

Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 4 to end date 3 1 1 2 2 4

Section A Reference and administration details

Charity name	1ST HYTHE SCOUT GROUP
Other names the charity is known by	1ST HYTHE BP SCOUT GROUP
Registered charity number (if any)	2 8 0 7 7 9
HQ registration number	1 0 0 1 0 3 0 0
Charity's principal address	<div>Burton Hall</div> <div>Albert Lane</div> <div>Hythe, Kent</div> <div>Postcode C T 2 1 6 B Y</div>

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Laura Ames	Secretary	Until 12th June
2	Mandy Burton		
3	John Chapman		
4	Luke Chittock	Treasurer	
5	Lee Fawcett	Chair	
6	Gavin Kennett		
7	Debby Pearce		
8	Tony Poole		
9	Rose Pullen		Until 12th June
10	John Schoner		Until 12th June
11	Naomi Slade		
12	Cameron Mcghie		
13	Lucy Tordoff		
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Trustee Board consists of the Chair, Treasurer, Group Lead Volunteer and 7 additional Trustees and meets at least once every school term (Spring, Summer and Autumn)

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. The Group maintains Personal Accident and Medical Expenses Cover for Non-Members. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, hall hire and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group consists of the following sections: Squirrels (4-6 years) Beaver (6 - 8 years) Cub Scouts (8 - 10.5 years) [Two Sections] Scouts (10.5 -14 years) Explorers (14 - 18 Years) Scout Network (18 - 25 years)</p> <p>The Group provides a varied, active and exciting programme for our young members.</p> <p>The Group actively supports international scouting (e.g. Jamborees and Expeditions) and wider development (e.g. Duke of Edinburgh Award).</p> <p>The Group supports and engages in local community events throughout the year.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
Public benefit statement	<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
-----------	------------------------------

Summary of the main achievements of the charity during the year

The group has maintained its membership of around 100 young people.

All sections have delivered an active and varied programme to our young people.

The group continues supporting members financially during the wider cost-of-living crisis, but will increase membership fees slowly over the medium term, providing additional support to families where required.

The group is broadly operating within its funding model, drawing on funds from covid grant deposits to cover any deficit.

Section E	Financial Review
-----------	------------------

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs. The Group Trustee Board reviewed the reserve and agreed to maintain the groups reserve at £24,000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using UK regulated banks or building societies.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Lee Fawcett	Luke Chittock
-------------	---------------

Position (eg Secretary, Chair)

Chair	Treasurer
-------	-----------

Date

2	1	0	6	2	5
---	---	---	---	---	---

1st Hythe BP Scout Group (Charity no. 280779)

Receipts and payments account

Year start date

Year end date

For the year from	01/01/2024	To	31/12/2024
-------------------	------------	----	------------

Receipts and payments

	2024	2023
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,580	9,995
Donations	2,000	2,067
Legacies	-	-
Gift Aid	742	-
Other similar income	9,079	3,421
Sub total	23,401	15,483
Grants		
Maintenance grant	-	-
Other grants	-	100
Sub total	-	100
Fundraising events (gross)		
Boot Fair	1,670	1,514
	-	-
	-	-
Other fundraising activities	-	867
Sub total	1,670	2,381
Scout hut income		
Fundraising - Hall Hire	7,688	5,928
Fundraising - Redbanks	250	322
Other Scout hut income	-	-
Sub total	7,938	6,250
Investment income		
Bank interest	12	-
Building Society interest	-	-
NSI interest	-	362
	-	-
Sub total	12	362
Total Gross Income	33,021	24,577
Asset and investment sales, etc.	-	-
Total receipts	33,021	24,577

1st Hythe BP Scout Group (Charity no. 280779)

Receipts and payments account

Year start date

Year end date

For the year from	01/01/2024	To	31/12/2024
-------------------	------------	----	------------

Receipts and payments

	2024	2023
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	5,202	4,753
GoCardless Transaction and App Fees	476	-
Charitable Donations	-	-
Youth programme and activities	13,131	7,122
Youth Development	800	976
Adult support and training	600	361
Rates		
Water and Sewerage	344	333
Electricity and Gas	2,689	2,658
Telephone and Internet	-	340
Insurance	747	688
Repairs and Renewals	4,425	5,295
Materials and equipment	705	4,315
Printing and photocopying		6
Uniforms		646
Badges	6	691
AGM and trustee expenses	100	-
Group Administration	144	698
Community Minibus: GN09 DTU & EN04 NCU	-	
Other Costs - Vehicle maintenance/hire/insurance/fixed penalties	-	-
Other costs - Redbanks	350	890
Other costs - Burton Hall	2,076	957
Other costs - Unpaid Cheques/Refunds		40
25th WSJ		485
Sub total	31,793	31,252
Fundraising expenses		
Boot Fair	100	100
	-	-
	-	-
Other fundraising costs	-	-
Sub total	100	100
Total Gross Expenditure	31,893	31,352
Asset and investment purchases, etc.	-	-
Total payments	31,893	31,352
Net of receipts/(payments)	1,128	6,775
Cash funds last year end	60,403	67,178
Cash funds this year end	61,530	60,403

1st Hythe BP Scout Group (Charity no. 280779)

Receipts and payments account

Year start date

Year end date

For the year from	01/01/2024	To	31/12/2024
-------------------	------------	----	------------

Statement of assets and liabilities at the end of the year

	31st December 2024 Unrestricted funds £	31st December 2023 Unrestricted funds £
Cash funds		
Bank current account	61,359	13,200
Bank deposit account	-	-
NSI Deposit Account	-	47,203
Equals Group Balance	170	
Total cash funds	61,529	60,403
(agree balances with receipts and payments account)	agreement error	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim		
Cash/Floats held by Sections	323	762
Sub total	323	762
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Burton Hall - Freehold land and buildings	185,000	185,000
Redbanks Campsite Land and buildings - Freehold land	40,000	40,000
Scouting equipment, furniture etc	15,000	15,000
Other	-	-
Sub total	240,000	240,000
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	301,852	301,165

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees

Signature

Print Name

Lee Fawcett
Luke Chittock

Lee Fawcett Chair
Luke Chittock Treasurer

Independent examiner's report to the trustees of 1st Hythe BP Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Hythe BP Scout Group for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity trustees of the 1st Hythe BP Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Hythe BP Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

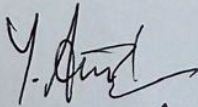
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Hythe BP Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

T. ALCOCK.

Relevant professional qualification or membership of professional bodies (if any):

AAT.

Address:

4 THE HAVEN, HYTHE. CT214PJ.

Date:

21st June 2025