

GUILDFORD CHORAL SOCIETY

Registered Charity No. 280533

ACCOUNTS

FOR THE YEAR ENDED

31 JULY 2023

GUILDFORD CHORAL SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION - YEAR ENDED 31 JULY 2023

Trustees

Derek Lake
Katherine Thompson
Sarah Winterbotham
Mike Richmond
Geoffrey Barham
Robert Bruce
Sara Gee
Sara Davies
Lesley Pratt
Natalie Thurley
Keith Torbet
Marissa Truglio
Charlotte Beck
Philip Tudor
Isobel Venner
Marilyn Vincent
Catherine Wands

Chairman
Secretary
Treasurer (resigned 23 April 2023)
Treasurer
Concert Venue Manager
Assistant Treasurer (resigned 31 December 2023)
Assistant Treasurer (co-opted 18 May 2023)
Box Office Manager
Rehearsal Secretary
IT Manager
Concert Manager
Publicity Manager (resigned 18 May 2023)
Publicity Manager (co-opted 18 May 2023)
Librarian
Programme Editor
Patrons Secretary
Membership Secretary

Principal Office

c/o K Thompson
14 Orchard Road
Guildford
Surrey
GU2 7QY

Bankers

Barclays Bank plc
Leicester
LE87 2BB

Website

www.guildfordchoral.org

Independent Examiner

Ramani Langley, MA

GUILDFORD CHORAL SOCIETY

TRUSTEES' REPORT YEAR ENDED 31 JULY 2023

The trustees present the annual report and accounts of Guildford Choral Society for the year ended 31 July 2023. The accounts have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Constitution and objects

Guildford Choral Society ("the Society") was founded in 1839 and is constituted under its Constitution and Rules (as amended from time to time) and is a registered charity no. 280533. The Constitution can be amended by a Special General Meeting of the members of the Society.

The objects of the Society have continued to be to promote the advancement and improvement of general education in relation to all aspects of the art of choral music and the development of the public appreciation of such art, principally by the participation of its members in the performance of choral concerts.

The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Organisation

The trustees who have served during the year and since the year end are set out on page 1. Trustees are elected for the following year at each Annual General Meeting of members of the Society. All trustees are committee members, and the committee meets at least twice a year. The income and expenditure relating to the promotion of concerts and to other activities is set out on page 6.

Financial and operating review

A full season of four concerts was performed. Concert income totalled £28,715 and concert expenses were £42,544.

In October 2022 we gave the first performance of a new work commissioned on our behalf by the Friends of Guildford Choral Society – *Officium Lusorum* by Owain Park. The concert opened with Vaughan Williams' *Let All the World in Every Corner Sing*, and concluded with Carl Orff's *Carmina Burana*. The ragazzi chorus for *Carmina Burana* was provided by Farnham Youth Choir. Soloists were Josephine Goddard, Samuel Jenkins and Gareth Brynmor John, with Philip Scriven and Sue Graham Smith on piano and the Percussion Ensemble of London. The concert was attended by Owain Park, who also joined us for two of our rehearsals.

In December 2022 we gave a carol concert in G Live. We were joined by Southern Pro Musica brass and percussion, the Ash Manor School Concert Choir directed by Marissa Truglio (one of our members), and with Timothy Ravalde on piano and organ.

In March 2023 we gave our first concert in Guildford Baptist Church. The programme included George Shearing's *Shakespeare Songs* and Will Todd's *Mass in Blue*. We were accompanied by Will Todd with his jazz ensemble, who also played a jazz set, and soprano soloist Joanna L'Estrange. Following the concert we took a collection for the Rainbow Trust, raising some £1500.

GUILDFORD CHORAL SOCIETY

Our final concert of the year took place in Holy Trinity Church and included Haydn's *Little Organ Mass*, Dyson's *Hierusalem* and Ola Gjeilo's *Sunrise Mass*. We were joined by Southern Pro Musica with Philip Scriven on organ and soprano soloist Charlotte Kennedy.

Non-concert income including member subscriptions totalled £33,409 and non-concert costs including rehearsal costs totalled £23,676, resulting in a loss for the year of £4,096.

We continued to receive valued financial support from our Patrons. In addition, one-off donations were received from several members of the Society. The main fundraising activity this year was a Singing Day on Bernstein's *Chichester Psalms* and Rutter's *Requiem*, held in April 2023.

The Society continues to enjoy support from a separate charity, The Friends of Guildford Choral Society, who met the cost of the new commission from Owain Park.

Reserves policy

It is the policy of the Society to maintain unrestricted funds, which are free reserves of the charity (excluding listed investments), at a level which equates with approximately 12 months' net expenditure. In this context, net expenditure means budgeted annual rehearsal costs and administrative expenses, together with anticipated finance required for the concerts to which the Society is committed for the coming year. This provides sufficient funds to cover management and administration and support costs and to be able to commit to the planned programme of concerts for the next 2 - 3 years.

Unrestricted reserves at 31 July 2023 totalled £105,235. The trustees consider that reserves of £37,505 are required for the coming year.

Risk management

The trustees have examined the major strategic, business and operational risks which the Society faces and are satisfied that systems have been established to address the identified risks.

Public benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. As confirmed by the information contained in this report, the maintenance of a comprehensive website and in other ways, the trustees actively seek to demonstrate, on a continuing basis, that the aims of the charity are carried out for the public benefit.

Trustees' responsibilities in relation to the accounts

Law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing these accounts, the trustees are required to:

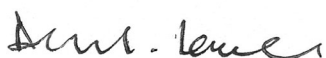
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Society will continue in business.

GUILDFORD CHORAL SOCIETY

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Society, which enable the trustees to ascertain the financial position of the Society and to ensure that the accounts comply with the charities legislation. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



.....
Derek Lake
Chairman

Date: 

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Registered Charity No. 280533

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

.....

Derek Lake
Chairman

Date:

GUILDFORD CHORAL SOCIETY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GUILDFORD CHORAL SOCIETY

To follow

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 July 2023

	Concerts	Restricted funds	Other Activities	Total year ended 31 July 2023	Total year ended 31 July 2022
	£	£	£	£	£
Incoming resources					
Concert tickets	24,925		-	24,925	16,301
Programme sales and advertising	1,802		-	1,802	1,513
Sponsors and grants	165		-	165	600
Patrons and other donations	-		3,474	3,474	5,374
Fundraising	-		1,007	1,007	1,561
Investment income	-		135	135	15
Members' subscriptions	-		24,585	24,585	25,330
Tax recoverable under gift aid	-		4,067	4,067	4,858
Other income	1,823		141	1,964	240
	28,715		33,409	62,123	55,792
Resources expended					
Charitable expenditure:					
Orchestras	13,180		-	13,180	9,416
Soloists and conductors	8,050		-	8,050	8,185
Concert halls	10,865		-	10,865	9,726
Publicity	2,039		185	2,225	1,384
Programme printing	1,979		-	1,979	1,691
Other concert costs	6,431		-	6,431	6,211
Donations	-		-	-	1,451
Rehearsals	-		22,357	22,357	20,756
	42,544		22,543	65,086	58,820
Management and administration	-		1,133	1,133	1,379
	42,544		23,676	66,219	60,199
Net incoming/(outgoing) expenditure before investment losses	(13,829)	-	9,733	(4,096)	(4,407)
Net losses on investments	-	-	-	-	-
Transfers between funds	13,829	-	(13,829)	-	-
NET MOVEMENT IN FUNDS	-	-	(4,096)	(4,096)	(4,407)
Total funds brought forward	-	1,600	109,331	110,931	115,338
Total funds carried forward	-	1,600	105,235	106,835	110,931

All the Society's resources and activities are considered to be associated with unrestricted funds with the exception of £1,600 remaining from a grant of £2,050 received in 2021 for vocal coaching and shown separately above.

GUILDFORD CHORAL SOCIETY**BALANCE SHEET as at 31 July 2023**

		Restricted Funds	Un- restricted funds 31-Jul-23	Total		Restricted Funds	Un- restricted funds 31-Jul-22	Total
	Notes	£	£	£		£	£	£
Current Assets								
Cash at bank		1,600	102,067	103,667		1,600	109,614	111,214
Debtors, prepayments and accrued income	5	-	4,067	4,067		-	999	999
Total current		1,600	106,134	107,734		1,600	110,613	112,213
Creditors - amounts falling due within one year								
Creditors and deferred income	6	-	(899)	(899)		-	(1,282)	(1,282)
Total assets less current liabilities		1,600	105,235	106,835		1,600	109,331	110,931
Funds								
Balance brought forward		1,600	109,331	110,931		2,050	113,288	115,338
Net movement in resources in the year		-	(4,096)	(4,096)		(450)	(3,957)	(4,407)
Balance carried forward		1,600	105,235	106,835		1,600	109,331	110,931

Basis of preparation

These accounts have been prepared under the historic cost convention on an accruals basis and are based on the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 insofar as it applies to the accounts of unincorporated charities with up to £250,000 annual income, and the Charities Act 2011.

Signed on behalf of the trustees

.....
Mike Richmond
Treasurer

.....
Derek Lake
Chairman

Date:

Date:

1. Basis of preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011.

Going concern

The trustees have no reason to consider that the Society is not a going concern.

2. Accounting policies

Income

Income is included in the Statement of Financial Activities (SoFA) when:

- we become entitled to the resources;
- it is more likely than not that we will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources are accounted for on an accruals basis and consist of the total income receivable during the year. This comprises concert income, sponsorship and grants, fundraising, member subscriptions, donations received from patrons and others, and investment income receivable, together with gift aid tax recoveries.

Expenditure & liabilities

Expenditure is included on an accruals basis.

3. Net movement in funds

Unrestricted funds are those accumulated surpluses and deficits which are available for use at the discretion of the trustees in furtherance of the Society's general charitable objectives (and may include designated funds).

Restricted funds are those subject to specific trusts, to be directed to a specified purpose, in some cases with a requirement for the assets to be invested and retained for actual use (an endowment fund) without being expended.

4. Related party transactions

Remuneration and benefits

None of the trustees of the Society was paid any remuneration or received any other benefits during the year.

No remuneration has been paid to the independent examiner.

Trustee expenses

Trustees are reimbursed for out-of-pocket expenses where the trustee acts as an agent for the Society. No trustee has claimed for travel, subsistence or similar costs incurred in carrying out their duties.

Related parties

The Society purchases flower bouquets from Outside In, a floral decorating business based in Milford, Surrey which is owned by one of the trustees. Purchases during the year totalled £388 (2022: £380) and related to flowers presented to concert soloists and conductors.

5. Debtors, prepayments and accrued income

	Year ended 31 July 2023	Year ended 31 July 2022
	£	£
Debtors		
Gift Aid due from HMRC	4,067	-
Credit card receipts due from Stripe	-	98
Amount from GSO for Nov 21 concert	-	761
Programme sales	-	140
	<u>4,067</u>	<u>999</u>

6. Accruals and deferred income

	Year ended 31 July 2023	Year ended 31 July 2022
	£	£
Accruals		
Expenses due to trustees	-	210
PRS fee for June 2022 concert	-	136
Deferred Income		
Library receipts for future concerts	899	899
Other	-	37
	<u>899</u>	<u>1,282</u>

Ramani Langley
12 Wycombe St
London
SE14 6FF
3.8.24

Independent Examiner's Report to the Trustees of Guildford Choral Society

I report to the trustees on my examination of the accounts of the Guildford Choral Society (the Society) for the 12 months ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of the Society you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Society as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as a part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report.

A handwritten signature in black ink, appearing to read 'R Langley', with a stylized, cursive script.

Ramani Langley, MA