



# Trustees' Annual Report

for the period

From (start date) **091022** to (end date) **081023**

## Section A

### Reference and administration details

Charity name

**MARAZON COMMUNITY ASSOCIATION**

Other names the charity is known by

Registered charity number (if any)

**280501**

Charity's principal address

**GWALLON LANE**

**MARAZON**

**CORNWALL**

Postcode

**TR1704W**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>PENNEY HOSKING</b>	<b>CHAIR</b>		
2	<b>CHRISTINA ROSEWALL</b>	<b>VICE CHAIR</b>		
3	<b>ANN SEDGEMAN</b>	<b>SECRETARY</b>		
4	<b>DAVID EDDY</b>			
5	<b>CAROL EDDY</b>			
6	<b>JENNIFER BELL</b>			
7	<b>CLIFFORD PORWOOD</b>			
8	<b>TERRY KLEN</b>			
9	<b>PETER ROW (TOWN TRUST)</b>			
10	<b>JOHN NICHOLAS</b>		<b>9/9/23 - 9/10/23</b>	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

## Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg trust, association, company)

ASSOCIATION

Trustee selection methods  
(eg appointed by, elected by)

NOMINATION, SECONDER AND ELECTION  
BY EXISTING TRUSTEES

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

TO MAINTAIN THE CENTRE TO A HIGH STANDARD, CONTINUING THE EMPLOYMENT OF A CARETAKER/CLEANER AND ADMINISTRATOR.  
IMPROVING ALL AREAS TO MAKE SURE ALL IS ACCESSIBLE TO EVERYONE

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

- regular maintenance, both inside and outside, including new guttering + associated works.
- setting up of web site
- asbestos survey updated
- complete check of all health and safety, by professional body, including updating of all policies.
- refitting of toilet flushes for ease of use by all.
- purchase of chairs with handles as recommended for sitting for breathing
- relocation and overhaul of fire alarm system

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*Penny E Hosker*

Full name(s)

*PENNEY ELIZABETH HOSKER*

Position (eg Secretary, Chair, etc)

*Chair*

Date

*201123*

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

apart from ongoing regular maintenance, we have set up an informed and professional website with virtual tour to showcase our facilities and give conditions of hire, etc.

A recent asbestos survey has been undertaken, plus moving and renewal of alarm boards as required by an also recent complete 'health' check of the centre with review and update of all policies, and provision of new first aid boxes.

We are in the process of having new aluminium front door fitted together with the provision of recommended ramps to enable the use by wheelchair users; and a kitchen refit is also planned.

#### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Charity Name Marazion Community Association		
<b>On accounts for the year ended</b>	8 October 2023	<b>Charity no (if any)</b>	280501
<b>Set out on pages</b>	1-2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 8 October 2023.

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

28/11/23

**Name:**

James Pearce

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

Lang Bennetts

The Old Carriage Works, Moresk Road, Truro.

TR1 1DG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Marazion Community Association**

No (if any)

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date  
09/10/2022

To

Period end date  
08/10/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Activities to generate funds	25,230	-	-	25,230	22,284
Grants	-	-	-	-	4,000
Investment income	911	-	-	911	75
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,141</b>	<b>-</b>	<b>-</b>	<b>26,141</b>	<b>26,359</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,141</b>	<b>-</b>	<b>-</b>	<b>26,141</b>	<b>26,359</b>
<b>A3 Payments</b>					
Management and administration	31,331	-	-	31,331	29,464
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>31,331</b>	<b>-</b>	<b>-</b>	<b>31,331</b>	<b>29,464</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,331</b>	<b>-</b>	<b>-</b>	<b>31,331</b>	<b>29,464</b>
<b>Net of receipts/(payments)</b>	<b>- 5,190</b>	<b>-</b>	<b>-</b>	<b>- 5,190</b>	<b>- 3,105</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	176,114	-	-	176,114	179,219
<b>Cash funds this year end</b>	<b>170,924</b>	<b>-</b>	<b>-</b>	<b>170,924</b>	<b>176,114</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank and building society	170,924	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	170,924	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	Feed in tariff	1,349	-	-
	Rent owed	795	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Property and improvements	Unrestricted	29,602	-
	Fixtures, fittings & equipment	Unrestricted	10,263	-
	Solar Panels	Unrestricted	11,610	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy fee	Unrestricted	1,248	
	Rent received in advance	Unrestricted	270	
	Misc.	Unrestricted	302	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Penny E Hosking	PENNEY E. Hosking	20/11/23
Ch Rosewall	CHRISTINE ROSEWALL	20/11/23

## **Independent Examiner's Report to the Trustees of Marazion Community Association**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 8 October 2023 which are set out on pages two to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
James Pearce FCA

Lang Bennetts  
The Old Carriage Works  
Moresk Road  
Truro  
Cornwall  
TR1 1DG