example of our teams living our values. We also took the opportunity to turbocharge our strategic projects, launching significant improvement works across Hosanna House, commencing the largest overhaul of our technology platforms, undertaking a refresh of our organisational values, transforming all our fundraising operations to virtual and online, refreshing a number of our core volunteer policies, undertaking a refresh of our safeguarding materials and delivering an online HCPT Leadership Conference to 200 leaders. We are resolved to continue to innovate and learn, to increase our impact, delivering the greatest care and sharing faith, looking forward to the day when we welcome our pilgrims back to Lourdes.

As I finished my previous report, the passing of our founder Br Michael Strode in December 2019, was a moment for all of us to stop and reflect on a life like none I have personally known. He positively impacted hundreds of thousands of lives, directly and indirectly. We await the passing of the pandemic to bring our organisation together, in person and online to celebrate his life and his legacy. His words echo in all our ears, that we must never rest on our laurels.

Looking back on the year, it's clear that while we took decisions that we trusted would deliver benefit for HCPT, it is only through the hundreds of thousands of hours that volunteers, leaders and staff have poured into these initiatives that result in them bearing the fruit that keeps HCPT alive and moving forward. On behalf of the Board, I offer my sincere thanks to each and every one of you for your efforts during this most challenging of years. God Bless and keep well.

Ian O'Brien

The trustees, who are also directors of the charitable company, are pleased to present their annual Trustees' Report together with the consolidated financial statements of the charity and its subsidiaries for the year ending 31 October 2020.

OBJECTIVES AND ACTIVITIES

The objects of HCPT are in particular, but not exclusively, the taking of, or assistance in taking of, disabled children and adults on pilgrimage to Lourdes or such other place of pilgrimage as the charity may in its absolute discretion decide with the purpose of enriching the Roman Catholic faith and the relief of sickness and suffering.

The activities currently carried out for the public benefit by HCPT can be summarised as follows:

- The Easter pilgrimage - for one week HCPT arranges travel, accommodation, care and assistance for children with a variety of needs to enable them to experience a pilgrimage holiday in Lourdes.
- The Summer pilgrimages - in answer to a call from adult pilgrims, HCPT arranges pilgrimage holidays for people of all ages to its Hosanna House facility, in Bartrès near Lourdes, between April and October each year.
- Self-catering pilgrimages - HCPT's Bartrès Villa provides a space for families and small pilgrimage groups to spend time in Lourdes.

The charity relies on approximately 3,800 volunteers to accompany our assisted children and adults on our week-long Summer and Easter pilgrimages to Lourdes. In addition, they give their time beforehand in group pilgrimage preparation, fundraising, training and administration. These volunteers are supported by numerous others who do not travel to Lourdes but assist in preparation and fundraising.

In arranging our pilgrimages and all our charitable activities we have regard for the general guidance on public benefit issued by the Charity Commission, and by the Office of the Scottish Charity Regulator.

ACHIEVEMENTS AND PERFORMANCE

Easter pilgrimage

HCPT was founded in 1956 by Dr (then subsequently Brother) Michael Strobe. HCPT was the first organisation visiting Lourdes to insist that disabled pilgrims stayed in hotels with their helpers, rather than in hospitals, as was the usual practice. HCPT organises an Easter pilgrimage for children and summer pilgrimages for adults. Now in its 64th year, HCPT's Easter pilgrimage is the largest to Lourdes from the UK.

While in Lourdes at Easter, our disabled and disadvantaged beneficiaries, primarily children but also increasingly young adults, stay in small family-sized groups. Volunteer nurses, clergy and helpers make up the groups that accompany and provide the required care to the beneficiaries. The beneficiaries are at the centre of the week's activity, with everyone attending ensuring they have as much fun, and gain as much from their pilgrimage, as possible.

As concern mounted at the possible implications of the COVID outbreak in the Far East and mainland Europe, HCPT's Board established a COVID Task Force in February 2020, made up of members of our Medical and Nursing and Risk Management committees and chaired by our Vice-Chair of Trustees. The Task Force's remit was to review the situation, weigh up the risks to HCPT of the emerging pandemic and to facilitate a recommendation to the Board of Trustees on the feasibility of undertaking our pilgrimage programme in 2020. As a result of this, on 29 Feb 20, when there had only been 23 cases of COVID in the UK and at that point no formally attributed deaths, the Board of Trustees took the decision for the first time in its history to cancel our

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2020 Easter Pilgrimage. In doing so, HCPT was the first major UK Pilgrimage to cancel elements of its 2020 programme. This was a carefully judged call, aiming to limit financial impacts to the charity from travel contracts agreed with suppliers and avoiding destabilising uncertainty amongst our beneficiary and volunteer communities. Unpicking a pilgrimage at an advanced stage of planning had no precedent and caused far reaching ripples. But with careful planning and communication this was achieved in a manner focussed on causing least distress and concern to our beneficiaries, their families and our volunteers. The approach attracted widespread positive feedback for creating certainty at an otherwise very uncertain time.

Following the cancellation contact was maintained in a number of ways with our traditional Easter beneficiaries, both through our volunteer groups and also from head office, in order to perpetuate the joy of pilgrimage through alternative means, and to bridge through 2020 before what we hope will be a resumption of children's pilgrimages in 2021.

Had the Easter 2020 Pilgrimage gone ahead, numbers registered at the time of cancellation were very encouraging. A total of 2,904 pilgrims were registered from across Great Britain (compared with 2,348 in 2019), who with our international partners would most likely have collectively formed a pilgrimage of around 4,500 participants.

Following the cancellation of the Easter pilgrimage, HCPT quickly moved to a virtual footing, initially conducting weekly Lenten online reflections, which attracted 30,000 views. This moved to daily reflections as a "Virtual Pilgrimage" through Easter Week, attracting over 93,000 views. At the time when we would normally be holding our annual "Trust Mass" in Lourdes on the Thursday of Easter Week, a full virtual Easter Liturgy was celebrated online, attracting over 11,000 views.

One comment about our online Easter presence said

"it has brought joy to our hearts and faces – and a few tears too. Definitely the highlight of my lockdown"

whilst another said

"we have experienced much joy, hope, love and happiness through this Easter pilgrimage. Thank you."

This online interest and engagement has provided HCPT with a further channel through which to engage those who for many reasons are unable to travel with us, and this newfound pilgrimage activity will very likely continue and grow in future years.

Summer pilgrimages

HCPT's Summer pilgrimages are based at Hosanna House. The house opened in 1975 in response to requests from young adults who had previously travelled to Lourdes with HCPT at Easter. HCPT has developed the House over the years to make it accessible to as many people as possible, and to ensure it is a home from home for all visiting groups.

Despite the decision taken on 29 Feb 20 to cancel the 2020 Easter Pilgrimage, HCPT remained committed to conduct a Summer pilgrimage season if circumstances safely allowed. To that end, our annual gathering of Summer Group Leaders took place in Rugby on 14 Mar 2020, with a brief from our COVID Task Force in central place on the agenda.

A detailed and deep process of risk management across our beneficiaries and volunteers was initiated, based on the UK Government's advice regarding medically "at risk" groups, in order to assure as far as possible an appropriate baseline should a Summer season be possible. However over time, as the extent of the COVID crisis became clear, the start date of the Summer season was rolled back in stages, until in April the COVID

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Task Force recommended to the Board, which agreed, to cancel the Summer Pilgrimage season definitively. Once again safety considerations for our beneficiaries, volunteers and staff were paramount, but also the requirement to steward the financial impacts to the charity, in particular the take-on of seasonal staff, which under French law requires the charity to make good on the entire salary over the contracted period regardless of the release date.

Projecting likely numbers for our Summer season is more complex than for Easter as registrations for Summer 2020 were at an indicative stage. However, all the signs were that Summer 2020 would have held similar numbers to Summer 2019 - a state on which we plan to build into the future, and believe, based on successful previous years, we can.

Prior to the season, the decision was taken by the Board, to purchase an additional coach to supplement and eventually replace the existing vehicle which is nearing the end of its operational life. A pre-used vehicle had become available with a specification which exactly matched our requirement. The Board took the decision based on the financial benefits this provided in the short-term and the likelihood that another coach of this specification would be unlikely to appear on the market in the coming years. We are confident that the more capable model will increase the efficiency and effectiveness of our operations going forward.

The cancellation of our Summer pilgrimages offered an unwanted but nonetheless potentially useful opportunity to conduct works which would not normally be possible. In "normal" years, careful planning in advance usually means that we can count on one month of reasonable weather following the end of the summer season to conduct exterior works before the onset of winter. In 2020, the opportunity was taken to conduct extensive exterior landscaping of the grounds of Hosanna House which will allow much more manageable maintenance in the future. In addition, the terrace of the St Bernadette Wing was resurfaced, something which has not been possible for several decades.

A number of other works projects were also taken forward, such as significant external decoration, fitting of automatic external lighting and installation of new handrails on fire escapes, and refurbishment of the sacristy. We hope these will be very evident when our guests return, enhancing the safety and well-being of our guests, and the already wonderful welcome and level of comfort which characterise a pilgrimage to Hosanna House.

Following the very successful Virtual Pilgrimage through Easter Week, 111 daily spiritual reflections were offered online for a total of 16 weeks into the summer, provided by trustees, staff and volunteers from right across the International Family of HCPT, attracting a total of over 113,000 views.

In addition, staff contributed substantively to French language elements of a Virtual Pilgrimage offered in July 2020 by the Shrine of Lourdes, which generated considerable media coverage both in the UK and Lourdes.

Self-catering Villa

Bartres Villa was bought by HCPT in 2001 to provide self-catering accommodation for smaller groups wishing to go to Lourdes. It is operated commercially through HCPT's subsidiary trading company SARL HCPT 1980 France, and through careful management over the last 6 years, had seen quite a dramatic increase in use, in turn offering a very useful income to support our charitable operations.

In terms of bookings received, the 2020 season was shaping up to be the busiest year on record. Whilst many bookings were cancelled as a result of the COVID pandemic, or rolled over to 2021, the activity which was achieved during Summer 2020 when circumstances safely allowed, still exceeded a level which was usual in 2010. This gives a great sense of optimism that the Villa is now well embedded as a net contributor to HCPT on a sustainable basis, in a very good material state and with a well-established client base.

Further developments

Whilst most of our strategic activity tends to be centred around our Strategic Plan, there will always be a few other developments worthy of note. Many of these in this exceptional year are related to COVID, but not all.

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Two significant realignments to HCPT's committee structure took place during this financial year. The first was to extend the remit of what had previously been the Risk Management Committee to become the Compliance, Governance and Risk Committee. This committee has met once in its new guise and the newly nuanced role has landed very well. The second was to extend the remit of the Safeguarding Sub Committee (previously a subcommittee of the Risk Management Committee) to become the Safeguarding and Conduct Committee as a main Board committee in its own right. Again, this change, evolutionary rather than revolutionary, has taken root very positively.

As the COVID crisis took hold, HCPT stepped up very well indeed to the challenge of operating in this exceptional environment, under the mantra "do it differently but aim still to do it brilliantly." The HQ team was an early adopter of remote working and was therefore well established remotely when the lockdown took place in March 2020. New working practices were quickly put in place, and these have proved very robust in sustaining planning and strategic activities.

The Board of Trustees and committees similarly moved to conduct virtual meetings, and quickly adapted to the new challenge. Of note, this opened-up the opportunity to conduct short, single issue virtual meetings rather than waiting for space on a future agenda, and this agility has accelerated the pace of project work in many areas.

Virtual means were also quickly embraced to maintain our links with regions and volunteer groups, to great success. Following the success of our Virtual Easter Pilgrimage and daily online reflections through the Summer, a new communications medium was conceived in the form of HCPTV. Launched subsequent to the financial year in mid-November 2020, and released online twice a month, this has successively covered the themes of Remembrance, Advent, Christmas, Epiphany and Family, attracting an average of over 2,000 views per episode. These are still early days, but we are very confident that this new medium offers an excellent opportunity to convey the joy and spirituality of HCPT in both exceptional and more usual times, and so is a concept we are determined to develop.

In the midst of the HCPTV roll out, we also marked the day on which our biennial Christmas Carol Service had been scheduled to take place in Westminster Cathedral, with the offering of a Virtual Carol Service attracting just under 4,000 views, many more than would have been able to attend in person.

Communication with donors and supporters also moved to a virtual footing, allowing engagement in person with many people who we would not normally be able to reach owing to constraints of time and geography. Further details are set out under Fundraising below.

Led by the staff, a focus on the well-being of our leaders took hold, with each member of staff taking on the responsibility to call an agreed list of our volunteer leaders, some of whom live alone, or are on the front line, as carers, teachers, nurses, doctors and paramedics. This call was a lifeline for many, with calls reaching over an hour in many cases and in others, just a friendly "hello, hope you are well." Our focus on sharing God's gifts is visible in many ways in a regular pilgrimage year, but just as much in a crisis.

In turn, our groups were using the opportunity to offer support to their beneficiaries and their families in new and very creative ways. These ranged from phone calls, to Zoom sing-alongs (other video calling software is available), to online Group reflections and Mass. With the ideas generated from our HCPT Virtual Leaders' Conference on 14 November 2020, the staff also enabled a number of organisation wide (but importantly personalised) deliveries, including badges and Easter materials, Advent calendars and finally Christmas cards. These were all hugely welcome reminders that HCPT was alive and well, and continuing to find ways to share God's gifts and offer pilgrimage to all those who wished to receive it.

As the pandemic recedes, there is no doubt that there will be a return to more face to face activity, but there is also no doubt whatsoever that we will hold onto the gains achieved through our now hugely popular "online" pilgrimage activities. An exciting challenge ahead to get that blend just right!

HCPT'S STRATEGIC PLAN

Whilst the COVID pandemic meant that 2020 assumed a form which we would never have chosen, it was very important to seize every opportunity which it afforded to achieve strategic transformation activity, which would not have been possible in any "normal" year. Thankfully our existing strategic planning process offered an excellent context within which to work, enabling us to increase the tempo of work already underway or planned.

The following were highlights of the work we were able to achieve.

Core Goal A – Let people know who we are and what we do

- We refreshed and re-focussed our Donor Engagement Strategy, to enhance how we engage and communicate with our supporters.
- We created a refreshed Volunteer Communications Strategy, increasing our digital engagement, in particular through the launch of HCPTV.
- We engaged the Board in our recognition of donors, having Board members call specific donors to thank them directly and share a little more about HCPT.

Core Goal B – Enable more people to join us

- We created new guidance to enable the establishment of new volunteer groups, across Easter and Summer pilgrimages. We also extended this to how we look after and support international groups.
- We reviewed and evolved HCPT's leadership tenure policy, to continue the drive to refresh our leadership teams, but also acknowledging the huge importance of the experience our existing leaders to the organisation.
- We achieved the creation of five new, centrally enabled, Easter groups, due to travel in 2020, but which will roll-over to our next Easter pilgrimage.
- We designed, to be implemented in our next full pilgrimage season, a nursing placement programme, offering our nursing volunteers the opportunity to combine their volunteering with gaining valuable experience toward their studies.

Core Goal C – Strengthen and secure our spiritual foundation

- We conducted a ground-breaking Virtual Easter Pilgrimage, followed by 111 online daily spiritual reflections throughout the Summer pilgrimage season, to continue to share the love, friendship and joy of pilgrimage with our beneficiaries and volunteers throughout 2020.
- We created and distributed 600 Christmas Advent calendars to our beneficiaries, combined with daily online Advent reflections via our social media accounts, creating an interactive pilgrimage in the build-up to Christmas.

- We appointed two new Board Advisors to our Spiritual Development Committee, both female lay leaders in their respective groups and communities. They will bring both an experienced and diverse set of views to our growing and powerful spiritual team.

Core Goal D – Provide the best possible care to our pilgrims

- We delivered our three-year refresh of HCPT's Safeguarding policy documentation, proving new training materials, and updating terminology to bring this in line with common usage elsewhere.
- We continued to evolve our Team Teach methodology, which focuses on how to manage and support a wide spectrum of behaviours across our beneficiaries.
- We created and are in the process of rolling out a project to build awareness and upskill our volunteers in understanding mental well-being and mental capacity.
- A good deal of consideration has taken place within our Medical and Nursing Committee (MNC) to scope the feasibility of establishing a new professional post as Head of Care within the staff. This would provide an evolution of the role the MNC currently covers on a voluntary and advisory basis. The work to shape a job description has completed and the MNC now awaits the right opportunity, post COVID peak, to launch the job advert externally.

Core Goal E – Be the best we can be at what we do

- We commenced an organisation-wide strategic IT review, with plans shaping up to transform radically our IT capacity and capability, offering a new and enhanced level of engagement and access to our volunteers.
- We undertook three separate major projects evolving and updating the expectations we set for conduct, behaviour and our approach to dealing with those who are unable to uphold those expectations.
- We launched our first ever Online HCPT Leadership Conference, engaging with 200 of our volunteer leaders, utilising the opportunity to hear a key note address from our Team Teach partner, sharing our progress and plans in this area, as well as collaborating on methods to continue and increase support to our beneficiaries through virtual or socially distant means.
- We commenced the refresh of our HCPT Values, with a consultation on these across all our volunteers and beneficiaries launched at the end of November 2020. The plan is to launch the new Values in March 2021.

Core Goal F – Protect HCPT for future pilgrims

- We are undertaking a strategic "going concern" review of HCPT's longer term financial sustainability.
- We reviewed our Investment policy, ensuring this was providing the greatest return for the charity, while also balancing our cautious and ethical approach to investments.

- We continued with an ongoing project to build greater sustainability and resilience into our volunteers and leadership structure at central, regional and group level.

PLANS FOR THE FUTURE

Whilst 2020 was a year in which almost everything was done (very successfully) virtually, the intention is that 2021 is a year of transition, with the determination to resume pilgrimages to Lourdes if at all possible.

As we have described in this report, we are determined that the gains for our organisation, our volunteers and our beneficiaries, learned through a crisis during 2020, will not be dropped when we do return to travelling. We have opened new channels of engagement to many who had lost touch, were unable to take part in our pilgrimages or had simply not yet heard of HCPT and our life-changing pilgrimage holidays. In 2020, we reconnected or connected with these people, and have a responsibility to maintain and grow that connection, sharing our vision, mission and desire to change lives through pilgrimage.

As an organisation we recognise that the digital world is full of opportunities beyond 2020 and our challenge will be how we capitalise on these, while also bringing our pilgrims back, in person, to Lourdes. We are committed to achieving both. We are planning for a number of outcomes so that we are ready to make the best of whatever 2021 will allow.

Our Strategic Plan will continue to progress, with the second year refresh due in mid-2021, creating yet more opportunity for us to improve our organisation, for the benefit of our beneficiaries, our volunteers, our staff and our supporters.

FINANCIAL REVIEW

The Statement of Financial Activities (SOFA) shows that HCPT continues to be in a secure financial position. Our total funds increased by £323,407 (2019 also saw an increase of £253,124) to £6,966,032. Of this £2,453,610 is available as undesignated and unrestricted reserves.

In what has generally been described as “unprecedented” circumstances our finances, predictably, have not followed their usual pattern. Income from Charitable Activities such as the Easter pilgrimage and Summer pilgrimages to Hosanna House decreased in the year by £2,010,938 to £14,762 due to the cancellation of our pilgrimages. This income was earned in France from pilgrims who stayed during the winter prior to the pandemic. The corresponding expenditure however also decreased by £2,737,392 to £1,214,069 for the same reason.

Our groups and regions are required to raise money to enable them to partake in HCPT activities and to support the disabled and disadvantaged children and adults who they invite to go to Lourdes. Although they can apply to the central charitable funds for assistance, they raise the majority of their funds locally to achieve this, and rely on the generosity and support of their communities. In a normal year the majority of the pilgrimage income is raised prior to Easter, with a much smaller amount relating to the later summer pilgrimages following on.

By the time we cancelled the 2020 Easter pilgrimage many groups had already raised the necessary funds to pay for the sponsored children and adults who they were taking, and also for the extras they provide such as group clothing, excursions and treats whilst away. With this income having been raised, but without the corresponding expenditure at Easter, the amount of money retained, relating to group activity has increased. This money is held in designated funds for the groups and child sponsorship, for their use in 2021 or as soon as possible thereafter.

Our volunteers pay a large contribution towards their costs of travel and accommodation. At the time of the Easter pilgrimage cancellation over £1 million had been received towards this from individuals, group fundraising, organisation donations, grants and others. It became very evident how complex this funding actually is when refunds were offered. As at October 31st 2020, £300,937 was being held on behalf of people

who requested that we retained their money until their next pilgrimage or did not ask for it to be refunded. The abnormally high levels of cash in the bank and on deposit reflect the charitable money raised in anticipation but not spent, plus the money held on behalf of our volunteers. This is expected to be a temporary position due to the cancellation, with the situation reverting to normal in 2021 or 2022 depending upon the easing of travel restrictions.

General voluntary donations fell 22% compared to 2019 but our supporters continued to respond to appeals, even after the cancellation announcements. Donations specific to the assistance of our beneficiaries' travel and accommodation costs reduced by 60% or were given to group funds instead.

As mentioned, the timing of the decision to cancel the Easter pilgrimage meant that the financial impact with regards to travel expenditure was limited. Some costs had already been committed but we recovered as much as possible. With the Easter pilgrimage the accommodation is externally contracted with hotels in Lourdes and following the cancellation we did not incur these costs. Conversely our summer pilgrims are based in Hosanna House, which is owned by HCPT, and so although all steps were taken to minimise the running costs, including reducing the staffing levels by not employing the usual seasonal staff, general expenditure was unavoidable. In addition, we took the opportunity to undertake repairs, maintenance and improvements which would not normally be possible when the House is occupied. This has further raised the standard of accommodation available.

All UK staff remained employed throughout the period although savings were made due to a switch to virtual meetings and events, and a reduction in costs of travel to France to facilitate the pilgrimages. French permanent staff were placed upon partial furlough when not needed, and grants were received from the French government to reimburse salary costs and lost income for the trading company.

The investments placed with our external investment managers performed well during the year, despite some turbulence during it, and made a significant contribution to both the realised and unrealised income of the charity of £222,102.

Despite buying some stock in preparation for the season SARL HCPT (1980) France did not open the shops during 2020. It did continue to operate HCPT's Bartrès Villa when allowed to outside the periods of lockdown in France, but the uncertainty and restrictions did cause many bookings to be cancelled. Despite this the villa did make a gross profit of €3,405. With overheads the results for the year for the SARL HCPT (1980) France show a loss of €14,768 (2019: €6,500 profit).

FUNDRAISING

HCPT undertakes a variety of fundraising activity centrally and in support of local groups. The charity is a member of the Fundraising Regulator and adheres to the Code of Fundraising Practice. One member of the Board is a full member of the Institute of Fundraising. HCPT is registered with the Gambling Commission.

The charity has a base of donors who provide financial support through regular giving schemes, events and appeals. The annual grand draw offers a major fundraising opportunity for groups, generating substantial funds in support of the charity's objectives. The charity receives substantial income through legacies and memorial gifts.

In 2017, HCPT launched a Sustainable Fundraising Programme (SFP) to form the core of its fundraising activities. The SFP is based around a series of Discovery Hour events which highlight the work of the charity and culminate with an annual fundraising lunch where guests are invited to make a long-term financial pledge. The programme was reviewed in late 2019 in order to ensure an active forward programme of Discovery Hours. During the financial year a total of 8 Discovery Hours were held, involving 126 guests, with 7 further events in the schedule.

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Unfortunately, this programme was forced to pause as the COVID crisis took hold, for the good of our staff and supporters. Instead the model, as with many of our activities in 2020, was re-imagined along virtual lines, and after a trial, a new and very successful series of Virtual Discovery Hours was initiated. 5 Virtual Discovery Hours were held prior to the end of November 2020 involving 69 guests. What these sessions lose in the impact of human presence, they gain in the ease of participation on the part of presenters and guests. This has resulted in HCPT now reaching populations, and combinations of attendees, that were previously impossible, whether due to age and mobility or workloads and inability to reach the location where the Discovery Hour would normally be held.

Similarly, a transition to face to face major donor fundraising by virtual means has resulted in a significant uplift in activity. Pre-crisis, 3 face to face (one to one) CEO meetings took place with major donors, as against 8 virtual one to one meetings later in the year. In addition, the concept of the CEO virtual "Golden Hour" was developed, bringing together cohorts of donors for virtual gatherings. 4 such events have been achieved at the time of signing, with 34 guests, all of whom had only ever been previously engaged by mail or telephone.

During the year, we continue to acknowledge the generosity of the many people who leave HCPT a gift in their Will. Legacy income makes a significant difference to HCPT's operations, and the generosity of everyone who has left HCPT a bequest is remembered (in normal years) during the annual Benefactors Mass in Lourdes.

Local groups receive regular advice and guidance on fundraising good practice, delivered centrally. This is in order to achieve compliance with our fundraising promise and Fundraising Code of Practice, thereby securing and maintaining the reputation of the charity while treating donors fairly.

By being members of the Fundraising Regulator, HCPT adheres to the fundraising promise that outlines the commitment we make to our donors and the public. We ensure that our fundraising is legal, open, honest and respectful. This means that:

- We never sell our supporters' contact details
- We commit to high standards
- We respect contact preferences and are accountable

HCPT's fundraising activities are compliant with the Data Protection Act 2018 and the General Data Protection Regulations (GDPR). The charity uses mail, telecommunications, email, social media and advertising to engage with supporters, who are regularly asked to update their preferences. All information is stored securely. Consent is obtained where required and recorded. Supporters are in control of the information they share with us and are able to change the way they hear from HCPT at any time. HCPT does not use third party fundraising agencies and has received no complaints about fundraising activity in the year.

During the year, the charity received one complaint from a donor regarding the use of fundraising income within one of our volunteer groups. The matter was investigated and the donor was satisfied with the outcome. The matter is now closed.

RESERVES POLICY

The reserves policy set by the Trustees requires that reserves be maintained at a level allowing our core activities to continue in the event of a period of unforeseen difficulty, and that a proportion be maintained in a readily realisable form such as cash held on deposit. The calculation of the required level of reserves is an integral part of our planning, budget and forecast cycle. It takes into account the risks associated with the income and expenditure of each stream of our charitable activities being different from that budgeted, the planned activity level and our forward commitments.

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The reserves policy is reviewed on an annual basis, bearing in mind our main commitments and the main risks to our income and expenditure, and our exposure to additional risks and their concomitant effects on our operations and the possible financial consequences. The level of reserves and the corporate risk register are kept under permanent review. The trustees feel it is appropriate to maintain the previously recommended level of £2,500,000. This takes into consideration the unprecedented current uncertainties, with regards to the pandemic and other national and international factors and takes account of the Charity's plans for future growth.

This allows for:

- subsidising the costs of all pilgrims participating in our two major pilgrimage programmes (Easter and Summer), although it is already known that these will not take place in the usual way in 2021
- a marked reduction in legacies and centrally raised income, especially during a pandemic when opportunities to raise money through fundraising are restricted
- essential capital expenditure (Hosanna House, transport and IT)
- planned investments in the growth of HCPT in accordance with the Strategic Plan which will take place over the next three years

Unrestricted reserves comprise both designated and general funds. Free reserves are those general unrestricted and designated funds excluding those held as freehold property and those held by the trustees not to be generally accessible, for example money raised by, or designated for groups. Restricted reserves must be spent as specified by the donor. The reason for, and purpose of, our restricted and designated funds are set out in note (1) Accounting Policies.

Detailed analyses of the level of our reserves are set out in notes (12) and (13).

The overall figure represents the totality of funds held by HCPT across all entities, both centrally and at group/branch level. It therefore includes:

- the Trust's strategic reserve
- funds held on behalf of all HCPT's (200+) groups/branches (which raise funds locally, but which are held centrally)
- the working capital required for the day to day operation of HCPT
- a significant element which is required for Hosanna House and the Villa in accordance with a long term capital improvement and maintenance plan

HCPT strives to ensure that the level of reserves held continues to match the level desired to meet the needs of the Charity in the event of a period of unforeseen difficulty. This situation arose in 2020 and the reserves held allowed the trustees to take the decision to continue with previously planned projects, such as investing in the UK head office IT infrastructure, and fulfilling other strategic objectives, in addition to bringing forward capital improvements to the properties in France, despite the uncertainty of income levels.

However, as indicated above, despite normal operations being curtailed total reserves increased in the year. This is due to an increase in designated funds, particularly those relating to group activities which rose from £1,869,171 to £2,325,830. This is the result of an abnormal timing issue as the groups had built up the funds in readiness for travelling 6 weeks later and the anticipated expenditure did not occur. In the same way a large proportion of the funding for the beneficiaries had been raised in preparation. It is anticipated that these reserves will start to reduce as soon as the pilgrimages recommence.

£1,220,296 represents the value of the freehold property, including the investment property owned by HCPT, which could only be realised by disposing of these fixed assets. £200,000 is held as a designated fund for vehicle replacements. During the year £107,057 was spent from this fund on the purchase of a coach as an addition to the old one rather than a replacement. The trustees have decided to return the fund to this level in recognition of the fact there remains a need to replace four of the five minibuses at Hosanna House.

At the yearend £4,223,583 (2019: £3,578,616) was held in designated funds.

A total of £12,246 (2019: £45,985) was received during the year as restricted funds. This was bequeathed or donated to specific HCPT groups and is released to the groups over a number of years. £19,330 was spent from the Building Development fund on improvements to the Hosanna House terrace and drive. The total held in restricted funds is £288,839 (2019: £332,935).

Having received some generous legacies and donations in recent years, with a reduced opportunity for expenditure in 2020 there remains an excess of liquid reserves. It is not expected to continue at this level with reduced income expected during the next pilgrimage season. HCPT is continuing to invest surplus reserves into the development and expansion of the Charity and its assets with a major focus on future growth.

Although the current level of free reserves (as defined above) at £2,659,924 is above the minimum as set out in the policy, the trustees do not consider that the funds currently held are excessive due to the factors allowed for above. Surplus funds are being invested into operations in a controlled manner in accordance with the strategic objectives. Unrestricted and undesignated reserves decreased over the year to £2,453,610 (2019: £2,731,074).

INVESTMENT POLICY

The investment policy of the Trustees is to preserve HCPT's assets and make suitable investment of the funds that are not immediately required to meet HCPT's short-term objectives. Cash to meet short, medium and long term needs is kept on interest-bearing deposits. Beyond this, an element of the charity's funds that is not required in the short term has been placed with two investment managers, in funds with different risk profiles, in order to optimise its potential. The Board of Trustees, advised by the Finance and Audit, and Investment, Committees, sets the overall performance criteria under which the Investment Managers (Ruffer and Rathbones) operate, within clearly defined ethical parameters drawn from the teachings of the Roman Catholic Church. The Investment Committee has historically met at least twice a year and monitors the current investments and reviews potential new ones. The investment managers are asked to present to the committee at least twice a year. This year, due to the increase level of uncertainty and volatility, the committee has met on a quarterly basis.

RISK MANAGEMENT

The Trustees regularly review the risks HCPT faces in several key areas: Operational, Financial and Commercial, Environmental and External, People, Compliance, Law and Regulation, and Governance. Group Leaders are expected to risk assess the particular activities of their group, as well as prepare risk assessments for vulnerable individuals travelling within the group. All identified risks are assessed for both likelihood of occurrence and potential impact on all aspects of our work, including financial and reputational damage. This information from trustees and group leaders is then used to develop a risk management strategy for HCPT as a whole. The strategy includes monitoring and reviewing existing controls and introducing new controls where the trustees consider it to be necessary. During the year the charity reported one serious incident to the Charity Commission, namely the cancellation of our 2020 Easter Pilgrimage.

In terms of financial risk, a Finance and Audit Committee, whose members are either trustees or advisors, meets and reviews management accounts on a quarterly basis.

The principal risks currently facing the charity, and associated mitigation, are considered to be as follows.

- A major outbreak of illness or disease puts at risk our pilgrimage operations.
 - This was identified in our corporate risk register as a principal risk several years before the 2020 Coronavirus pandemic. Our COVID Task Force monitors the situation and advises the

board and management on risks and how they can be mitigated. The Task Force's advice led eventually to the cancellation of our 2020 pilgrimages and remains central to advising on circumstances within which 2021 pilgrimages could take place, with individuals' safety the uppermost consideration. As an organisation we have found other routes to share pilgrimage with our volunteers, supporters and beneficiaries, while unable to travel physically. This includes a week long virtual Easter pilgrimage, followed throughout the Summer with online reflections, Masses, Zoom get-togethers and parties. We have also held a virtual Carol Service and Leadership Conference and continue to meet regularly online with our leadership teams, preparing for the moment when we are able to recommence travel.

- A decline in our ability to reach sufficient beneficiaries means that the Charity is no longer able to operate in line with its objects.
 - Key mitigation is to offer groups quality and ready to use material to enable them to continue to engage with our beneficiaries as well as promote HCPT's work to new communities. In addition, we have commenced work to connect with potential partner organisations at both central, regional and group level which will enable access to new beneficiary groups. As an organisation we have found other routes to share pilgrimage with our volunteers, supporters and beneficiaries, while unable to travel physically. This includes a week long virtual Easter pilgrimage, followed throughout the Summer with online reflections, Masses, Zoom get-togethers and parties. We have also held a virtual Carol Service and Leadership Conference and continue to meet regularly online with our leadership teams, preparing for the moment when we are able to recommence travel.
- A perceived reduced level of activities leads to a reduced level of funding support.
 - Key mitigation here is to highlight the significant virtual offering which was delivered during 2020 when face to face pilgrimage was not possible. We also highlight the intense strategic activity that has taken place during 2020, and the improvements that will result from that. We have continued to communicate regularly with all our major donors and through our publications with our supporters, noting with complete transparency that although we are not physically travelling, we are still sharing pilgrimage and we do still need their support. This approach has thus far been very well received and donations continue to be received at both central and group levels.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Established in 1956 as a charity, HCPT (Hosanna House and Children's Pilgrimage Trust) is a company limited by guarantee, incorporated on 8 February 1973. It was established under a memorandum of association which establishes its objects and powers and is governed under its articles of association. The memorandum and articles of association were updated in 1998, 2005, 2012 and 2015.

References and administrative information are set out on page 16, and form part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association, Charities Act 2011 and the provisions of the Statement of Recommended Practice (FRS 102) "Accounting and Reporting by Charities" (Second Edition, effective 1 January 2019).

The board has considered the advice given by the Charity Commission in the good governance guidelines to ensure that HCPT reflects these standards throughout the organisation and that these are implemented within all of our management.

Trustees have a responsibility for the management of HCPT's affairs and are elected by the members at an AGM. A Trustee appointed prior to September 2011 can serve a term of three years before needing to seek re-election. A Trustee appointed after this date can serve for five years and would normally serve for a maximum of two consecutive terms.

The members of the Board of Trustees of HCPT are chosen on knowledge and experience of the Trust, together with the individual skills that they can bring to the Board to enable it to function as an effective body. They reflect the geographical spread of HCPT, ensuring that a variety of regions of the Trust are reflected in the membership.

On appointment, new Trustees are given key documents such as a copy of the constitution, latest accounts, and previous minutes, and are required to sign a consent form agreeing to their appointment.

The members of the Board of Trustees, who are also directors under the terms of the Companies Act, are set out on page 17. The members of the Board have no beneficial interest in the group or charity. Trustees are unpaid and details of Trustee expenses and any related party transactions are disclosed in note 16 to the accounts.

Reappointments to the Board

There were no re-appointments in 2020

Resignations and Retirements from the Board

Anthony Brooks (September 2020)

Patricia Franklin (September 2020)

Appointments to the Board

There were no new appointments to the Board.

Emma Derby was appointed as Vice Chair in June 2020

The members of the Board are extremely grateful to those who retired or resigned from the Board this year. Their commitment and contribution to HCPT over a number of years has been outstanding and greatly appreciated.

The Board of Trustees currently meets four times per year and focuses on strategic matters. They are supported by an operational management team consisting of the Chief Executive and 16 other full and part

Trustees' Report

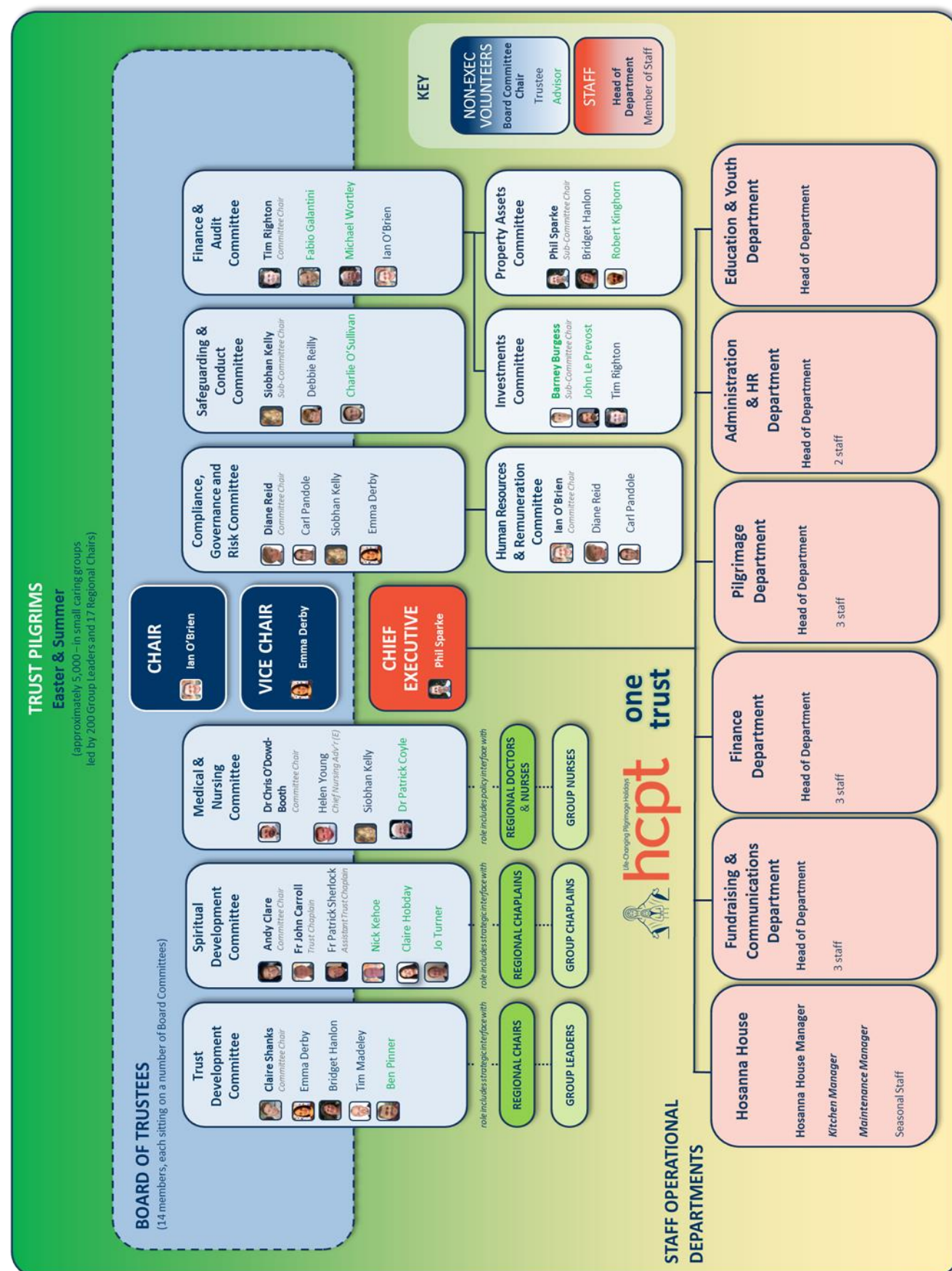
For the year ended 31 October 2020

time employees in the UK, and 3 full time employees in France, supported by a number of seasonal staff recruited each year.

The remuneration of the key management personnel is set by the Human Resources and Remuneration Committee and reviewed annually, with reference to external benchmarking and the internal appraisals policy. The committee also approves the annual review of all other staff salaries.

Liability of Members

The company is limited by guarantee and has no share capital. Clause 11 of the Memorandum and Articles of Association provides that every member, as defined by Clause 14 of the Memorandum and Articles of Association, is liable to contribute a sum not exceeding £5 in the event of the company being wound up whilst he/she is a member or within one year of ceasing to be a member. At the yearend, there were 14 members (2019: 16).



HCPT (Hosanna House and Children's Pilgrimage Trust)

Trustees' Report

For the year ended 31 October 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Chair

Ian O'Brien, APM Prac

Dr. Anthony Brooks, BSc, MB, BS, FRCA (Resigned September 2020)

Rev. John Carroll

Debbie Reilly

Dr Emma Derby CEng (Appointed Vice Chair May 2020)

Patricia Franklin, (Resigned September 2020)

Bridget Hanlon

Helen Young, BA, MA

Siobhan Kelly, LLB (Hons), Dip. LP NP

Timothy Madeley BA (Hons)

Dr Chris O'Dowd-Booth

Carl Pandole

Diane Reid, BSc(Hons), MCIOF (Cert)

Timothy Righton, BSc (Hons), ACA

Claire Shanks, BA (Hons)

Rev. Patrick Sherlock, SDB

Vice Presidents

Lady Jane Lothian, Antoni Camponi

Patron

HRH The Duchess of Kent GCVO

President

Archbishop Leo Cushley

Episcopal Liaison with the Bishops' Conference of England and Wales

Bishop Thomas Williams

Key Management Personnel

Chief Executive

Philip Sparke, MA

Head of Finance

Sue Berridge, BA (Hons), ACA

Pilgrimage Organiser

Philip Burns, BA (Hons)

Head of Education & Youth

Andrew Clare, BA (Hons)

Hosanna House Manager

Bettina Herrault

Head of HR & Administration

Natacha Petithory

Head of Fundraising & Communications

Philip Gay

Bankers

NatWest, St Nicholas Centre, Sutton, Surrey, SM1 1NW

Banque Populaire, 2 rue de la Halle, 65100 Lourdes, France

Auditors

Haysmacintyre LLP, 10 Queen Street Place, London, EC4R 1AG

Solicitors

Tozers, Broadwalk House, Southernhay West, Exeter EX1 1UA

Registered Charity Number

281074 & SCO43743

Company Registration Number

1095198

VAT Registration Number

853 7288 91

Registered Office

HCPT, Oakfield Park, 32 Bilton Road, Rugby, CV22 7HQ

Trustees' Report

For the year ended 31 October 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Trustees' Responsibilities

The Trustees who are also directors of the charitable company, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business and
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each of the Trustees is aware at the time the report is approved:

- there is no relevant audit information of which the company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

A resolution proposing the re-appointment of Haysmacintyre LLP will be submitted at the Annual General Meeting.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees and signed on their behalf:



Ian O'Brien
Chair of the Board of Trustees
12 March 2021

Opinion

We have audited the financial statements of HCPT (Hosanna House and Children's Pilgrimage Trust) for the year ended 31 October 2020 which comprise Group Statement of Financial Activities, the Group and Parent Charitable Company Balance Sheets, the Group Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 October 2020 and of the group's and parent charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 17 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which incorporates the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Annual Report (which incorporates the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF
HCPT (Hosanna House and Children's Pilgrimage Trust)**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the strategic report and the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charity Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Adam Halsey (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP, Statutory Auditors
Date: 12 March 2021

10 Queen Street Place
London
EC4R 1AG

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)

FOR THE YEAR ENDED 31 OCTOBER 2020

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
INCOME FROM:						
Donations, legacies and grants	2a	848,988	194,274	12,246	1,055,508	1,942,186
Activities for raising funds	2b	62,334	522,789	-	585,123	735,146
Investment income	2d	46,626	-	-	46,626	49,724
Charitable activities	2c	14,762	-	-	14,762	2,025,700
Total income		<u>972,710</u>	<u>717,063</u>	<u>12,246</u>	<u>1,702,019</u>	<u>4,752,756</u>
EXPENDITURE ON:						
Raising funds						
Fundraising trading		341,880	25,085	-	366,965	601,817
Charitable activities						
Regular		1,163,900	50,169	-	1,214,069	3,951,461
Building Development Fund		-	-	19,330	19,330	-
Total expenditure	3a	<u>1,505,780</u>	<u>75,254</u>	<u>19,330</u>	<u>1,600,364</u>	<u>4,553,278</u>
Net gains on investments		176,916	-	-	176,916	65,133
Gains/(losses) on foreign exchange		44,836	-	-	44,836	(11,487)
Net (expenditure)/income		<u>(311,318)</u>	<u>641,809</u>	<u>(7,084)</u>	<u>323,407</u>	<u>253,124</u>
Transfers between funds	12	<u>33,854</u>	<u>3,158</u>	<u>(37,012)</u>	<u>-</u>	<u>-</u>
Net movement in funds for year		<u>(277,464)</u>	<u>644,967</u>	<u>(44,096)</u>	<u>323,407</u>	<u>253,124</u>
Funds brought forward	12	<u>2,731,074</u>	<u>3,578,616</u>	<u>332,935</u>	<u>6,642,625</u>	<u>6,389,501</u>
Funds carried forward	12	<u><u>2,453,610</u></u>	<u><u>4,223,583</u></u>	<u><u>288,839</u></u>	<u><u>6,966,032</u></u>	<u><u>6,642,625</u></u>

There have been no changes in operations during the year and all operations are continuing.

The notes on pages 25 to 43 form part of these accounts.

Full comparative figures for the year ended 31 October 2019 are shown in note 18.

BALANCE SHEET

FOR THE YEAR ENDED 31 OCTOBER 2020

		The Group		HCPT	
	Notes	2020	2019	2020	2019
		£	£	£	£
FIXED ASSETS					
Tangible assets	5	1,332,119	1,214,370	1,079,543	996,007
Investments	6	4,203,620	4,017,323	4,208,490	4,022,193
		<u>5,535,739</u>	<u>5,231,693</u>	<u>5,288,033</u>	<u>5,018,200</u>
CURRENT ASSETS					
Stock	7	22,565	13,487	-	-
Debtors and prepayments	8	242,016	430,921	220,633	440,116
Cash at bank and on deposit	9	1,657,641	1,167,726	1,634,394	1,077,796
		<u>1,922,222</u>	<u>1,612,134</u>	<u>1,855,027</u>	<u>1,517,912</u>
CREDITORS: amounts falling due within one year	10	(491,929)	(201,202)	(447,257)	(167,260)
NET CURRENT ASSETS		<u>1,430,293</u>	<u>1,410,932</u>	<u>1,407,770</u>	<u>1,350,652</u>
		<u>6,966,032</u>	<u>6,642,625</u>	<u>6,695,803</u>	<u>6,368,852</u>
RESTRICTED FUNDS:	12	288,839	332,935	288,839	332,935
UNRESTRICTED FUNDS					
General accumulated	12	2,453,610	2,731,074	2,183,381	2,457,301
Trustees designated	12	4,223,583	3,578,616	4,223,583	3,578,616
		<u>6,966,032</u>	<u>6,642,625</u>	<u>6,695,803</u>	<u>6,368,852</u>

The financial statements were approved and authorised for issue by the Board of Trustees on 12 March 2021 and were signed below on its behalf by:



Ian O'Brien
Chair of the Trustees Board

The notes on pages 25 to 43 form part of these accounts.

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2020

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2020

	Note	2020 £	2019 £
Cash flows from operating activities	A	664,312	459,850
Cash flows from investing activities			
Dividends and interest received		46,626	49,724
Purchase of tangible fixed assets		(211,642)	(58,550)
Proceeds from sale of investments		943,873	1,052,976
Purchase of investments		(953,254)	(1,468,410)
Cash used in investing activities		(174,397)	(424,260)
Change in cash and cash equivalents in the year	B	489,915	35,590
Cash and cash equivalents at the beginning of the year		1,167,726	1,132,136
TOTAL CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR		1,657,641	1,167,726

	2020 £	2019 £
A		
Net income for the year	323,407	253,124
Add back depreciation charge	93,893	62,919
(Gain) / loss on investment	(176,916)	(65,133)
Interest income	(46,626)	(49,724)
(Increase) / Decrease in stocks	(9,078)	5,982
Decrease (increase) in debtors	188,905	335,144
Increase / (decrease) in creditors	290,727	(82,462)
Net cash provided by operating activities	664,312	459,850

B. Analysis of changes in net cash

	Balance at 1 November 2019	Cash Flows	Balance at 31 October 2020
Cash in hand	1,167,726	489,915	1,657,641
Total	1,167,726	489,915	1,657,641

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

1. ACCOUNTING POLICIES

a) Statement of compliance

The financial statements are prepared under the historical cost convention as modified to include the revaluation of investments. The format of the financial statements has been presented to comply with the Companies Act 2006 and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) (Second Edition, effective 1 January 2019) applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011. The Charity is a Public Benefit Entity as defined by FRS102.

b) General information

The Charity is a private company limited by guarantee, incorporated in England and Wales (company number: 1095198), a charity registered in England and Wales (charity number: 281074) and a charity registered in Scotland (charity number: SC043743). The Charity's registered office address is: HCPT, Oakfield Park, 32 Bilton Road, Rugby, CV22 7HQ.

c) Basis of Consolidation

These financial statements consolidate the results, assets and liabilities of the Charity's trading subsidiaries (HCPT (1980) Ltd, Hosanna France, SARL HCPT (1980) France) on a line by line basis. Uniform group accounting policies have been applied. The Charity's own Statement of Financial Activities has not been presented, as permitted by section 408 of the Companies Act 2006. The Charity's net movement in funds for the year as an individual entity was a surplus of £326,951

d) Going concern

The Trustees consider that, despite the current situation regarding Covid19 which prevented the Charity from undertaking many of its normal operations in 2020, there are no material uncertainties which would cast doubt on the Charity's ability to continue as a going concern. HCPT remains in a strong financial position and is preparing to resume pilgrimages to Lourdes as soon as circumstances allow, following the advice of our internal Covid Task Force and the UK and French governments. Throughout the pandemic the Charity has kept in contact with its volunteers, supporters and beneficiaries and is confident that there remains both the need for its charitable activities, and the willingness to perform them. It is likely that pilgrimages will be on a smaller scale in 2021, with the Children's Pilgrimage having been moved away from Easter and a delay to the start of the summer season. It is anticipated that the normal scope of activities will resume in 2022.

e) Investments

Cash held on short term deposit in furtherance of the charity's activities is shown as Current Assets. Investments held for the long-term to generate income or capital growth are carried at fair value as fixed assets. Realised and unrealised gains are accounted for within the Statement of Financial Activities.

HCPT has an interest in the freeholds of certain properties. Where these are held for rental return or future capital gain, these are treated as investment properties. Such freeholds are deemed investment properties because they are held for the purpose of:

- Ensuring continuing ground rent and management income
- Realising potential capital appreciation.

Investment properties are revalued when deemed appropriate and the aggregate surplus or deficit is transferred to the general reserve. No depreciation is provided in respect of investment properties. The Trustees consider that, because these properties are not held for consumption but for their investment potential, to depreciate them would not give a true and fair value.

The villa in Bartrès, France owned by HCPT (Hosanna House & Children's Pilgrimage Trust) was last revalued in 2020. There was no significant change from the 2017 valuation.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

f) Depreciation of tangible fixed assets

Fixed assets owned by HCPT are included in the accounts at cost less depreciation. Assets costing below £1,000 are expensed in the year of purchase. Depreciation is provided to write off the cost of fixed assets on a straight line basis, with a full year's worth of depreciation charged in the year of purchase, at the following annual rates:

Freehold buildings excluding land	2%
Computer equipment hardware	20%
Laptops	3 yrs
Furniture and equipment	10%
Motor vehicles	25% or 7 yrs
Wheelchairs	20%

Computer software is written off within 12 months of being brought into use.

Fixed assets owned by the French entities, Association Hosanna France and SARL HCPT (1980) France are included in the accounts at cost less depreciation. Depreciation is provided to write off the cost of fixed assets on a straight line basis, with depreciation charged from the date of purchase, at the following annual rates:

Computer equipment	50%
Office equipment	3 yrs
Electrical equipment	20%
Motor vehicles	7 yrs
Medical beds	7 yrs
Fixtures and fittings	10%
Furniture	10%

g) Foreign currency – Euro

Euros are usually purchased whenever funds are available to buy at an advantageous spot rate. The rate obtained for Easter 2020 was an average of €1.18 to the £1 (2019: €1.13). Due to a reduced requirement for Euros in 2020 no further purchases were made.

For all other expenditure in France, an average exchange rate is calculated at the end of the year and all transactions, including capital expenditure are translated at this rate. The average rate calculated was €1.13 to the £1.

Monetary assets and liabilities held in foreign currencies at the balance sheet date are translated at the rate of exchange ruling on that date. The rate used at 31 October 2020 was €1.11 to the £1 (2019: €1.16).

Any resulting difference on translation is taken through the Statement of Financial Activities, with gains being shown in Other Incoming Resources and losses shown under resources expended.

h) Income

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. The following accounting policies are applied to income:

i. Income

Easter Child Sponsorship

Income from the regions is brought into account in the period in which it is received by HCPT except that Child Sponsorship received after 30 April is treated as relating to the following years' pilgrimage. In order to comply with SORP 2017, the income is credited to a designated fund and transferred to general accumulated income in the following financial year.

Donations, Gifts and Legacies

Donations and gifts and any associated income tax reclaimable from HM Revenue and Customs are recognised on a receivable basis. Donations received for the general purposes of the Charity are credited to unrestricted funds. Donations subject to specific wishes of the donors are carried to relevant restricted funds.

Legacies are accounted for as they are received or, if before receipt, following confirmation of entitlements, the receipt is probable and value can be measured.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

Donations and all other similar receipts are reported gross and the related fundraising costs are reported in costs of raising funds.

Coronavirus Job Retention Scheme (CJRS) Income

No CJRS income was claimed during the year.

French government grant income has been recognised in the Statement of Financial Activities in the period to which the underlying staff costs relate.

ii. **Activities for raising funds**

Fundraising Activities

Activities for generating income, including any trading activity carried out by HCPT (1980) Limited and HCPT (1980) France SARL, are accounted for when the income is received or there is probable assurance of the receipt. No activity has been carried out by HCPT (1980) during the year.

Investment Income

Investment income is accounted for in the period to which it relates and consists of income from bank deposits, and the investment portfolio.

iii. **Income from charitable activities**

Income from charitable activities includes all other income directly related to the charitable objects of the company.

Local groups raise money to pay for their helpers and sponsored children to travel to Lourdes. HCPTs income figures are a consolidation of all local groups' income and income received directly into central funds.

i) **Expenditure**

i. **Costs of raising funds**

Included under costs of raising income is the fundraising expenditure in relation to staff members directly engaged in fundraising together with all associated support costs and other direct expenditure. The cost of fundraising and promotional activities incurred by the Groups and Regions is charged to the designated funds.

The costs of goods sold by HCPT (1980) Limited and SARL HCPT (1980) France are included under cost of generated funds.

ii. **Charitable activities**

This expenditure includes all direct costs associated with the objects of the charity, together with all support costs which are directly connected with such charitable activities.

Indirect support costs are allocated on an appropriate, reasonable, justifiable and consistent basis using various methods such as time spent, staff numbers involved, floor space used.

iii. **Governance costs**

Governance costs includes all direct and support costs incurred in the general governance of the charity, including all costs associated with constitutional and statutory requirements. Governance costs are apportioned in line with the percentage time allocated for staff time.

iv. **VAT**

Any irrecoverable VAT is written off in the period in which it is incurred.

j) **Stock**

Stock is valued at the lower of cost and net realisable value and consists wholly of goods for resale.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

k) **Funds**

Unrestricted Funds

i. *General accumulated*

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the charitable objectives. The general accumulated fund arises from donations, bequests and other income received or generated for charitable purposes and represents the net surplus made by HCPT during its operations to date.

Designated Funds

Designated funds comprise unrestricted funds that have been set aside by the trustees for a specific purpose

The following funds have been designated by the Trustees for specific purposes:

ii. *Future Easter Sponsorship*

Income received for Child Sponsorship after 30th April which is treated as income available for the following year, except in cases where the group leader states it is for the current year.

iii. *Freehold Property*

This represents the net book value of Freehold Land and Buildings held by HCPT in France and recognises that such reserves are held on a long term basis. This includes the Villa held as an investment property.

iv. *HH Window Fund Appeal*

Income received from the appeal for new stained glass windows in the Chapel of Hosanna House were allocated to this fund and expenditure incurred to design, construct and install the windows was charged to this account. Surplus funds are used for further work in the Chapel.

v. *HCPT Groups*

Income received and expenditure incurred by individual HCPT Groups is credited or charged to this fund. This represents accumulated funds available for use by these groups in future years for charitable activities.

vi. *Vehicle Replacement*

This was created in order to ensure that funds are available for the replacement of the vehicles in France when this is deemed necessary.

vii. *St Jude's Society (Cathcap)*

This money was donated by a society which had previously been set up to benefit people from Cardiff and the surrounding area. The fund is used to support pilgrims from Wales.

Restricted Funds

Restricted funds comprise funds received for specific expenditure as specified by the donor.

viii. *Wheelchairs and other Accessibility Equipment*

Specific donations which are received by HCPT for the purchase of wheelchairs and other disability aids are credited to this fund and any expenditure on such equipment is charged to this fund.

ix. *Bartrès Villa*

An appeal has been established to raise funds for upgrading and maintaining the facilities of the freehold property owned in Bartrès. Specific donations which are received by HCPT are credited to this fund. Expenditure incurred during the year on maintenance and upgrading the Villa has been charged to this fund.

x. *Hosanna House Appeal Fund*

An appeal was established to raise funds for upgrading the facilities in the St Bernadette Wing of Hosanna House. Specific donations which are received by HCPT are credited to this fund.

xi. *Building Development*

A Building Development Fund has been established to provide for future building works at Hosanna House.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

xii. Anna's Fund

This fund has been established in memory of Anna Sparke by her parents to be used at their discretion.

xiii. Bequests to HCPT Groups

This represents bequests received in the current and earlier years where the bequest has been left to a specific group or region for its charitable activity in accordance with the terms of the will.

xiv. Ros's Fund

This fund has been established from a donation to be used to support Group 536.

l) Operating leases

Costs in respect of operating leases are charged to the Income and Expenditure Account on a straight line basis over the terms of the lease.

m) Staff costs and overhead expenses

Staff costs are allocated to activities on the basis of staff time spent. Overhead expenses are allocated to activities as they are incurred.

n) Significant judgments and sources estimation uncertainty

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. There are no significant areas where judgement was needed other than on those already included in the accounting policies.

o) Financial instruments

Basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable are accounted for on the following basis:

Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts, when applicable, are shown within current liabilities.

Debtors and creditors

Debtors and creditors are measured at the transaction price less any provision for impairment. Any losses arising from impairment are recognized as expenditure.

Bank borrowings

Liabilities for borrowings which are subject to a market rate of interest are measured at the value of the amount advanced, less capital repayments.

p) Employee benefits

Short term benefits

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

Pensions

The charity operates a defined contribution pension scheme. Payments were made to an insurance company which is financially separate from the charity. The payments have been charged to the Statement of Financial Activities in the year in which they become payable. Differences between contributions payable in the year and contributions actually paid are shown either as other creditors or prepayments in the balance sheet.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

2.	INCOME	2020 £	2019 £
a)	Donations, Legacies and Grants		
	Bequests and legacies	508,243	1,001,403
	Donations and similar	505,656	894,798
	French Government Grants / Furlough	29,363	-
		<u>1,043,262</u>	<u>1,896,201</u>
	Anna's Fund	-	1,063
	Group Bequests	12,246	44,922
		<u>1,055,508</u>	<u>1,942,186</u>
b)	Activities for Raising Funds		
	Groups and Regional Activities	522,789	538,852
	Sales of HCPT (1980) Limited Group	12,584	72,988
	Fundraising income	49,750	123,306
		<u>585,123</u>	<u>735,146</u>
c)	Charitable Activities		
	Easter Helper Fares	-	1,142,010
	Hosanna House Income	14,762	883,690
		<u>14,762</u>	<u>2,025,700</u>
d)	Investment income		
	Income from investments	45,186	47,458
	Interest receivable	1,440	2,266
		<u>46,626</u>	<u>49,724</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

3. EXPENDITURE

Direct costs are allocated specifically to the relevant charitable activity as they are incurred.

UK staff costs for both charitable and fundraising activities have been allocated on the basis of staff time involved. This has been estimated as a percentage of the total payroll costs as follows:

	2020 %	2019 %
Charitable activities	70	70
Fundraising	23	23
Governance	7	7
	<u>100</u>	<u>100</u>

French staff costs are charged 100% to support costs of charitable activities in France.

Details of Employment and Staff Costs are shown in Note 4.

Support costs are allocated either directly to the charitable activity to which they relate or on a reasonable basis taking into account usage, time cost, floor space occupied or number of people employed.

	2020 £	2019 £
Operating expenditure includes:		
Depreciation of tangible fixed assets	93,893	62,917
Auditors' remuneration – audit fee	11,330	11,000
Auditor's remuneration – other services	750	3,350
Operating lease: Land and Buildings	27,000	27,000
Office equipment rental	800	800
(Profit)/Loss on exchange	(44,836)	11,487
(Gain)/Loss on investment assets	(176,916)	(65,133)
	<u>=====</u>	<u>=====</u>

3a. Analysis of Total Expenditure

	Staff Costs £	Support Costs £	Other direct Costs £	Total 2020 £
Unrestricted funds				
Cost of raising funds	148,975	74,350	118,555	341,880
Charitable activities				
Easter Pilgrimage	272,039	135,770	136,148	543,957
Summer Pilgrimages	181,359	90,514	348,070	619,943
Total unrestricted expenditure	<u>602,373</u>	<u>300,634</u>	<u>602,773</u>	<u>1,505,780</u>
Designated funds				
Cost of raising funds	-	-	25,085	25,085
Charitable Activities	-	-	50,169	50,169
Total designated expenditure	<u>-</u>	<u>-</u>	<u>75,254</u>	<u>75,254</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

3. EXPENDITURE (continued)	Staff Costs £	Support Costs £	Other direct Costs £	Total 2020 £
3a. Analysis of Total Expenditure (continued)				
Restricted funds				
Charitable activities				
Building Development Fund	-	-	19,330	19,330
Total restricted expenditure	-	-	19,330	19,330
Total Expenditure 2020	602,373	300,634	697,357	1,600,364
Previous year comparison				
Unrestricted funds				
Cost of raising funds	140,462	84,436	248,423	473,321
Charitable activities				
Easter Pilgrimage	219,852	132,161	1,862,069	2,214,082
Summer Pilgrimages	207,638	124,819	1,146,787	1,479,244
Total unrestricted expenditure	567,952	341,416	3,257,279	4,166,647
Designated funds				
Cost of raising funds	-	-	128,496	128,496
Charitable Activities	-	-	258,135	258,135
Total designated expenditure	-	-	386,631	386,631
Restricted funds				
Charitable activities	-	-	-	-
Total restricted expenditure	-	-	-	-
Total expenditure 2019	567,952	341,416	3,643,910	4,553,278

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

3b. Analysis of support costs	Raising Funds £	Easter Pilgrimage £	Summer Pilgrimages £	Total 2020 £
Premises	17,051	31,137	20,758	68,946
Safeguarding	1,622	2,962	1,974	6,558
Communication & IT	6,831	12,474	8,316	27,621
General administration	10,662	19,469	12,979	43,110
Financial costs	11,050	20,177	13,452	44,679
Unrecovered VAT	8,546	15,606	10,404	34,556
Governance	18,589	33,945	22,630	75,164
	<u>74,351</u>	<u>135,770</u>	<u>90,513</u>	<u>300,634</u>

Previous year comparison	Raising Funds £	Easter Pilgrimage £	Summer Pilgrimages £	Total 2019 £
Premises	11,986	18,761	17,718	48,465
Safeguarding	2,329	3,645	3,442	9,416
Communication & IT	11,413	17,865	16,872	46,150
General administration	17,856	27,949	26,396	72,201
Financial costs	11,618	18,184	17,174	46,976
Unrecovered VAT	9,181	14,371	13,573	37,125
Governance	20,053	31,387	29,643	81,083
	<u>84,436</u>	<u>132,162</u>	<u>124,818</u>	<u>341,416</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

4. EMPLOYMENT

The average number employed in the United Kingdom during the year was 17 (2019: 17) and by function:

	2020 Number	2019 Number
Charitable	10	10
Fundraising	4	4
Administration	3	3
	<u>17</u>	<u>17</u>

Staff costs in the UK include:

	£	£
Salaries	563,429	527,686
Social security costs	51,656	49,058
Other pension costs	32,627	30,916
	<u>647,712</u>	<u>607,660</u>

In addition, there were 3 full time employees and 1 seasonal employee in France (2019: 3 & 12) incurring total payroll expenditure in the year of £134,410 (2019: £337,086).

	2020 £	2019 £
Hosanna France		
Salaries	96,158	233,897
Social security costs	26,540	78,334
	<u>122,698</u>	<u>312,231</u>
HCPT (1980) France SARL		
Salaries	9,473	18,780
Social security costs	2,239	6,075
	<u>11,712</u>	<u>24,855</u>

1 employee paid by the Trust had emoluments paid between £80,000-£90,000 (2019: £70,000 - £80,000). Pension contributions totalling £8,456 (2019: £8,250) were made to the scheme on behalf of employees whose emoluments exceeded £60,000.

Key management personnel remuneration for 2020 was £356,885 (2019: £340,985).

No directors of the group companies were paid (2019: none). None of the Trustees received any remuneration for their services (2019: none). 11 Trustees and 2 advisors to the Board (2019: 14 Trustees and 3 advisors to the Board) claimed for travel, subsistence and accommodation expenses incurred whilst representing the charity at official functions and in order to attend Board and Committee meetings.

	2020 £	2019 £
Trustees' and advisors' expenses	<u>4,845</u>	<u>15,395</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

5. TANGIBLE FIXED ASSETS	Group 2020 £	Group 2019 £	HCPT 2020 £	HCPT 2019 £
In France (note 5a)				
Freehold land and buildings	950,025	973,880	950,025	973,880
Furniture and equipment	236,061	195,071	3,789	1,445
Motor vehicles	114,753	21,463	96,346	-
Computer Equipment	1,897	3,274	-	-
	<u>1,302,736</u>	<u>1,193,688</u>	<u>1,050,160</u>	<u>975,325</u>
In the UK (note 5b)				
Computer equipment	24,666	15,214	24,666	15,214
Furniture and equipment	4,717	5,468	4,717	5,468
	<u>29,383</u>	<u>20,682</u>	<u>29,383</u>	<u>20,682</u>
	<u>1,332,119</u>	<u>1,214,370</u>	<u>1,079,543</u>	<u>996,007</u>

The Trustees consider there is no material difference between the carrying value and market value of land and buildings shown above.

a) In France (group)	Freehold Land & Buildings £	Computer Equipment £	Furniture & equipment £	Wheelchairs £	Motor Vehicles £	Total £
Cost						
At 31 October 2019	1,606,365	19,345	424,179	30,199	271,190	2,351,278
Additions / (Disposals)	-	264	86,560	-	108,249	195,073
	<u>1,606,365</u>	<u>19,609</u>	<u>510,739</u>	<u>30,199</u>	<u>379,439</u>	<u>2,546,351</u>
Depreciation						
At 31 October 2019	632,485	16,071	229,108	30,199	249,727	1,157,590
Charge for the year	23,855	1,641	45,570	-	14,959	86,025
	<u>656,340</u>	<u>17,712</u>	<u>274,678</u>	<u>30,199</u>	<u>264,686</u>	<u>1,243,615</u>
Net Book Value						
At 31 October 2020	<u>950,025</u>	<u>1,897</u>	<u>236,061</u>	<u>-</u>	<u>114,753</u>	<u>1,302,736</u>
At 31 October 2019	<u>973,880</u>	<u>3,274</u>	<u>195,071</u>	<u>-</u>	<u>21,463</u>	<u>1,193,688</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

5. TANGIBLE FIXED ASSETS (continued)				
b) In the UK (group)		Computer Equipment £	Furniture & Equipment £	Total £
Cost				
At 31 October 2019		79,387	107,447	186,834
Additions		16,569	-	16,569
		<u>95,956</u>	<u>107,447</u>	<u>203,403</u>
At 31 October 2020				
Depreciation				
At 31 October 2019		64,173	101,979	166,152
Charge for the year		7,117	751	7,868
		<u>71,290</u>	<u>102,730</u>	<u>174,020</u>
At 31 October 2020				
Net Book Value				
At 31 October 2020		<u>24,666</u>	<u>4,717</u>	<u>29,383</u>
At 31 October 2019		<u>15,214</u>	<u>5,468</u>	<u>20,682</u>
6. INVESTMENTS (HCPT ONLY)				
	Group 2020 £	Group 2019 £	HCPT 2020 £	HCPT 2019 £
Investment in subsidiary				
Cost at 1 November 2019	-	-	4,870	4,870
Cost at 31 October 2020	<u>-</u>	<u>-</u>	<u>4,870</u>	<u>4,870</u>
Investment property				
Cost at 1 November 2019	270,270	270,270	270,270	270,270
Revaluation	-	-	-	-
Cost at 31 October 2020	<u>270,270</u>	<u>270,270</u>	<u>270,270</u>	<u>270,270</u>
Listed investments at market value				
Market value at 1 November 2019	3,747,053	3,266,486	3,747,053	3,266,486
Additions and movement in cash	1,181,128	1,468,410	1,181,128	1,468,410
Disposals	(1,171,747)	(1,052,976)	(1,171,747)	(1,052,976)
Net unrealised/realised gains	<u>176,916</u>	<u>65,133</u>	<u>176,916</u>	<u>65,133</u>
Market value at 31 October 2020	<u>3,933,350</u>	<u>3,747,053</u>	<u>3,933,350</u>	<u>3,747,053</u>
Listed investments	3,701,519	3,287,348	3,701,519	3,287,348
Cash awaiting investments	231,831	459,705	231,831	459,705
Investment in subsidiary	-	-	4,870	4,870
Investment property	<u>270,270</u>	<u>270,270</u>	<u>270,270</u>	<u>270,270</u>
Market value at 31 October 2020	<u>4,203,620</u>	<u>4,017,323</u>	<u>4,208,490</u>	<u>4,022,193</u>

The Villa owned by HCPT is classified as an investment property as it is used primarily to generate income for the Charity rather than for charitable purposes. The villa was valued in November 2020 and the trustees do not consider that the value has altered since that date.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

6. INVESTMENT (HCPT ONLY) (continued)

HCPT (1980) Limited

HCPT holds 100% of the issued share capital of HCPT (1980) Limited, a company incorporated in England. The investment is included at cost of £4,870 (2019: £4,870).

HCPT (1980) Limited holds 100% of the issued share capital of HCPT (1980) France SARL, a company incorporated in France.

Relevant financial information regarding HCPT (1980) Limited and its subsidiary HCPT (1980) France SARL is as follows:

CONSOLIDATED PROFIT AND LOSS ACCOUNT HCPT (1980) Ltd Group	2020 £	2019 £
TURNOVER	12,584	72,988
Cost of sales	(5,205)	(31,805)
GROSS PROFIT	7,379	41,183
Bank interest	-	-
	7,379	41,183
Administration expenses	(19,764)	(34,667)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	(12,385)	6,516
Taxation	0	(1,304)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	(12,385)	5,212
Balance brought forward at 1 November 2019	15,507	10,295
Balance carried forward at 31 October 2020	3,122	15,507

The results of HCPT (1980) Limited have been consolidated on the basis of the net profit after transfers to HCPT (Hosanna House and Children's Pilgrimage Trust).

HCPT (1980) Ltd has not traded during the year.

CONSOLIDATED BALANCE SHEET	2020 £	2019 £
Fixed assets	3,921	5,488
Current assets	43,405	51,654
Creditors falling due within one year	(39,334)	(36,765)
	7,992	20,377
Represented by:		
Paid up share capital	4,870	4,870
Profit and loss account	3,122	15,507
	7,992	20,377

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

6. INVESTMENT (HCPT ONLY) (continued)

Hosanna France

The entity Hosanna France was registered in France on the 1st July 2012 to ensure compliance for our French operations. The entity is wholly owned by HCPT (Hosanna House and Children's Pilgrimage Trust) and was established to enable HCPT to provide accommodation for our summer pilgrims. Hosanna France also provides services to HCPT groups during the Easter pilgrimage.

The relevant financial information for Hosanna France is as follows:

PROFIT AND LOSS ACCOUNT	2020	2019
	£	£
Income	303,162	635,153
Expenditure	(294,321)	(618,672)
Net income	8,841	16,481
Funds brought forward	258,266	241,785
Balance carried forward at 31 October	267,107	258,266
BALANCE SHEET		
Fixed assets	248,655	212,875
Debtors and prepayments	41,045	36,446
Cash at bank and on deposit	12,569	54,401
Creditors: amounts falling due within one year	(35,162)	(45,456)
NET CURRENT ASSETS	267,107	258,266
Represented by:		
Profit and loss account	267,107	258,266

7. STOCK	The Group		HCPT	
	2020	2019	2020	2019
	£	£	£	£
Goods for resale	22,565	13,487	-	-
8. DEBTORS AND PREPAYMENTS				
	The Group		HCPT	
	2020	2019	2020	2019
	£	£	£	£
Trade debtors	-	-	-	-
Sundry debtors	210,287	338,074	184,058	337,742
Amounts owed by subsidiary undertaking	-	-	13,514	12,931
Taxation and social security	9,499	2,572	2,119	260
Prepayments	22,230	90,275	20,942	89,183
	242,016	430,921	220,633	440,116

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

9. CASH

Included in the cash balance in 2019 was £227,390 which was held in a separate account as a guarantee for the ATOL bond. This is no longer required and is now part of the general cash balance. Cash balances in 2020 include deposits held over from the 2020 cancelled pilgrimages, where pilgrims have not requested refunds and money raised to pay for sponsored children at Easter 2020. This will be spent when pilgrimages are undertaken again.

10. CREDITORS: falling due within one Year	The Group		HCPT	
	2020 £	2019 £	2020 £	2019 £
Trade creditors	6,612	21,105	3,682	17,180
Deferred income	312,423	48,994	312,423	48,005
Accruals	46,861	24,220	42,080	19,741
Amounts owed to subsidiary undertaking	-	-	-	18,555
Taxation and social security	28,065	28,319	13,662	10,450
Loan	11,600	11,600	11,600	11,600
Other creditors	86,368	66,964	63,810	41,729
	<u>491,929</u>	<u>201,202</u>	<u>447,257</u>	<u>167,260</u>

The loan is interest free and repayable upon demand.

11. DEFERRED INCOME	Group £	HCPT £
Balance as at 1 November 2019	48,994	48,005
Amounts released to income	(48,994)	(48,005)
Amount deferred in the period	312,423	312,423
	<u>312,423</u>	<u>312,423</u>
Balance as at 31 October 2020	<u>312,423</u>	<u>312,423</u>

Deferred income is made up of payments received in advance for pilgrimages and fundraising events due to take place during the next financial year.

12. STATEMENT OF FUNDS	Balance 1 November 2019 £	Income £	Expenditure £	Transfers and gains £	Balance 31 October 2020 £
General Accumulated Fund	<u>2,731,074</u>	<u>972,710</u>	<u>(1,505,780)</u>	<u>255,606</u>	<u>2,453,610</u>
Designated funds					
Future Easter Sponsorship	36,181	194,274	-	-	230,455
Freehold property	1,244,150	-	-	(23,854)	1,220,296
HH Window Fund	6,314	-	-	-	6,314
HCPT Groups	1,869,171	484,651	(75,254)	47,262	2,325,830
Group Donations	20,000	38,138	-	(5,250)	52,888
Vehicle Replacement	200,000	-	-	-	200,000
St Jude's Society	202,800	-	-	(15,000)	187,800
Total Designated Funds	<u>3,578,616</u>	<u>717,063</u>	<u>(75,254)</u>	<u>3,158</u>	<u>4,223,583</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

12. STATEMENT OF FUNDS (continued)

	Balance 1 November 2019 £	Income £	Expenditure £	Transfers and gains £	Balance 31 October 2020 £
Restricted Funds					
Accessibility Equipment	27,912	-	-	(1)	27,911
Bartrès Villa	12,258	-	-	-	12,258
Hosanna House Appeal Fund	5,425	-	-	-	5,425
Building Development	64,662	-	19,330	-	45,332
Ros' Fund	44,000	-	-	(3000)	41,000
Anna's Fund	4,199	-	-	(1)	4,198
Specific Bequests					
Group 49	-	46	-	(46)	-
Group 56	7,570	-	-	(3,000)	4,570
Group 72	-	200	-	(200)	-
Group 75	-	2000	-	(2000)	-
Group 81	7,800	-	-	(850)	6,950
Group 139	44,500	-	-	(3,000)	41,500
Group 151	17,000	-	-	(3,000)	14,000
Group 154	34,500	-	-	(3,000)	31,500
Group 194	10,000	-	-	(3,000)	7,000
Group 230	10,000	-	-	(3,000)	7,000
Group 540	39,195	-	-	(6,000)	33,195
Group 719 & young helpers	3,057	-	-	(3,057)	-
Scottish Region	857	-	-	(857)	-
Merseyside Region	-	10,000	-	(3,000)	7,000
Total restricted funds	332,935	12,246	(19,330)	(37,012)	288,839
TOTAL FUNDS	6,642,625	1,702,019	(1,600,364)	221,752	6,966,032

The transfers between designated and restricted funds (to)/from the general accumulated fund represents as follows:

Freehold property fund no longer required: (£23,854)

Restricted bequests released to groups: (£37,012)

Designated donations released to groups: £20,250

During the year a purchase was made from the Vehicle Fund to buy a coach: £107,057. An equivalent transfer has been made from unrestricted funds into the Vehicle Fund to replace this amount.

Previous year comparison	Balance 1 November 2018 £	Income £	Expenditure £	Transfers and gains £	Balance 31 October 2019 £
General Accumulated Fund	2,605,539	4,131,738	(4,166,647)	160,444	2,731,074
Designated funds					
Future Easter Sponsorship	52,184	36,181	-	(52,184)	36,181
Freehold property	1,268,004	-	-	(23,854)	1,244,150
HH Window Fund	6,314	-	-	-	6,314
HCPT Groups	1,701,183	513,852	(386,631)	40,767	1,869,171
Group Donations	-	25,000	-	(5,000)	20,000
Vehicle Replacement	200,000	-	-	-	200,000
St Jude's Society	234,000	-	-	(31,200)	202,800
Total Designated Funds	3,461,685	575,033	(386,631)	(71,471)	3,578,616

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

12. STATEMENT OF FUNDS (continued)

	Balance 1 November 2018 £	Income £	Expenditure £	Transfers and gains £	Balance 31 October 2019 £
Restricted Funds					
Accessibility Equipment	27,912	-	-	-	27,912
Bartrès Villa	12,258	-	-	-	12,258
Hosanna House Appeal Fund	5,425	-	-	-	5,425
Building Development	64,662	-	-	-	64,662
Ros's Fund	47,000	-	-	(3,000)	44,000
Anna's Fund	3,785	1,063	-	(649)	4,199
Specific Bequests					
Group 37	-	250	-	(250)	-
Group 52	-	250	-	(250)	-
Group 56	10,434	136	-	(3,000)	7,570
Group 81	8,650	-	-	(850)	7,800
Group 101	-	100	-	(100)	-
Group 139	47,500	-	-	(3,000)	44,500
Group 151	-	21,093	-	(4,093)	17,000
Group 154	37,500	-	-	(3,000)	34,500
Group 194	-	10,000	-	-	10,000
Group 201	2,042	-	-	(2,042)	-
Group 230	-	10,000	-	-	10,000
Group 508	-	1,093	-	(1,093)	-
Group 540	45,195	-	-	(6,000)	39,195
Group 719 & young helpers	6,057	-	-	(3,000)	3,057
Scottish Region	3,857	-	-	(3,000)	857
Merseyside Region	-	2,000	-	(2,000)	-
Total restricted funds	322,277	45,985	-	(35,327)	332,935
TOTAL FUNDS	6,389,501	4,752,756	(4,553,278)	53,646	6,642,625

13. ANALYSIS OF NET ASSETS
BETWEEN FUNDS

	Unrestricted £	Designated £	Restricted £	Total £
Tangible assets	-	1,332,119	-	1,332,119
Investments	1,877,790	2,325,830	-	4,203,620
Current assets	1,067,749	565,634	288,839	1,922,222
Current liabilities	(491,929)	-	-	(491,929)
	2,453,610	4,223,583	288,839	6,966,032

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

14. FORWARD COMMITMENTS

2020
£

2019
£

The total of future minimum lease payments under non-cancellable operating leases for each of the following periods:

Land and buildings: Not later than one year	27,000	27,000
Land and buildings: Later than one year and not later than five years	47,250	101,250
Land and buildings: Later than five years	-	-
Other plant and machinery: Not later than one year	800	800
Other plant and machinery: Later than one year and not later than five years	667	2,267

15. CAPITAL COMMITMENTS

As at the 31st October 2020 HCPT had committed to expenditure totalling £48,600 relating to the purchase and installation of a new fundraising database. Additional costs will be incurred as the project to upgrade the information technology infrastructure and experience, for both staff and our supporters, develops but the value of this is not yet known.

There were no capital commitments as at 31st October 2019.

16. RELATED PARTY TRANSACTIONS

3 Trustees made donations totalling £1,863 (2019 – eight trustees made donations totalling £3,679).

Transactions with Hosanna France, HCPT (1980) Limited and HCPT (1980) France SARL are not disclosed as exemption has been taken under Financial Reporting Standard 102 for wholly owned subsidiaries.

There were no related party balances outstanding at 31st October 2020 (2019: none).

17. TAXATION

The company is a registered charity and as such is exempt from taxation on its income so long as it is applied for charitable purposes.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

18. COMPARATIVE 2019

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	Total Funds 2019 £
INCOME FROM:					
Donations and legacies	2a	1,860,020	36,181	45,985	1,942,186
Activities for raising funds	2b	196,294	538,852	-	735,146
Investment income	2d	49,724	-	-	49,724
Charitable activities	2c	2,025,700	-	-	2,025,700
Total income		<u>4,131,738</u>	<u>575,033</u>	<u>45,985</u>	<u>4,752,756</u>
EXPENDITURE ON:					
Raising funds					
Fundraising trading		473,321	128,496	-	601,817
Charitable activities					
Regular		3,693,326	258,135	-	3,951,461
Accessibility Equipment		-	-	-	-
Bartrès Villa		-	-	-	-
Kath Roberts Memorial		-	-	-	-
Hosanna House		-	-	-	-
Total expenditure	3a	<u>4,166,647</u>	<u>386,631</u>	<u>-</u>	<u>4,553,278</u>
Net (losses) /gains on investments		65,133	-	-	65,133
(Losses)/gains on foreign exchange		(11,487)	-	-	(11,487)
Net expenditure		<u>18,737</u>	<u>188,402</u>	<u>45,985</u>	<u>253,124</u>
Transfers between funds	12	<u>106,798</u>	<u>(71,471)</u>	<u>(35,327)</u>	<u>-</u>
Net movement in funds for year		<u>125,535</u>	<u>116,931</u>	<u>10,658</u>	<u>253,124</u>
Funds brought forward	12	<u>2,605,539</u>	<u>3,461,685</u>	<u>322,277</u>	<u>6,389,501</u>
Funds carried forward	12	<u><u>2,731,074</u></u>	<u><u>3,578,616</u></u>	<u><u>332,935</u></u>	<u><u>6,642,625</u></u>