

# 1ST RAYLEIGH SCOUT GROUP

England & Wales - Charity number 280781

## Details

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Other names	1ST RAYLEIGH (ST MICHAEL'S - ALL ANGEL'S) SCOUT GROUP
Status	Registered
Legal form	Other
Registered	1980-08-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	1st Rayleigh Scout Hut Kenilworth Gardens Rayleigh Essex SS6 9HS
Phone	07912939710
Email	<a href="mailto:committee@1strayleigh.co.uk">committee@1strayleigh.co.uk</a>
Website	<a href="http://www.1strayleigh.co.uk/">http://www.1strayleigh.co.uk/</a>

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP

**Activities:** Scouting Association Youth Group serving the local area. Currently approx 100 members.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, Other Defined Groups

## Geography

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- **Area of benefit:** RAYLEIGH
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£33,608	£28,411	-	-
2024-03-31	£30,760	£35,782	-	-
2023-03-31	£46,183	£51,318	-	-
2022-03-31	£21,450	£30,005	-	-
2021-03-31	£21,686	£15,864	-	-

## Trustees

Name	Role	Appointed
<b>Danielle Donna Beaney</b>	Chair	2015-04-01
CHERYL JEAN GIBSON		
Lianne Hickey		2019-09-11
Lisa Smith		2024-09-26
MARK STEPHEN GIBSON		
PETER JOHN BAINES		
TINA ANN BAINES		

**1ST RAYLEIGH SCOUT GROUP**

England & Wales - Charity number 280781

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# Accounts

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# Trustees' annual report for the period of 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025

## Reference and administration details

Charity name: 1<sup>st</sup> Rayleigh Scout Group

Registered charity number: 280781

Scout Association registration number: 33333

Address of headquarters: 1<sup>st</sup> Rayleigh Scout Hut

Kenilworth Gardens

Rayleigh

Essex

SS6 9HS

Names of the charity trustees who manage the charity (These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Danielle Beaney – Chair

Lianne Hickey – Treasurer

Mark Gibson – Ex-Officio

Tina Baines

Peter Baines

Cheryl Gibson



## Structure, governance and management

### Description of the charity's trusts

#### Type of governing document

1<sup>st</sup> Rayleigh Scout Group governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bylaws of the Association and the Policy, Organisation and Rules (P.O.R.)<sup>2</sup> of the Scout Association, which provides the framework in which all UK Scouting operates. As a charity, the Group is also governed by Charity Commission legislation.

Note that between 2023 and 2025, the National Scout Association is introducing changes to the structure which are designed to enhance the governance arrangements of Scout Groups, at the same time creating more flexible opportunities for adults to participate. Most of the changes took place from the AGM on 26<sup>th</sup> September 2024 and have now been implemented.

#### How the charity is constituted

1st Rayleigh Scout Group is a trust established under its rules, which are common to all Scouts

#### Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 4 Trustees (including 1 Ex Officio Trustees and 0 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first six months of joining the Board.



This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that give young people skills for life.

### **Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

### **Objectives and activities**

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The aims of the Scout Association are achieved by providing an enjoyable and attractive programme of progressive training, which is guided by the following values:

**Integrity** We act with integrity; we are honest, trustworthy and loyal.

**Respect** We have self-respect and respect for others.

**Care** We support others and take care of the world in which we live.

**Belief** We explore our faiths, beliefs and attitudes.

**Co-operation** We make a positive difference; we co-operate with others and make friends.

The Group operates for the benefit of young people, between the ages of 4 and 14½ years from any background, regardless of gender, faith or personal circumstances, and thus meets the Charity Commission's public benefit criteria.



### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

We have one Beaver section (6 to 8 years), one Cub section (8 to 10½ years) and one Scout section (10½ to 14 years). Each section is overseen by an adult leadership team, which, in consultation with the young people, devises an enjoyable programme of training that delivers the purpose and is relevant to the age group. This enables the young people to attain the Scout Association awards relevant to their section.

### The principal awards

- ❖ Challenge Awards: these are core badges that cover areas such as outdoor and indoor skills, teamwork, leadership, world awareness and adventure.
- ❖ Activity Badges: a wide range of badges enabling the young person to show proficiency in almost any sport or hobby that might interest them, or additional skills in areas such as camping, navigation and first-aid.
- ❖ Attaining all the Challenge Awards and a sufficient number of Activity Badges for their age group leads to the Chief Scout Award for their section – Bronze, Silver or Gold for Beavers, Cubs and Scouts, respectively.
- ❖ The Group also oversees a sub-section that engages in target activities: shooting, archery, and tomahawk throwing.

### **Public benefit statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.



## Achievements and performance

The following is a summary of the year. Further information can be found on our website.

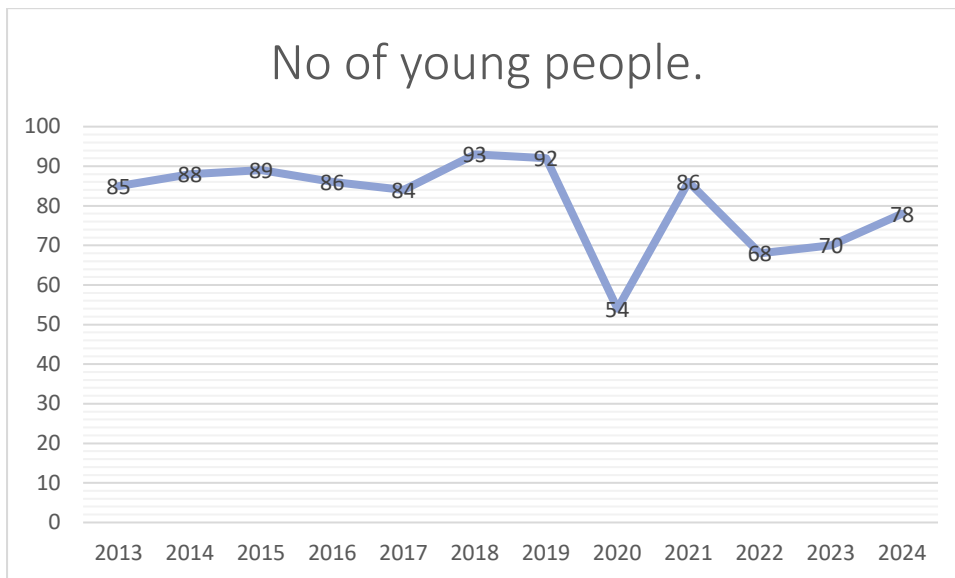
- The section leaders continue to provide active programmes, resulting in the award of many Activity Badges.
- Owing to the residual effect of Covid-19 restrictions, over the past few years, the young people have not been able to achieve as many Challenge Badges and Chief Scout Awards. However, the sections have been busy rectifying this situation.
- Two Explorers who were previously members of our Group attended the 2023 World Scout Jamboree in South Korea.
- At the time of the January 2024 census, we recorded a total of 70 youth members and 12 adults.
- Besides the fantastic work they do locally, our leaders actively support Scouting outside of our Group: several are Explorer Leaders and District members. Our Target Sports team is a resource that provides opportunities for young people of other groups to gain experience in these skills.
- The Group Trustee Board has overseen the administration and practical running of the HQ.

Besides routine matters, the following projects were undertaken:

- ❖ Purchase of new audio equipment following a grant from the government
  - ❖ New Tents
  - ❖ New uniform for the target sports team
- The leaders and Trustee Board are grateful to all those who have supported our maintenance and fund-raising events and those who have provided additional financial support during this sometimes challenging, but always successful, year.



The graph below shows how the group had been a steady number before COVID-19 and how we are after. It is great that we are slowly getting back to the numbers we had before.



## Financial review

Further information is given in the annual accounts, but a summary of receipts and payments for the year ending 31 March 2025 is:

	Unrestricted Funds 2024-2025	Restricted Funds 2024-2025	Total 2024-2025	Total 2023-2024
Receipts	£33,608	-	£33,608	£30,760
Payments	£28,411	£500	£28,411	£35,782
Net Receipts / (payments)	5196.73	-	5196.73	(£5,022)
Net Transfers Between Funds	-	-	-	-
Cash Funds at 31 March	£11,936.04	£6,000	£16,936.04	£11,739.31

## Reserves policy



The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short of running costs. The trustees consider that the Group should hold a sum equivalent to 4 to 6 months of running costs in the General Fund to cover imminent payments and urgent building repairs should they arise.

On 31 March 2025, the balance stood at £16,936, which satisfies this policy (approx. £3,750 this year) with a considerable additional margin.

### **Investment policy**

The Group does not have sufficient funds to invest in longer-term investments. The Group has, therefore, adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

### **Signatories to bank accounts**

Payments or withdrawals from the Group's bank accounts require authorisation by two of the following:

Group, Scouts and Target Sports – [Lianne Hickey](#), [Danielle Beaney](#), [Cheryl Gibson](#), [Tina Baines](#) and [Lisa Smith](#).

Cub and Beaver - [Lianne Hickey](#), [Cheryl Gibson](#), [Tina Baines](#) and [Lisa Smith](#).



## Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees:

Paper version signed by Danielle Beaney

Signature

Approved at the meeting of the Trustee Board held on 25<sup>th</sup> September 2024. The Secretary of the 1<sup>st</sup> Rayleigh Trustee Board holds the original, signed copy.

Name: Danielle Beaney

Position: Chair of Trustee Board, 1st Rayleigh Scout Group

Date: 25<sup>th</sup> September 2024

## Glossary and references

1. The Scout Association: <https://www.scouts.org.uk/>
2. Policy, Organisation and Rules: <https://www.scouts.org.uk/por/>
3. Scout Association rules and guidance concerning Trustee Boards:  
<https://www.scouts.org.uk/volunteers/volunteer-experience/teams/trustee-boards/>
4. <https://www.scouts.org.uk/volunteers/volunteer-experience/volunteering-together/what-this-means-foryou/moving-to-trustee-boards/>
5. The Group Scout Council is the electoral body which supports Scouting in the Scout Group, and is the body to which the Group Trustee Board is accountable. Its membership consists of parents of the youth members of the Group and the Group's leaders

Annual Report 2024-2025

**2024-2025**

**Income**

Admin	1,380.00
Badges	0.00
Camp Equipment	0.00
Donation	465.64
Events	609.50
Events - Beavers	444.28
Events - Cubs	1,831.00
Events - Scouts	5,313.63
Fundraising	5,099.19
Gift Aid	3,738.60
Grant	500.00
Group	32.00
Meetings	0.00
Membership Fees	8,234.55
Rent	492.00
Target sports	5,467.50
Transfer	0.00

**Expense**

Activity Equipment	0.00
Admin	5,249.00
Badges	532.94
Camping Equipment	272.96
Events	610.22
Events - Beavers	512.64
Events - Cubs	1,232.57
Events - Scouts	5,223.60
Fundraising	736.01
Go cardless fees	0.01
Group	807.10
Insurance	2,128.86
Meetings	0.00
Meetings - Beavers	486.36
Meetings - Cubs	572.02
Meetings - Scouts	829.64
Membership Costs	45.05
Membership Fees	239.31
OSM	10.00
Rates	384.23
Target Sports	3,597.94
Training	0.00
Transfer	0.00
Utilities	2,322.24
Venue Maintenance	2,618.46

**Account balances**

Cubs	1,508.08
Scouts	1,070.90
Target Sport	2,948.89
Group Barclays	8,870.56
Beaver New Account	2,123.33
Expense Account	136.46
Group Petty Cash	277.82

**Summary**

Account balance brought forward	11,739.31
Total income	33,607.89
Total expenditure	28,411.16
Net income	5,196.73
Account balance carried forward	16,936.04



1st Rayleigh  
Scout Group



**Independent Examiners Report to the Trustees of 1<sup>st</sup> Rayleigh Scout Group**

I report of the accounts of the Group for the year ended 31<sup>st</sup> March 2025 which are attached.

**Respective responsibilities of trustees and examiner**

As the Charities trustees responsible for the preparation of the accounts, you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissions under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit view given by the accounts.

**Independent Examiners Statement**

In connection with my examination, no matter has come to my attention;

- which give me reasonable cause to believe in any material respect the requirement to keep accounting records in accordance with Section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act have not been met, or,
- which gives me reason to believe that in any material aspect the accounting rules of the Groups' constitution have not been met.

**Signature**

**Name**

P. D. SHARP

**Date**

7.5.25

**1ST RAYLEIGH SCOUT GROUP**

England & Wales - Charity number 280781

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# Accounts

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# Trustees' annual report for the period of 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

## Reference and administration details

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Registered charity number: 280781

Scout Association registration number: 33333

Address of headquarters: 1<sup>st</sup> Rayleigh Scout Hut

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Names of the charity trustees who manage the charity (These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Danielle Beaney – Chair

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## Structure, governance and management

### Description of the charity's trusts

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Note that between 2023 and 2025, the National Scout Association is introducing changes to the structure which are designed to enhance the governance arrangements of Scout Groups, at the same time creating more flexible opportunities for adults to participate. Most of the changes will take place from the AGM to be held on 26<sup>th</sup> September 2024; the following is the situation as it stands on 31<sup>st</sup> March 2024

#### How the charity is constituted

1st Rayleigh Scout Group is a trust established under its rules, which are common to all Scouts

#### Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

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### The principal awards

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- ❖ Activity Badges: a wide range of badges enabling the young person to show proficiency in almost any sport or hobby that might interest them, or additional skills in areas such as camping, navigation and first-aid.
- ❖ Attaining all the Challenge Awards and a sufficient number of Activity Badges for their age group leads to the Chief Scout Award for their section – Bronze, Silver or Gold for Beavers, Cubs and Scouts, respectively.
- ❖ The Group also oversees a sub-section that engages in target activities: shooting, archery, and tomahawk throwing.

### **Public benefit statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.



## Achievements and performance

The following is a summary of the year. Further information can be found on our website.

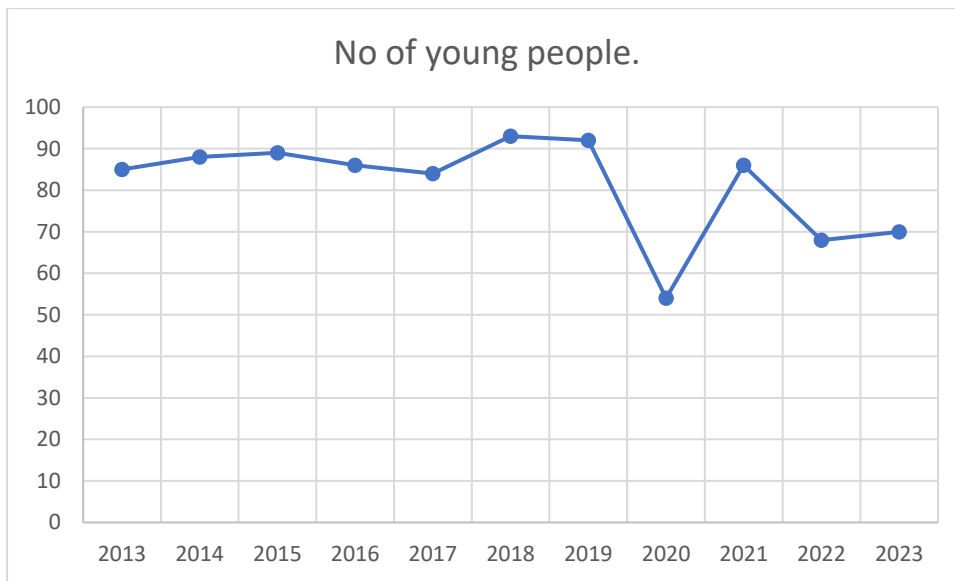
- The section leaders continue to provide active programmes, resulting in the award of many Activity Badges.
- Owing to the residual effect of Covid-19 restrictions, over the past few years, the young people have not been able to achieve as many Challenge Badges and Chief Scout Awards. However, the sections have been busy rectifying this situation.
- Two Explorers who were previously members of our Group attended the 2023 World Scout Jamboree in South Korea.
- At the time of the January 2024 census, we recorded a total of 70 youth members and 12 adults.
- Besides the fantastic work they do locally, our leaders actively support Scouting outside of our Group: several are Explorer Leaders and District members. Our Target Sports team is a resource that provides opportunities for young people of other groups to gain experience in these skills.
- The Group Trustee Board has overseen the administration and practical running of the HQ.

Besides routine matters, the following projects were undertaken:

- ❖ Purchase of new rifle curtain
  - ❖ Purchase of 8 New air rifles
  - ❖ A renewal of all first aid kits for leaders and Young peoples
  - ❖ New Taps in the bathrooms
- 
- The leaders and Trustee Board are grateful to all those who have supported our maintenance and fund-raising events and those who have provided additional financial support during this sometimes challenging, but always successful, year.



The graph below shows how the group had been a steady number before COVID-19 and how we are after. It is great that we are slowly getting back to the numbers we had before.



## Financial review

Further information is given in the annual accounts, but a summary of receipts and payments for the year ending 31 March 2024 is:

	Unrestricted Funds 2023-2024	Restricted Funds 2023-2024	Total 2023-2024	Total 2022-2023
Receipts	£4399	-	£4399	£27,638
Payments	£6988	-	£6988	£32,400
Net Receipts / (payments)	(2589)	-	(2589)	(£4762)
Net Transfers Between Funds	-	-	-	-
Cash Funds at 31 March	£8,815	£5,500	£14,315	£16905

## Reserves policy



The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short of running costs. The trustees consider that the Group should hold a sum equivalent to 4 to 6 months of running costs in the General Fund to cover imminent payments and urgent building repairs should they arise.

On 31 March 2024, the balance stood at £14,315, which satisfies this policy (approx. £3,500 this year) with a considerable additional margin.

### **Investment policy**

The Group does not have sufficient funds to invest in longer-term investments. The Group has, therefore, adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

### **Signatories to bank accounts**

Payments or withdrawals from the Group's bank accounts require authorisation by two of the following:

Group, Scouts and Target Sports – [Lianne Hickey](#), [Danielle Beaney](#), [Cheryl Gibson](#), [Tina Baines](#) and [Lisa Smith](#).

Cub and Beaver - [Lianne Hickey](#), [Cheryl Gibson](#), [Tina Baines](#) and [Lisa Smith](#).



## Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees:

Paper version signed by Danielle Beaney

Signature

Approved at the meeting of the Trustee Board held on 25<sup>th</sup> September 2024. The Secretary of the 1<sup>st</sup> Rayleigh Trustee Board holds the original, signed copy.

Name: Danielle Beaney

Position: Chair of Trustee Board, 1st Rayleigh Scout Group

Date: 25<sup>th</sup> September 2024

## Glossary and references

1. The Scout Association: <https://www.scouts.org.uk/>
2. Policy, Organisation and Rules: <https://www.scouts.org.uk/por/>
3. Scout Association rules and guidance concerning Trustee Boards:  
<https://www.scouts.org.uk/volunteers/volunteer-experience/teams/trustee-boards/>
4. <https://www.scouts.org.uk/volunteers/volunteer-experience/volunteering-together/what-this-means-foryou/moving-to-trustee-boards/>
5. The Group Scout Council is the electoral body which supports Scouting in the Scout Group, and is the body to which the Group Trustee Board is accountable. Its membership consists of parents of the youth members of the Group and the Group's leaders

**2023-2024****Income**

Admin	5,898.37
Badges	415.10
Camp Equipment	25.00
Donation	228.44
Events	417.66
Events - Beavers	240.00
Events - Cubs	3,927.00
Events - Scouts	5,358.23
Fundraising	1,498.08
Gift Aid	893.46
Group	101.00
Meetings	94.00
Membership Fees	7,922.00
Rent	674.00
Target sports	3,010.00
Transfer	57.38

**Expense**

Activity Equipment	185.89
Admin	9,235.37
Badges	1,217.73
Camping Equipment	711.54
Events	542.92
Events - Beavers	375.56
Events - Cubs	4,093.21
Events - Scouts	5,127.44
Go cardless fees	0.00
Group	1,027.17
Insurance	1,991.20
Meetings	93.46
Meetings - Beavers	790.10
Meetings - Cubs	977.53
Meetings - Scouts	1,247.93
Membership Costs	0.00
Membership Fees	341.93
OSM	126.00
Rates	387.25
Target Sports	2,763.89
Training	200.00
Transfer	57.38
Utilities	2,556.17
Venue Maintenance	1,732.06

**Account balances**

Cubs	1,036.13
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Scouts	1,136.59
Target Sport	1,056.43
zGroup Nat West	0.00
Group Barclays	6,258.40
Beaver New Account	1,669.29
Group Petty Cash	582.47

**Summary**

Account balance brought forward	16,761.32
Total income	30,759.72
Total expenditure	35,781.73
Net income	-5,022.01
Account balance carried forward	11,739.31



# 1st Rayleigh Scout Group



## Independent Examiners Report to the Trustees of 1<sup>st</sup> Rayleigh Scout Group

I report of the accounts of the Group for the year ended 31<sup>st</sup> March 2024 which are attached.

### Respective responsibilities of trustees and examiner

As the Charities trustees responsible for the preparation of the accounts, you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissions under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit view given by the accounts.

### Independent Examiners Statement

In connection with my examination, no matter has come to my attention;

- which give me reasonable cause to believe in any material respect the requirement to keep accounting records in accordance with Section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act have not been met, or,
- which gives me reason to believe that in any material aspect the accounting rules of the Groups' constitution have not been met.

Signature

Name

P. D. SWAEL

Date

11.6.24.

**1ST RAYLEIGH SCOUT GROUP**

England & Wales - Charity number 280781

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# Accounts

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# Annual General Meeting

**Date: 10<sup>th</sup> January 2024, 7:30pm**

**Venue: 1<sup>st</sup> Rayleigh HQ, Kenilworth Gardens, Rayleigh**

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## Minutes

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### 1) Introduction & Welcome

- a) Mark Gibson opened the meeting with a short explanation of the Transformation changes taking place in Scouting with a view to making it teams based, more friendly and less confusing to those outside scouting looking to volunteer and in line with the Charity Commission requirements.
- b) The previous executive committee is being split into a Trustee Board which will look after financial and governance matters, the Leadership team which will look after support and operational tasks such as fundraising, facilities etc and the Section Team which will run the sections.
- c) Parents make up the Group Scout Council and are invited to appoint trustees, and scrutinise accounts and other running of the group.
- d) Andy Austin was welcomed as the representative from the District team.

### 2) Apologies for Absence

- a) Mark Elliot who is in charge of the maintenance sent his apologies due to work commitments.

### 3) Minutes of Previous AGM

- a) The previous year's minutes have been circulated electronically and agreed. Danielle Beaney signed a printed copy and was countersigned by Lisa Smith. Copies are available should anybody wish to receive them.

### 4) Governance Topics

- a) Danielle explained that we were adopting the model constitution as set out by Scouting.
- b) The groups financial year runs from Apr to March.
- c) The minimum number of trustees is 5 plus the ex-officio member who is Mark Gibson as the Group Lead Volunteer. The maximum number is 12 and there are currently 6 members. There will be the opportunity for others to join at the next AGM and we will advertise for this.

### 5) Review of previous year

- a) The Chair, Danielle Beaney, explained that this AGM covers the period where we were returning to face-

to-face scouting. We were lucky enough to be in a comfortable financial situation so that we could use the new air con system to heat the premises whilst keeping doors and windows open and purchase items for handwashing etc to help try and keep us safe.

- b) We were also able to subsidise events and families facing financial hardship due to the pandemic.
- c) The highlight was being able to take 20 Scouts and 20 explorers to the Kent international jamboree.
- d) The treasurer, Leanne Hickey, presented the accounts, copies of which are available on request. We are in a strong financial position even though the accounts show a negative balance. This just reflects the situation where we received grants during lockdown in the previous period but spent them in this period as we were able to return to face to face Scouting.
- e) With safety in mind, equipment was purchased so that there was enough for one each and no one had to share and along with handwashing stations etc.
- f) Lighting was installed in the outdoor area to allow for more activities to take place outside and the loft refitted so that only one person needed to go up there at a time.

## 6) Making Appointments

- a) Mark Gibson as the Group Lead Volunteer explained that now Trustees could choose between 1, 2 or 3 year term and can remain in role for up to 9 consecutive years (with a minimum of a 3 year gap required before returning). He as the ex-officio member has no time limit in role.
- b) As there had been no one else coming forward for the position, Danielle Beaney was appointed as Chair for a term of 3 years. She was nominated by Mark Gibson and seconded by Tina Baines.
- c) As there had been no one else coming forward for the position, Leanne Hickey was appointed as Treasurer for a term of 3 years. She was nominated by Leah Baines and seconded by Lisa Smith.
- d) Cheryl Gibson was nominated by Noah King and seconded by Rachel Smith.
- e) Tina Baines was nominated by Danielle Beaney and seconded by Donna Lawson
- f) Pete Baines was nominated by Julia Tamlyn and seconded by Leigh Wolfe
- g) Noah King has volunteered to be the youth representative, having been a Beaver, Cub, Scout, Explorer, Young Leader and now Leader at 1<sup>st</sup> Rayleigh.
- h) The reason this AGM was delayed was that there were issues finding someone who had no connections with the group willing to audit the accounts. Paul Sharp was eventually found and has also agreed to be our auditor for next year.
- i) The key message is that the group is in a very strong position with its leadership working very hard to provide opportunities for the young people and to keep costs down.
- j) We are now in a position to be able to fundraise again to help keep subs low and subsidise activities and events. Bag packing has historically been a big source of fundraising income but this opportunity is now reduced.
- k) Donna Lawson is heading up the fundraising team and everyone was encouraged to contact her if they could help out in any way. For those not able to contribute financially, donation of time to help out is just as valuable and important. We are looking for people not just to run fundraising events but also acquire donations from companies, grants etc.
- l) The facilities team, lead by Mark Elliot is also looking for anyone who can help out in any way.

Meeting closed at 8:10pm



# 1st Rayleigh Scout Group



## Independent Examiners Report to the Trustees of 1<sup>st</sup> Rayleigh Scout Group

I report of the accounts of the Group for the year ended 31<sup>st</sup> March 2023 which are attached.

### Respective responsibilities of trustees and examiner

As the Charities trustees responsible for the preparation of the accounts, you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissions under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit view given by the accounts.

### Independent Examiners Statement

In connection with my examination, no matter has come to my attention;

- which give me reasonable cause to believe in any material respect the requirement to keep accounting records in accordance with Section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act have not been met, or,
- which gives me reason to believe that in any material aspect the accounting rules of the Groups' constitution have not been met.

**Signature**

**Name**

P D SHARP

**Date**

6.11.23

	<b>2022-2023</b>	<b>2021-2022</b>
<b>Income</b>		
Admin	0.00	120.00
Camp Equipment	129.50	0.00
Donation	40.06	143.63
Donations	0.00	94.96
Events	66.00	0.00
Events - Beavers	529.00	0.00
Events - Cubs	2,107.00	870.83
Events - Scouts	12,653.80	7,939.99
Fundraising	118.43	0.00
Gift Aid	0.00	2,303.43
Grant	0.00	8,000.00
Meetings	27.30	21.98
Membership Fees	7,307.00	3,784.41
Rent	612.00	0.00
Target sports	1,180.00	217.05
Training Course	0.00	210.00
Transfer	21,412.61	496.44
<b>Expense</b>		
Activity Equipment	151.10	918.57
Admin	3,046.11	3,102.51
Badges	584.75	655.38
Camping Equipment	1,241.61	1,690.00
Donations	0.00	25.00
Events	547.04	0.00
Events - Beavers	475.98	0.00
Events - Cubs	2,481.15	20.54
Events - Scouts	18,662.11	4,975.00
Go cardless fees	62.94	37.00
Group	734.64	1,259.33
Insurance	1,730.89	1,684.30
Meetings - Beavers	125.42	505.71
Meetings - Cubs	333.18	1,390.83
Meetings - Scouts	1,206.74	763.39
Membership Costs	166.15	71.50
Membership Fees	6.50	0.00
OSM	158.50	131.21
Rates	0.00	438.79
Target Sports	707.25	5.40
Training	0.00	240.00
Transfer	15,631.20	2,463.29
Utilities	-1,496.86	1,881.66
Venue Furniture	0.00	210.18
Venue Maintenance	4,761.69	10,288.01

**Account balances**

Beavers - Old Account	0.00	1,233.01
Cubs	1,554.14	1,835.59
Scouts	1,546.84	2,170.19
Target Sport	810.32	367.57
Group Nat West	804.47	15,808.01
Group Barclays	9,885.19	0.00
Beaver New Account	1,778.01	99.99
Group Petty Cash	382.35	382.35

**Summary**

Account balance brought forward	21,896.71	30,451.59
Total income	46,182.70	24,202.72
Total expenditure	51,318.09	32,757.60
Net income	-5,135.39	-8,554.88
Account balance carried forward	16,761.32	21,896.71



# 1st Rayleigh Scout Group



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**Signature**

**Name**

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