

Trustees' Annual Report

For the period

From (start date) 0 6 4 2 1 to end date 0 6 0 4 2 2

Section A Reference and administration details

Charity name	High Littleton Scout Group									
Other names the charity is known by										
Registered charity number (if any)	280296									
HQ registration number	37873									
Charity's principal address	High Littleton Scout Hall High Street High Littleton BRISTOL									
	Postcode	B	S	3	9	6	J	D		

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Trustee Name	Office (if any)	Dates acted if not for whole year
1 Mr Michael Walker	Chair	
2 Mrs Jane Bale	Secretary	
3 Mrs Brenda Selwyn	Treasurer	
4 Mr Simon Walker	Group Scout Leader	
5 Mrs Karen Aniola	Elected Member	
6 Mrs Trudy Beechener	Elected Member	
7 Mrs Carol Holmes	Elected Member	
8 Mr Will Holmes	Co-Opted Member	
9 Mrs Sarah Hamblin	Elected Member	
10 Mrs Patricia Horwood	Beaver Leader	
11 Mrs Angie Wiles	Cub Leader	
12 Mrs Ros Watts	Cub Leader	
13 Mr John Vailes	President	
14 Mr James Swallow	Co-Opted Member	

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group has it's own Constitution which is reviewed annually.
(e.g. trust deed, constitution)	
How the charity is constituted	The Group is a trust established under its rules which are common to all Scout Groups.
(e.g. trust, association, company)	
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
(e.g. appointed by, elected by)	

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:	<p>The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent representation and meets every month.</p> <p>Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p>
Policies and procedures adopted for:	<p>a) the induction and training of trustees;</p> <p>b) trustee consideration of major risks and the systems and procedures to manage them</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property;</p> <p>The raising of funds and the administration of Group finance;</p> <p>The insurance of persons, property and equipment;</p> <p>Group public occasions;</p> <p>Assisting in the recruitment of leaders and other adult support;</p> <p>Appointing any sub committees that may be required;</p> <p>Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Insurance to cover injury to leaders, helpers, supporters and members is covered by the Scout Association's National Accident Insurance Policy. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Insufficient/reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Hiking, camping, map reading, building an indoor climbing frame, badgework, craft activities, backwood cooking, team building challenges and raft building</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group has purchased and carried out maintenance work on the Hall. Continued fundraising for the Group and also for necessary works on the Hall. Numbers in all Sections have increased. Fulfilling our requirements to the Methodist Church (vendors of the building) by supporting our main hirer High Littleton Pre-School and trying to make the building a village amenity site.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 24 months running costs, circa £20,000. Annual sums are £7,500 loan repayments until September 2026 and £2,500 building insurance.

The Group held reserves of approximately £24,800 against this at year end. This is above the level required for operating expenses. However this can be explained by extra fundraising for hall repair requirements.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Fundraising for the Group is from the members subscriptions and several fundraising activities during the year, ie jumble sales and the rental of the building from Pre-School.

- how expenditure has supported the key objectives of the charity;

Our expenditure has helped with maintenance of the building, provided Leaders uniforms, badges and neckers for Young People to enable us to ensure our programmes covers all areas of the Scout Values. Leaders carry out a programme checked to ensure that this is the case.

- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)


Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Simon Nicholas Walker

Position (eg Secretary, Chair)

Group Scout Leader

Date

0 4 0 2 2 3



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HIGH LITTLETON SCOUT GROUP

On accounts for the year
ended

05/04/2022

Charity no
(if any)

280296

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 02/02/2023

Name: KIRSTY PLUMMER M.A.A.T

Relevant professional
qualification(s) or body
(if any):

THE ASSOCIATION OF ACCOUNTING
TECHNICIANS

Address:

31 KINGSLEY ROAD
WESTFIELD, RADSTOCK
BA3 3YU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
High Littleton Scout Group	280296

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	06/04/21		05/04/22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Loans	50,000	-	-	50,000	-
Subscriptions	9,144	-	-	9,144	3,655
Camps and Activities	3,576	-	-	3,576	-
Fundraising	993	-	-	993	-
Scout Hall Hire	4,719	-	-	4,719	-
Grants	1,250	5,000	-	6,250	-
Donations	2,081	-	-	2,081	2,508
Deposit Account Interest	97	-	-	97	235
Gift Aid	1,296	-	-	1,296	1,954
Sub total (Gross income for AR)	73,157	5,000	-	78,157	8,351
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	73,157	5,000	-	78,157	8,351
A3 Payments					
Scout Association Membership Fee	4,784	-	-	4,784	3,308
Insurance	2,519	-	-	2,519	422
Badges	284	-	-	284	99
Equipment Purchase and Repair	623	-	-	623	905
Utilities	3,564	-	-	3,564	-
Scout Hall	1,250	1,249	-	2,500	1,000
Camps and Activities	3,143	-	-	3,143	413
Fundraising	90	-	-	90	-
Donation	200	-	-	200	-
Sub total	16,458	1,249	-	17,707	6,145
A4 Asset and investment purchases, (see table)					
Scout Hall	70,000	-	-	70,000	-
	-	-	-	-	-
Sub total	70,000	-	-	70,000	-
Total payments	86,458	1,249	-	87,707	6,145
Net of receipts/(payments)	- 13,301	3,751	-	- 9,550	2,206
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,839	-	-	42,839	40,633
Cash funds this year end	29,538	3,751	-	33,289	42,839

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	7,845	-	-
	Camp Account	539	-	-
	Reserve Account	21,054	3,751	-
	Cash	100	-	-
	Total cash funds	29,538	3,751	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Scout Hall	Unrestricted	70,000	-
	Scout Store Building	Unrestricted	-	500
	Scouting Equipment	Unrestricted	-	22,000
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan – Avon County Scout Council	Unrestricted	25,000	
	Loan – Wansdyke District Scouts	Unrestricted	25,000	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Bm Selwyn	Brenda Selwyn	24/01/23

High Littleton Scout Group

Registered Charity Number: 280296

Notes on Accounts

In November 2021 the Scout Group purchased the former High Littleton Methodist Church and Hall for £70,000 for use as the group's HQ. This is shown in the accounts at cost price.

The purchase was partially funded from unrestricted funds and partially by two loans:

- Avon County Scout Council, £25,000 repayable at 0.5% interest over 5 years
- Wansdyke District Scout Council, £25,000 repayable at 0% interest over 10 years

Following the purchase the Group received a grant of £5,000 from the Sperring Trust, restricted for use on repairs and improvements to the Scout Hall.

The group was in receipt of a Bath and North East Somerset Omicron Hospitality and Leisure Grant of £1,250 with respect to the Scout Hall.

The main hirer of the Scout Hall is the High Littleton Pre-School Trust (Charity Number 1026266).

The Trustees made a donation of £200 to the Community Interest Company EcoWild (Company Number 08576451) as thanks for their allowing the Scout Group to use their Roundhouse building free of charge.

The store building is shown at current estimated resale cost. Scouting equipment is shown at current insurance valuation.