



## **Annual Report 2024**

Name of Charity: The Association of Friends of Burford Church of St John the Baptist

Registration Number: 280233

Address: Warwick Hall, Church Green, Burford, OX18 4RY

Trustees: Gordon Elliot, Robert Forster, Ivan Hall, Dr Susan Hodgshon, Ian Johnson, Margaret Price, Stephen Price, Rev Tom Putt, Rev Cedric Reavley.

### **Structure & Management**

The Association is managed by a committee who are also the trustees. The trustees are elected by the membership at the Annual General Meeting.

### **Objectives**

The objectives of the Association are to undertake improvements which do not come within the normal scope of funds for the maintenance of the fabric of the church of St John the Baptist, Burford, and to help with grants towards other essential works in the church and churchyard.

### **Activities during 2024**

During 2024 the Association continued work on a project to develop and install a touch screen in the south transept of the church. Unfortunately, due to factors beyond the Association's control, the project was unable to be completed by the target date of December 2024 and it overran into 2025.

Additionally, the Association paid for repairs to the pedal board of the church's pipe organ.

### **Achievements**

St John the Baptist Church is visited by about 80,000 people each year and the addition of the touch screen – once it has been installed – will enhance their experience by providing information about the south transept.

The repairs to the pipe organ will enable the organ to continue to be used for services and concerts.

**Finance**

The Association is in robust financial health with total unrestricted funds available of £173,134, in large part due to a legacy received during 2024 from the executors of the late Mr J A Deyes.

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

**Statement of financial activity**

		Unrestricted funds	
	Note	12 months ended 31/12/24	15 months ended 31/12/23
		£	£
Income from:			
Donations and legacies	1	134,307	680
Charitable activities	2	4,678	4,388
Investments	3	3,051	1,253
<b>Total incoming resources</b>		<b>142,036</b>	<b>6,321</b>
Expenditure on:			
Charitable activities	4,5	(9,863)	(3,415)
<b>Total expenditure</b>		<b>(9,863)</b>	<b>(3,415)</b>
<b>Net income before gains on investment assets</b>		<b>132,173</b>	<b>2,906</b>
Net gains on investment assets		-	-
<b>Net movement in funds</b>		<b>132,173</b>	<b>2,906</b>
Reconciliation of funds:			
Total funds brought forward		40,961	38,055
Total funds carried forward		173,134	40,961

The statement of financial activities includes all gains and losses recognised in the year

All income and expenditure derives from continuing activities

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

**Statement of financial position**

	Note	As at 31/12/24	As at 31/12/23
		£	£
Fixed Assets		-	-
Current assets:			
Debtors		-	-
Cash	6,7	173,134	40,961
Liabilities:			
Creditors falling due within one year		-	-
<b>Net current assets</b>		<b>173,134</b>	<b>40,961</b>
<b>Net assets</b>		<b>173,134</b>	<b>40,961</b>
The funds of the charity:			
<b>Unrestricted income funds</b>		<b>173,134</b>	<b>40,961</b>

The financial statements were approved by the Board of Trustees and signed on its behalf by:

Stephen Price  
Secretary

Ian Johnson  
Treasurer

On February 2025

## **Accounting Policies**

### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

### **Basis of preparation**

The Charity meets the definition of a public benefit entity under FRS102. The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these financial statements.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **Income Recognition**

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. Grants and donations are only included when the general income recognition criteria are met.

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category. Where costs cannot be directly attributed to particular headings, they have been allocated on a basis consistent with the use of resources. All expenditure is accounted for on an accruals basis. All resources expended are inclusive of irrecoverable VAT.

### **Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific projects being undertaken by the Charity.

### **Investments**

Fund and deposit investments are quoted on the basis of their market value at the year end.

### **Fixed Assets**

#### **Tangible fixed assets for use by charity.**

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over a period of 4 years.

### **Debtors and Creditors**

Trade and other debtors are recognised at the settlement amounts due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due. Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Short term deposits**

This is cash held in bank or CCLA deposit or investment fund accounts where access is within 31 days.

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

**Notes to the accounts**

	12 months ended 31/12/24 £	15 months ended 31/12/23 £
<b>Statement of financial activity</b>		
<b>1 Income from donations and legacies:</b>		
Subscriptions	100.00	270.00
Donations	1,860.00	410.00
Legacies	132,346.88	-
<b>Total</b>	<b>134,306.88</b>	<b>680.00</b>
<b>2 Income from charitable activities:</b>		
Sales of guides, cards and leaflets	4,438.36	4,387.52
Member events	240.00	-
<b>Total</b>	<b>4,678.36</b>	<b>4,387.52</b>
<b>3 Investment income</b>	<b>3,050.77</b>	<b>1,253.14</b>
<b>4 Analysis of expenditure on charitable activities:</b>		
Gifts to the parish church of St John The Baptist, Burford (see below)	9,616.94	499.55
Other donations	35.00	45.00
Printing	-	2,132.23
Sign writing	-	472.80
Member events	211.20	265.20
<b>Total</b>	<b>9,863.14</b>	<b>3,414.78</b>
<b>5 Gifts to the parish church included:</b>		
Bible	-	499.55
Screen and wifi router	2,517.60	-
Silver plate	199.34	-
Works to repair organ pedal	6,900.00	-
<b>Total</b>	<b>9,616.94</b>	<b>499.55</b>
<b>Statement of financial position</b>	As at 31/12/24 £	As at 31/12/23 £
<b>6 Analysis of cash balances:</b>		
TSB Current account	6,524.79	7,402.69
CCLA deposit account	166,608.77	33,558.00
<b>Total</b>	<b>173,133.56</b>	<b>40,960.69</b>
<b>7 Opening CCLA Balance</b>	<b>33,558.00</b>	<b>32,304.86</b>
Deposits	130,000.00	-
Interest	3,050.77	1,253.14
Withdrawals	-	-
<b>Closing CCLA Balance</b>	<b>166,608.77</b>	<b>33,558.00</b>

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

Friends of Burford Church  
Treasurer's Report to AGM

1. The purpose of this report is to:
  - i. Present and seek acceptance of the FOBC, financial statements for the year ended 31 December 2024.
  - ii. Demonstrate how activities in the year have contributed towards the FOBC's charitable objectives and the Charity Commission's requirements.
2. Recommendations
  - The financial statements for the 12 months ended 31 December 2024 are accepted by the members at the AGM.
  - Andrew Lord be thanked for completing the independent examination of the accounts.
  - Ivan Hall be thanked for acting through the year as Deputy Treasurer.
3. Financial Summary

Attached are the financial statements for the year ended 31 December 2024. Readers should note that the comparative is for a 15 month period ended 31 December 2023, following the decision to change the charity's accounting reference date.

The FOBC is in robust financial health with total unrestricted funds available of £173,134.

The surplus for the year ended 31 December 2024 was £132,173, in large part due to a legacy received of over £132,000 from the executors of the estate of Mr JA Deyes, for which we thank God. There has also been a material Gift Aid donation in the year and with the move to annual subscriptions, the opportunity arises for a more regular Gift Aid recovery going forwards.

In addition to the above, during the year FOBC received:

  - £1,960 in donations and subscriptions
  - £4,438 from the sale of books and leaflets
  - £3,051 in interest income from the CCLA deposit account

The FOBC purchased a number of items for Burford Church which were gifted to the PCC:

  - A touch screen and Wi-Fi router to provide an interactive experience for church visitors (£2,518)
  - Silver plate items (£199)
  - Work to repair the pedal board on the church organ (£6,900)
4. Independent Examination

An independent examination of the financial statements has been completed. No unresolved queries or changes resulted from this examination.
5. Charity Commission ("CC")

Friends of Burford Church  
Treasurer's Report to AGM

As required by the CC, the FOBC committee can confirm that it has due regard to the CC's guidance on public benefit bodies and that all commitments made in the year have contributed towards the FOBC's stated charitable objectives. As stated in the FOBC constitution these are:

- To undertake improvements which do not come within the normal scope of funding for the maintenance of the fabric of Burford Church
- To provide assistance, if necessary, with grants towards the costs of other essential works in Burford Church or its churchyard which in the opinion of the FOBC, would not have been undertaken.
- To unite all those who love and value Burford Church in a company of friends.



Section A

Independent Examiner's Report

Report to the trustees	Friends of Burford Church		
On accounts for the year ended	31 December 2024	Charity no (if any)	280233
Set out on pages	3,4		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

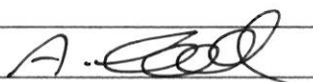
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 2/3/25

Name: Andrew Lord

Relevant professional qualification(s) or body (if any):

FMAAT

Address: 4, Quarry Ground, Fifield. OX7 6HN

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

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Secretary



Ian Johnson  
Treasurer



On ~~February 2025~~

2 March 2025



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Friends of Burford Church  
Accounts for the Year Ended 31 December 2024

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