

# MERRIOTT VILLAGE HALL

England & Wales · Charity number 280536

## Details

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Other names	BLAKE MEMORIAL HALL, MERRIOTT, THE MEMORIAL HALL MERRIOTT
Status	Registered
Legal form	Other
Registered	1980-07-16
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Half Moon House Boozer Pit Merriott TA16 5PW
Phone	0146078886
Email	<a href="mailto:rosemary@summitaccounting.co.uk">rosemary@summitaccounting.co.uk</a>
Website	<a href="http://www.merriottvillagehall.org.uk">www.merriottvillagehall.org.uk</a>

## Activities

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**Objects:** THE HALL SHALL BE USED FOR INSTRUCTION, RECREATION, MEETINGS AND OTHER PURPOSES IN HARMONY THEREWITH.

**Activities:** Merriott Village Hall provides and maintains a spacious and well-equipped Hall for the enjoyment of the inhabitants of Merriott and the surrounding area. The hall is used regularly by badminton groups, pilates, yoga, exercise classes, baby classes, short mat bowling, ballroom dancing, children's dance classes and bridge. It is regularly used for occasional events such as weddings and parties.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** THE PARISH OF MERRIOTT
- Somerset

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£24,801	£32,920	-	-
2023-12-31	£24,577	£23,669	-	-
2022-12-31	£43,368	£55,243	-	-
2021-12-31	£36,698	£15,953	-	-
2020-12-31	£42,587	£39,580	-	-

## Trustees

Name	Role	Appointed
Cody Quinn		2024-04-22
Dr JOHN CHRISTOPHER BOWMAN CBE		2015-09-24
Dr ROGER ALFRED JAMES GILSON		2020-06-18
ERIC RICHARD VOSE		2017-04-20
GUY ANDREW HAYMAN		2020-06-18
Lorraine Dry		2023-02-20
Natasha Rebbeck		2021-06-09
Nigel Bell		2024-04-22
ROSEMARY EVANS		2015-09-24

**MERRIOTT VILLAGE HALL**

England & Wales - Charity number 280536

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**



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# CHARITY INFORMATION

<b>Trustees</b>	Chair	Eric Vose	
	Vice Chair	John Bowman	
	Secretary	Natasha Rebbeck	
	Treasurer	Rosemary Evans	
	Communications	Natalie James	Resigned 30/4/2022
	Bridge representative	Joanna Hemmings	Resigned as Trustee 27/01/2022
		Roger Gilson	
		Andrew Hayman	

**Charity number** 280536

**Charity correspondent** Rosemary Evans  
Half Moon House  
Boozer Pit  
Somerset  
TA16 5PW

**Charity address** Merriott Village Hall  
Broadway  
Merriott  
Somerset  
TA16 5QH

**Website** [www.merriottvillagehall.org.uk](http://www.merriottvillagehall.org.uk)

**Independent Examiner** D Phoenix FCCA, ACMA  
227 Park View  
Crewkerne  
TA18 8JH

**Bankers** CAF Bank Ltd  
25 Kings Hill Avenue  
West Malling  
Kent  
ME19 4JQ

# TRUSTEES' REPORT

## FOR THE YEAR ENDED 31 DECEMBER 2022

Merriott Village Hall, Broadway, Merriott, TA16 5QH, is a registered charity, number 280536, and is governed by its Scheme including appointment of Trustees, dated 8 December 1995 as amended by special resolution of the Trustees on 8 November 2001 and on 9 July 2020. These amendments were approved by the Charity Commission on 13 August 2001 (prior approval) and 10th August 2020 respectively.

The Trustees present their Annual Report and Accounts for the year ended 31 December 2022 and confirm they comply with the requirements of the Charities Act 2016, the Charities SORP (FRS102) and the aforementioned Scheme.

### **Administration**

The Charity is administered by a management committee of elected Trustees which meets 4-6 times a year. Trustees are elected annually at the AGM, to which all residents are invited. New Trustees' responsibilities are explained to them by use of the Charity Commission publication CC3 and are trained in fire, security and kitchen hygiene procedures. Hall user groups are each encouraged to nominate a representative member in order to inform Trustees regarding any matters relevant to them. The Charity has two part-time employees, the caretaker and the booking clerk, who report to the Chair and are tenants in the residential property owned by the Charity.

The Trustees would welcome more user representatives to be Trustees.

### **Charity objects**

The object of the charity is to provide and maintain the Hall for the use of the inhabitants of Merriott without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants. This accords with the Charity Commission and Charity Act's guidance on public benefit.

### **Activities**

This was the year when we finally saw off the debilitating effects of the pandemic and got back to something resembling normality. In late February, we staged a musical evening "Jazz in the Village", which was our attempt to provide the community with a distraction during the cold Winter nights. Our weekly user groups returned, which was a positive development for all. The Short Mat Bowls group were unable to sustain two weekly sessions, but they maintained their Wednesday evening slot, whilst they advertised for new members. U3A already run a Badminton session on Monday mornings and their Table Tennis Group became new users as they took up two new sessions (Monday & Friday afternoons) to enhance our busy weekly schedule.

Our evolving relationship with ARK resulted in three extremely successful collaborations, growing out of the fortnightly community lunches which they introduced to the Hall in the Autumn of 2021. The first was a Quiz Night held in September, in aid of DEC Ukraine. This was the brainchild of Mary Gilson, who led the project and garnered support from ARK (for a curry supper night), Steve and Paula Bateman (for being the Quizmaster Team for the night) and for

co-ordinating generous donations from the local Co-op, Merriott Pharmacy and Waitrose plus a host of individuals. This event did not incur any costs, as all services and support were donated freely from everyone involved. Over £2,000 was raised on the night from our ever-generous community.



Quiz in aid of DEC Ukraine

The second ARK initiative has been the “Warm Space” idea, which ARK developed into a Soup & Social event, which is now held on the alternate Tuesdays to their extremely popular lunches. The Community Council for Somerset (CCS) chose the Hall to hold their AGM in early November, with almost 100 attendees. Once again ARK stepped up to the plate with a superb buffet lunch offering. Our venue was chosen because of the energy efficient improvements which have been implemented over a 15-year period. John Bowman provided an illuminating presentation entitled “Merriott Village Hall – Going Green”.

Occasional bookings have increased with the Hall now being considered an ideal venue for celebratory events such as birthday parties, anniversaries and wedding receptions. We are able to accommodate these weekend events seamlessly into our calendar, as they do not conflict with the regular user sessions which are all scheduled Monday to Friday.



Members of the community enjoying a Christmas lunch and social thanks to ARK and Co-op

### **Achievements 2022**

During the pandemic, the trustees adopted a cautious approach to the financial affairs of the Hall for obvious reasons including the uncertainty as to how long the situation would prevail. SSDC provided financial support over the entire period of the pandemic and the money was reserved for a major revamp of the Hall during 2022. We sought and were provided with additional funding for the improvement project from a range of generous donors, which are listed in the Financial section of this report. These improvement projects could not have been achieved without external funding.

The gutters were identified as becoming problematic with leaks and generally poor appearance. A replacement programme for all of the gutters and downpipes was undertaken in the Spring. We managed to identify a matching profile for the old guttering and were able to select a colour match to the Hall scheme.

The next major area for improvement was the Hall kitchen, which had been largely undisturbed for the best part of 18 years. Once again, with the benefit of ARK's catering experience, we were able to use their expertise to help with the design of the kitchen. We identified our supplier for the kitchen materials and a series of local tradespeople (see list below) were employed to fit-out the equipment.



The stripped-out kitchen during its refit



Food preparation for the community in the refitted kitchen

All this work was scheduled into the month of August – our quietest month in user terms and in conjunction with the kitchen project, we simultaneously planned a complete make-over for the interior and exterior of the Hall. All of the internal re-decoration took place alongside the kitchen refit and the external work was completed shortly afterwards.

The kitchen refit and redecoration were planned in order to give an uplift to the ambience of the building, enabling the enhanced amenities to attract more weekend events including weddings. Our hearing loop can also support audio streaming and we are reviewing ways of developing this in conjunction with our wi-fi system. The early signs of these improvements with regard to bookings are encouraging. We also consulted our Badminton users with regard to the internal colour scheme so that we could provide colours that helped them identify the flight of a shuttlecock more clearly. Our choice of colours for the doors and door frames was a deliberate contrast of light and dark to provide assistance to visually impaired visitors to the hall.

Subsequent to the August improvement plan, the main Hall lighting was completely replaced with energy-efficient LED luminaires just prior to Christmas. The new lighting has improved the facility significantly with a much higher level of brightness which has directly benefitted our Badminton groups and our Bridge Club.

We continue to identify areas of energy saving and are actively assessing the Hall's insulation status with regard to loft and cavity wall improvements for 2023.

Thank you to the following donors who made the completion of our substantial 2022 activities programme possible:

Awards for All (National Lottery)  
Howdens  
Merriott Co-op  
Merriott Parish Council  
South Somerset District Council  
The Merriott Heritage Trust

Thank you to the following local suppliers, instrumental to the refurbishment of the Hall:

George Burgess	Merriott
Alan Chant	Merriott
Drapes Direct	Martock
Hannam Roofing	Ilminster
Harrington Catering Equipment	Sherborne
Howdens	Yeovil
Jaycee Plumbing	Merriott
JG England Plastering	Merriott
KS Electrical	Merriott
Chris Martin	Chard
Kevin Swain	Merriott



The Hall set up for a Baby Sensory session

## Financial review and reserves

From an operating perspective, finances were back to normal in 2022, following two years of interruption to community activities by Covid restrictions. Hall hire income was at a healthy level and making a small surplus over its expenses, enabling us to avoid an increase in hire charges for the sixth year running. The gutter replacement project cost £10,680, towards which the Merriott Heritage Trust made a contribution. The refurbishment project cost a total of £31,590, of which over £15,388 was funded by grants from several sources, listed below. The remainder of funds for these projects was found from reserves accrued over previous years. Overall, expenditure was higher than income by £11,875.

Energy prices are a concern for many, but we are fortunate not to be affected in 2022. As well as the benefit of the solar panels, the energy contract is at a fixed price until March 2023. There will be a significant increase in the cost of electricity in the remainder of 2023.

The property at 1, Melbury Row, was let for the full year at market rent.

As well as routine maintenance, the program of window replacements at this property continued. This project will soon be completed.

The Co-op supported the joint venture with Merriott-based ARK, and there is a balance of £835 carried forward to continue with this initiative in 2023.

The Trustees recognise that the bulk of the reserves figure is held as tangible assets and therefore is not accessible as cash for supporting improvements. Therefore in addition to planned expenditure, they aim to maintain a cash balance of at least £2,000 at all times in order to meet any unexpected repairs not covered by insurance. The balance of £6,000 in the emergency fund is still considered to be appropriate.

## Risk

The Trustees consider that the policies and procedures in place to mitigate risks are sufficient, and are subject to regular review.

Signed for and on behalf of the Trustees:

Chairman  Treasurer 

Date: 20<sup>th</sup> February 2023

# INDEPENDENT EXAMINER'S REPORT

## FOR THE YEAR ENDED 31 DECEMBER 2022

I report on the accounts of the Charity for the year ended 31 December 2022, which are set out on the attached pages.

### Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act).

It is my responsibility to:

- i) examine the accounts under section 145 of the Charities Act,
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act), and
- iii) to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met, or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Derek Phoenix  
227 Park View  
Crewkerne  
TA18 8JH



Date: 23/2/23.

**MERRIOTT VILLAGE HALL  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 Unrestricted funds		2022 Restricted funds		2022 Total funds		2021 Total funds	
	£	£	£	£	£	£	£	£
<b>INCOME:</b>								
Hall hire	11,462				11,462		7,226	
Grants	3,917		18,201		22,118		20,440	
Rental income	9,020				9,020		8,800	
Donations and fundraising	660				660		229	
Other	108				108		3	
<b>TOTAL INCOME</b>		<b>25,167</b>		<b>18,201</b>		<b>43,368</b>		<b>36,698</b>
<b>EXPENDITURE:</b>								
Payroll expenses	5,438				5,438		5,355	
Utilities	858		478		1,336		1,173	
Routine repairs and maintenance	3,226				3,226		2,854	
Property repairs and improvements	26,113		16,888		43,001		4,743	
Insurance	1,209				1,209		1,096	
Fundraising expenses	659				659		154	
Other expenses	374				374		578	
<b>TOTAL EXPENDITURE</b>		<b>37,877</b>		<b>17,366</b>		<b>55,243</b>		<b>15,953</b>
<b>NET INCOME /EXPENDITURE</b>		<b>(12,710)</b>		<b>835</b>		<b>(11,875)</b>		<b>20,745</b>
<b>FUNDS BROUGHT FORWARD</b>		356,211		0		356,211		335,466
<b>FUNDS CARRIED FORWARD</b>		<b>343,501</b>		<b>835</b>		<b>344,336</b>		<b>356,211</b>

# MERRIOTT VILLAGE HALL

## BALANCE SHEET AS AT 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4		315,627		315,627
<b>Current assets</b>					
Stocks	5		85		36
Debtors	6		4,681		860
Cash at bank and in hand	7		24,383		40,708
			<u>29,149</u>		<u>41,604</u>
Creditors: amounts falling due within one year	8		(440)		(1,020)
<b>Net current assets</b>			<u>28,709</u>		<u>40,584</u>
<b>Total assets less current liabilities</b>			344,336		356,211
Creditors: amounts falling due after one year			(0)		(0)
<b>Net assets</b>			<u>344,336</u>		<u>356,211</u>
<b>Unrestricted funds</b>					
Profit and Loss Account	9		212,937		225,647
Emergency Fund	10		6,000		6,000
Revaluation reserve	11		124,564		124,564
<b>Restricted Funds</b>	12		835		
<b>Total funds</b>			<u>344,336</u>		<u>356,211</u>

Signed for and on behalf of the Trustees:

Chairman



Treasurer

*R Evans*

Date: *20th February 2023*

# MERRIOTT VILLAGE HALL

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 1. Accounting policies

The accounts have been prepared in accordance with the Charities Act (2016) and the Charities SORP (FRS 102).

#### 2. Payments to trustees

Trustees were reimbursed for expenditure incurred on behalf of the charity as follows:

	2022	2021
	£	£
John Bowman	147.85	-
Rosemary Evans	100.66	152.18
Andrew Hayman	66.67	-
Eric Vose	1,910.04	305.13

#### 3. Funds

Unrestricted funds are applied in accordance with the charity's objectives.

Restricted funds are applied in accordance with the terms of their restrictions.

The Trustees are of the opinion that sufficient funds are held, in the appropriate form, to enable the funds to be used in accordance with the purpose for which they were set up.

#### 4. Tangible Assets

Freehold properties:	2022	2021
	£	£
Merriott Village Hall		
John Capstick MRICS September 2012	130,000	130,000
	<u>130,000</u>	<u>130,000</u>
1 Melbury Row	185,627	185,627
Total tangible fixed assets	<u>315,627</u>	<u>315,627</u>

The Hall's constitution states that the land and buildings, which are vested in the Official Custodian for Charities, shall be held upon trust for the purposes of a village hall. Unless the Charity Commissioners otherwise direct the clear proceeds of any sale of the land and buildings, which can be determined by the Hall Committee, shall be invested in trust for the Charity.

	2022	2021
	£	£
<u>5. Stocks</u>		
Stock of supplies for future fundraising events	85	36

#### 6. Debtors

Hall hire fees owing (recoverable amounts)	374	860
Other debtors	4,307	
Total debtors	<u>4,681</u>	<u>860</u>

## **7. Cash at bank and in hand**

CAF Bank account 00013308	2,524	3,324
CAF Bank account 00091324	21,825	37,380
Cash in Hand / in Transit	34	4
Total cash at bank and in hand	<u>24,383</u>	<u>40,708</u>

## **8. Creditors: amounts falling due within one year**

Hall hire refundable deposits / paid in advance	<u>440</u>	<u>1,020</u>
	<u>440</u>	<u>0</u>

## **9. Profit and Loss Account**

Balance at 1st January	225,647	206,557
Surplus (deficit) for the year	(11,875)	20,745
Transfer to emergency fund	0	(1,655)
Restricted carried forward	(835)	
Balance at 31st December	<u>212,937</u>	<u>225,647</u>

## **10. Emergency fund**

Balance at 1st January	6,000	4,345
Transfer from Profit and Loss Account		<u>1,655</u>
Balance at 31st December	<u>6,000</u>	<u>6,000</u>

The Trustees have set aside the Emergency fund to cover events such as major heating failure requiring immediate capital expenditure at either of the properties. They aim to increase this to £10,000.

## **11. Revaluation reserve**

Revaluation reserve b/fwd	<u>124,564</u>	<u>124,564</u>
Revaluation reserve c/fwd	<u>124,564</u>	<u>124,564</u>

## **12. Restricted Funds**

Co-op for ARK community lunches	<u>835</u>
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**MERRIOTT VILLAGE HALL**

England & Wales - Charity number 280536

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2021**



## MERRIOTT VILLAGE HALL

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**MERRIOTT VILLAGE HALL**  
**CHARITY INFORMATION**  
**FOR YEAR ENDED 31 DECEMBER 2021**

Trustees	Chair	Eric Vose	
	Vice Chair	John Bowman	
	Secretary	Natasha Rebbeck	Appointed 9 June 2021
	Treasurer	Rosemary Evans	
	Communications	Natalie James	
	Bridge Rep	Joanna Hemmings	
	Short Mat Bowls Rep	Michael Dandridge	Resigned 7 June 2021
		Roger Gilson	
		Andrew Hayman	
Charity number		280536	
Charity correspondent		Rosemary Evans Half Moon House Boozer Pit Merriott Somerset TA16 5PW	
Charity address		Merriott Village Hall Broadway Merriott Somerset TA16 5QH	
Website		<a href="http://www.merriottvillagehall.org.uk">www.merriottvillagehall.org.uk</a>	
Independent examiner		D Phoenix FCCA, ACMA 227 Park View Crewkerne TA18 8JH	
Bankers		CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	



## **MERRIOTT VILLAGE HALL** **TRUSTEES' REPORT** **FOR THE YEAR ENDED 31 DECEMBER 2021**

Merriott Village Hall, Broadway, Merriott, TA16 5QH, is a registered charity, number 280536, and is governed by its Scheme including appointment of Trustees, dated 8 December 1995 as amended by special resolution of the Trustees on 8 November 2001 and on 9 July 2020. These amendments were approved by the Charity Commission on 13 August 2001 (prior approval) and 10th August 2020 respectively.

The Trustees present their Annual Report and Accounts for the year ended 31 December 2021 and confirm they comply with the requirements of the Charities Act 2016, the Charities SORP (FRS102) and the aforementioned Scheme.

### **Administration**

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The AGM was held online during the 2021 lockdown period and during the year all but one committee meeting has been online. The Trustees would welcome more user representatives to be Trustees.

### **Charity objects**

The object of the charity is to provide and maintain the Hall for the use of the inhabitants of Merriott without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants. This accords with the Charity Commission and Charity Act's guidance on public benefit.

### **Activities**

Once again it has not been a typical year for village halls across the country. There were periods when the Hall was effectively closed due to pandemic restrictions. After restrictions were eased, some user groups returned with enthusiasm to holding their activities in the Hall, a small number did not return and others were slow to resume because of vulnerable members or the nature of the activity making safe distancing impossible. During the last quarter of the year there were further disruptions due to Omicron causing groups to be unviable, reluctant, or finding themselves without a leader.

Occasional hire bookings have been very encouraging, with a higher than usual interest in celebrations for weddings and other parties in the second half of the year, and forward bookings for 2022.

We have continued to maintain the Hall as necessary during the time of restrictions, and provided all the necessary personal protective equipment, additional cleaning materials and signage to make the Hall safe for staff and users.



**MERRIOTT VILLAGE HALL**  
**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**Achievements**

Despite the difficulties, we were able to commission improvements to the roof and the CCTV system. A chimney pot was replaced and after much research and consideration it was decided that the rusty dome was beyond repair, so it was removed and roof tiles put in its place. We are grateful to the Merriott Heritage Trust for their support with this project, which was completed in September. In December the CCTV system was upgraded giving better quality images and the facility to monitor remotely. Partial funding for this was received in early 2022 from a trust fund wishing to remain anonymous.

The Merriott village community is kept informed of activities by use of the monthly village newsletter, our own website and Facebook.

**Financial review and reserves**

We were grateful once more for support from SSDC who provided grants for hospitality and leisure venues affected by the pandemic. Additionally we made use of the Coronavirus Job Retention Scheme ('furlough') to help with payroll costs and retained both staff throughout the year.

Income exceeded expenditure for the year by £20,475, much of which is attributable to these grants. Hall hire income was badly affected. It was up 42% compared to 2020, but still only just over half of the level reported in 2019.

We were pleased to be able to fund the balance of the CCTV upgrade (£1,631) and the roof refurbishment (£1,962). The Trustees recognise that the bulk of the reserves figure is held as tangible assets and therefore is not accessible as cash for supporting improvements. Therefore in addition to planned expenditure, they aim to maintain a cash balance of at least £2,000 at all times in order to meet any unexpected repairs not covered by insurance.

As planned, the emergency fund is now at its target level of £6,000 and will be regularly reviewed.

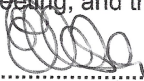
The property at 1, Melbury Row, was let for the full year at market rent, which also contributed to the surplus for the year.

As well as routine maintenance, the program of window replacements at 1, Melbury Row continues. Another window was replaced in 2021 and two more are planned for 2022, which will complete the project.

**Risk**


The Trustees have continued to assess the major risks to which the charity is exposed and systems are established to mitigate these risks. Specifically, a risk assessment with respect to Covid-19 is in place.

During the year a Safeguarding Policy was developed to replace our previous Child Protection Policy. We were pleased to be assisted by staff from Action with Communities in Rural England, who attended a committee meeting, and the policy has been positively received by our regular hirers.

  
.....

Chairman

For and on behalf of the Trustees

  
.....

Treasurer

Date:

10.02.22



**MERRIOTT VILLAGE HALL**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the accounts of the Charity for the year ended 31 December 2021, which are set out on the attached pages.

**Respective responsibilities of trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act).

It is my responsibility to:

- i) examine the accounts under section 145 of the Charities Act,
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act), and
- iii) to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners' statement**


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met, or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Derek Phoenix  
227 Park View  
Crewkerne  
TA18 8JH

Date: 19/4/22




**MERRIOTT VILLAGE HALL  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021 Unrestricted funds		2021 Restricted funds		2021 Total funds		2020 Total funds	
	£	£	£	£	£	£	£	£
<b>INCOME:</b>								
Hall hire	7,226				7,226		5,102	
Grants	18,940		1,500		20,440		27,550	
Rental income	8,800				8,800		8,685	
Donations and fundraising	229				229		1,243	
Other	3				3		7	
<b>TOTAL INCOME</b>		<b>35,198</b>		<b>1,500</b>		<b>36,698</b>		<b>42,587</b>
<b>EXPENDITURE:</b>								
Payroll expenses	5,355				5,355		5,179	
Utilities	1,173				1,173		1,423	
Routine repairs and maintenance	2,854				2,854		6,401	
Property repairs and improvements	3,243		1,500		4,743		24,675	
Insurance	1,096				1,096		997	
Fundraising expenses	154				154		286	
Other expenses	578				578		619	
<b>TOTAL EXPENDITURE</b>		<b>14,453</b>		<b>1,500</b>		<b>15,953</b>		<b>39,580</b>
<b>NET INCOME /EXPENDITURE FOR THE PERIOD</b>		<b>20,745</b>		<b>(0)</b>		<b>20,745</b>		<b>3,007</b>
<b>FUNDS BROUGHT FORWARD</b>		<b>335,466</b>		<b>0</b>		<b>335,466</b>		<b>332,459</b>
<b>FUNDS CARRIED FORWARD</b>		<b>356,211</b>		<b>0</b>		<b>356,211</b>		<b>335,466</b>



**MERRIOTT VILLAGE HALL  
BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	Notes	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4		315,627		315,627
<b>Current assets</b>					
Stocks	5	36		56	
Debtors	6	860		375	
Cash at bank and in hand	7	40,708		19,408	
		<u>41,604</u>		<u>19,839</u>	
Creditors: amounts falling due within one year	8	(1,020)		0	
<b>Net current assets</b>			<u>40,584</u>		<u>19,839</u>
<b>Total assets less current liabilities</b>			356,211		335,466
Creditors: amounts falling due after one year			(0)		(0)
<b>Net current assets</b>			<u>356,211</u>		<u>335,466</u>
<b>Unrestricted funds</b>					
Profit and Loss Account	9		225,647		206,557
Emergency Fund	10		6,000		4,345
Revaluation reserve	11		124,564		124,564
<b>Total funds</b>			<u>356,211</u>		<u>335,466</u>

  
.....

Chairman

  
.....

Treasurer

For and on behalf of the Trustees

Date: 10/02/22.....



**MERRIOTT VILLAGE HALL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. Accounting policies**

The accounts have been prepared in accordance with the Charities Act (2016) and the Charities SORP (FRS 102).

**2. Payments to trustees**

Trustees were reimbursed for expenditure incurred on behalf of the charity as follows:

	<b>2021</b>	<b>2020</b>
	£	£
Rosemary Evans	152.18	196.96
Eric Vose	305.13	1,297.76

**3. Funds**

Unrestricted funds are applied in accordance with the charity's objectives.

Restricted funds are applied in accordance with the terms of their restrictions.

The Trustees are of the opinion that sufficient funds are held, in the appropriate form, to enable the funds to be used in accordance with the purpose for which they were set up.

**4. Tangible Assets**

<b>Freehold properties:</b>	<b>2021</b>	<b>2020</b>
	£	£
Merriott Village Hall		
John Capstick MRICS September 2012	<u>130,000</u>	<u>130,000</u>
	130,000	130,000
1 Melbury Row (caretaker's house)	<u>185,627</u>	<u>185,627</u>
Total tangible fixed assets	<u><u>315,627</u></u>	<u><u>315,627</u></u>

The Hall's constitution states that the land and buildings, which are vested in the Official Custodian for Charities, shall be held upon trust for the purposes of a village hall. Unless the Charity Commissioners otherwise direct the clear proceeds of any sale of the land and buildings, which can be determined by the Hall Committee, shall be invested in trust for the Charity.



**MERRIOTT VILLAGE HALL**  
**NOTES TO THE ACCOUNTS CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
<b><u>5. Stocks</u></b>	£	£
Stock of supplies for future fundraising events	36	56
<b><u>6. Debtors</u></b>		
Hall hire fees owing (recoverable amounts)	860	375
Other debtors		
Total debtors	860	375
<b><u>7. Cash at bank and in hand</u></b>		
CAF Bank account 00013308	3,324	3,013
CAF Bank account 00091324	37,380	16,377
Cash in Hand / in Transit	4	18
Total cash at bank and in hand	40,708	19,408
<b><u>8. Creditors: amounts falling due within one year</u></b>		
Hall hire refundable deposits / paid in advance	1,020	0
	1,020	0
<b><u>9. Profit and Loss Account</u></b>		
Balance at 1st January	206,557	204,750
Surplus (deficit) for the year	20,745	3,007
Transfer to emergency fund	-1,655	-1,200
Balance at 31st December	225,647	206,557
<b><u>10. Emergency fund</u></b>		
Balance at 1st January	4,345	3,145
Transfer from Profit and Loss Account	1,655	1,200
Balance at 31st December	6,000	4,345
<b><u>11. Revaluation reserve</u></b>		
Revaluation reserve b/fwd	124,564	124,564
Revaluation reserve c/fwd	124,564	124,564

**MERRIOTT VILLAGE HALL**

England & Wales - Charity number 280536

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# Accounts

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**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2020**



## MERRIOTT VILLAGE HALL

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**MERRIOTT VILLAGE HALL**  
**CHARITY INFORMATION**  
**FOR YEAR ENDED 31 DECEMBER 2020**

Trustees	Chairman	Eric Vose	
	Vice Chairman	John Bowman	
	Secretary /Bridge rep	Joanna Hemmings	
	Treasurer	Rosemary Evans	
		Stephen Bateman	Resigned 4 April 2020
		Susan Wicks	Resigned 23 May 2020
	Short Mat Bowls rep	Michael Dandridge	Appointed 9 January 2020
		Roger Gilson	Appointed 18 June 2020
		Andrew Hayman	Appointed 18 June 2020
	Communications	Natalie James	Appointed 7 October 2020
Charity number		280536	
Charity correspondent		Rosemary Evans Half Moon House Boozer Pit Merriott Somerset TA16 5PW	
Charity address		Merriott Village Hall Broadway Merriott Somerset TA16 5QH	
Website		<a href="http://www.merriottvillagehall.org.uk">www.merriottvillagehall.org.uk</a>	
Independent examiner		D Phoenix FCCA, ACMA 227 Park View Crewkerne TA18 8JH	
Bankers		CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	



## **MERRIOTT VILLAGE HALL** **TRUSTEES' REPORT** **FOR THE YEAR ENDED 31 DECEMBER 2020**

Merriott Village Hall, Broadway, Merriott, TA16 5QH, is a registered charity, number 280536, and is governed by its Scheme including appointment of Trustees, dated 8 December 1995 as amended by special resolution of the Trustees on 8 November 2001 and on 9 July 2020. These amendments were approved by the Charity Commission on 13 August 2001 (prior approval) and 10th August 2020 respectively.

The Trustees present their Annual Report and Accounts for the year ended 31 December 2020 and confirm they comply with the requirements of the Charities Act 2016, the Charities SORP (FRS102) and the aforementioned Scheme.

### **Administration**

The Charity is administered by a management committee of elected Trustees which meets 4 -5 times a year. Trustees are elected annually at the AGM, to which all residents are invited. New Trustees' responsibilities are explained to them by use of the Charity Commission publication CC3 and are trained in fire, security and kitchen hygiene procedures. Hall user groups are each encouraged to nominate a representative member in order to inform Trustees regarding any matters relevant to them. The Charity has two part-time employees, the caretaker and the booking clerk, who report to the Chair and occupy the residential property owned by the Charity.

Since the end of March 2020, as a result of the pandemic, most committee meetings and the AGM have been conducted on line. This meant that participation from residents was not possible.

### **Charity objects**

The object of the charity is to provide and maintain the Hall for the use of the inhabitants of Merriott without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants. This accords with the Charity Commission and Charity Act's guidance on public benefit.

### **Activities**

Until the middle of March, the Hall was a popular venue for regular groups, especially on weekdays. The hall was closed in response to the Covid-19 pandemic on 17th March, and since then an autistic therapy group has been the only one to attend continuously. After a thorough risk assessment and appropriate safety measures being put in place, the Hall was reopened in September. Some regular groups returned but some (such as bridge) chose not to because of infection risks. Hire income has been severely reduced by over 60% and there have been no fundraising events. We are thankful to the Merriott Co-op and the local community for their support; we have received £1,243 from the Community Fund, which is in reserve for future projects. Local Restriction grants, excellently administered by South Somerset District Council, and the Government's furlough scheme have meant that overheads have been covered.

The caretaker and the booking clerk have been retained throughout the year and have taken on extra cleaning and security duties. The Charity owns the residential property adjacent (1 Melbury Row) which is let at a market rent.



**MERRIOTT VILLAGE HALL**  
**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Achievements**

In early 2020, as a result of grants from South Somerset District Council and the Bath and West Solar Energy Fund, together with accumulated Hall funds, we were able to strip the tiles on the south west roof (which contained asbestos) and replace with 26 solar panels and new slates. We also installed 3 electric storage batteries with the aim of matching the disparity between generation and use times for electricity. The cost of this investment was just over £24000.

It is anticipated that some electricity will be available to be fed into the Grid for which we expect to be paid. The electricity generated in 2020 is almost equivalent to about 80% of the total annual Hall use. Future electricity costs will be much reduced enabling Hall hire rates to be kept at the same rate for longer.

We are awaiting the outcome of a grant application to enable the installation of electric car and cycle charging points in 2021.

We allocated a small part of the SSDC grant to support us during lockdown to install motion sensor lights in the toilet corridor. This reduces the chance of infection, but is also an energy saving measure.

During the time of restrictions we have received positive feedback from hall users with respect to the measures that we have put in to keep people socially distanced and safe from infection.

**Financial review and reserves**

Income exceeded expenditure for the year by £3,007, some of which is attributable to money received from SSDC to support the Hall during the time of the Covid-19 pandemic restrictions, which severely affected our hall hire income. We shall continue to draw on this during 2021. Regular bookings have been severely reduced, and occasional bookings ceased completely since March.

We have continued to maintain the Hall as necessary during the time of restrictions, and used grant money to purchase all the necessary personal protective equipment, additional cleaning materials and signage to make the Hall safe for staff and users.

The majority of our costs are fixed, so did not reduce during periods of closure, but there was a reduction in electricity costs, a combination of lower usage and the impact of the solar panels.

A new shower and a new cooker were installed at Melbury Row.

The Trustees recognise that the bulk of the reserves figure is held as tangible assets and therefore is not accessible as cash for supporting improvements. Therefore in addition to planned expenditure, they aim to maintain a cash balance of at least £2,000 at all times in order to meet any unexpected repairs not covered by insurance.

The scope of the sinking fund has been extended to cover any emergency for either the Hall or Melbury Row, and we aim to accrue £6,000 by 2022 for this purpose.

**Risk**

The Trustees have continued to assess the major risks to which the charity is exposed and systems are established to mitigate these risks. Specifically, a risk assessment with respect to Covid-19 has been developed, and regular hirers are required to submit their own to us prior as part of the hire agreement.

Chairman

For and on behalf of the Trustees

Treasurer

Date:

28/01/2021



**MERRIOTT VILLAGE HALL**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

I report on the accounts of the Charity for the year ended 31 December 2020, which are set out on the attached pages.

**Respective responsibilities of trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act).

It is my responsibility to:

- i) examine the accounts under section 145 of the Charities Act,
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act), and
- iii) to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners' statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met, or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Derek Phoenix  
227 Park View  
Crewkerne  
TA18 8JH

Date: 15/2/21



**MERRIOTT VILLAGE HALL  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020		2020		2020		2019	
	Unrestricted funds		Restricted funds		Total funds		Total funds	
	£	£	£	£	£	£	£	£
<b>INCOME:</b>								
Hall hire	5,102				5,102		13,874	
Grants	11,550		16,000		27,550		6,780	
Rental income	8,685				8,685		8,520	
Donations and fundraising	1,243				1,243		2,289	
Other	7				7		16	
<b>TOTAL INCOME</b>		<b>26,587</b>		<b>16,000</b>		<b>42,587</b>		<b>31,479</b>
<b>EXPENDITURE:</b>								
Payroll expenses	5,179				5,179		5,244	
Utilities	1,423				1,423		1,850	
Routine repairs and maintenance	6,401				6,401		5,711	
Property improvements	8,675		16,000		24,675		7,348	
Insurance	997				997		1,004	
Fundraising expenses	286				286		1,598	
Other expenses	619				619		3,324	
<b>TOTAL EXPENDITURE</b>		<b>23,580</b>		<b>16,000</b>		<b>39,580</b>		<b>26,079</b>
<b>NET INCOME /EXPENDITURE FOR THE PERIOD</b>		<b>3,007</b>		<b>(0)</b>		<b>3,007</b>		<b>5,400</b>
<b>FUNDS BROUGHT FORWARD</b>		332,459		0		332,459		327,059
<b>FUNDS CARRIED FORWARD</b>		<b>335,466</b>		<b>0</b>		<b>335,466</b>		<b>332,459</b>



**MERRIOTT VILLAGE HALL  
BALANCE SHEET  
AS AT 31 DECEMBER 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4		315,627		315,627
<b>Current assets</b>					
Stocks	5	56		56	
Debtors	6	375		917	
Cash at bank and in hand	7	19,408		16,569	
		19,839		17,542	
Creditors: amounts falling due within one year	8	0		(710)	
<b>Net current assets</b>			19,839		16,832
<b>Total assets less current liabilities</b>			335,466		332,459
Creditors: amounts falling due after one year			(0)		(0)
<b>Net current assets</b>			335,466		332,459
<b>Unrestricted funds</b>					
Profit and Loss Account	9		206,557		204,750
Emergency Fund	10		4,345		3,145
Revaluation reserve	11		124,564		124,564
<b>Total funds</b>			335,466		332,459

Chairman

Treasurer

For and on behalf of the Trustees

Date: 28/01/2021



**MERRIOTT VILLAGE HALL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1. Accounting policies**

The accounts have been prepared in accordance with the Charities Act (2016) and the Charities SORP (FRS 102).

**2. Trustees' expenses**

Trustees were reimbursed for expenses incurred in connection with their duties as follows:

	2020	2019
	£	£
Steve Bateman	0.00	57.11
Rosemary Evans	196.96	134.06
John Bowman	0.00	173.24
Eric Vose	1,297.76	827.36
Emily Hilton	0.00	147.11

**3. Funds**

Unrestricted funds are applied in accordance with the charity's objectives.

Restricted funds are applied in accordance with the terms of their restrictions.

The Trustees are of the opinion that sufficient funds are held, in the appropriate form, to enable the funds to be used in accordance with the purpose for which they were set up.

**4. Tangible Assets**

<b>Freehold properties:</b>	<b>2020 £</b>	<b>2019 £</b>
Merriott Village Hall		
John Capstick MRICS September 2012	<u>130,000</u>	<u>130,000</u>
	130,000	130,000
1 Melbury Row (caretaker's house)	<u>185,627</u>	<u>185,627</u>
Total tangible fixed assets	<u><u>315,627</u></u>	<u><u>315,627</u></u>

The Hall's constitution states that the land and buildings, which are vested in the Official Custodian for Charities, shall be held upon trust for the purposes of a village hall. Unless the Charity Commissioners otherwise direct the clear proceeds of any sale of the land and buildings, which can be determined by the Hall Committee, shall be invested in trust for the Charity.



**MERRIOTT VILLAGE HALL**  
**NOTES TO THE ACCOUNTS CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
<b><u>5. Stocks</u></b>		
Stock of supplies for future fundraising events	56	56
<b><u>6. Debtors</u></b>		
Hall hire fees owing (recoverable amounts)	375	917
Grant		
Other debtors		
Total debtors	375	917
<b><u>7. Cash at bank and in hand</u></b>		
CAF Bank account 00013308	3,013	3,189
CAF Bank account 00091324	16,377	13,371
Cash in Hand / in Transit	18	9
Total cash at bank and in hand	19,408	16,569
<b><u>8. Creditors: amounts falling due within one year</u></b>		
Tenancy deposit	0	710
Hall hire refundable deposits / paid in advance	0	
	0	710
<b><u>9. Profit and Loss Account</u></b>		
Balance at 1st January	204,750	200,370
Surplus (deficit) for the year	3,007	5,400
Transfer to sinking fund	-1,200	-1,020
Balance at 31st December	206,557	204,750
<b><u>10. Emergency fund</u></b>		
Balance at 1st January	3,145	2,125
Transfer from Profit and Loss Account	1,200	1,020
Balance at 31st December	4,345	3,145
<p>This was previously a sinking fund for a replacement boiler at Melbury Row, but its purpose was extended by vote of Trustees at the January meeting.</p>		
<b><u>11. Revaluation reserve</u></b>		
Revaluation reserve b/fwd	124,564	124,564
Revaluation reserve c/fwd	124,564	124,564